

Cape Lookout National Seashore

Requirements to obtain a 2013 Commercial Use Authorization (CUA) Permit

Note- Permits will not be issued until all copies of items below have been submitted. For questions about the application process, please call the Superintendent's office at (252)728-2250 ext. 3014.

Item's checked are prepared for submission ----->

CUA Permit Application and Requirements

Annual Survey for Prior Year's Permit Season

Application for 2013 Commercial Use Authorization Permit - be sure to complete for each permitted activity you are applying for: Ferry; Tour; Guide Service or Other

Certificate of Insurance Must list the National Park Service per example. See Insurance requirements example enclosed. Certificates must include all insurance types required and list all fleet boats with registration & hull numbers. Insurance certificates must come directly from the agency.

Employee List Include name, address, telephone number, job title, Principles owner/operator, Captains, etc. (See Worksheet attached)

Emergency Contact Information After hours and/or alternate contact information for service- include cell phones

Captain or Mariner's License for all Applicable Employees (MUST SEE ORIGINAL) Copies will be made by CALO Staff to document the file ,upon presentation

Drug Consortium membership for all captains

CPR & First Aid cards for all employees

Drivers License copy (Identification and/or business vehicle use)

Fleet Requirements

Certificate of Inspection (COI) for all boats (Must show periodic inspections by USCG) if applicable

Certificate of Insurance Addendum must list all fleet boats with registration & hull numbers.

Photos of Fleet Boats, showing Operator's signage and boat NC registration number

NC Ferry Tariff copy showing current fee structure and date approved

Business Information

Marketing Materials mentioning the park or NPS. (Advertising brochures and website material and permitted services you provide)

Interpretation Plan for tours & guides

Calendar of start & end dates for the service season (by location or service type if multiple)

Schedule of operating hours by each service and service location

Updated Fees schedule for permitted services (if not covered by NC Ferry Tariff)

Annual Permit Fee of \$200 paid by Check (payable to National Park Service) or by credit card

Application Fee of \$50

Receipt for CUA Fee

Date of In-Person Meeting:

Clear to Issue Permit YES / NO:

Date Permit Issued:

CALO Permit Number Issued:

Issued by:

REMINDER: A photo ID of Supervising Operator and a copy of the permit must be available upon request while operating within the park boundaries.