Refer to application instructions at the end of this application. Some parks have additional requirements for businesses that offer services to visitors relating to the safety and welfare of the visitors and protection of the resources. These requirements may include applicable operating licenses, certificates showing proof of training, operating plans, emergency response plans, group size limitations, etc.

**1.** Service for which you are applying:*[attach diagram, attach additional pages, if necessary, include locations within the park, frequency, estimated number of participants (per trip and annually), number of vehicles, support equipment (trailers, generators, etc.)]*

**2.** Will you be providing this service in more than one park? **Yes** [ ]  **No** [ ]  *If “Yes”, list all parks and services provided.*

**3.** Applicant’s Legal Business Name:[*Include any additional names (DBA) under which you will operate.]*

**4. Owner and** Authorized Agents:*(Give the name(s) of the owners and name(s) of the persons designated as Authorized Agents for your business. Authorized Agents have the power to sign on your behalf.)*

**5.** Mailing Addresses

 **PRIMARY CONTACT INFORMATION** *(Dates to contact you at this address, if seasonal.      )*

 Address:

 City, State, Zip:

 Email:       Website:

 Day Phone:       Evening Phone:       Fax:

**ALTERNATE CONTACT INFORMATION** *(Dates to contact you at this address, if seasonal.      )*

*If same as “Primary Contact Information, check here [ ]  and go to question 6.*

Address:

City, State, Zip:

Email:

Website:

Day Phone:       Evening Phone:       Fax:

**6.** What is your Business Type? *(Please check one below)*

[ ]  Sole Proprietor

[ ]  Partnership *(Print the names of each partner. If there are more than two partners, please attach a complete list of their names.)*

 Name:

 Name:

[ ]  Limited Liability Company

[ ]  Corporation

[ ]  Non-Profit *(Please attach a copy of your IRS Ruling or Determination Letter)*

[ ]  Other

**7.** Business License – State and Number:       Expiration Date:

**8.** Employer Identification Number (EIN)**:**

**9.** Liability Insurance**:**

 Provide proof of liability insurance. The CUA operator must maintain General Liability insurance naming the United States of America as additional insured. Minimum coverage amount is $500,000 per occurrence. Some activities will require increased coverage or other types of liability insurance; see Park-Specific CUA Insurance Requirements (“Attachment A”).

1. Will your business operate vehicles/vessels/aircraft within NPS boundaries?

Yes [ ]  No [ ]

*Information for vehicles/vessels/aircraft chartered from and operated by another company is NOT required. If “Yes,” please give a description of each vehicle. Use additional paper, if necessary.*

| **Make/Model of Vehicle** | **Year** | **Max # Passenger Capacity** | **Own/Rent/Lease** |
| --- | --- | --- | --- |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

**11. Additionally Required Documentation:**

 Parks may require proof of licenses, registrations and certificates, etc. Provide copies of additionally required documentation identified in “Attachment B”.

**12. DOI Employment:**

 Are you, your spouse, or minor children employed within the U.S. Department of the Interior?

Yes [ ]  No [ ]  If “Yes”, please provide information below:

Employee Name:       Title:

Bureau or Office where employed:

If you selected yes, to 12., please contact your servicing ethics office for further guidance prior to submitting this form. A list of servicing ethics offices can be found at, https://www.doi.gov/ethics.

**13. Violations:** To your knowledge, have you, your company, or any current or proposed employees been convicted or fined for violations of State, Federal, or local law within the last 5 years? Are you, your company, or any current or proposed employees now under investigation for any violations of State, Federal, or local law or regulation? See instructions.

 Yes [ ]  No [ ]  *If “Yes”, please provide the following information. Attach additional pages, if necessary.*

 Date of violation or incident under investigation:

Name of business or person(s) charged:

 Please identify the law or regulation violated or under investigation:

Please identify the State, municipality, or Federal agency that initiated the charges:

Additional Detail (optional):

(Results) Action Taken by Court:

**14.** **Fee:** Please include the Application Fee as outlined in Attachment B.

1. **Signature:**

False, fictitious or fraudulent statements of representations made in this application may be grounds for denial or revocation of the Commercial Use Authorization and may be punishable by fine or imprisonment (U.S. Code, Title 18, Section 1001). All information provided will be considered in reviewing this application. Authorized Agents must attach proof of authorization to sign below.

 *By my signature, I hereby attest that all my statements and answers on this form and any attachments are true, complete, and accurate.*

Signature Date

 Printed Name Title

## NOTICES

**Privacy Act Statement**

**Authority:** The authority to collect information on the attached form is derived from 16 U.S.C. 5966, Commercial Use Authorizations.

