

Parking Permit Application Instructions

To avoid complications and delays please follow directions closely
(for questions please call 252-728-2250, extension 3018).

New: Please note that parking fees may be paid by credit card in person or renewals by phone.

- a. Complete the name and address blocks on page 1 of the permit and sign as the PERMITTEE.
- b. Complete the application information and sign. Make sure to include the dates that you wish to use the long term parking lots. You may add time at a later date.
- c. Parking charges are to be paid in advance and are \$15 per week or portion thereof. Mail or bring the entire permit to:

Cape Lookout National Seashore
131 Charles Street
Harkers Island, North Carolina 28531
- d. Make sure to enclose or bring:
 1. The entire Special Use Permit form, conditions and application pages.
 2. Your personal check or money order made payable to the National Park Service for the total amount of your long-term parking fee (Charge cards are accepted. Cash accepted at park headquarters only; must have exact change).
 3. A copy of your driver's license, vehicle registration with proof of insurance.
 4. If you come in person, permits will be issued Monday through Friday, 9:00 a.m. – 4:00 p.m. Permits will not be issued on holidays.
- e. If you mail your permit application:
 1. Please allow at least two weeks to process a permit by mail.
 2. Please insure that the form is filled out accurately. This will reduce the time it takes to process the permit and insure that you have it before you take your vehicle to the park.
 3. Decals for parking permits will be mailed to your home address. They will not be mailed to you through a third party.

Please read all of the conditions of this permit; by signing the permit you are agreeing to all of the permit conditions:

**CAPE LOOKOUT NATIONAL SEASHORE
LONG-TERM VEHICLE PARKING APPLICATION**

Parking Permit Decal# _____

Date Issued _____

ALL INFORMATION PERTAINS TO REGISTERED OWNER OF VEHICLE LISTED BELOW

NAME: _____ EMERGENCY CONTACT: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

PHONE: HOME _____ BUSINESS _____

DRIVER'S LICENSE NUMBER _____ STATE _____

DATE OF BIRTH _____

VEHICLE INFORMATION:

TAG NUMBER: _____ STATE: _____ EXPIRATION DATE: _____

VEHICLE: YEAR _____ MAKE _____ MODEL _____ COLOR _____
Month/Year

SAFETY INSP. EXP. DATE: _____ ATV SERIAL NO. _____
Month/Year All Terrain Vehicle

PARKING AREA (CHECK ONE)

CAPE LOOKOUT

GREAT ISLAND

LONG POINT

DURATION OF PERMIT (VEHICLES TO BE OFF ISLAND BY DECEMBER 31, 2011)

FROM: _____ TO: _____ \$ _____

CHARGES: \$15.00 PER WEEK OR PORTION THEREOF- (NON Refundable)
PAYABLE IN ADVANCE TO: NATIONAL PARK SERVICE

PERMITTEE'S SIGNATURE _____