Department of the Interior
National Park Service

Sitka National Historical Park
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Sitka, AK 99835
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SITKA NATIONAL HISTORICAL PARK
Park-Specific Conditions - 2016

These specific provisions are applicable to those commercial activities and areas authorized in your Commercial Use Authorization.

1. The Holder shall ensure that all drivers and or walk/tour leaders receive copies of information provided by the park.
2. The Holder and his/her employees are not authorized to conduct tours or interpret features inside the Visitor Center or the Russian Bishop's House.

BUS TOURS

1. Tour operators shall attend an annual orientation session, conducted by park staff, at the beginning of the annual tour season in May. Tour operators will be notified of the date, time and location of the orientation session at least 15 days in advance.
2. Bus engines shall be shut off while the vehicle is parked.
3. Upon notice from park officials, drivers may be required to remain with their buses.
4. Drivers shall not unload passengers until the bus is parked in the designated area. No oversized vehicles may be parked in the lower parking lot.
5. The maximum capacity of the designated parking area is 8 buses or oversized vehicles. At no time shall this capacity be exceeded. Buses shall not be parked in the road or in such a manner as to block or to use car parking areas. Bus arrivals should be spaced at least 5 minutes apart.
6. Bus tours arriving after the park trails are closed may stop briefly in the parking lot; however, drivers shall not allow passengers to go beyond the parking areas. The park grounds and trails are open: 6:00 am to 10:00 p.m., May 1 to September 30, and 7:00 am to 8:00 p.m., October 1 to April 30.
7. Visitors arriving before the official opening time of the Visitor Center will not be permitted to enter the building. Any bus tour arriving within one half hour, or less, of the official closing time of the Visitor Center should not expect full visitor services to be available.
8. No announcements for bus arrivals or departures shall be made inside the Visitor Center or the Russian Bishop's House.
9. Park staff will be notified immediately for assistance should a tour guide/driver be unable to escort a disabled visitor in a wheelchair to the Visitor Center.

GUIDED WALKS/HIKES

1. No announcements for guided walks shall be made inside the Visitor Center or at other locations in the park where visitors may gather, such as porches and patios, or inside the Russian Bishop's House.
2. The tour leader may not prohibit park visitors from participating (free of charge) in that portion of the conducted walk which occurs on NPS property.
3. Walk leaders shall provide accurate information that is based on recognized and commonly accepted sources. Park staff may accompany the guided walk to monitor accuracy and adherence. Inaccuracies or misrepresentations will be brought to the attention of the licensee, who shall ensure that the problems are corrected.

4. No tours or walks may be conducted on park grounds after closing hours. The park grounds are open: 6:00 am to 10:00 p.m., May 1 to September 1, and 7:00 am to 8:00 p.m., September 2 to April 30.
5. Specimen collecting is prohibited. Neither guides nor visitors will be allowed to disturb plants, animals, natural or historic features.
6. In order to ensure optimum visitor safety, tour drivers/guides will make every effort to keep visitors off of Metlakatla Street after disembarking from their bus.

SHUTTLE BUS

1. Shuttle drivers shall use the designated "Shuttle Bus Only" spot to pull in and unload the passengers. The other bus parking spaces will be reserved for tour buses.
2. Shuttle buses will remain in the designated shuttle spot only long enough to load and unload passengers. The drivers must not leave the vehicle.
3. Drivers will advise the passengers where the designated waiting area is to ensure their safety.
4. No soliciting of customers or business transactions will occur on park grounds.
5. Specific park provisions #1, 4, 5, 6, 7, 8, and 9 under "BUS TOURS" are also applicable to the shuttle buses.

SAFETY

1. Shuttle drivers will inform the passengers to be aware of potential hazards on the trails to including trip hazards, from rocks and roots, slip hazards throughout the forest and near the river and tidelands, high winds, and bears.
2. Shuttle drivers will be informed during the pre-season briefing the details regarding the park's ability to respond with limited emergency medical services and the locations of first aid kits and AEDs.