**Purpose:** The purposes of the system are (1) to assist NPS employees in managing the National Park Service Commercial Services program allowing commercial uses within a unit of the National Park System to ensure that business activities are conducted in a manner that complies with Federal laws and regulations; (2) to monitor resources that are or may be affected by the authorized commercial uses within a unit of the National Park System; (3) to track applicants and holders of commercial use authorizations who are planning to conduct or are conducting business within units of the National Park System; and (4) to provide to the public the description and contact information for businesses that provide services in national parks.

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C.552a(b) of the Privacy Act, records or information contained in this system may be disclosed outside the National Park Service as a routine use pursuant to 5 U.S.C. 552a(b)(3) to other Federal, State, territorial, local, tribal, or foreign agencies and other authorized organizations and individuals based on an authorized routine use when the disclosure is compatible with the purpose for which the records were compiled as described under the system of records notice for this system.

**Disclosure:** Providing your information is voluntary, however, failure to provide the requested information may impede the processing of your commercial use authorization application.

**Paperwork Reduction Act Statement**

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), please note the following. This information collection is authorized by The Concession Management Improvement Act of 1998 (54 USC 101911). Your response is required to obtain or retain a benefit in the form of a Commercial Use Authorization. We will use the information you submit to evaluate your ability to offer the services requested and to notify the public what services you will offer. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget control number. OMB has assigned control number 1024-0268 to this collection.

**Estimated Burden Statement**

We estimate that it will take approximately 2.5 hours to prepare an application, including time to review instructions, gather and maintain data, and complete and review the proposal. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Officer, National Park Service, 12201 Sunrise Valley Drive, MS-242, Reston, VA 20192. Please do not send your completed form to this address; but rather to the address at the top of the form.

The following explanations correspond directly with the numbered items on the Application Form. Please read this entire document prior to completing the application. Include the nonrefundable application fee when submitting this application.

**COMMERCIAL USE AUTHORIZATION APPLICATION INSTRUCTIONS**

1. Enter the service you are proposing to provide. These are the services which are currently approved in the park:
* **Commercial Interpretive Services (includes guided walks to viewpoints and/or along trails)**
* **Bicycle Tours**
* **Motorcycle Tours**
* **Photography or Painting Workshops**
* **Taxi and Recreational Shuttle Services**

If the service you are proposing to provide is not a currently approved service listed above, contact the park CUA office at the number above.

1. Respond “No” or list other parks where you will be providing this service.
2. Enter the legal name of your business. If you have a secondary name under which you are doing business (d.b.a.), please enter that name also.
3. Give the name(s) of owners and name(s) of persons designated as Authorized Agents for your business. Authorized Agents have the power to sign on your behalf.
4. Provide contact information for both the main season and the off-season. Your contact information may also be published in the NPS Commercial Services Directory.
5. Check the box that identifies your type of business.
6. If the state in which you operate or the state where your business is domiciled requires a state business license, provide the state, license number and year of expiration.
7. Provide your Employer Identification Number (EIN). The Debt Collection Improvement Act of 1996 requires us to collect an EIN or Social Security Number (SSN). The NPS will not collect SSNs, only EINs. The EIN is issued by the Internal Revenue Service. You may receive a free EIN at [http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/How-to-Apply-for-an-EIN](http://www.irs.gov/Businesses/Small-Businesses-%26-Self-Employed/How-to-Apply-for-an-EIN). We will use the EIN that you provide as needed to collect debts.
8. Provide proof of General Liability Insurance naming the United States of America, as additional insured in the amounts designated in the application. Provide proof of vehicle/vessel/aircraft liability insurance if you own, rent, or lease vehicles/vessels/aircraft and transport visitors by those means or if those owned, rented, or leased vehicle/vessel/aircraft are engaged in providing the service (i.e., hauling horses used in the activity). Insurance companies must be rated at least A- by the most recent edition of A.M. Best’s Key Insurance Reports (Property-Casualty edition) or similar insurance rating companies (Moody’s, Standard and Poor’s, or Fitch). You may be subject to additional insurance requirements. Refer to “Attachment A”.
9. Provide a description of each owned, rented, or leased vehicle/vessel/aircraft you will utilize during the course of the proposed commercial service. Information for vehicles/vessels/aircraft chartered from and operated by another company is not required.
10. Provide copies of additional documentation as required by “Attachment B”.
11. Indicate if you, your spouse, or parent (if you are a minor child) is employed by the U.S. Department of the Interior (Department). Departmental ethics regulations at 5 C.F.R. § 3501.103(c) prohibit Department employees, their spouses, and minor children, from acquiring or retaining permits, leases, and other rights in Federal lands granted by the Department. This prohibition includes any commercial use authorization to conduct commercial activities or services on Department property.
12. Provide details if your business or business owners or current employees or proposed employees have been convicted or are currently under charges for violation of State, Federal, or local law or regulation in the last 5 years. Do not include minor traffic tickets.
13. Include payment of the Application Fee - $250.00 See “Attachment ” B.
14. Please sign and date your application. If the person SIGNING this application is an Authorized Agent for the business, proof of signing authority must accompany this application.

