Figure 6: Specialist Review Checklist for Proposed Deaccessions

Are the items proposed for deaccessioning cataloged?	YES ☐ NO ☐
Has the regional curator been consulted about the proposed deaccession (optional)?	YES ☐ NO ☐
Is the proposed deaccession consistent with relevant laws and with current DOI and NPS policies?	YES ☐ NO ☐
Has the appropriate documentation been provided for the proposed method of disposition?	YES ☐ NO ☐
If the proposed deaccession type is Outside the Scope of Collection, what is the disposition method?	YES ☐ NO ☐
Is there supporting documentation, including but not limited to catalog data and a written justification, provided in the proposed deaccession package?	YES ☐ NO ☐
Is the proposed deaccession hazardous or made of potentially hazardous materials?	YES ☐ NO ☐
Does the proposed deaccession take into consideration any community requests for items to stay in the museum, region, or local area?	YES ☐ NO ☐ N/A ☐
Were the items mistakenly accessioned into the museum collection? (The mistakenly accessioned property must not fit the definition of museum property as defined in the glossary of the Cultural Resource Management Guideline.)	YES ☐ NO ☐
Does the proposed deaccession take into consideration the need to safeguard against loss of scientific, associational, evidential, artifactual, informational and/or monetary value represented by the item?	YES ☐ NO ☐
Does the proposed deaccession avoid the perception that the museum is deaccessioning items in exchange for items of lesser importance?	YES ☐ NO ☐
Does the proposed deaccession avoid the perception the action is being made in accordance with current fads or fashions (for example, furniture that is out of fashion)?	YES ☐ NO ☐
Does the proposed deaccession preserve the integrity of scientific collections?	YES ☐ NO ☐
Does the proposed deaccession and subsequent disposition appear to benefit NPS employees and their relatives in any way?	YES ☐ NO ☐