

Re\_ Funding for OPOT.pdf

**From:** [Friesen McCabe, Jana](#)  
**To:** [Jennifer Madello](#)  
**Cc:** [Timmy Moore](#); [Jeffrey Jones](#); [Paul Ollig](#); [Kersten Laveroni](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Wednesday, November 28, 2018 8:12:18 AM

---

If there is no agreement or non-ONPS funding in place before midnight 12/7, then would we close down OPOT operations in the event of a government shutdown?

On Wed, Nov 28, 2018 at 9:28 AM Madello, Jennifer <[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)> wrote:

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National Mall and Memorial Parks  
National Park Service  
202-245-4682 (office)  
202-309-2379 (cell)  
[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)

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Hi Jennifer,

Do you know when the current OPOT funding from GSA will lapse?

Thanks,

Jana

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Jana Friesen McCabe  
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202-440-2785

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Re\_ Funding for OPOT(1).pdf

**From:** [Paul Ollig](#)  
**To:** [Madello, Jennifer](#)  
**Cc:** [Jana Friesen McCabe](#); [Moore, Tim](#); [Jones, Jeffrey](#); [Laveroni, Kersten](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Wednesday, November 28, 2018 10:47:19 AM

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Re\_ Funding for OPOT(2).pdf



**From:** [Madello, Jennifer](#)  
**To:** [Ollig, Paul](#)  
**Cc:** [Jana Friesen McCabe](#); [Moore, Tim](#); [Jones, Jeffrey](#); [Laveroni, Kersten](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Wednesday, November 28, 2018 11:31:23 AM

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Got it. Thanks.

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National Park Service  
202-245-4682 (office)  
202-309-2379 (cell)  
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Re\_ Funding for OPOT(3).pdf

**From:** [Madello, Jennifer](#)  
**To:** [Ollig, Paul](#)  
**Cc:** [Jana Friesen McCabe](#); [Moore, Tim](#); [Jones, Jeffrey](#); [Laveroni, Kersten](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Wednesday, November 28, 2018 11:56:47 AM

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Re\_ Funding for OPOT(4).pdf



**From:** [Friesen McCabe, Jana](#)  
**To:** [Jennifer Madello](#)  
**Cc:** [Timmy Moore](#); [Jeffrey Jones](#); [Paul Ollig](#); [Kersten Laveroni](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Wednesday, November 28, 2018 2:39:57 PM

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Re\_ Funding for OPOT(5).pdf

**From:** [Paul Ollig](#)  
**To:** [Madello, Jennifer](#)  
**Cc:** [Jana Friesen McCabe](#); [Moore, Tim](#); [Jones, Jeffrey](#); [Laveroni, Kersten](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Wednesday, November 28, 2018 3:39:50 PM

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Once I can get a hotel room with power (the conference hotel has been in the dark for the past day) I can get into google docs and get the agreement ready for Patty's signature. I think it's ready to go (Karen has looked at it and approves of it moving forward).

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Re\_ Funding for OPOT(6).pdf

**From:** [Moore, Tim](#)  
**To:** [Paul Ollig](#)  
**Cc:** [Madello, Jennifer](#); [Jana Friesen McCabe](#); [Jeffrey Jones](#); [Kersten Laveroni](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Tuesday, December 11, 2018 12:13:07 PM

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Do we have any updated guidance on this yet?

I would imagine many of the key players will be on leave by the time of the next showdown on the 21st so we need a plan before that date.

Thanks,  
Tim

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Tim Moore  
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Pennsylvania Avenue National Historic Site  
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240-375-5755

Re\_ Funding for OPOT(7).pdf

**From:** [Moore, Tim](#)  
**To:** [Paul Ollig](#)  
**Cc:** [Madello, Jennifer](#); [Jana Friesen McCabe](#); [Jeffrey Jones](#); [Kersten Laveroni](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Sunday, December 16, 2018 12:23:21 PM

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Good Afternoon,

I know this sounds like a broken record but I really need to know what the plan is for OPOT if there is a shutdown. Currently I'm the only staffer on the OPOT account, so if we are going to stay open there needs to be process approved and vetted by HR for who is declared essential to stay with me to keep the tower open.

Thanks,  
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"The probability that we may fail in the struggle ought not to deter us from the support of a cause we believe to be just" -Abraham Lincoln



On Wed, Nov 28, 2018 at 9:08 AM Friesen McCabe, Jana

<[jana\\_friesen\\_mccabe@nps.gov](mailto:jana_friesen_mccabe@nps.gov)> wrote:

Hi Jennifer,

Do you know when the current OPOT funding from GSA will lapse?

