

2012 ABPP BATTLEFIELD GRANT PACKAGE CHECK LIST
(must be included with original Battlefield Grant Application Package)

Check each box below to signify that the item is included in the grant package.

Completed grant package must contain the following:

- One (1) Grant Package Check list, completed and signed
- One (1) SF 424, completed and signed
- One (1) original five (5) page grant proposal with required attachments, paper clipped or binder clipped together.
- Ten (10) copies of the SF 424, five page grant proposal, and required attachments. Each proposal with attachments is paper clipped or binder clipped together.

An original grant proposal must contain *only*:

- * A signed and completed SF424
 - * SF424 is **hand-signed and dated**. SF424 submitted without original signatures will be discarded. The grant proposal will then be considered incomplete.
- * A completed five (5) page ABPP Battlefield grant application
 - * Application questions answered and typed within the five (5) page space provided on the correct page as provided. *Additional text will not be considered and may negatively impact the total grant score.*
- * One (1) map - 8 ½" x 11" (copy of USGS 1:24,000 scale, 7.5 min topo map) showing the location of the battlefield land boundaries, the proposed project area, and, if applicable, associated sites
- * Letters from each Project Area Land Owner whose property is involved in the project, giving the applicant permission to undertake the proposed project on their property
- * Letters of support from involved and interested Partners, SHPOs, and THPOs
(* **required documents**)

An original grant proposal should contain the following, *if applicable*:

- Letters from Matching Share Donors confirming their contribution(s) to the project
- Letters from Tribes indicating their level of support for the project
- Up to four (4) 5" x 7" photographs/graphics of project site (two [2] images per 8 ½" x 11" page.)
Photos will not be returned and extra material will be discarded

NOTE: covers, extra maps, vitas, resumes, separation pages, bibliographies, historic overviews, photographs, graphics, product examples of web sites, brochures, CDs, etc. will be removed and thrown away. Please note, excessive/additional materials may make your grant ineligible.

The undersigned affirms that the ABPP Grant Package is complete per this check list:

Signature

Date

Make sure your grant package is complete before submitting it to the ABPP.
Incomplete packages will not be considered and will be discarded without action or notification.

United States Department of the Interior
National Park Service
American Battlefield Protection Program (ABPP)
2012 Battlefield Grant Application

Applicants must submit one (1) original and ten (10) copies of a complete grant application for each project. All questions **must be answered in the space provided** in font size 10, 11, or 12. Read each question's instructions and any additional information provided in the Application Guidelines and Grant Application Frequently Asked Questions before completing the application. This application is five (5) pages in total. Any additional pages beyond five (5) pages will be discarded.

Project Summary (10 points)

Score is based on the applicant's ability to succinctly describe the project and to clearly convey the project objective.

1. Project Title : _____
(same as #11 on Standard Form 424 – 10 words or less):

Type of Project (select one only): Site Identification & Documentation
 Planning & Consensus Building
 Interpretation or Education

Who on the **ABPP staff** did you contact in 2011 in regards to this application?

Name _____ Phone number _____

2. Briefly, state the project preservation objective and project description.

3. List each battlefield or associated site included in this project.

Battlefield Name: _____

National Historic Landmark Specify NHL name _____
(see list at <http://tps.cr.nps.gov/nhl/default.cfm>)

National Register of Historic Places Specify NRHP name _____
(see list at <http://www.nps.gov/history/nr/research/nris.htm>)

CWSAC Priority I or II (if applicable) Specify CWSAC name _____
(see list at <http://www.nps.gov/history/hps/abpp/priority.htm>)

RevWar Priority I or II (if applicable) Specify RevWar/War 1812 name _____
(see list at <http://www.nps.gov/history/hps/abpp/Rev1812Study.htm>)

4. Explain the **significance** of your battlefield within the space provided.

5. List and **quantify** all final products:

Threat to Site (25 points)

6. Current Land Use and Classification. Answer each of the following:

A. What is the **predominant** current land-use of the project area?

- Industrial
- Commercial
- Residential
- Recreational/Open Space
- Agricultural/Rural
- Other (specify) _____

