



FINANCIAL INFORMATION FOR REVENUE-PRODUCING USES

NPS Leasing Program
Commercial Services Division
1849 C Street, NW
Washington, DC 20240



I. START UP COSTS	
Working Capital	Utilities
Improvements	FF&E
Marketing	Legal
Total Start Up Costs	
Explain the basis of all estimates. The estimates must credibly demonstrate your understanding of the start-up costs associated with this lease opportunity.	
II. Stabilized Operating Proforma	
Revenue	Expenses
General/Administrative	Operations
Building Maintenance	Grounds Upkeep
HVAC	Utilities
Security	
Other Expenses:	
Total Expenses	Net Income After Expenses
Annual Cost of Debt and Equity	Rent to NPS
Net Cash Flow	
Explain the basis of all estimates. These estimates must credibly demonstrate that your net revenue will be sufficient to permit payment of the proposed rent and otherwise demonstrate that your proposal is financially viable.	

NOTICES

PRIVACY ACT STATEMENT

Authority: Title 54, National Park Service and Related Programs; and the National Environmental Policy Act of 1969.

Purpose: The purpose of the system is to assist, monitor, track and issue leases to individuals and businesses for National Park Service structures and land for activities that are not subject to authorization through a concession contract, commercial use authorization, or similar instrument in federally owned or administered property located within the boundaries of park areas. A leased property must be used for an activity and in a manner that is consistent with the purposes established by law for the park and be compatible with the programs of the National Park Service.

Routine Uses: Records or information contained in this system is not disclosed outside of the Department of the Interior except for those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act; or other authorized routine use when the disclosure is compatible with the purpose for which the records were compiled.

Disclosure: Voluntary, however, failure to provide the requested information may impede our ability to issue a lease contract to the individual or organization.

PAPERWORK REDUCTION ACT STATEMENT

We collect this information under the authority of 54 U.S.C. 102101 et seq., 54 U.S.C. 306121, and 36 CFR part 18. We use this information to evaluate proposals received in response to leasing opportunities. Your response is required to obtain or retain a benefit. We may not collect or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection of information and assigned Control No. 1024-0233.

ESTIMATED BURDEN STATEMENT

We estimate that it will take you 1 hour to complete this form, including time to review instructions, gather and maintain data, and complete and review the form. You may send comments on the burden estimate or any aspect of this form to the Information Collection Clearance Officer, National Park Service, 12201 Sunrise Valley Drive, Mail Stop 242, Reston, VA 20192. Please do not send your completed form to this address.