



IN REPLY REFER TO:

United States Department of the Interior
NATIONAL PARK SERVICE

Cape Lookout National Seashore
131 Charles Street
Harkers Island, North Carolina 28531

C5027

February 13, 2013

Greetings Commercial Use Authorization Permittees:

Enclosed are the forms to start the 2013 CUA permitting process and the required 2012 Annual Report. Consistent with National Park Service (NPS) policy, approved CUAs will be issued for a term of one year. To be considered for a permit for 2013, please have your packet submitted to us by March 15, 2013.

If you are proposing to conduct tours or educational programs within the park, we are requiring that you provide a written narrative providing a detailed outline of the tours and programs. Tours must be consistent with the *Cape Lookout National Seashore Long-Range Interpretative Plan*. Your narrative should identify which interpretative themes your proposed tours will address. You should submit a narrative for each of the tours or educational programs you propose to offer. Your narratives should not exceed two pages per tour/program. The interpretative plan can be found on our website at: http://www.nps.gov/caloparkmgmt/upload/CALO-LRIP-2011_small.pdf

As of February 14, 2013, existing Commercial Use Authorization (CUA) permits for 2012 will expire for authorized services provided by your organization to visitors of Cape Lookout National Seashore (CALO). Unfortunately, the permitting process for this season is behind schedule. Applications for 2013 need to be processed for consideration, so 2012 CUA permit privileges are extended until March 31, 2013, with the following condition:

- ***ALL required operating certificates including insurance and required licenses must be current and valid.*** Operating with an expired certificate of any kind, at any time in the permitting period, will suspend your permit privileges until rectified and may invalidate your future permit application.
- Insurance certificates will not be accepted as complete unless the certificate or addendum shows the detailed operating fleet by craft type, hull number and registration number. Be sure your insurance provider follows the example certificate (Enclosure #5), and sends certificates directly from the agency to the following address:

Cape Lookout National Seashore
ATTN: Superintendent's Office
131 Charles Street
Harkers Island, North Carolina 28531

- All insurance renewals, notices or changes are required to be provided directly to the park 30 days or more in advance of the action. An expired insurance certificate will suspend your permit and ALL OPERATIONS until proof of renewal is submitted. This is true of ALL critical documentation, including licenses, tariffs and inspections required for operations under your permit conditions.

Be aware the NPS intends to discontinue issuance of CUA permits for passenger ferry operations once concessions contractor(s) are selected. In the fall of 2008, the NPS completed the *Commercial Services Plan for Cape Lookout National Seashore*. This plan guides future concession contracts and may be viewed at the following website:

<http://www.nps.gov/caloparkmgmt/current-documents.htm>.

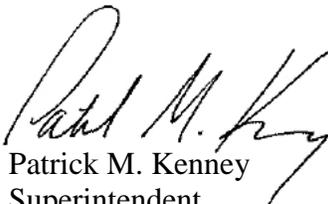
Consistent with Federal law and NPS policies, the *Commercial Services Plan* and subsequent planning studies, determined that passenger ferry services to the seashore will originate from Beaufort and Harkers Island and will be managed as a NPS Concession Contract(s), expected to begin in spring of 2014 for a term of 10 years.

Concession contracts are awarded to independent operators under a competitive process involving a prospectus for services (expected for public release in 2013), responsive proposals from interested parties, and an impartial evaluation panel tasked to review proposals and make a selection. Contract award is expected for 2014 operations. Until concessions contract(s) are awarded, CALO will continue to accept new CUA applications to conduct ferry transport services, guide services and other permitted commercial activities.

Services provided by permittees are beneficial to visitor enjoyment of the outstanding resources of Cape Lookout National Seashore offers. Your continued interest in providing visitor services for park visitors is greatly appreciated.

Please contact the Superintendent's Office at (252) 728-2250, extension 3014 if you have any questions.

Sincerely,



Patrick M. Kenney
Superintendent

Enclosures:

1. CALO Requirements to obtain 2013 CUA Permit (checklist)
2. CUA Annual Survey for 2012
3. CALO 2013 CUA Authorization Application
4. CUA Employee List
5. Certificate of Liability Insurance example