



APPLICATION FOR A PERMIT TO CONDUCT A DEMONSTRATION OR SPECIAL EVENT IN PARK AREAS



NATIONAL MALL AND MEMORIAL PARKS

Division of Permits Management
900 Ohio Drive, S.W.
Washington, DC 20024
Telephone: (202) 245-4715

18 JUN -7 10:22

18-1281

RECEIVED BY
Date of Application: JUN 7 2018

This is an application for a:

☐ Demonstration ☒ Special Event Definitions on 10-941S, Supplemental Instructions

Individual/Organization

Monumental Sports

Telephone Number

2/661.5060

Cell Phone

(b) (6)

Fax Number

(b) (6)

Email Address

(b) (6)

Website

www.monumentalsports.com

601 F Street, NW

City

Washington, DC

State

Zip Code

Country

Person in Charge of Event

Julie Hanson

Telephone Number

703.644.6434

Cell Phone Number

(b) (6)

Email Address

hpeventsdc@gmail.com

Street Address

5810 Kingtown Ctr Dr #120

City

Alexandria

State

VA

Zip Code

22315

Country

USA

At least one person must be listed as in charge of the activity. If different individuals are to be in charge of various activities at different locations, please list their names and contact information:

Name	Contact Information	Name	Contact Information

Is this an application for the use of the White House Sidewalk³ or Lafayette Park?

☐ Yes ☒ No

Please be aware that a waiver of the numerical limitations is required if an expected demonstration on the White House Sidewalk will include more than 750 participants or that a demonstration in Lafayette Park will include more than 3,000 participants.

Is this an application for a waiver of the numerical limitations?

☐ Yes ☒ No

EDITION 5.11

Set-Up Dates and Times

Starting Date

6-8-18

Ending Date

6-20-18

Starting Time

7:00 ☒ AM ☐ PM

Ending Time

11:30 ☐ AM ☒ PM

Event Dates and Times

Starting

Ending

Starting Time

☐ AM ☐ PM

Ending Time

☐ AM ☐ PM

Break-down Dates and Times

Starting

Ending

Starting Time

☐ AM ☐ PM

Ending Time

☐ AM ☐ PM

Please list ALL proposed locations (include assembly and dispersal areas):

National Mall: 3rd to 12th: Center Panels, Tree Panels, & gravel paths.
Washington Monument grounds.
Constitution Avenue; 15th - 23rd.
Parkway Drive.

Estimated maximum number of participants for EACH PARK AREA TO BE USED (including organizers, volunteers, participants and spectators):

100,000 + +

Purpose of event:

To celebrate the Stanley Cup Champions :
WASHINGTON CAPITALS! ALL CAPS!

Plan for proposed activity (include all speakers, a complete time schedule of the activity, proposed routes for any marches or parades, plans for the orderly termination and dispersal of activity which might affect regular flow of city traffic, etc.):

Parade: Parkway Drive (staging). 23rd to East on Constitution to South on 7th. Stage between Jefferson & Madison on 7th.

Please indicate any of these items that will be used during the proposed activity:	<input checked="" type="checkbox"/> Handheld Signs/ Placards	<input type="checkbox"/> Chairs	<input checked="" type="checkbox"/> Tables	<input checked="" type="checkbox"/> Tents
	Quantity:	Quantity:	Quantity:	Quantity:
	<input checked="" type="checkbox"/> Portable Restrooms	<input checked="" type="checkbox"/> Camera Tripod	<input checked="" type="checkbox"/> Jumbotrons	<input checked="" type="checkbox"/> Generators
	Quantity:	Quantity:	Quantity:	Quantity:
	Banner/Sign(s)	Press Riser	Stages	Turf Protective Cover(s)
	Size: Length: Width: Height:	Size: Length: Width: Height:	Size: Length: Width: Height:	Size: Length: Width: Height:
	<input checked="" type="checkbox"/> Podium	<input checked="" type="checkbox"/> Lighting Equipment	<input checked="" type="checkbox"/> Estimated # of Buses:	
	<input type="checkbox"/> Distribution of Literature	<input checked="" type="checkbox"/> Portable Sound System		

Please list all other equipment (include any necessary medical/trailers):

open air buses, trailers, medical tents/RVs, Bleachers

Are you proposing to solicit donations:

☐ Yes ☒ No

Are you proposing food or beverages service:

☐ Yes ☒ No

Are you proposing road closures or traffic management? If so list the roads and/or trails affected? ☒ Yes ☐ No

Parkway Drive
Constitution Avenue
Jefferson & Madison Drives

How will the event be advertised or publicized:

☒ TV ☒ Print ☐ Flyers
☒ Radio ☒ Website ☒ Email/Listserv
☒ Social media (Twitter, Facebook, Tumblr, etc.)

Do you propose to have commercial sponsors? ☒ Yes ☐ No
If yes, how are sponsors recognized.

Signage

If boxes, crates, coffins, or similar items will be used, state whether they are to be carried opened or closed, their proposed size, the materials constructed from, and their proposed contents and use:

N/A

What are your cleanup and/or recycling plans?

Cleaning Company

How will cleanup members be identified?

Company Shirts

Do you have any reason to believe or any information indicating that any individual, group or organization might seek to disrupt the activity for which this application is submitted? ☐ Yes ☒ No

If "Yes", list each such individual, group or organization and contact information for each:

Will applicant furnish marshals and/or volunteers? ☒ Yes ☐ No

How Many

Note: Marshals are required for all waivers of numerical limitations and for demonstration activities held simultaneously on White House Sidewalk and Lafayette Park.

List the functions the marshals and/or volunteers are expected to perform:

Directional to assist with Parade.

How will the marshals and/or volunteers be identified?

Credentials

Person(s) responsible for supervision of marshals and/or volunteers (for each location):

Name(s)	Location(s)	Contact information during event (address/phone)

What communications equipment will be provided to the marshals and/or volunteers? (Include the number of walkie-talkies, mobile phone tree, bullhorns, public address systems, flashlights, etc.)

2-way Radios

State specifically the plans for ingress and egress of the participants to and from all park areas including Lafayette Park. Please include proposed sites for loading and unloading of buses, automobiles or other forms of transportation which the participants are expected to use (supply chart or map if necessary).

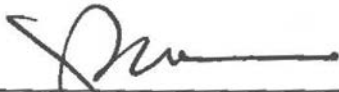


**APPLICATION FOR A PERMIT TO CONDUCT A
DEMONSTRATION OR SPECIAL EVENT IN PARK AREAS**



NATIONAL MALL AND MEMORIAL PARKS

Division of Permits Management
900 Ohio Drive, S.W.
Washington, DC 20024
Telephone: (202) 245-4715

Section 1: Applicant Information		Section 2: Contact Information		
Name <i>Julie Hanson</i>	Telephone Number <i>703-644-6434</i>	Cell Phone Number <i>(b) (6)</i>	Fax Number <i>(b) (6)</i>	
Position <i>Consultant</i>	Email Address <i>hpeventsdc@gmail.com</i>			
Street Address <i>5810 Kingstown Ctr Dime</i>	City <i>Alexandria</i>	State <i>VA</i>	Zip Code <i>22315</i>	Country <i>USA</i>
Signature of Applicant 		Date <i>6-7-18</i>		

APPLICATION IS NOT VALID UNLESS SIGNED
Hand deliver or mail completed application to:

National Park Service
National Capital Region
Permits Management Division
900 Ohio Drive, S.W., Washington, DC 20024
Office Phone: (202) 245-4715

Open 8:00 am to 4:00 pm, Monday – Friday



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE
National Capital Region
1100 Ohio Drive, S.W.
Washington, D.C. 20242

PUBLIC GATHERING PERMIT

Permit: 18-1281 Amendment A

Date: June 11, 2018

In accordance with Park Regulations as contained in C.F.R., Title 36, Chapter 1, Section 7.96, permission is granted to conduct a public gathering to the following:

Person(s) and/or Organization(s): Monumental Sports

Dates(s): Friday, June 8, 2018

To: Wednesday, June 13, 2018

Time: Starting: 9:00 pm

Ending: 12:00 pm

Location(s):

Mall: west center panels, east of 7th Street to 14th Street; Parkway Drive; 23rd Street;
Constitution Avenue, 23rd – 7th Streets; North side of the Washington Monument grounds; and
the north sidewalk area of Constitution between 15th-17th Streets (Ellipse)

Purpose: To celebrate the Stanley Cup Champions: WASHINGTON CAPITALS! ALL CAPS!

Anticipated Number or Participants: 100000-300000

Person(s) in Charge: Julie Hanson

Address(es): 601 F St., NW., Washington, District of Columbia

Phone Number: (202) 661-5060

Mobile Number: (b) (6)

This permit is granted subject to the following conditions:

1. Permittee and all participants authorized therein must comply with all of the conditions of this permit and with all reasonable directions of the United States Park Police.
2. All sidewalks, walkways, and roadways must remain unobstructed to allow for the reasonable use of these areas by pedestrians, vehicles and other park visitors.