Attachment A: Insurance Requirements

Attachment B: List of Approved Services, Additionally Required Documentation, and Fee Information

**Additional Information:** The National Park Service has terms and conditions on all commercial service agreements. The following terms and conditions will apply to all Commercial Use Authorizations. There may be additional terms and conditions based on the services provided. These may include but are not limited to limits on locations, times, group size, and employee licenses and certifications and providing such information to the park superintendent for approval.

## CONDITIONS OF THIS AUTHORIZATION

1. False Information: The holder is prohibited from knowingly giving false information. To do so will be considered a breach of conditions and be grounds for revocation: [RE: 36 CFR 2.32(a) (3)].
2. Legal Compliance: The holder shall exercise this privilege subject to the supervision of the area Superintendent. The holder shall comply with all applicable laws and regulations of the area and terms and conditions of the authorization. The holder must acquire all permits or licenses of State or local government, as applicable, necessary to provide the services described above, and, must operate in compliance with all applicable Federal, State, and local laws and regulations, including, without limitation, all applicable park area policies, procedures and regulations. All vehicles/vessels/aircraft are required to be registered and the operators are required to have the proper licenses to operate them commercially, as required by law or regulation.
3. Rates: The holder shall provide commercial services under this authorization to visitors at reasonable rates satisfactory to the area Superintendent.
4. **Operating Conditions:** The holder shall provide the authorized commercial services to visitors under operating conditions satisfactory to the area Superintendent.
5. Liabilities and Claims: This authorization is issued upon the express condition that the United States, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, injuries, or death to any person or persons or property of any kind whatsoever, whether to the person or property of the holder, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this authorization or occasioned by any occupancy or use of said premises or any activity carried on by the holder in connection herewith, and the holder hereby covenants and agrees to indemnify, defend, save and hold harmless the United States, its agents, and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.
6. Insurance: Holder agrees to carry general liability insurance against claims occasioned by the action or omissions of the holder, its agents and employees in carrying out activities and operations under this authorization. The policy shall name the United States of America as additional insured. Holder agrees to have on file with the park copies of the above insurance with the proper endorsements.
7. CUA Fees: At a minimum, the holder shall reimburse the park for all costs incurred by the park as a result of accepting and processing the application and managing and monitoring the authorized activity. Administrative costs for the application process must be paid when the application is submitted. Monitoring fees and any additional costs incurred by the park to support the commercial activity will be paid annually or on a more frequent basis as determined by mutual agreement between the Holder and the area Superintendent.
8. Benefit: No member of, or delegate to, Congress, or Resident Commissioner shall be admitted to any share or part of this authorization or to any benefit that may arise from this authorization. This restriction shall not be construed to extend to this Contract if made with a corporation or company for its general benefit.
9. Transfer: This authorization may not be transferred or assigned without the written consent of the area Superintendent.
10. Termination: This authorization may be terminated upon breach of any of the conditions herein or at the discretion of the area Superintendent.
11. Preference or Exclusivity: The holder is not entitled to any preference to renewal of this authorization except to the extent otherwise expressly provided by law. This authorization is not exclusive and is not a concession contract.
12. Construction: The holder shall not construct any structures, fixtures or improvements in the park area. The holder shall not engage in any groundbreaking activities without the express, written approval of the area Superintendent.
13. Reporting: The holder is to provide the area Superintendent upon request a statement of its gross receipts from its activities under this authorization and any other specific information related to the holder’s operations that the area Superintendent may request, including but not limited to, visitor use statistics, and resource impact assessments. The holder must submit annually the CUA Annual Report (NPS Form 10-660) and upon request the CUA Monthly Report (NPS Form 10-660A).
14. Accounting: The holder is to maintain an accounting system under which its accounts can be readily identified within its system of accounts classification. This accounting system must be capable of providing the information required by this authorization. The holder grants the United States of America access to its books and records at any time for the purpose of determining compliance with the terms and conditions of this authorization.
15. Minimum Wage: For CUAs awarded prior to January 30, 2022, the holder must comply with all provisions of Executive Order 13658 of February 12, 2014, (Establishing a Minimum Wage for Contractors) and its implementing regulations, including the applicable contract clause, codified at 29 C.F.R. part 10, all of which are incorporated by reference into this authorization as if fully set forth in this authorization. For CUAs awarded on or after January 30, 2022, the holder must comply with all provisions of Executive Order 14026 of April 27, 2021, (Increasing the Minimum Wage for Federal Contractors) and its implementing regulations, including the applicable contract clause, codified at 29 C.F.R. part 23, all of which are incorporated by reference into this authorization as if fully set forth in this authorization.
16. Visitor Acknowledgment of Risks (VAR): The holder is not permitted to require clients sign a waiver of liability statement or form, insurance disclaimer, and/or indemnification agreement waiving the client’s right to hold the CUA holder responsible for accidents or injury occurring on NPS property. The holder is permitted to request or require a client to sign a form or statement acknowledging risk and/or indicating that certain prerequisite skills may be needed to participate in the commercial activity. The holder must provide the park with the current copy of all forms and/or statements used for this purpose and obtain written approval by the park to use the form and/or statement. A sample Acknowledgment of Risk form may be obtained by contacting the CUA office at (435) 834-4730 or by going to the park CUA webpage at https://www.nps.gov/brca/getinvolved/commercial-use-authorizations.htm
17. Intellectual Property of the National Park Service: Except with the written authorization of the Director of the National Park Service, the Holder shall not assert any legal claim that the Holder or any related entity holds a trademark, tradename, servicemark or other ownership interest in the words "National Park Service", the initials "NPS", or official name of any unit or part thereof, including but not limited to any facility, logo, distinctive natural, archaeological, cultural, or historic site, within the National Park System, or any colorable likeness thereof, or the likeness of a National Park Service official uniform, badge, logo, or insignia.
18. Nondiscrimination**:** The holder must comply with Applicable Laws relating to nondiscrimination in providing visitor services to the public and with all equal employment opportunity provisions of Title VII of the Civil Rights Act, as amended.
19. **Notification of Employee Rights:** The holder must comply with all provisions of Executive Order 13496 of January 30, 2009, (Notification of Employee Rights Under Federal Labor Laws) and its implementing regulations, including the applicable contract clause, codified at 29 CFR part 471, appendix A to subpart A, all of which are incorporated by reference into this authorization as if fully set forth in this authorization.