Thanks,

Jana

--

Jana Friesen McCabe

Supervisory Park Ranger  
Belmont-Paul Women's Equality National Monument  
Ford's Theater National Historic Site  
National Mall and Memorial Parks

202-440-2785

900 Ohio Drive, SW  
Washington, DC 20024

Off on Mondays and Tuesdays

--

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--

Tim Moore  
Supervisory Park Ranger  
Pennsylvania Avenue National Historic Site  
Ford's Theatre National Historic Site  
240-375-5755

Re\_ Funding for OPOT(8).pdf

**From:** [Paul Ollig](#)  
**To:** [Moore, Tim](#)  
**Cc:** [Madello, Jennifer](#); [Jana Friesen McCabe](#); [Jeffrey Jones](#); [Kersten Laveroni](#)  
**Subject:** Re: Funding for OPOT  
**Date:** Sunday, December 16, 2018 2:36:31 PM

---

Hey Tim,  
We'll get you an answer tomorrow.

On Dec 16, 2018, at 2:23 PM, Moore, Tim <[tim\\_moore@nps.gov](mailto:tim_moore@nps.gov)> wrote:

Good Afternoon,

I know this sounds like a broken record but I really need to know what the plan is for OPOT if there is a shutdown. Currently I'm the only staffer on the OPOT account, so if we are going to stay open there needs to be process approved and vetted by HR for who is declared essential to stay with me to keep the tower open.

Thanks,  
Tim

On Wed, Nov 28, 2018 at 12:22 PM Paul Ollig <[paul\\_ollig@nps.gov](mailto:paul_ollig@nps.gov)> wrote:

Rosanna is bringing the agreement with the routing surname sheet to your office, Jen. Karen has already signed off on it. It just needs Patty's signature and then can go to GSA

On Nov 28, 2018, at 9:53 AM, Madello, Jennifer <[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)> wrote:

Yes, we would have a problem. It would not be a good position for us to be in, as the ball is in our court.

Paul and Jeff- can you update us on status of getting the agreement signed by Superintendent?

**Jennifer Madello**  
Chief of Administration  
National Mall and Memorial Parks  
National Park Service  
202-245-4682 (office)  
202-309-2379 (cell)  
[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)

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On Wed, Nov 28, 2018 at 9:43 AM Friesen McCabe, Jana

<[jana\\_friesen\\_mccabe@nps.gov](mailto:jana_friesen_mccabe@nps.gov)> wrote:

If there is no agreement or non-ONPS funding in place before midnight 12/7, then would we close down OPOT operations in the event of a government shutdown?

On Wed, Nov 28, 2018 at 9:28 AM Madello, Jennifer

<[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)> wrote:

I cannot because the agreement for FY 2019 is not yet in place. We are currently funding the operation with park base dollars. Paul and I exchanged e-mails last month and I reviewed and provided input. The next step was to put the agreement in routing package for the Supt's signature. I cannot remember if that has happened yet, or if the package was routed through me to initial. I did not yet receive the final signed copy.

I am not sure if there have been any conversations with the contacts you all have at GSA. Once I get the signed agreement, I can forward to the GSA financial folks for review and have them route for signature. Then my team will have to send it to the NPS accounting center for processing.

**Jennifer Madello**  
Chief of Administration  
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National Park Service  
202-245-4682 (office)  
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Re\_READ ME\_Contingency Planning.pdf

**From:** [Lisa Mendelson](#)  
**To:** [Madello, Jennifer](#)  
**Cc:** [Patricia Trap](#); [Robin Nixon](#); [Karen Cucurullo](#)  
**Subject:** Re: READ ME: Contingency Planning  
**Date:** Monday, December 17, 2018 6:38:31 PM

---

Thanks, definitely a lot of moving pieces. Look forward to connecting tomorrow.

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

On Dec 17, 2018, at 5:56 PM, Madello, Jennifer <[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)> wrote:

Hi Lisa,

I spoke to Patty and she ask that I share this with you. We will tidy up our operational plan with the management team here. We need to look more closely at Old Post Office tower operations in particular.

Let us know if you have any questions.

-Jen

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From: **Madello, Jennifer** <[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)>  
Date: Mon, Dec 17, 2018 at 11:25 AM  
Subject: READ ME: Contingency Planning  
To: NPS NCR NAMA SMT <[ncr\\_nama\\_smt@nps.gov](mailto:ncr_nama_smt@nps.gov)>

Here's the plan from last year.