PERMITTEE IS RESPONSIBLE FOR READING AND ADHERING TO ATTACHED
ADDITIONAL CONDITIONS.

Additional Conditions

Permit #18-1281 Amendment A

Monumental Sports

NPS Route: Parkway Drive, 23rd Street, & Constitution Avenue 23rd to 15th Streets

Parade set up support areas: Mall west panel 4th-7th, Mall 7th – 14th Streets and the Washington Monument Ground – north half

June 8 – June 13, 2018

This permit authorizes the following Areas in support of the Capitals NHL team Stanley Cup Parade:

NPS Route: Parkway Drive, 23rd Street, & Constitution Avenue 23rd to 15th Streets

Parade set up support Areas: Mall west panel 4th-7th, Mall 7th – 14th Streets, the Washington Monument Grounds. – east and west quadrants and the north and south sidewalks include the Ellipse, 23rd – 15th Streets

The parade will be broadcasted live through a media pool on the Mall and with media risers located at 23rd and Constitution and the pull off at 16th and Constitution as well as the use of a flatbed truck locate along the route.

CONTACTS

Monumental Sports:

Julie Hanson
703-644-6434

(b) (6)

U.S. Park Police:

Sgt. Erich Koehler
(202)-610-7092 (O)
(202) 839-0254 (cell)

Metropolitan Police

TBD

National Park Service
Division of Permits Management

Robbin Owen
(202)-245-4717 (O)
(202)-359-1458 (cell)

National Park Service:
National Mall & Memorial Parks

Jeff Gowen
(202)-245-4492

National Mall & Memorial Parks
Communications Office

Mike Litterst
(202)-306-4166 (M)
(202) 245-4676 (O)

EVENT INFORMATION:

June 8 – June 12	9:00 pm – 6:00 am, 6/12	Install Fixed Bleachers
June 10	7:00 am – 9:00 pm	Install Restrooms
June 10-12	7:00 am - 10:00 am, 6/12	Install all other logistics
June 12	9:00 am	Parade Units Assembly
	9:30 am – 4:00 pm	Roads closed
	11:00 am-1:30 pm	Parade
	1:30 pm – 2:30 pm	Celebration Rally
June 12	3:00 pm – 11:59 pm	Strike Bleachers, Restrooms, LED Screens, Bike Rack, Tents, Trailers, flooring and all other logistical support on the Mall from 4th – 12th Streets for the movie shoot
June 12 – June 13	3:00 pm – 12:00 pm	Strike all other logistical support

Assembly: 8:30 am, Parkway Drive

Route: east on Parkway Drive, north on 23rd, east on Constitution and south on 7th Street

Dispersal: Units will disperse on Jefferson Drive, east of 7th Street

GENERAL INFORMATION

1. Approximately 25 parade units will participate.
2. Viewing audience is expected to be approximately 100,000-300,000 people.
3. There will be no sales of any kind on parkland.
4. The parade will be televised, possibly on Tuesday, June 12, 2018 at 11:00 am, TV production vehicles will park on Madison Drive, south curb, just west of 7th Street with no more than ten (10) satellite trucks. Cables will be run from this location along the south curb of 7th Street to the camera positions along 7th Street. Crew cars and personal vehicles will not be permitted to park. Permittee will provide overnight security.
5. Additional media, covering the parade, arriving on Tuesday, June 12 will be located at press risers at 23rd and Constitution and one (1) microwave van along Constitution Avenue at 18th to support a press riser on MDP jurisdiction at 18th Street coverage between the hours of 9:30 am – 2:30 pm. Crew cars and personal vehicles will not be permitted to park.

6. Lost persons will be taken to the parade medical units on the Mall at 7th Street.
7. Logistical support will be placed along the parade assembly area and route:
- One (1) 20'x20' production tent with flooring north grassy area of Parkway Drive
 - Ten (10) portable restrooms along sidewalk north of Parkway Drive
 - Bike Rack
 - Parade assemble on Parkway Drive

Logistical support for Henry Bacon Ball Field-north end

- One (1) 20'x20' Production tent with flooring
- Ten (10) portable restrooms
- Bike Rack

Logistical support for north side of 23rd and Constitution

- One (1) 15'x20' Media Riser
- Bike Rack
- All other support on MPD jurisdiction of Command and Media trucks

Logistical support for the Washington Monument Grounds North Side

- One Hundred Fifty (150) portable restrooms, groups of 5 with a 5' gap between
- Bike Rack
- Special Event Trash boxes (also will be located along the north sidewalk between 15th and 17th Streets
-

Logistical support will be placed on the Mall:

- One Hundred (100) portable restrooms groups of 5 with 5' gaps between –north side, 7th to 12th
- No more than 10 media trucks parked along the south curb of Madison, east of 7th with generator truck and bike rack
- VIP bleacher 45'x17'x9' (250 seats) surrounded by bike rack
- Cut away riser 4'x8'x4' surrounded by bike rack
- Media Riser, 80'x12'x4' surrounded by bike rack
- Caps Commander tent, 20'x20' surrounded by bike rack
- FOH Production, 12'x12'x2' audio riser & 8'x4'x4' head on pool camera with possible 24' jib camera with 10'x10' platform
- ADA Area, 20'x20' with bike rack
- Flooring-1st panel and under all medical tents on the turf
- VIP Area: surrounded by bike rack
 - One (1) 20'x20' tent
 - Four (4) portable restrooms
 - 45'x17'x9' riser (bleacher) (375 seats)
 - 15'x20' snack tent
- VIP standing area for 970 surrounded by bike rack

- Two (2) 20'x20' production tents, east of 7th on the gravel walk
- Chain length fence half of western most panel, east of 7th, must be at least 5' on the grassy panels to allow access to the food kiosk
- One (1) 25'x8' dumpster
- Bike rack chute down the middle grassy panels, 7th – 12th Streets
- Three (3) LED Screen trucks on the center gravel paths surrounded by bike rack
- Four (4) dumpsters, outer gravel walk, south side, 9th Street
- One hundred (100) portable restrooms, outer gravel walks, south side, 7th-12th
In groups of 5 with 5' gap between groups

Please see attached diagrams for complete setup.

Permittee must obtain vehicle access passes from the United States Park Police, Sgt. Erich Koehler, 202- 610-7092, to access the gravel walks. Permittee will provide overnight security.

8. Permittee must provide medical support on the Mall at 7th Street and along Madison and Jefferson Drives from 6:00 am – 4:00 pm
9. Permittee must provide trash and sanitation services. Permittee will provide 300 portable restrooms with 20% ADA. Restrooms will be set up on the Mall, the Washington Monument grounds, north side and at the assembly area. Special Event trash boxes will be set up on the Mall, the Washington Monument grounds, north side and along the north sidewalk of Constitution Avenue (the Ellipse). One dumpster will be placed on the Mall, outer gravel walk southeast side of 7th Street.
10. During set up and tear down of bike rack, bike rack cannot block parking meters, access points along sidewalks, cross walks nor handicap ramps.
11. Due to the other permitted activities on the Mall, permittee must remove all bike rack, structures, restrooms between 7th and 9th Streets.
12. This permitted activity cannot interfere with any prior approved permitted event to include the Smithsonian Folklife Festival and the German Marine event on the Mall. U. S. Park Police officers will be stationed around the German Marine event to protect the display. Area will remain open until the crowd becomes too large and then it will be shut down. In addition permittee must provide funding for any overtime costs related to any delays of the set up for the Folklife Festival.
13. Attaching any Caps Banners cannot be attached to any NPS structure, planters, light poles etc. is strictly prohibited.

U.S PARK POLICE

1. Provide a detail for traffic and crowd control as coordinated with Metropolitan Police. Provide reserved parking on the south curb of Madison Drive east of 7th Street for approximately 10 media trucks. NPS will provide parking passes and permittee must pay for metered parking.
2. Provide police personnel on June 8 - 13 to assist with traffic control, crowd management and street closures as well as for set up and tear down of bike rack along roadways including the assembly area on Parkway Drive and the dispersal area along Jefferson Drive, east of 7th Street including the parade route on June 12.
3. The Following NPS roads will be closed:
 - Madison and Jefferson Drives, 4th-14th, , Monday, June 11, 8:00 pm – Tuesday, June 12, 4:00 pm
 - Parkway Drive, Tuesday, June 12, 4:00 am – 4:00 pm
 - 23rd Street and Constitution Avenue, 23rd – 7th, 9:30 am - 4:00 pm
4. Assist Emergency Vehicle access, GSI and Smithsonian Folklife Staff access to Jefferson Drive and/or Jefferson Drives at 7th Street.

WHITE HOUSE-PRESIDENT'S PARK

1. Permittee must contact, Park Ranger Amy Dailey, President's Park, 202-208-1631, to coordinate the placement of bike rack along the north section of Constitution Avenue between 15th-17th Streets.
2. Permittee will provide special event trash boxes in the area of 15th and 17th Streets, Ellipse side. Coordination through Ms. Amy Dailey.

DIVISION OF PERMITS MANAGEMENT

1. Coordinate and oversee all logistics relative to this event.
2. Provide photographic coverage of this event for logistical and reference purposes.