## SPECIAL PARK CONDITIONS AND FEES

COMMERCIAL USE AUTHORIZATION

**2023 CUA FEES:**

**Application Fee:** Bryce Canyon National Park charges **$250 for a 1-year CUA** (which expires December 31, 2023).

CUA Application Fees are **non-refundable**. Please contact the park to obtain a permit number before paying your application fee on Pay.gov. Do not send a payment check to the park. E-billing from Pay.gov is also available upon request.

**Management Fee:**Covers all CUA management after application approval, this includes correspondence with the CUA holder, in the field monitoring, the mitigation of resource impacts caused by the commercial activity, and annual reporting. The park will collect the management fee based on a Market Price system.-    **Market Price Fee**: A type of Management Fee that is based on the percentage of gross receipts earned from in-park or Bryce Canyon NP park-dependent operations. Application fee is deducted from Market Price fee. The rate table is as follows:

|  |  |
| --- | --- |
| <$250,000 | 3% of gross receipts (minus application fee) |
| $250,000 to $500,000 | 4% of gross receipts (minus application fee) |
| >$500,000 | 5% of gross receipts (minus application fee) |

The market price fee is a tiered fee. For example, if a CUA holder grosses $400K for operations within or dependent upon Bryce Canyon NP, they are charged 3% of gross receipts for the first$250K and then 4% for the next $150K. Management Fees will be collected for Gross Receipts earned in 2023 in January of 2024.

Reminder: Please do not mail application documents – applications must be submitted electronically to brca\_cua@nps.gov.

**2023 ENTRANCE FEES:**

All CUA-tours are charged on a **per-person basis**. The CUA entrance fee is **$20 per client** (no charge for paid guides and/or drivers, and anyone under 16 years of age). If any of your clients has an America the Beautiful™ Interagency pass (Annual/Senior/Military/Access/Volunteer) with valid ID, entrance fees will be waived for the pass-holder and up to 3 additional adults—*PROVIDED THEY ARE IN THE SAME VEHICLE,* ***or****, for clients entering on bicycle or foot, THEY ENTER THE PARK SIMULTANEOUSLY****.* P*a*sses must be in client's names, not in the CUA-holder's name.**