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From: **Madello, Jennifer** <[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)>

Date: Thu, Nov 29, 2018 at 2:26 PM

Subject: Contingency Planning

To: <[ncr\\_nama\\_smt@nps.gov](mailto:ncr_nama_smt@nps.gov)>

Hi team,

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[https://drive.google.com/drive/folders/1je-Q\\_S8rcSqMcWhDkY0CEoeHoYEQgODq?ogsrc=32](https://drive.google.com/drive/folders/1je-Q_S8rcSqMcWhDkY0CEoeHoYEQgODq?ogsrc=32)

For now, I have added the RD approved contingency plan from last go. Please review over the next few days and think about the implications of the plan and anything else that would need to be considered, outside of the actual process for shutting down which we will receive guidance on from above if necessary.

I also included the final list of excepted employees during the January shutdown. For those of you who have positions on the excepted list, please make any adjustments to the Dec 2018 sheet by NOON tomorrow, Friday, November 30th. I will need to report back to region on any CBA covered employees who may potentially be excepted.

More to come.

-Jen

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Re\_READ ME\_ Contingency Planning(1).pdf

**From:** [Madello, Jennifer](#)  
**To:** [Lisa Mendelson](#)  
**Subject:** Re: READ ME: Contingency Planning  
**Date:** Tuesday, December 18, 2018 1:46:15 PM

---

It was handled at Region. By Cherie and Mr. May. I have some e-mails where I laid out where we needed service, and some things back from Region on a press conference but nothing further. Once the deal was made our Chief of Maintenance was in touch with DC on particulars.

**Jennifer Madello**  
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On Tue, Dec 18, 2018 at 3:33 PM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:  
Was there a signed document w DC last time? Do you have a copy?

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

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Date: Mon, Dec 17, 2018 at 11:25 AM  
Subject: READ ME: Contingency Planning  
To: NPS NCR NAMA SMT <[ncr\\_nama\\_smt@nps.gov](mailto:ncr_nama_smt@nps.gov)>

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Date: Thu, Nov 29, 2018 at 2:26 PM  
Subject: Contingency Planning  
To: <[ncr\\_nama\\_smt@nps.gov](mailto:ncr_nama_smt@nps.gov)>

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More to come.

-Jen

**Jennifer Madello**

Chief of Administration

National Mall and Memorial Parks

National Park Service

202-245-4682 (office)

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Re\_READ ME\_ Contingency Planning(2).pdf

**From:** [Cherie Shepherd](#)  
**To:** [Lisa Mendelson](#)  
**Subject:** Re: READ ME: Contingency Planning  
**Date:** Tuesday, December 18, 2018 1:52:23 PM

---

I have Doug getting you the info I had.

Cherie Shepherd  
Regional Chief of Facility Management  
National Capital Region  
202-619-7058 office  
303-809-0377  
Sent from my iPhone

On Dec 18, 2018, at 3:50 PM, Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Was/is there a signed agreement with DC from January 2018? Need a copy, thx.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

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**Jennifer Madello**  
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National Park Service  
202-245-4682 (office)  
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[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)

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FIND YOUR  
PARK



On Tue, Dec 18, 2018 at 3:33 PM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

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<[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)>

Date: Mon, Dec 17, 2018 at 11:25 AM

Subject: READ ME: Contingency Planning

To: NPS NCR NAMA SMT

<[ncr\\_nama\\_smt@nps.gov](mailto:ncr_nama_smt@nps.gov)>

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Re\_READ ME\_ Contingency Planning(3).pdf

**From:** [Shepherd, Cherie](#)  
**To:** [Mendelson, Lisa](#)  
**Cc:** [Jacobs, Douglas](#)  
**Subject:** Re: READ ME: Contingency Planning  
**Date:** Wednesday, December 19, 2018 4:56:47 AM

---

I went back into my emails from the last shutdown and Peter was handling the agreement with DC. I worked on collecting maps of can locations from NAMA and NACE. At that time the different BIDs were going to assist. I also have emails from DC on their press event. I was in the correspondence loop due to my connection with the head of DC Public Works and MATOC.

Cherie Shepherd  
Regional Chief of Facility Management  
National Capital Region  
202-619-7058  
CELL # 303-809-0377

<https://sites.google.com/a/nps.gov/ncr-fmd/home>

On Tue, Dec 18, 2018 at 5:57 PM Mendelson, Lisa <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Odd, he knows nothing about it. Oh well. Thanks.