MONUMENTAL SPORTS

1. Arrange for adequate First Aid Coverage and Overnight/Site Security
2. Provide adequate portable comfort stations on the Mall and the Washington Monument grounds. Coordinate placement of these units with Mr. Jeff Gowen, Chief of Maintenance 202-245-4492.

NOTE: ABSOLUTELY NO VEHICLES PERMITTED ON THE GRASS OF THE WASHINGTON MONUMENT GROUNDS AND MALL LOADING/LOADING MUST BE DONE FROM THE STREET.

3. Permittee is responsible for removing all trash/debris resulting from this event at the assembly area and dispersal area.

PARADE ASSEMBLY AT PARKWAY DRIVE

Permittee will provide all parade vehicles entering Parkway Drive with a vehicle access pass. Vehicles will not be permitted onto Parkway Drive without this pass. All vehicles must be in the parade assembly area by 9:30 am. dispersal area on Jefferson Drive, east of 7th Street.

SPONSOR RECOGNITION SIGNAGE

The following requirements must be adhered to for sign's placed on National Park Service Property.

NPS regulations generally prohibit Federal parkland from being used for business solicitation or for the advertisement or promotion of commercial brands, products, and services. As such, no commercial notices and advertisements shall be placed, posted or distributed at the event. Further, no structures representing commercial products, or models or replications of commercial products or merchandise may be displayed.

Further consistent with long-standing NPS policy now under Public Law 108-108, Title I, § 145, special event permits will expressly prohibit the erection, placement, or use of structures and signs bearing commercial advertising. However, a permit may be issued that authorizes the recognition of sponsors of special events, if the National Park Service determines that the size and form of the recognition is consistent with the special nature and sanctity of the National Mall or any other requested park area, and if the lettering or design identifying the sponsor is no larger than one-third the size of the lettering or design identifying the special event. Further, to the maximum extent practicable for such special events, public use of and access to the National Mall and other parkland is not restricted.

The Permittee shall submit a sign plan for NPS review and approval. Any request seeking NPS approval for sponsor recognition must be submitted to the NPS at least 30 days prior to the proposed event, and depicted on the sign plan. If approved by the National Park Service, sponsor recognition will be authorized within the terms of the special event permit.

Authorized sponsor recognition must be in keeping with the NPS policy, regulations, and law, and be appropriate to the scale and theme of the special event. Further, the overall size, number, and design of any signs or banners shall be appropriate to the park setting and the lettering or design identifying the sponsor must be no larger than one-third the

size of the lettering or design identifying the special event. Signs and banners may not be affixed to existing trees or other NPS facilities or structures.

ADDITIONAL INFORMATION

1. **Resource Protection:**

Throughout the course of this permit, the Permittee will require its employees/volunteers, and contractors, to exercise special care and attention to protect the resources of the National Mall and its' environs. In addition, Permittee must supervise their contractors and employees during set-up and teardown to assure that there is no damage to park resources.

2. **No activity associated with this permit can be conducted within the base of the Washington Monument. No set up (except front of house sound on protective matting) is permitted within the vehicle barrier system.**

3. Pursuant to 36 CFR 7.96(g)(5)(xii), the alteration, adaptation, damage or injuring, and/or removal of park resources or facilities are prohibited. No holes may be dug and no item, including signs or banners, may be attached to park trees, plantings, benches or other park property.

4. **Turf Protection:** For the purpose of protection, any area not paved shall be treated as lawn. No heavy equipment (cranes, backhoes, etc.), vehicles or stock piling of materials is permitted on turf areas without the approval of the NPS. Limited activity of this sort may only take place with prior, written approval from the NPS, in defined areas and with load spreading techniques.

Temporary covering of turf for events, to allow for pedestrian walkways, temporary flooring, structure, support, and vehicle access, requires special permission from the NPS.

Permittee is encouraged to secure products such as Terraplas, Terratile and Matrax LD or equal that is ADA-compliant, interlocking mats that are translucent and allow UV light to pass through to the grass below. The products must either be perforated or ribbed, allowing for ventilation and some moisture access to the turf below. Material to be used must be approved in advance by NPS.

Pedestrian ground cover is required on the center grassy panel, east of 7th Street and may be required in all other center grassy panels.

2. **Structures-Center Panels of the Mall:**

To protect the turf areas, it is strongly encouraged that structures be placed on the Mall's hardscape areas where it would not impact the turf. The NPS may allow under permit the

use of turf areas, however, if the structure and its equipment use the turf protection measures as detailed throughout this permit. All structures must minimize all points that come in contact with the turf.

All structures must be able to withstand a minimum wind gust of 90 mph.

All structures must follow the guidelines below and adhere to National Fire Protection Association codes.

Any temporary structure exceeding over 500 square feet require the submission of engineered drawings stamped by a structural engineer licensed in the United States. Drawings should include tent support lines identified by flagging.

Structures on the turf should be on a raiser with as few points as possible touching the turf. Each point that does touch the turf should have Enkamat Flatback 8 or equal product and plywood pads under all points as outlined:

Each screw jack should have a wooden pad and two layers of Enkamat Flatback¹ or equal product, eighteen inches square (18"x18").

Concrete pads should have four (4) layers of Enkamat Flatback or equal product under each concrete tower pad or two (2) layers of plywood.

All screws and fasteners used in the construction of structures should be policed during the build and retained during removal. Screws and fasteners should be made of a non-aluminum metal, enabling a post-event magnet sweep to ensure all pieces are removed from the site.

All structures on the gravel walks off the center panels must be placed at least 2.5 feet off the granite bounders. A 15 foot lane of the gravel walks must be clear of all structures for emergency access.

5. **Tents:** All tents must be situated outside the branches/drip lines of any trees. No trees, shrubs and other plant materials may be trimmed in any manner to accommodate the installation of tents. **Using stakes to anchor a tent on the Mall grounds is prohibited. All tents must be anchored by water barrels and/or cement blocks.**

To protect the turf, tents should be located on hardscape surfaces including gravel, asphalt, concrete, granite, wood, etc. Tents and other similar structures must be secured using cement blocks and/or water-filled ballast tanks. No stakes are permitted on hardscape surfaces.

Non-freezing, no-staining liquid approved by the NPS (water treated with bio-degradable antifreeze) in plastic containers shall be used as weighing elements. No sand bags are permitted for this purpose.

At takedown, all water filled ballast tanks must be pumped to the nearest catch basin (located within the curbs) or to the area drains located throughout the hardscape. Tanks may not be drained into the turf or pumped in gravel areas. This prevents creation of muddy puddles and soft areas in the turf and also limits runoff of gravel into area drains.

If approval is granted by NPS, no tent stakes may penetrate the ground surface by more than 18 inches. Use of stakes longer than this requires coordination through the Chief of Facility Management, National Mall & Memorial Parks, at (202) 245-4492.

Tents must be constructed of fire retardant material. A certificate of fire retardant material must be provided as confirmation to the NPS

Tents should be placed at least 5 to 10 feet apart.

6. **Electricity and other Maintenance Requests:**

No electricity available on site. Permittee may provide own gasoline and/or solar powered generator(s) to provide power for tents, trailers, video and sound, towers and lighting. Generators will be installed in accordance with the site plan, D.C. Fire Department guidelines, and safely installed per manufacturer requirements. **The fueling/refueling of gasoline powered generators on parkland is prohibited*. The storage of additional fuel is prohibited.**

At a minimum, for hand carted generators, 1" professional outdoor grade plywood, or similar material must be placed underneath the generator to protect the underlying surfaces from potential weight and vibration damage and fluid leakage. Generators must be encased with a secondary drip containment unit.

Tow plant generator(s) must have an internal secondary drip containment unit and/or placed in containment troughs and be fenced in or closed in with bike rack.

All wires must be covered by mats and/or yellow jackets to prevent tripping hazards. The cord must be in good condition, of sufficient gauge to accommodate the electrical load of equipment and must be properly grounded.

All cables, power lines, etc. shall be run in an orderly manner and contained in matted yellow jackets that provide for safety and accessibility. No power lines/phone lines can be strung between trees.

A Fire extinguisher must be within 15 feet of generator(s).

The storage of fuel on parkland, in trailers, next to generators and at other NPS locations is strictly prohibited.

7. **Logistical Vehicles & Parking:**

Permittee is responsible for contacting Sgt. Erich Koehler, United States Park Police, (202) 610-7092, to request **Vehicle Access Passes** for any and all vehicles attempting to access the Mall gravel walkways. Unloading and loading of supplies/equipment must be from the Mall gravel walkways and/or the street curb.

Ten (10) NPS parking passes for Madison Drive, south curb lane, west of Madison and Twenty (25) NPS parking passed for Jefferson Drive, east of 7th will be issued. Permittee is responsible for paying for metered parking.

(a). Vehicular access to turf areas are not allowed.

No vehicle shall obstruct or interfere with Emergency Response Vehicles which utilize Jefferson and Madison Drives, from 3rd to 14th Streets.