**SPECIAL PARK CONDITIONS**

These Conditions Apply to All CUAs Issued by Bryce Canyon National Park

**1. Authorized Use**

Commercial Use Authorizations (CUA) are issued for the following activities at Bryce Canyon National Park:

1. Bicycle Tours: This commercial service allows groups of bicyclists accompanied by a leader to ride through designated portions of Bryce Canyon National Park.
2. Commercial Interpretive Tours: This commercial service is defined as information/orientation/interpretation of Bryce Canyon’s resources provided to a specified group of people by a designated leader.
3. Motorcycle Tours: This commercial service allows groups of motorcycles accompanied by a leader to ride through designated portions of Bryce Canyon National Park.
4. Photography or Painting Workshops: These workshops are allowed to give technical knowledge and instructions on composition of photographs and paintings related to the unique resources protected in Bryce Canyon National Park.
5. Taxi & Recreational Shuttle Services: Commercial shuttle service is authorized for the point-to point and drop-off of passengers in Bryce Canyon National Park at designated parking areas, pullouts, and developed areas.

**2. Unauthorized Use**

1. Off-Trail Travel: CUA permitted groups may not travel off designated trails and/or viewpoint walkways.
2. Public Use Obstruction/Interference: CUA tours groups are sharing visitor facilities with the general public, and as such, group activities should never negatively impact other visitors’ experiences. Examples of negative impacts include but are not limited to: excessive noise (including music), setting up equipment (tables, chairs, signage, more than two tripods in any one locations, photography reflective panels, etc.) that obstruct scenery and/or impede pedestrian traffic. This CUA does not convey any priority use of trails. CUA holders should advise clients to stay on trails, walk single file, and allow the public to pass. It is strongly suggested to form groups of 15 or less hikers with adequate distance between groups to prevent a trail obstruction or interference with public use

**3. Closures and Public Use Limits:**

The following areas are closed or restricted as indicated below. Additional locations may be closed or restricted by the posting of appropriate signs or email notification to CUA holders:

1. Areas beyond barriers, fences, railings, and closure signs are closed to the public.
2. Off-trail geologic features including hoodoos, arches, bridges and cliff faces are closed to walking, climbing, ascending, descending, rappelling or traversing.
3. The Maintenance area, Water Tank area, Mixing Circle area, and roads leading thereto are closed to the general public.
4. Operators of street-legal motor vehicles shall enter or leave the park with such vehicles only on the following designated roads: Utah Highways 63 and 12.
5. Service roads to the rear of the headquarters building and to Yovimpa Pass and pumping station are closed areas.
6. The following areas are closed to picnicking: North Campground, Sunset Campground, and Visitor Center Building and parking area.
7. Parking and stopping along park roads is prohibited except at designated parking areas or pull-offs.
8. Except for permitted vehicles (see j. below), all vehicles longer than 20 feet (6m) or vehicle-trailer combinations longer than 20 feet (6 m) are prohibited at the following viewpoints/facilities from 8:00 a.m. – 7:00 p.m., April 1 through November 1:
* Fairyland Point
* Visitor Center
* Sunrise General Store
* Bryce Canyon Lodge
* Sunset Point
* Bryce Point
* Inspiration Point
* Paria View
1. Oversized vehicles should be left in the overflow parking lot at the entrance to North Campground, or outside the park at the Bryce Canyon Shuttle Station in Bryce Canyon City. CUA groups are welcome to use the Bryce Canyon Shuttle in lieu of using their oversized vehicles. Boarding the shuttle from outside the park requires presentation of an entrance payment receipt or America the Beautiful interagency pass(es)
2. Large-capacity vehicles (20+ passengers) are exempt from the oversize vehicle restrictions because these vehicles allow more visitors into congested parking lots while taking up less space than passenger vehicles. Large-capacity vehicles must use parking spaces signed “Permit Parking Only.” Free parking permits will be issued at entrance fee stations to vehicles meeting this requirement. Park permits will be marked with date of use and will not be transferrable. All traffic control devices (signs and markings) are enforceable.

**4. Speed Limits:**

The speed limits for the following areas are established as prescribed below:

1. Main Park Road: 20 – 45 miles per hour (depending on exact location), or as posted by signs.
2. The vicinity of the Entrance Stations, Lodge Loop Road and Fairyland Road: 20 – 25 miles per hour (depending on exact location), or as posted by signs.
3. Road to Bryce Point: 35 miles per hour, or as posted by signs.
4. Campground areas: 10 miles per hour, or as posted by signs.

**5. Resource Protection Message:**

All CUA holders are required to communicate the following message to clients receiving interpretive services. CUA holders are encouraged to expand on the information provided to provide for the safety and well-being of their clients, as well as enhance their understanding and enjoyment of the park.