---

**Lisa Mendelson, AICP**  
**Acting Regional Director, National Park Service**  
202-619-7020 main office + 202-619-7194 direct + 202-297-1338 cell

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[https://drive.google.com/drive/folders/1je-Q\\_S8rcSqMcWhDkY0CEoeHoYEQgODq?ogsrc=32](https://drive.google.com/drive/folders/1je-Q_S8rcSqMcWhDkY0CEoeHoYEQgODq?ogsrc=32)

For now, I have added the RD approved contingency plan from last go. Please review over the next few days and think about the implications of the plan and anything else that would need to be considered, outside of the actual process for shutting down which we will receive guidance on from above if necessary.

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More to come.

-Jen

**Jennifer Madello**  
Chief of Administration  
National Mall and Memorial Parks  
National Park Service  
202-245-4682 (office)  
202-309-2379 (cell)  
[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)

"The probability that we may fail in the struggle ought not to deter us from the support of a cause we believe to be just" -Abraham Lincoln





Re\_READ ME\_ Contingency Planning(4).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Shepherd, Cherie](#)  
**Cc:** [Jacobs, Douglas](#); [Peter May](#)  
**Subject:** Re: READ ME: Contingency Planning  
**Date:** Wednesday, December 19, 2018 5:01:18 AM

---

Thanks Cherie and Doug and Peter.

Sounds like Bob and Karen were the most engaged — Peter received a copy of Jan 2018 correspondence by Karen from DC last night. I reached to Karen and NAMA last night to get the original from Karen. I also called Bob 2x yesterday to try to reach him.

Until I hear back from Karen/NAMA and Bob I think our work is done. Appreciate your checking on things.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

On Dec 19, 2018, at 6:56 AM, Shepherd, Cherie <[cherie\\_shepherd@nps.gov](mailto:cherie_shepherd@nps.gov)> wrote:

I went back into my emails from the last shutdown and Peter was handling the agreement with DC. I worked on collecting maps of can locations from NAMA and NACE. At that time the different BIDs were going to assist. I also have emails from DC on their press event. I was in the correspondence loop due to my connection with the head of DC Public Works and MATOC.

Cherie Shepherd  
Regional Chief of Facility Management  
National Capital Region  
202-619-7058  
CELL # 303-809-0377

<https://sites.google.com/a/nps.gov/ncr-fmd/home>

On Tue, Dec 18, 2018 at 5:57 PM Mendelson, Lisa <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Odd, he knows nothing about it. Oh well. Thanks.

---

**Lisa Mendelson, AICP**

**Acting Regional Director, National Park Service**  
202-619-7020 main office + 202-619-7194 direct + 202-297-1338 cell

On Tue, Dec 18, 2018 at 3:52 PM Cherie Shepherd

<[cherie\\_shepherd@nps.gov](mailto:cherie_shepherd@nps.gov)> wrote:

I have Doug getting you the info I had.

Cherie Shepherd  
Regional Chief of Facility Management  
National Capital Region  
202-619-7058 office  
303-809-0377  
Sent from my iPhone

On Dec 18, 2018, at 3:50 PM, Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Was/is there a signed agreement with DC from January 2018?  
Need a copy, thx.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 18, 2018, at 3:46 PM, Madello, Jennifer  
<[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)> wrote:

It was handled at Region. By Cherie and Mr. May. I have some e-mails where I laid out where we needed service, and some things back from Region on a press conference but nothing further. Once the deal was made our Chief of Maintenance was in touch with DC on particulars.

**Jennifer Madello**  
Chief of Administration  
National Mall and Memorial Parks  
National Park Service  
202-245-4682 (office)  
202-309-2379 (cell)  
[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)

"The probability that we may fail in the struggle  
ought not to deter us from the support of a cause we

believe to be just" -Abraham Lincoln



On Tue, Dec 18, 2018 at 3:33 PM Lisa Mendelson

<[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Was there a signed document w DC last time? Do you have a copy?

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 17, 2018, at 5:56 PM, Madello, Jennifer

<[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)> wrote:

Hi Lisa,

I spoke to Patty and she ask that I share this with you. We will tidy up our operational plan with the management team here. We need to look more closely at Old Post Office tower operations in particular.

Let us know if you have any questions.