8. **Sales/Solicitation:**

Special attention is drawn to item #4, last page of this permit concerning fees collected and donations solicited on parkland. No merchandise may be sold or offered for sale except for message bearing books, newspapers, leaflets, pamphlets, buttons and bumper stickers. Sales areas can be no larger than 6' wide by 15' long by 6' high, and can have only one table 2 ½ ' by 8', or 4' by 4'. See attached regulations.

The sale of Tee Shirts, CD's, cassette tapes and other similar materials is prohibited. No sales on National Park Service property associated with this permit.

9. **Parade Marshals:**

Each of your parade marshals will help maintain order among your participants.

Parade marshals should be aware of their responsibilities and location(s) where they will be stationed and have received from parade organizers, adequate training and instructions. Parade marshals should be aware of the time and location of the assembly and any parade routes, the location of any first aid stations, water and toilets, be knowledgeable of the NPS permit conditions, be able to communicate with law enforcement, as well as what to do if they think they observe any problems. While parade marshals do not act as police, they do help maintain order among participants, explain to non-participants that a particular area may be under permit, and be able to alert their supervisor and the United States Park Police in the event that they observe a problem on Federal parkland.

10. Permittee does not have exclusive use of the area including sidewalks and roadways. No interference with the pedestrian traffic and no blocking entrances, sidewalks, nor driveways allowed. No impeding vehicular traffic permitted. All areas remain open to the general public at all times.

For sidewalks and entrances of (7) feet wide or larger, a (6') foot minimum clearance must be maintained at all times to allow for two wheelchairs to pass each other. And for sidewalks and entrances of (5-6) feet wide, a (4') foot minimum width must be maintained at all times for wheelchair accessibility. Permittee must provide marshal(s) to maintain the above clearances.

11. **PROTECTION OF THE PUBLIC & GENERAL WELFARE:**

Event fence, chain link fence and/or bike rack shall be erected by the Permittee to contain the event areas and provide necessary resource protection, security and buffer zones. The Permittee(s) is responsible for encircling generators, light and sound towers, jombotrons. LED screens etc. with protective barricade(s).

12. **First Aid/Medical Services:**

Permittee is responsible for providing First Aid services on-site. The NPS adheres to the District of Columbia Department of Fire & Emergency Medical Services guidelines established according to the number of people anticipated at an event. The following guidelines, established according to the number of people anticipated at an event, will ensure that appropriate medical coverage is provided throughout the event:

- <2,500: The Permittee may rely on 911
- For events over 2,500 permittee must follow DC EMS guidelines with certified personnel and support vehicles/equipment who will remain on site throughout the event.

On NPS jurisdiction, three (3) 20'x20' first aid tents will be placed on the Mall. See attached diagram with two (2) ambulance per tent located along Jefferson and/or Madison Drives. Two (2) Bike teams will be assigned to event. DC Fire and EMS and George Washington University will provide medical services.

For Medical tents placed on the turf, pre-approved hard interlocking plastic flooring must be placed underneath the tent to protect the surface.

See Attached diagrams for medical areas.

Reunification:

Permittee must provide a reunification tent/trailer for lost persons. The reunification tent/trailer location will be determined, based upon the site plan, by the Permit Management Specialist and the United States Park Police Events Sargent. If requested by NPS and/or USPP, a power supply must be proved for a land line. This location will be established at the Medical facility. Reunification locations will be at medical tents.

13. **MEDIA COVERAGE:**

Media outlets must cover all cables and cannot drape them over any walls and/or over sidewalks without protective covering

NAMA reserves the right to disapprove objectionable media set ups which create safety hazards or other impairments

All camera and associated equipment must be portable and self-contained with all stands having rubber tips or matting as a base within stoned areas.

All camera and associated equipment must be hand carried / hand carted to event site

Media related activity cannot interfere with public visitation or other permitted activities

Disruptions or impediments of visitor/pedestrian traffic flow will not be allowed
Sidewalks, access ramps, entrances cannot be blocked at any given time

For large scale events the park reserves the right to require media outlets to make pooling arrangements at least two weeks prior to the scheduled event.

14. **Portable Toilets/Comfort facilities:**

Permittee is responsible for providing sufficient portable restrooms to accommodate the anticipated crowd within the permitted areas. The NPS recommended ratios are one (1) unit per three hundred (300) people; twenty percent (20%) of the total must be ADA accessible. Upon completion of the restroom placement, Permittee must secure the restrooms until ready to use on the event day(s).

See attached for restroom placement

15. **Adverse Weather Policy:**

When there is a threat to public health or safety, the Superintendent and/or his/or her designee, may close the National Mall or an event being held there for such duration as determined necessary to ensure the safety and wellbeing of the public.

Such situations have occasionally occurred in the past where park areas have been closed due to severe weather warning of heavy snow and thunderstorms with lightning and high winds. Where an area is ordered closed due to a weather-related public safety threat, pursuant to 36 CFR 2.32(2) people must comply with official directions to leave the closed area and relocate to safer sheltered locations.

16. **ADDENDUM:**

Permittee's commercial sponsors, are not authorized to distribute free samples of and food or beverages on NPS property. **These items must be distributed on District property.**

17. **Concessions:**

The sale/give-away of food or merchandise must be provided only within the framework of the Concessions Policy Act (Public Law 105-391) and any Concession Contracts issued under the Act. The NPS concessioners, Guest Services, Inc. and Eastern National, will conduct normal food and merchandise sales during the permit period. All logistics associated with this operation, will be coordinated with NPS Concession Specialist, (202) 245-4675.

18. Glass beverage containers and alcoholic beverages are prohibited on parkland.

19. Permittee is responsible for contacting the Metropolitan Police Department, (202) 671-6522, to obtain the necessary approval and/or paperwork for the use of property under their jurisdictions.

20. Contact Sgt. Erich Koehler, U.S. Park Police, (202) 610-7092, to finalize all police logistics. **NOTE: Contact USPP for inspection of any ceremonial weapons.**

21. Permittee must contact Robbin M. Owen, Division of Permits Management, on 202-245-4715, to finalize any parade logistics.

22. If the Permittee decides to cancel or substantially modify its event, the Permittee must immediately advise both the United States Park Police Special Events Sergeant at (202) 610-7092 and the Division of Park Programs at (202) 245-4715.






23. **A copy of this permit must be carried at all times by the Permittee while operating under the authority granted.**

PLEASE NOTE: This permit will be amended to reflect additional information upon receipt of permittee's medical, media, timelines, site plans, route maps and logistical support items.

Draft of the units:

Pace Car
Police Motors
Start Banner
Fire Truck
MSE Staff
Marching Band
Player Bus
MSE Staff
Red Rockers
Player Bus
Season Ticket Holders
Walking Staff
Clydesdales
Player Bus
MSE Staff
Fife & Drum
Zambonis
Player Bus
MSE Staff
Marching Band
Player Bus
Coaches Bus
Player Bus

Credential Cheat Sheet

Credential	Access Areas/Description		
	<ul style="list-style-type: none"> Select group has access everywhere – including back-stage Most restrictive area is behind stage. If you have this badge, you have access Production staff 		<ul style="list-style-type: none"> Parade Route Access Stage Access Includes: Players, Owners Coaches and MCs
	<ul style="list-style-type: none"> Access to all event areas except for back-stage Event Staff 		<ul style="list-style-type: none"> Parade Route Access Includes: Parade participants (Bands, other elements)
	<ul style="list-style-type: none"> Access to all event areas except for back-stage All vendors 		<ul style="list-style-type: none"> Access to grandstand area in front stage Staff and family members not in the parade

 <p>PARADE/ GRANDSTAND</p>	<ul style="list-style-type: none"> • Access to the parade route and grand stand area in front of stage • Staff and family in the parade
 <p>MEDIA</p>	<ul style="list-style-type: none"> • Access to all media areas • Media Outlets
 <p>MEDIA LIMITED ACCESS</p>	<ul style="list-style-type: none"> • Access to media positions at 18th and Constitution/12th and Constitution and 7th and Constitution only • Media Outlets



Issued to: Monumental Sports Permit # 18-1281 Time(s) 12:01 am-4:00 pm
Location Madison Dr., west of 7th, south curb Date(s) June 12, 2018

This vehicle is authorized to park in the designated area(s) before and after the posted time restrictions. Parking in handicapped, loading and bus zones is prohibited.

National Mall & Memorial Parks Parking Permit

1 of 10

Robert M. Owen

DIVISION OF PARK PROGRAMS

see reverse



Issued to: Monumental Sports Permit # 18-1281 Time(s) 10:00 am - 4:00 pm
Location Jefferson Dr., east of 7th, south curb Date(s) June 12, 2018

This vehicle is authorized to park in the designated area(s) before and after the posted time restrictions. Parking in handicapped, loading and bus zones is prohibited.