1. Group leaders should be aware of local weather forecasts, trail and/or road conditions. This information can be obtained by stopping at the Visitor Center.
2. Collecting or removing from the park any natural or cultural resource or damaging or defacing any natural or cultural resource is prohibited.
3. Stay on trails/walkways in order to protect delicate vegetation and soils.
4. In developed areas, the disposal of human waste anywhere other than in designated locations or fixtures provided for that purpose is prohibited. In non-developed areas, the disposal of human waste within 100 feet of a water source, a campsite, or within sight of a trail is prohibited (36 CFR 2.14). The preferred option for human waste disposal is a waste containment system (such as a “Restop 2,” “WAG Bag,” etc.) If a containment/removal system is unavailable, a 4-to-8-inch-deep “cat hole” can be used. Toilet paper must be carried out.
5. All food scraps (fruit peels, nut shells, etc.) are considered trash and must be disposed of properly. It is a violation to feed ANY wildlife.
6. Smoking on trails is highly discouraged. Smokers must use caution when smoking to prevent igniting a wildfire. Cigarette butts are trash and must be packed out and properly disposed of. Trip leaders/guides should check fire conditions for current restrictions.
7. Vehicle engines must not be left idling when parked, as this creates unacceptable amounts of noise and air pollution within Bryce Canyon National Park.

**6. Accidents/Injuries:**

In the event of an emergency, call 911 or NPS Dispatch (928) 608-6301. All post incident reports are due annualy.

**7. Tour Leaders:**

The information provided to participants shall include a review of safety recommendations printed in the park publications: “Bryce Canyon, Official Map and Guide” and the “Hoodoo” newspaper. These current publications are available upon arrival at the park. Tour leaders must be certified in Basic First Aid and CPR, as well as fully acquainted with park regulations, and support compliance with said regulations.

**Tour Leaders must have a copy of the CUA with them at all times while in the park.**

**8. Entrance Fees:**

Bryce Canyon National Park is a Federal Fee Area. All visitors who use the park recreationally must pay an entrance fee, regardless of how and where they enter the park. CUA Tour Leaders are required to pay entrance fees for their clients. If you CUA tour groups plans to enter the park via a hiking trail that circumvents the entrance fee stations, the CUA Tour Leader/Guide must travel to the entrance fee station to pay for their group. CUA Tour Leaders must have their entrance receipts with them at all times, as park rangers periodically perform fee audits/compliance checks. All CUA tours will be charged on a per-person basis. The entrance fee is $20 per client (no charge for paid guides and/or drivers, and anyone under 16 years of age). If any of your clients have an America the Beautiful ™ interagency pass (annual/senior/military/access/volunteer) with valid ID, entrance fees will be waived for the pass-holder and up to 3 additional adults – PROVIDED THEY ARE IN THE SAME VEHICLE. Passes must be in the client’s names, not in the CUA holder’s name.

All CUA Tour Leaders must stop at the entrance fee station and identify their company. They will be required to pay for their CUA clients at that time. CUA tours are not allowed to go through the shuttle/emergency lane. Checks must have the company’s TIN number on it or SSN on personal checks. Cash is no longer accepted at the fee stations.

**9. Program Itineraries:**

Prior to the CUA holder’s beginning operation, a detailed program itinerary specifying times and specific locations of groups activities within the park shall be provided to the CUA coordinator. Location areas are subject to approval. Due to safety considerations and traffic congestion during certain times of the year, locations selected will dictate number of vehicles allowed.

**10. Monitoring:**

The Superintendent shall have the right to monitor CUA holder’s in-park operations for compliance with all aspects of this CUA. Tour leaders shall carry a copy of the approved Commercial Use Authorization and present it to any park official upon request

**11. Soil Erosion:**

The CUA holder shall take adequate measure, as directed and approved by the Superintendent, to restrict and prevent soil erosion on the lands covered herein and shall utilize such lands so as not to contribute to additional erosion.