-Jen

**Jennifer Madello**  
Chief of Administration  
National Mall and Memorial Parks  
National Park Service  
202-245-4682 (office)  
202-309-2379 (cell)  
[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)

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the struggle ought not to deter us from the support of a cause we believe to be just" -Abraham Lincoln



----- Forwarded message -----

From: **Madello, Jennifer**

<[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)>

Date: Mon, Dec 17, 2018 at 11:25 AM

Subject: READ ME: Contingency Planning

To: NPS NCR NAMA SMT

<[ncr\\_nama\\_smt@nps.gov](mailto:ncr_nama_smt@nps.gov)>

Here's the plan from last year.

Some of the things we should think about as we get closer-

Review plan in detail with SMT/Comms Office.

Conversations with partners/concessionaires-

DC (for trash pick up, Regional level discussion)

BIDs (trash/litter pick-up)

Concessionaires (remain open, provide port-a-johns)

Eastern (remain open)

Ford's (shows continue; no NPS tours/services)

National Women's Party (closing BEPA)

Trust (FYI, any assistance they can provide)

Utility Costs

Talk to USPP about plan.

Review list of permits and make decisions on which would be pulled, which would continue.

Engage MABO on contracts which should continue.

Communication to employees (save details until last possible minute). Shutdown process will be prescribed by WASO.

**Jennifer Madello**  
Chief of Administration  
National Mall and Memorial Parks  
National Park Service  
202-245-4682 (office)  
202-309-2379 (cell)  
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----- Forwarded message -----

From: **Madello, Jennifer**  
<[jennifer\\_madello@nps.gov](mailto:jennifer_madello@nps.gov)>  
Date: Thu, Nov 29, 2018 at 2:26 PM  
Subject: Contingency Planning  
To: <[ncr\\_nama\\_smt@nps.gov](mailto:ncr_nama_smt@nps.gov)>

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Re\_ News Release\_ What visitors can expect in D....pdf

**From:** [Ryan Pangretic](#)  
**To:** [Anzelmo-Sarles, Jenny](#)  
**Subject:** Re: News Release: What visitors can expect in D.C.-area national parks during the partial government shutdown  
**Date:** Sunday, December 23, 2018 11:51:03 AM

---

Thank you

This is extremely helpful

Sent from my iPhone

On Dec 23, 2018, at 12:54 PM, Anzelmo-Sarles, Jenny <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)> wrote:

Good afternoon,  
We've just sent out the below news release following appropriate coordination.  
Thank you.



**National Park Service**  
**U.S. Department of the Interior**

National Capital Region  
1100 Ohio Drive SW  
Washington, DC 20242

202-619-7400 phone  
[www.nps.gov/dcparks](http://www.nps.gov/dcparks)

---

## National Park Service News Release

**FOR IMMEDIATE RELEASE:** December 23, 2018

**CONTACT:** Jenny Anzelmo-Sarles, [jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov), 202-619-7177 or [ncr\\_communications@nps.gov](mailto:ncr_communications@nps.gov)

### **What visitors can expect in D.C.-area national parks during the partial government shutdown**

WASHINGTON— During the partial shutdown of the federal government, D.C.-area national parks will remain as accessible as possible, while still following all applicable laws and procedures.

Park roads, lookouts, trails, green spaces and open-air memorials, including the National Mall, will generally remain accessible to visitors, but emergency and rescue services will be limited, and no National Park Service (NPS) provided visitor facilities or services will be available. This includes restrooms, visitor centers, information kiosks, and ranger talks and education programs. Visitors

should expect to find park areas that would normally be closed after dark, closed for the duration of appropriations lapse.

Several partner organizations will assist with trash collection while NPS staff are furloughed but this may not occur in all areas or at the same frequency as when the government is open.

Park visitors are advised to use caution if they choose to enter NPS property. Any entry onto NPS property during the partial federal government shutdown is at the visitor's sole risk.

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- Kenilworth Aquatic Gardens
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- Washington Monument grounds (15<sup>th</sup> Street, between Madison Drive and Jefferson Drive)
- West Potomac Park (between Martin Luther King, Jr. Memorial and Franklin Delano Roosevelt Memorial)
- World War II Memorial

### **Third-party operated services that will continue**

- Food kiosk and concessions operated by Guest Services, Inc., will continue to operate, with the exception of food and retail operations at the Ellipse Visitor Pavilion and the retail operation located in the basement of the Thomas Jefferson Memorial, as that area is closed to the public.
- Eastern National will continue to operate bookstores at the Franklin Delano Roosevelt Memorial, Lincoln Memorial, Martin Luther King, Jr. Memorial, Thomas Jefferson Memorial (mezzanine level only), Washington Monument Lodge and the Old Stone House in Georgetown.
- East Potomac and Langston golf courses are open.
- East Potomac and Rock Creek tennis centers are open.
- The Canal Quarters Program will continue.