National Mall & Memorial Parks Parking Permit

1 of 25

Robert M. Owen

DIVISION OF PARK PROGRAMS

see reverse



SHOW TITLE Washington Capitals Stanley Cup Stage Presentation

VENUE 7th Avenue Stage

SHOW DATE Tuesday, June 12, 2018, 12:30 EST

Operators	ROLE	CELL
Mike Klass	A1 Audio Op	(b) (6)
Joe Klass	Deck Audio Op	
Dan Bloom	Video Op	
Pat Blum	Build	pat@eventsbum.com
Meghan Hansen	Hargrove / Logistics	(b) (6) // Meghan.Hansen@hargroveinc.com
Lisa Miller	Hargrove / Logistics	(b) (6)

DRAFT JUNE 10 - 10pm

LAST EDIT: LH

Program Team	ROLE	CELL	EMAIL
Liz Hart	Show Direct/Cue Call	(b) (6)	(b) (6)
Abbey Watson	SM - Tent		
Christina Iskandar	Wrangler		
Rebecca Slutzky	Wrangler		
Brendan Sullivan	SM - Deck		
Jessica Panozzo	PA/Script Asst		
Tyler Hines	Game Entertainment Director, Monumental Events, CAPS		thines@washcaps.com

SHOW

ITEM	START	END	TRT	ACTION	ASMS	STAGE	AUDIO	VIDEO/GFX	NOTES
1	11:30 AM	11:30 AM	0:00:00	PARADE ARRIVALS/OFF LOADING TO VIP HOLD	>> SEND EMCEES TO STAGE WINGS TO BRENDAN				
2	11:30 AM	11:55 AM	0:25:18	VIDEO 6: Round 4 - Sights and Sounds MEANWHILE.... CONFIRM TALENT ARE IN HOLD (IN ORDER): >> MAYOR BOWSER >> DICK PATRICK (CAPS/ENT PRESIDENT) >> TED LEONISIS (OWNER) >> OTHER OWNERS? >> TEAM: (31) PLAYERS	- CI, AW, RS: Tent - BS: Stage	HOLD SHOW/PLAY VIDEO CONTENT UNTIL ALL TALENT IS READY	Video 6: Round 4 - Sights and Sounds	HOLD SHOW UNTIL TEAM ARRIVAL	
3	11:44 AM	11:45 AM	0:01:00	SHOW READY	Warning: Emcees (Brendan)			HOLD LOOP - Stanley Cup Champs Spinner mp4	
4	11:45 AM	11:46 AM	0:01:03	OPENING VIDEO - VIDEO 6: "Caps History"	S/B Emcees			Back to Back: "Caps_History_17 18"	
5	11:46 AM	11:48 AM	0:02:55	VIDEO 7: "Clean Slate"				"Caps_Playoffs-Open-CleanSlate_1718"	
6	11:48 AM	11:49 AM	0:00:10	OFF STAGE ANNOUNCE: "Please welcome the Voices of the Caps. John Walton and Joe Beninati."			HH # (Back Pocket) given to Caps PA Announcer	HOLD LOOP - Stanley Cup Champs Spinner mp4	Confirm proper titles
7	11:49 AM	11:53 AM	0:04:00	EMCEE WELCOME REMARKS: John Walton + Joe Beninati			Play On: "NBCSWA"	IMAG	
8	11:53 AM	11:54 AM	0:01:00	EMCEES INTROS TO STAGE SEATS: >> MAYOR BOWSER >> DICK PATRICK (CAPS/ENT PRESIDENT) >> TED LEONISIS (OWNER) >> OTHER OWNERS?....			Play On - "Titans Spirit" Instrumental	IMAG	
11	11:54 AM	11:54 AM	0:00:30	EMCEES INTRO TEAM TO STAGE AS A GROUP >> Led By Cheerleaders + Slapshot	Cheerleaders will either take top row seats of bleachers or walk OFF STAGE.			IMAG	Need to time out music and read Emcees OR PA?
12	11:54 AM	11:59 AM	0:05:00	TEAM ENTRY AS A GROUP & TAKE SEATS IN BLEACHERS >> Captains place trophies on pedestal >> Emcees			Play On: Bustin Loose	IMAG	Need to time out music and read
13	11:59 AM	12:01 PM	0:02:00	EMCEE INTRO Mayor Bowser				IMAG	

14	12:01 PM	12:03 PM	0:02:00	REMARKS: Mayor Muriel Bowser >> Thank you (Roll Video)			Play On - "Run This Town"	IMAG	
15	12:03 PM	12:05 PM	0:01:30	Video 9: "No Limits"				Video: "Caps_Playoffs- Intermission- NoLimits_1718"	
13	11:59 AM	12:00 PM	0:00:30	Emcees Intro Dick Patrick, Vice Chairman, Monumental Sports & Entertainment President, Washington Capitals				IMAG	CONFIRM PROTOCOL ORDER
14	12:00 PM	12:02 PM	0:02:00	REMARKS: Dick Patrick, Vice Chairman, Monumental Sports & Entertainment President, Washington Capitals			Play On - "Chrome Hearts"	IMAG	
15	12:02 PM	12:02 PM	0:00:30	Emcees: Intro Ted Leonsis, Owner				IMAG	
16	12:02 PM	12:04 PM	0:02:00	REMARKS: Ted Leonsis, Owner			Play On - Enter Sandman?	IMAG	
17	12:04 PM	12:06 PM	0:01:30	Video 10: "My Name Is Thunder"				Video: "Caps_RegSeason- Open- MyNameIsThunder_1718"	
18	12:06 PM	12:06 PM	0:00:30	Emcees: Intro Coach Barry Trotz				IMAG	
19	12:06 PM	12:08 PM	0:02:00	REMARKS: COACH			Play On - "Combative"	IMAG	
20	12:08 PM	12:10 PM	0:02:11	Video 11: "Suit & Jacket"				Video: "Caps_RegSeason- Recap- Suit&Jacket_1718"	
21	12:10 PM	12:11 PM	0:00:30	Emcees Intro: Alexander Ovechkin, Captain, Left Wing & Conn Smythe/MVP			Play On: "Bustin' Loose"	IMAG	CONFIRM PLAYERS
22	12:11 PM	12:13 PM	0:02:00	REMARKS: OVIE				IMAG	
23	12:13 PM	12:13 PM	0:00:30	Emcees: Intro Brooks Orpik, Defenseman, Alt. Captain				IMAG	
24	12:13 PM	12:15 PM	0:02:00	REMARKS: ORPIK				IMAG	
25	12:15 PM	12:16 PM	0:00:30	Emcees: Intro T.J. Oshie, Right Wing, Alt. Captain				IMAG	
26	12:16 PM	12:18 PM	0:02:00	REMARKS: OSHIE				IMAG	
27	12:18 PM	12:20 PM	0:02:00	Emcees Intro: Nicklas Backstrom, Center Alt. Captain				IMAG	
28	12:20 PM	12:22 PM	0:02:00	WRAP REMARKS: Nicklas Backstrom, Center Alt. Captain			Play Off - "We are the Champions"	IMAG	
29	12:22 PM	12:24 PM	0:02:00	STAGE SING: WE ARE THE CHAMPIONS / EMCEE SIGN OFF				IMAG	
30	12:24 PM	12:29 PM	0:04:41	VIDEO 12: Closing - "Caps Playoff Recap / I Will Wait"				VIDEO: "Caps_Playoffs- Recap- IWillWait_1718"	
				CAPS EXIT STAGE TO VIP HOLD OR OFFSITE	CAPS DEPART			HOLD LOOP - Stanley Cup Champs Spinner mp4	
ETA OUT		12:30 PM	###						

ASSET TYPE	CATEGORY	FILE NAME/TITLE	TRT
LOOP	Hold Graphic	Hold Loop - Stanley Cup Champs Spinner	
LOOP	Flag Graphic	American Flag Graphic - For Anthem	
Video	SIGHTS AND SOUNDS: 1	ROUND 1 - Caps_Playoffs-SAS-R1_1718.mp4	
Video	SIGHTS AND SOUNDS: 2	ROUND 2 - Caps_Playoffs-SAS-R2_1718.mp4	

TALENT	NAME	Arrival Time
1		
2		
3	Red Rocker Cheerleaders (5-20)	Group; For Team Lead Out Only 10:30 AM
4	Emcees (2)	John Walton 11:30 AM ETA Off Parade

Video	SIGHTS AND SOUNDS: 3	ROUND 3 - Caps_Playoffs-SAS-R3_1718.mp4	
Video	SIGHTS AND SOUNDS: 4	ROUND 4	
SIGHTS AND SOUNDS TRT			0:51:26

Video	Break	"Caps_FanApp-CastleOnTheHill_1718" (Fan Appreciation)	1:21
Video	Break	"Caps_Playoffs-Intermission-BornReady_1718"	
Video	Break	"Caps_Playoffs-Intermission-NeverStop_1718"	
Video	Break	"Caps_Playoffs-Intermission-NewBlood_1718"	
Video	Break	"Caps_Playoffs-Intermission-NoLimits_1718"	
Video	Break	"Caps_Playoffs-Intermission-Spoonman_1718"	
Video	Break	"Caps_RegSeason-Open-MyNameIsThunder_1718"	
Video	Break	"Caps_RegSeason-Recap-Suit&Jacket_1718"	