B. What is the current zoning classification of the project area as determined by the local planning office?

- Industrial
- Commercial
- Residential
- Recreational/Open Space
- Agricultural/Rural
- Other (specify) _____

7. Project and Battlefield Size.

A. What is the total size of the entire **historic** battlefield? _____ acres

B. How much of the battlefield remains relatively unchanged since the battle? _____ acres

C. How much of the remaining battlefield is threatened? _____ acres

D. What is the total size of the Project Area for this grant? _____ acres

8. How much land (by % or acres) within the Project Area is in each of the following ownership categories?

- Private _____
- Public _____
- Private Non-Profit _____

9. What are the current threats to the remaining battlefield or associated site. Describe how it has affected and may affect the condition or integrity of the battlefield.

10. Explain how the threats identified in #9 will impact specific battlefield resources and describe the importance of each resource to the overall preservation of the battlefield.

11. How long will it take for the threats identified in #9 above to affect the site?

- Less than 1 year
- 1 – 5 years
- 5 - 10 years
- More than 10 years

Preservation Opportunity (35 points)

Score is based on the appropriateness of the project to help protect the battlefield or historic site from the threats identified in #9 or to help protect the site before potential threats develop.

12. Describe how the proposed project will address the threat(s) identified in #9.

13. How much of the battlefield will this project protect? _____ acres

14. Check all categories of previous preservation work, by any entity, which has taken place at the battlefield where the site is threatened. Cite study and year on the right side for each checked box.

- | | <u>Title</u> | <u>Year</u> |
|---|--------------|-------------|
| <input type="checkbox"/> Research | | |
| <input type="checkbox"/> Cultural Resource Research, Identification and Documentation | | |
| <input type="checkbox"/> Archeological Survey and Inventory | | |
| <input type="checkbox"/> Registration (State and National Register Nominations) | | |
| <input type="checkbox"/> Community Advocacy and Outreach | | |
| <input type="checkbox"/> Preservation or Cultural Resource Management Planning | | |
| <input type="checkbox"/> Master or Strategic Site Plans | | |
| <input type="checkbox"/> Interpretive Planning and Programs | | |
| <input type="checkbox"/> Other _____ | | |

15. How does this project contribute to the long-range preservation goals for the site?

16. Why is the proposed project the most appropriate preservation action or strategy for this site at this time?

17. What special factors contribute to the present opportunity for this project (e.g., personnel, timing, availability of matching funds, community support, or other unique circumstances)?

Tasks, Schedule, and Products (10 points)

18. In the space below, state each major task (activity) necessary to complete the project with a schedule and cost estimate for its completion, and the expected product that will be produced. Demonstrate a careful consideration of this budget.

<u>Tasks</u>	<u>Time Required to Complete</u>	<u>Cost</u>	<u>Products</u>
1.			
2.			
3.			
4.			
5.			
6.			

Applicant Qualifications (5 points)

The applicant organization’s qualifications are rated according to its experience with similar grant projects and according to the applicant’s ability to accurately and concisely complete this application.

19. Describe the applicant **organization’s** qualifications for handling this type of project and its experience in managing grants or contracts.

20. Describe the proposed **project manager’s** qualifications or experience for handling this type of project.
Note any similar projects he/she has managed (do NOT attach resumes or vitae)

21. Has the applicant organization received grant assistance from ABPP in the past? Yes No
If Yes, indicate year(s) completed, and project title(s), below.
Is/was the grant product extended/late? Yes No

Support and Participation (10 points)

Consider all entities that are involved in, and affected by, this project. Attach letters stating their support. Partners should address letters of support by the deadline, to the applicant not the ABPP. Letters are part of the grant package which is due in the ABPP office **no later than January 18, 2012**. All grant packages and letters must be hand stamped in **by COB 4:00 p.m.** (post marks and delivery receipts will not be accepted after the deadline). **All late letters will be discarded.**

22. List all Land Owners in the project area whose property is involved in the project.
(Also attach letters from each Land Owner whose property requires access for this grant giving the applicant permission to undertake work on their property.)

23. Describe the extent to which the public is and will be involved in this project.