**12. Operation Requirements:**

* 1. Numbers and Separation of Student Groups (if applicable): Instruction inside the park is not to exceed 12 students per groups, plus an instructor and an assistant. NO more than one group shall be present at any instruction location in the park at any given time.
	2. Specific Activities Allowed/Disallowed: Technical and artistic instruction (if applicable) shall be pertinent to the scenic, natural and cultural resources of the park. All vehicles must be kept on established roadways, and there shall be no interference with pedestrians or other traffic in the park.
	3. Protection of Park Resources: Alteration of any park features (to allow set up of equipment, enhance setting, etc.) is strictly prohibited. Littering is prohibited. Participants are to leave as little evidence of their use as possible and properly dispose of refuse. The CUA holder shall be liable for any damages to property of the United State resulting from the activities authorized hereunder.
	4. The CUA holder will comply with applicable public health and sanitation standards and codes
	5. This CUA does not authorize the CUA holder to advertise, solicit business, collect any fees, or sell goods or services on lands owned and controlled by the United States.
	6. The CUA holder and all participants authorized herein must comply with all the conditions of the CUA including all exhibits or amendments or written directions of the park Superintendent (or designee).
	7. The area authorized for use under this CUA must be left in the same condition as it was prior to the activities authorized herein, with all refuse properly disposed of or otherwise as required by the Superintendent. The CUA holder shall be liable for any damages to any Government property resulting from these activities. The CUA holder shall pay the United States of America for any damages resulting from this use which would not reasonably be inherent in the use which the CUA holder is authorized.

**13. Guided Interpretive Hikes/Tours:**

Commercially guided interpretive hikes and tours are allowed within the park by CUA permit only. If your CUA does not include guided interpretive hikes/tours, you must obtain a CUA for this activity in addition to your other permitted activity. Hiking groups must stay together at all times and remain on established trails. Gathering on the edge of or off established trails may cause the trampling of vegetation and other damage to the natural resources. Frequent stopping on the trails is discouraged as it may lead to congestion and interrupt the travel of other individuals. It is strongly suggested to form groups of 15 or less hikers with adequate distance between groups to prevent a trail obstruction or interference with public use

**14. Wildlife:**

DO NOT FEED THE WILDLIFE – this disrupts natural processes the NPS is trying to preserve. Respect the space needed by all wildlife species. Use binoculars and view animals from a distance that does not result in avoidance or flight behavior. Intentionally approaching mammalian wildlife is limited to a distance no closer than 100 feet.

**15. Superintendent’s Compendium:**

In addition to these Park Specific Conditions, all Compendium regulations apply. See link at www.nps.gov/brca/learn/management/superintendents-compendium.htm.

**Bicycle Tour CUA Conditions**

Directly from the Superintendent’s Compendium

1. The use of bicycles or E-bikes is prohibited except on park roads, the Shared-use Path and parking areas with paved surfaces. The Shared use Path is a paved multi-use visitor path in Bryce Canyon National Park. The path is approximately 6.2 miles long and is open to several uses, including running, walking, roller or in-line skating, non-motorized scooters and cross-country skiing and bicycling, including E-bikes. Leashed pets are also allowed on the Shared Use Path.
2. Groups of cyclists using park roads must break into groups of 6 riders or less with groups separated by one quarter mile. Cyclists must ride single file on all park roadways.
3. CUA bicyclists are required to enter the park via the Shared Use Path (which connects Bryce Canyon City to Bryce Canyon National Park) for safety reasons.
4. E-bikes:
	1. E-bikes are allowed in Bryce Canyon National Park where traditional bicycles are allowed. E-bikes are prohibited where traditional bicycles are prohibited. Except where use of motor vehicles by the public is allowed, using the electric motor to move an e-bike without pedaling is prohibited.
	2. Class III e-bikes, which are throttle assisted e-bikes and per policy, only authorized to be used where public motor vehicles can go. Class II e-bikes are prohibited because the speed of 28 MPH is too fast for the congested Shared Use Path.
	3. Classes of e-bikes allowed on Shared-Use Path:
		1. Class 1 e-bike: are electric bicycles equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
		2. Class II e-bikes without throttle assist. Class II e-bikes are electric bicycles equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

## ATTACHMENT A

### CUA Insurance Requirements

**Commercial General Liability (CGL) Insurance**

Liability insurance is required for all CUA holders under the terms of the authorization. Such insurance should be of sufficient scope to cover all potential risks and in an amount to cover claims that can reasonably be expected in the event of serious injury or death. The minimum commercial general liability insurance is **$1,000,000 per occurrence**. Liability insurance policies **must name the United States of America as additional insured**. The business or person that is providing the service must be the named insured (policy holder). Companies that provide transportation only are not required to have Commercial General Liability as long as the passengers do not disembark.

**Other Required Insurance**

**Commercial Auto Liability Insurance** is required if a CUA holder transports passengers or uses in the performance of the service in the park owned/leased/rented vehicles. If a CUA holder charters the vehicle and those chartered vehicles are owned and operated by another company, the CUA holder is not required to have Commercial Automobile Liability insurance

| **Commercial Vehicle Insurance – Passenger Transport****(bodily injury and property damage)** | **Minimum per Occurrence Liability Limits\*** |
| --- | --- |
| Up to 6 passengers | $1,000,000 |
| 7 – 15 passengers | $1,500,000 |
| 16 – 25 passengers | $3,000,000 |
| 26+ passengers | $5,000,000 |

**Insurance Company Minimum Standards**

The NPS has established the following minimum insurance **company** requirements. All insurance companies must meet the following minimum standards. These standards apply to foreign insurance companies as well as domestic companies.