Video	Purpose	"Caps_History_1718"	1:03
Video	Purpose	"Caps_Playoffs-Open-CleanSlate_1718" (Run "History & Clean Slate" back to back as the show open)	
Video	Purpose	"Caps_Playoffs-Recap-IWillWait_1718" ends on the Stanley Cup Champions graphic; is the show close.	
Video	Purpose	"Caps_UnleashTheFury_1718"	

5		Joe Beninati	11:30 AM ETA Off Parade
6	Mayor (1)	DC Mayor Muriel Bowser	11:30 AM ETA Off Parade
7	Players (31)	Whole Team	11:30 AM ETA Off Parade
9	EnL. President. CAPS (1)	Dick Patrick	11:30 AM ETA Off Parade
10	Owner (1)	Ted Leonsis	11:30 AM ETA Off Parade
11	Coach (1)	Barry Trotz	11:30 AM ETA Off Parade
12	Players - Remarks (4)?	Alexander Ovechkin, Captain, Left Wing & Conn Smythe/MVP	11:30 AM ETA Off Parade
13		T.J. Oshie, Right Wing	11:30 AM ETA Off Parade
14		TBD - Brooks Orpik, Defenseman, Alt. Captain	11:30 AM ETA Off Parade
15		Nicklas Backstrom, Center Alt. Captain	11:30 AM ETA Off Parade

AUDIO

Track	Title/File	TRT
"Bustlin Loose"		
"Titan Spirit" - Remember the Titans Score		
Horn Sound FX on IR?		
"NBCSWA" Theme		
"We Are the Champions"		
Play On - "Run This Town"		
"Enter Sandman"		
"Chrome Hearts"		



From Parkway Drive: Proceed North on 23rd Street, NW

Proceed East on Constitution Avenue, NW

Proceed South on 7th to Independence Avenue, NW

(Buses & convertibles will drop parade participants just past the stage, and then continue South on 7th to Independence & depart.)

3. All laws, rules and regulations applicable to the area covered by this permit remain in effect.
4. No fee may be collected, donation solicited, or commercial activity conducted. No items may be sold or offered for sale except for books, newspapers, leaflets, pamphlets, buttons, and bumper stickers which contain a message related to your demonstration or special event. No other merchandise may be sold or offered for sale. A stand or structure used for the sale of permitted items may not exceed one table per site, which may be no larger than 2 ½ feet by 8 feet or 4 feet by 4 feet. The dimensions of the sales site may not exceed 6 feet wide by 15 feet long by 6 feet high.
5. The area should be left in substantially the same condition as it was prior to the activities authorized herein, and all litter shall be placed in the trash containers provided.
6. This permit is applicable only for the use of the area designated above, and during the times designated above, or in any area as may hereafter be designated by the United States Park Police.
7. The use of sound amplification equipment, other than hand-portable sound amplification equipment to be used for crowd control purposes only, is prohibited on the White House Sidewalk (South 1600 Pennsylvania Avenue, NW., sidewalk between East Executive Avenue and West Executive Avenue). All sound amplification equipment shall be limited so that it will not unreasonably disturb nonparticipating persons in, or in the vicinity of, the area.
8. The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the public gathering presents a clear and present danger to the public safety, good order or health, or if any conditions of this permit are violated

Robert Vogel
Regional Director
National Capital Region

A handwritten signature in black ink, appearing to read "Robbin M. Owen", is written over a horizontal line.

By:
Robbin M. Owen
Chief, Division of Permits Management
National Mall & Memorial Parks



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE
National Capital Region
1100 Ohio Drive, S.W.
Washington, D.C. 20242

PUBLIC GATHERING PERMIT

Permit: 18-1281

Date: June 8, 2018

In accordance with Park Regulations as contained in C.F.R., Title 36, Chapter 1, Section 7.96, permission is granted to conduct a public gathering to the following:

Person(s) and/or Organization(s): Monumental Sports

Dates(s): Friday, June 8, 2018

To: Wednesday, June 13, 2018

Time: Starting: 9:00 pm

Ending: 9:00 pm

Location(s):

Mall, west center panel, east of 7th Street to 14th Streets, Parkway Drive, Constitution Avenue
23rd-7th, and Washington Monument Grounds-north side

Purpose: To celebrate the Stanley Cup Champions: WASHINGTON CAPITALS! ALL CAPS!

Anticipated Number or Participants: 100000

Person(s) in Charge: Julie Hanson

Address(es): 601 F St., NW., Washington, District of Columbia

Phone Number: (202) 661-5060

Mobile Number: (b) (6)

This permit is granted subject to the following conditions:

1. Permittee and all participants authorized therein must comply with all of the conditions of this permit and with all reasonable directions of the United States Park Police.
2. All sidewalks, walkways, and roadways must remain unobstructed to allow for the reasonable use of these areas by pedestrians, vehicles and other park visitors.

PERMITTEE IS RESPONSIBLE FOR READING AND ADHERING TO ATTACHED
ADDITIONAL CONDITIONS.

Additional Conditions

Permit #18-1281

Monumental Sports

NPS Route: Parkway Drive, 23rd Street, & Constitution Avenue 23rd to 15th Streets

Parade set up support areas: Mall west panel 4th-7th, Mall 7th – 14th Streets and the

Washington Monument Ground – north half

June 8 – June 13, 2018

This permit authorizes the following Areas in support of the Capitals NHL team Stanley Cup Parade:

NPS Route: Parkway Drive, 23rd Street, & Constitution Avenue 23rd to 15th Streets

Parade set up support Areas: Mall west panel 4th-7th, Mall 7th – 14th Streets and the

Washington Monument Grounds. – east and west quadrants

The parade will be broadcasted live through a media pool on the Mall and with media risers located at 23rd and Constitution and the pull off at 16th and Constitution as well as the use of a flatbed truck locate along the route.

CONTACTS

Monumental Sports:

Julie Hanson

703-644-6434

(b) (6)

U.S. Park Police:

Sgt. Erich Koehler

(202)-610-7092 (O)

(202) 839-0254 (cell)

Metropolitan Police

TBD

National Park Service

Division of Permits Management

Robbin Owen

(202)-245-4717 (O)

(202)-359-1458 (cell)

National Park Service:

National Mall & Memorial Parks

Jeff Gowen

(202)-245-4492

National Mall & Memorial Parks

Communications Office

Mike Litterst

(202)-306-4166 (M)

(202) 245-4676 (O)

EVENT INFORMATION:

June 8 – June 12	9:00 pm – 6:00 am, 6/12	Install Fixed Bleachers
June 10	7:00 am – 9:00 pm	Install Restrooms
June 10-12	7:00 am - 10:00 am, 6/12	Install all other logistics
June 12	9:00 am	Parade Units Assembly
	9:30 am – 4:00 pm	Roads closed
	11:00 am-1:30 pm	Parade
	1:30 pm – 2:30 pm	Celebration Rally
June 12	3:00 pm – 11:59 pm	Strike Bleachers, Restrooms, LED Screens, Bike Rack, Tents, Trailers, flooring and all other logistical support on the Mall from 4th – 12th Streets for the movie shoot
June 12 – June 13	3:00 pm – 6:00 am	Strike all other logistical support

Assembly: **9:00 am**, Parkway Drive

Route: east on Parkway Drive, north on 23rd, east on Constitution and south on 7th Street

Dispersal: Units will disperse on Jefferson Drive, east of 7th Street

GENERAL INFORMATION

1. Approximately 50 parade units will participate.
2. Viewing audience is expected to be approximately 250,000 people.
3. There will be no sales of any kind on parkland.
4. The parade will be televised, possibly on Tuesday, June 12, 2018 at 11:00 am, TV production vehicles will park on Madison Drive, south curb, just east of 7th Street with no more than ten (10) satellite trucks. Cables will be run from this location along the south curb of 7th Street to the camera positions along 7th Street. Crew cars and personal vehicles will not be permitted to park. Permittee will provide overnight security.
5. Additional media, covering the parade, arriving on Tuesday, June 12 will be located at press risers at 23rd and Constitution, the 16th Street and Constitution Avenue, south side and from a flatbed truck along Constitution Avenue, between the hours of 9:30 am – 2:30 pm. Crew cars and personal vehicles will not be permitted to park.
6. Lost persons will be taken to the parade medical unit on the Mall at 7th Street.

7. The following logistical support will be placed on the Mall:
 - Two (2) 15'x20' production tents (north gravel walk, east side of 7th
 - Two (2) bleachers (north and south gravel walks west of 7th side
 - One (1) Front of House, center grassy panel, west of 7th
 - One (1) Press Riser, center grassy panel, west of 7th
 - One (1) Press Riser, north gravel walk, west of 7th
 - Bike Rack, center grassy panel, 7th-14th Streets
 - Bike Rack, across Mall just east of 7th Street
 - Two (2) LED Screens on the Mall, north and south gravel walks at the southeast, panel 24 and northeast corner, panel 18
 - Portable restrooms, north and south outer gravel walks 7th-10th Streets
 - Portable restrooms, northeast and northwest along north sidewalk of the Washington Monument grounds
 - Bike Rack on both sides of the parade route

Permittee must obtain vehicle access passes from the United States Park Police, Sgt. Erich Koehler, 202- 610-7092, to access the gravel walks. Permittee will provide overnight security.

