



**Southeast Utah Group**  
*Arches and Canyonlands National Parks*  
*Hovenweep National Monument*  
*Natural Bridges National Monument*  
**Academic Fee Waiver Request**

Name of Institution \_\_\_\_\_

Mailing Address \_\_\_\_\_

Instructor / Leader \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Number of Students \_\_\_\_\_ Grade(s) \_\_\_\_\_ Number of Faculty/Chaperones \_\_\_\_\_

Total Vehicles: Coach/ Bus \_\_\_\_\_ Mini Bus \_\_\_\_\_ Van \_\_\_\_\_ Auto \_\_\_\_\_

Class/Course Title \_\_\_\_\_

Specific Park(s) Visiting:

Arches National Park  Canyonlands National Park  Natural Bridges National Monument  Hovenweep National Monument

Have you received an approved Academic Fee Waiver from us in the past? Yes  No

- Criteria One: Eligibility** – National or international applicants must prove they are a school or bona fide academic institution by submitting one of the following types of documentation: a statement confirming educational or scientific tax exemption from the IRS, or national, state or local tax authority; or, a statement from a bona fide academic institution that meets one of these eligibility standards confirming that the group visiting for the purpose of providing transferable academic credit based on a curriculum; or, a statement confirming accreditation or recognition as an educational institution from a qualified national, regional state or local authority.
- Criteria Two: Educational Purpose** – Applicants must provide written statement confirming that the visit supports a specific curriculum for which academic credit is offered. If the group is on a commercial tour, the applicant must state how the tour supports the curriculum. In addition, it is the responsibility of the school group to submit the request for academic fee waiver, not the commercial tour company.
- Criteria Three: Relevance of Park Resources** – Applicants must provide a written explanation identifying the park resources and/or facilities that will be used to support the educational purpose of the visit, and how they are relevant to that purpose.

I understand the Code of Federal Regulations allows for fee waivers only for bona fide educational and/or scientific institutions that are using the park for educational purposes. I hereby certify that the above detailed trip meets these requirements and therefore request that fees be waived. Current official documentation of recognition as an educational or scientific institution is attached.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

*Electronic Signature Accepted (Example: /s/ John Doe)*

**National Park Service Approval:**

(Note: This is only valid with an NPS signature)

\_\_\_\_\_  
NPS Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

This approved fee waiver must be in your possession when arriving at the park entrance. Each vehicle needs to have a copy of the approved waiver otherwise normal entrance fees will be charged. Groups arriving without an approved fee waiver will be charged the non-private fee of \$10.00 per person for individuals 16 years old and older at Arches and Canyonlands and \$5.00 at Natural Bridges. There is no entrance fee at Hovenweep. Refunds will not be granted.