1. All insurers for all coverages must be rated no lower than A- by the most recent edition of Best’s Key Rating Guide (Property-Casualty edition), or similar insurance rating companies (Moody’s, Standard and Poor’s, or Fitch), unless otherwise authorized by the Service.
2. All insurers for all coverages must have Best’s Financial Size Category of at least VII according to the most recent edition of Best’s Key Rating Guide (Property-Casualty edition), or similar insurance rating companies (Moody’s, Standard and Poor’s, or Fitch), unless otherwise authorized by the Service
3. The insurance ratings must be submitted with the CUA Application. The rating companies do not issue certificates. We require the insurance broker to note this rating in the Certificate. If the rating does not appear on the certificate, the insurance broker must provide it in another document.

**Proof of Insurance Submission**

Applicants must submit proof of insurance with the CUA Application. The proof of insurance must:

* Be written in English with monetary amounts reflected in USD
* Reflect that insurance coverage is effective at time of CUA Application submission
* Name as insured the business or person that is providing the service
* Name the United States as additional insured
* Reflect a General Commercial Liability Policy with the minimum coverage amount required in the CUA Application
* Reflect required additional insurances (commercial vehicle, vessel, aircraft, etc.) with the minimum coverage amount required in the CUA Application
* Include insurance provider rating or provide in separate document

##

## ATTACHMENT B

**List of Approved Services, Additionally Required Documentation, and Fee Information**

Email complete application with required documents to brca\_cua@nps.gov.

NO HARDCOPY APPLICATIONS WILL BE ACCEPTED.

|  |  |  |
| --- | --- | --- |
| **AUTHORIZED COMMERCIAL SERVICE** | **REQUIRED DOCUMENTATION** | **REQUIRED CUA FEES** |
| **Commercial Interpretive Services** allows a designated guide to accompany clients to park viewpoints and/or along trails to provide information/interpretation to a specified group of people | **A, B, C, D, E, F, G, H (see below)** | $250.00 |
| **Bicycle Tours**allows groups of bicyclists accompanied by a leader to ride through designated portions of the park on paved roads (excluding service roads) and/or the shared-use path | **A, B, C, D, E, F, G, H (see below)** | $250.00 |
| **Motorcycle Tours**allows groups of motorcyclists accompanied by a leader to ride through designated portions of the park on paved roads (excluding service roads) | **A, B, C, D, E, F, G, H (see below)** | $250.00 |
| **Photography or Painting Workshops**Workshops are allowed to give technical and artistic instruction on composition of photographs and paintings related to the unique natural and cultural resources of the park | **A, B, C, D, E, F, G, H (see below)** | $250.00 |
| **Taxi & Recreational Shuttle Services**Authorizes point-to-point transportation pick-up and drop-off of passengers in the park at designated parking areas, pullouts, and developed areas | **A, B, C, D, E, F, G, H (see below)** | $250.00 |
|  |  |  |
|  |  |  |
|  |  |  |

**Key to Required Documents:**

**A.**  Proof of Commercial General Liability Insurance naming the “United States of America, Bryce Canyon National Park” as additional

 insured. Minimum coverage amount is $1,000,000 per occurrence.

**B.** Proof of Current Automobile liability insurance that complies with the minimum coverage required by Utah state law. The insurance certificate must name the "United States of America, Bryce Canyon National Park" as additional insured.

**C.** A list of all company-owned or leased **vehicles** and license plate numbers **with maximum capacity of passengers** (disregard if using a contracted transportation provider).

**D.** A list of all **drivers** and their **driver’s license** information (Excel preferred – See guide template). Please do not send scanned images of the actual driver’s license.

**E.** A list of all **guides** and their **CPR and Basic First Aid** certification dates (Excel preferred – see guide template)

**F.** A copy of the **safety information** delivered to guests on trip with information specific to Bryce Canyon National Park, including but not limited to: activity specific instructions, Leave No Trace concepts, elevation sickness, lightning safety, and importance of hydration.

**G.** A detailed **itinerary** specifying locations (viewpoints, trails, facilities) of group activities within the park boundaries. Sample itineraries are acceptable.

**H.** A copy of the Acknowledgement of Risk form (if applicable). A sample Visitor Acknowledgement of Risk form is available for download on the park website.