8. Permittee must provide medical support on the Mall at 7th Street and along Madison and Jefferson Drives from 6:00 am – 4:00 pm
9. Permittee must provide trash and sanitation services.

U.S PARK POLICE

1. Provide a detail for traffic and crowd control as coordinated with Metropolitan Police. Provide reserved parking on the south curb of Madison Drive east of 7th Street for approximately 10 media trucks. NPS will provide parking passes and permittee must pay for metered parking.
2. Provide police personnel on June 8 - 13 to assist with traffic control, crowd management and street closures as well as for set up and tear down of bike rack along roadways including the assembly area on Parkway Drive and the dispersal area along Jefferson Drive, east of 7th Street including the parade route on June 12.
3. At 9:30 am – 4:00 pm close 23rd, Constitution Avenue between 15th Street and 23rd Streets for public as well as Madison and Jefferson Drives along the Mall.
4. Assist Emergency Vehicle access to Jefferson Drive and/or Jefferson Drives at 7th Street.

WHITE HOUSE-PRESIDENT'S PARK

1. Permittee must contact, Park Ranger Amy Dailey, President's Park, 202-208-1631, to coordinate the placement of bike rack along the north section of Constitution Avenue between 15th-17th Streets.
2. Provide special event trash boxes in the area of 15th and 17th Streets, Ellipse side.

DIVISION OF PERMITS MANAGEMENT

1. Coordinate and oversee all logistics relative to this event.
2. Provide photographic coverage of this event for logistical and reference purposes.

MONUMENTAL SPORTS

1. Arrange for adequate First Aid Coverage and Overnight/Site Security
2. Provide adequate portable comfort stations on the Mall and the Washington Monument grounds. Coordinate placement of these units with Mr. Jeff Gowen, Chief of Maintenance 202-245-4492.

NOTE: ABSOLUTELY NO VEHICLES PERMITTED ON THE GRASS OF THE WASHINGTON MONUMENT GROUNDS AND MALL LOADING/LOADING MUST BE DONE FROM THE STREET.

3. Permittee is responsible for removing all trash/debris resulting from this event at the assembly area and dispersal area.

PARADE ASSEMBLY ON THE MALL

Permittee will provide all parade vehicles entering Parkway Drive with a vehicle access pass. Vehicles will not be permitted onto Parkway Drive without this pass. All vehicles must be in the parade assembly area by 9:00 am.

dispersal area on Constitution Avenue between 18th and 23rd Street.

SPONSOR RECOGNITION SIGNAGE

The following requirements must be adhered to for sign's placed on National Park Service Property.

NPS regulations generally prohibit Federal parkland from being used for business solicitation or for the advertisement or promotion of commercial brands, products, and services. As such, no commercial notices and advertisements shall be placed, posted or distributed at the event.

Further, no structures representing commercial products, or models or replications of commercial products or merchandise may be displayed.

Further consistent with long-standing NPS policy now under Public Law 108-108, Title I, § 145, special event permits will expressly prohibit the erection, placement, or use of structures and signs bearing commercial advertising. However, a permit may be issued that authorizes the recognition of sponsors of special events, if the National Park Service determines that the size and form of the recognition is consistent with the special nature and sanctity of the National Mall or any other requested park area, and if the lettering or design identifying the sponsor is no larger than one-third the size of the lettering or design identifying the special event. Further, to the maximum extent practicable for such special events, public use of and access to the National Mall and other parkland is not restricted.

The Permittee shall submit a sign plan for NPS review and approval. Any request seeking NPS approval for sponsor recognition must be submitted to the NPS at least 30 days prior to the proposed event, and depicted on the sign plan. If approved by the National Park Service, sponsor recognition will be authorized within the terms of the special event permit.

Authorized sponsor recognition must be in keeping with the NPS policy, regulations, and law, and be appropriate to the scale and theme of the special event. Further, the overall size, number, and design of any signs or banners shall be appropriate to the park setting and the lettering or design identifying the sponsor must be no larger than one-third the size of the lettering or design identifying the special event. Signs and banners may not be affixed to existing trees or other NPS facilities or structures.

ADDITIONAL INFORMATION

1. **Resource Protection:**

Throughout the course of this permit, the Permittee will require its employees/volunteers, and contractors, to exercise special care and attention to protect the resources of the National Mall and its' environs. In addition, Permittee must supervise their contractors and employees during set-up and teardown to assure that there is no damage to park resources.

2. **No activity associated with this permit can be conducted within the base of the Washington Monument. No set up (except front of house sound on protective matting) is permitted within the vehicle barrier system.**

3. Pursuant to 36 CFR 7.96(g)(5)(xii), the alteration, adaptation, damage or injuring, and/or removal of park resources or facilities are prohibited. No holes may be dug and no item, including signs or banners, may be attached to park trees, plantings, benches or other park property.

4. **Turf Protection:** For the purpose of protection, any area not paved shall be treated as lawn. No heavy equipment (cranes, backhoes, etc.), vehicles or stock piling of materials is permitted on turf areas without the approval of the NPS. Limited activity of this sort may only take place with prior, written approval from the NPS, in defined areas and with load spreading techniques.

Temporary covering of turf for events, to allow for pedestrian walkways, temporary flooring, structure, support, and vehicle access, requires special permission from the NPS.

Permittee is encouraged to secure products such as Terraplas, Terratile and Matrax LD or equal that is ADA-compliant, interlocking mats that are translucent and allow UV light to pass through to the grass below. The products must either be perforated or ribbed, allowing for ventilation and some moisture access to the turf below. Material to be used must be approved in advance by NPS.

Pedestrian ground cover is required on the center grassy panel, east of 7th Street and may be required in all other center grassy panels.

2. Structures-Center Panels of the Mall:

To protect the turf areas, it is strongly encouraged that structures be placed on the Mall's hardscape areas where it would not impact the turf. The NPS may allow under permit the use of turf areas, however, if the structure and its equipment use the turf protection measures as detailed throughout this permit. All structures must minimize all points that come in contact with the turf.

All structures must be able to withstand a minimum wind gust of 30 mph.

All structures must follow the guidelines below and adhere to National Fire Protection Association codes.

Any temporary structure exceeding over 500 square feet require the submission of engineered drawings stamped by a structural engineer licensed in the United States. Drawings should include tent support lines identified by flagging.

Structures on the turf should be on a raiser with as few points as possible touching the turf. Each point that does touch the turf should have Enkamat Flatback 8 or equal product and plywood pads under all points as outlined:

Each screw jack should have a wooden pad and two layers of Enkamat Flatback¹ or equal product, eighteen inches square (18"x18").

Concrete pads should have four (4) layers of Enkamat Flatback or equal product under each concrete tower pad or two (2) layers of plywood.

All screws and fasteners used in the construction of structures should be policed during the build and retained during removal. Screws and fasteners should be made of a non-aluminum metal, enabling a post-event magnet sweep to ensure all pieces are removed from the site.

All structures on the gravel walks off the center panels must be placed at least 2.5 feet off the granite bounders. A 15 foot lane of the gravel walks must be clear of all structures for emergency access.

5. **Tents:** All tents must be situated outside the branches/drip lines of any trees. No trees, shrubs and other plant materials may be trimmed in any manner to accommodate the installation of tents. **Using stakes to anchor a tent on the Mall grounds is prohibited. All tents must be anchored by water barrels and/or cement blocks.**

To protect the turf, tents should be located on hardscape surfaces including gravel, asphalt, concrete, granite, wood, etc. Tents and other similar structures must be secured using cement blocks and/or water-filled ballast tanks. No stakes are permitted on hardscape surfaces.

Non-freezing, no-staining liquid approved by the NPS (water treated with bio-degradable antifreeze) in plastic containers shall be used as weighing elements. No sand bags are permitted for this purpose.

At takedown, all water filled ballast tanks must be pumped to the nearest catch basin (located within the curbs) or to the area drains located throughout the hardscape. Tanks may not be drained into the turf or pumped in gravel areas. This prevents creation of muddy puddles and soft areas in the turf and also limits runoff of gravel into area drains.

If approval is granted by NPS, no tent stakes may penetrate the ground surface by more than 18 inches. Use of stakes longer than this requires coordination through the Chief of Facility Management, National Mall & Memorial Parks, at (202) 245-4492.

Tents must be constructed of fire retardant material. A certificate of fire retardant material must be provided as confirmation to the NPS.

Tents should be placed at least 5 to 10 feet apart.

6. **Electricity and other Maintenance Requests:**

No electricity available on site. Permittee may provide own gasoline and/or solar powered generator(s) to provide power for tents, trailers, video and sound, towers and lighting. Generators will be installed in accordance with the site plan, D.C. Fire Department guidelines, and safely installed per manufacturer requirements. **The fueling/refueling of gasoline powered generators on parkland is prohibited*. The storage of additional fuel is prohibited.**

At a minimum, for hand carted generators, 1" professional outdoor grade plywood, or similar material must be placed underneath the generator to protect the underlying surfaces.

from potential weight and vibration damage and fluid leakage. Generators must be encased with a secondary drip containment unit.

Tow plant generator(s) must have an internal secondary drip containment unit and/or placed in containment troughs and be fenced in or closed in with bike rack.

All wires must be covered by mats and/or yellow jackets to prevent tripping hazards. The cord must be in good condition, of sufficient gauge to accommodate the electrical load of equipment and must be properly grounded.

All cables, power lines, etc. shall be run in an orderly manner and contained in matted yellow jackets that provide for safety and accessibility. No power lines/phone lines can be strung between trees.

A Fire extinguisher must be within 15 feet of generator(s).

The storage of fuel on parkland, in trailers, next to generators and at other NPS locations is strictly prohibited.

7. **Logistical Vehicles & Parking:**

Permittee is responsible for contacting Sgt. Erich Koehler, United States Park Police, (202) 610-7092, to request **Vehicle Access Passes** for any and all vehicles attempting to access the Mall gravel walkways. Unloading and loading of supplies/equipment must be from the Mall gravel walkways and/or the street curb.

(a). Vehicular access to turf areas are not allowed.

No vehicle shall obstruct or interfere with Emergency Response Vehicles which utilize Jefferson and Madison Drives, from 3rd to 14th Streets.

8. **Sales/Solicitation:**

Special attention is drawn to item #4, last page of this permit concerning fees collected and donations solicited on parkland. No merchandise may be sold or offered for sale except for message bearing books, newspapers, leaflets, pamphlets, buttons and bumper stickers. Sales areas can be no larger than 6' wide by 15' long by 6' high, and can have only one table 2 ½' by 8', or 4' by 4'. See attached regulations.

The sale of Tee Shirts, CD's, cassette tapes and other similar materials is prohibited. No sales on National Park Service property associated with this permit.

9. **Parade Marshals:**

Each of your parade marshals will help maintain order among your participants.

Parade marshals should be aware of their responsibilities and location(s) where they will be stationed and have received from parade organizers, adequate training and instructions. Parade marshals should be aware of the time and location of the assembly and any parade routes, the location of any first aid stations, water and toilets, be knowledgeable of the NPS permit conditions, be able to communicate with law enforcement, as well as what to do if they think they observe any problems. While parade marshals do not act as police, they do help maintain order among participants, explain to non-participants that a particular area may be under permit, and be able to alert their supervisor and the United States Park Police in the event that they observe a problem on Federal parkland.

10. Permittee does not have exclusive use of the area including sidewalks and roadways. No interference with the pedestrian traffic and no blocking entrances, sidewalks, nor driveways allowed. No impeding vehicular traffic permitted. All areas remain open to the general public at all times.

For sidewalks and entrances of (7) feet wide or larger, a (6') foot minimum clearance must be maintained at all times to allow for two wheelchairs to pass each other. And for sidewalks and entrances of (5-6) feet wide, a (4') foot minimum width must be maintained at all times for wheelchair accessibility. Permittee must provide marshal(s) to maintain the above clearances.

11. **PROTECTION OF THE PUBLIC & GENERAL WELFARE:**

Event fence, chain link fence and/or bike rack shall be erected by the Permittee to contain the event areas and provide necessary resource protection, security and buffer zones. The Permittee(s) is responsible for encircling generators, light and sound towers, jombotrons. LED screens etc. with protective barricade(s).

12. **First Aid/Medical Services:**

Permittee is responsible for providing First Aid services on-site. The NPS adheres to the District of Columbia Department of Fire & Emergency Medical Services guidelines established according to the number of people anticipated at an event. The following guidelines, established according to the number of people anticipated at an event, will ensure that appropriate medical coverage is provided throughout the event:

- <2,500: The Permittee may rely on 911
- For events over 2,500 permittee must follow DC EMS guidelines with certified personnel and support vehicles/equipment who will remain on site throughout the event.

Reunification:

Permittee must provide a reunification tent/trailer for lost persons. The reunification tent/trailer location will be determined, based upon the site plan, by the Permit Management Specialist and the United States Park Police Events Sargent. If requested by NPS and/or USPP, a power supply must be provided for a land line. This location will be established at the Medical facility.

13. MEDIA COVERAGE:

Media outlets must cover all cables and cannot drape them over any walls and/or over sidewalks without protective covering

NAMA reserves the right to disapprove objectionable media set ups which create safety hazards or other impairments

All camera and associated equipment must be portable and self-contained with all stands having rubber tips or matting as a base within stoned areas.

All camera and associated equipment must be hand carried / hand carted to event site

Media related activity cannot interfere with public visitation or other permitted activities

Disruptions or impediments of visitor/pedestrian traffic flow will not be allowed
Sidewalks, access ramps, entrances cannot be blocked at any given time

For large scale events the park reserves the right to require media outlets to make pooling arrangements at least two weeks prior to the scheduled event.

14. Portable Toilets/Comfort facilities:

Permittee is responsible for providing sufficient portable restrooms to accommodate the anticipated crowd within the permitted areas. The NPS recommended ratios are one (1) unit per three hundred (300) people; twenty percent (20%) of the total must be ADA accessible. Upon completion of the restroom placement, Permittee must secure the restrooms until ready to use on the event day(s).

15. Adverse Weather Policy:

When there is a threat to public health or safety, the Superintendent and/or his/her designee, may close the National Mall or an event being held there for such duration as determined necessary to ensure the safety and wellbeing of the public.

Such situations have occasionally occurred in the past where park areas have been closed due to severe weather warning of heavy snow and thunderstorms with lighting and high winds. Where an area is ordered closed due to a weather-related public safety threat, pursuant to 36 CFR 2.32(2) people must comply with official directions to leave the closed area and relocate to safer sheltered locations.

16. ADDENDUM:

Permittee's commercial sponsors, are not authorized to distribute free samples of food or beverages on NPS property. **These items must be distributed on District property.**

17. Concessions:

The sale/give-away of food or merchandise must be provided only within the framework of the Concessions Policy Act (Public Law 105-391) and any Concession Contracts issued under the Act. The NPS concessioners, Guest Services, Inc. and Eastern National, will conduct normal food and merchandise sales during the permit period. All logistics associated with this operation, will be coordinated with NPS Concession Specialist, (202) 245-4675.

18. Glass beverage containers and alcoholic beverages are prohibited on parkland.

19. Permittee is responsible for contacting the Metropolitan Police Department, (202) 671-6522, to obtain the necessary approval and/or paperwork for the use of property under their jurisdictions.

20. Contact Sgt. Erich Koehler, U.S. Park Police, (202) 610-7092, to finalize all police logistics. **NOTE: Contact USPP for inspection of any ceremonial weapons.**

21. Permittee must contact Robbin M. Owen, Division of Permits Management, on 202-245-4715, to finalize any parade logistics.

22. If the Permittee decides to cancel or substantially modify its event, the Permittee must immediately advise both the United States Park Police Special Events Sergeant at (202) 610-7092 and the Division of Park Programs at (202) 245-4715.

23. **A copy of this permit must be carried at all times by the Permittee while operating under the authority granted.**

PLEASE NOTE: This permit will be amended to reflect additional information upon receipt of permittee's medical, media, timelines, site plans, route maps and logistical support items.

3. All laws, rules and regulations applicable to the area covered by this permit remain in effect.
4. No fee may be collected, donation solicited, or commercial activity conducted. No items may be sold or offered for sale except for books, newspapers, leaflets, pamphlets, buttons, and bumper stickers which contain a message related to your demonstration or special event. No other merchandise may be sold or offered for sale. A stand or structure used for the sale of permitted items may not exceed one table per site, which may be no larger than 2 ½ feet by 8 feet or 4 feet by 4 feet. The dimensions of the sales site may not exceed 6 feet wide by 15 feet long by 6 feet high.
5. The area should be left in substantially the same condition as it was prior to the activities authorized herein, and all litter shall be placed in the trash containers provided.
6. This permit is applicable only for the use of the area designated above, and during the times designated above, or in any area as may hereafter be designated by the United States Park Police.
7. The use of sound amplification equipment, other than hand-portable sound amplification equipment to be used for crowd control purposes only, is prohibited on the White House Sidewalk (South 1600 Pennsylvania Avenue, NW., sidewalk between East Executive Avenue and West Executive Avenue). All sound amplification equipment shall be limited so that it will not unreasonably disturb nonparticipating persons in, or in the vicinity of, the area.
8. The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the public gathering presents a clear and present danger to the public safety, good order or health, or if any conditions of this permit are violated

Robert Vogel
Regional Director
National Capital Region

A handwritten signature in black ink, appearing to read "Robbin M. Owen", with a long horizontal flourish extending to the right.

By:
Robbin M. Owen
Chief, Division of Permits Management
National Mall & Memorial Parks