- Glen Echo Park will remain open.
- The Women in Military Service for America Memorial at the entrance to Arlington National Cemetery will remain open.
- All marinas on national park land in the D.C. metro area remain open (Belle Haven, James Creek, Columbia Island, Washington Sailing Marina, Fort Washington Marina).

### **Construction Projects that Continue**

The following projects were funded by previous appropriations and will continue during the shutdown:

- Arlington House rehabilitation
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- United States Park Police District 1 Substation
- Washington Monument elevator modernization/screening facility

- Windy Run Bridge rehabilitation

###

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Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)

Office: (202) 619-7177

Cell: (307) 690-2355

**Who are we?** [National Capital Region - Office of Communications](#)



The National Park Service cares for special places saved by the American people so that all may experience our heritage.

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Re\_ News Release\_ What visitors can expect in D...(1).pdf

**From:** [Jenny Anzelmo-Sarles](#)  
**To:** [Ryan Pangretic](#)  
**Subject:** Re: News Release: What visitors can expect in D.C.-area national parks during the partial government shutdown  
**Date:** Sunday, December 23, 2018 11:52:44 AM

---

Glad to hear. Can you please pass along to you shift commander colleagues and your dispatch center

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
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On Dec 23, 2018, at 1:51 PM, Ryan Pangretic <[ryan\\_pangretic@nps.gov](mailto:ryan_pangretic@nps.gov)> wrote:

Thank you

This is extremely helpful

Sent from my iPhone

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**U.S. Department of the Interior** 1100 Ohio Drive SW  
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---

## National Park Service News Release

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- United States Park Police District 1 Substation
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- Windy Run Bridge rehabilitation

###

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Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)

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**Who are we?** [National Capital Region - Office of Communications](#)



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EXPERIENCE YOUR AMERICA ®



Fwd\_ News Release\_ What visitors can expect in ....pdf

**From:** [Anzelmo-Sarles, Jenny](#)  
**To:** [NCR Dispatch](#)  
**Subject:** Fwd: News Release: What visitors can expect in D.C.-area national parks during the partial government shutdown  
**Date:** Sunday, December 23, 2018 2:26:38 PM

---

FYSA for you all too.

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)

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----- Forwarded message -----

**From:** **Anzelmo-Sarles, Jenny** <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>

**Date:** Sun, Dec 23, 2018 at 12:54 PM

**Subject:** News Release: What visitors can expect in D.C.-area national parks during the partial government shutdown

**To:** Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>, David Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Wendy O'Sullivan <[wendy\\_o'sullivan@nps.gov](mailto:wendy_o'sullivan@nps.gov)>, Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>, News Media, NPS <[newsmedia@nps.gov](mailto:newsmedia@nps.gov)>, Rick Obernesser <[rick\\_obernesser@nps.gov](mailto:rick_obernesser@nps.gov)>, Jessica Bowron <[Jessica\\_Bowron@nps.gov](mailto:Jessica_Bowron@nps.gov)>, Jennifer Mummart <[jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov)>, Eduardo Delgado <[eduardo\\_delgado@nps.gov](mailto:eduardo_delgado@nps.gov)>, Maclean, Robert <[robert\\_maclean@nps.gov](mailto:robert_maclean@nps.gov)>, Gregory Monahan <[gregory\\_monahan@nps.gov](mailto:gregory_monahan@nps.gov)>, Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>, Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>, Patty Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>, Ann Honious <[ann\\_honious@nps.gov](mailto:ann_honious@nps.gov)>, Diana Bramble <[diana\\_bramble@nps.gov](mailto:diana_bramble@nps.gov)>, Blanca Stransky <[blanca\\_stransky@nps.gov](mailto:blanca_stransky@nps.gov)>, Tony Migliaccio <[tony\\_migliaccio@nps.gov](mailto:tony_migliaccio@nps.gov)>, Simone Monteleone <[simone\\_monteleone@nps.gov](mailto:simone_monteleone@nps.gov)>, Ryan Pangretic <[ryan\\_pangretic@nps.gov](mailto:ryan_pangretic@nps.gov)>, Donald Kirk <[donald\\_kirk@nps.gov](mailto:donald_kirk@nps.gov)>, Nick Bartolomeo <[nick\\_bartolomeo@nps.gov](mailto:nick_bartolomeo@nps.gov)>, Todd Stanton <[Todd\\_Stanton@nps.gov](mailto:Todd_Stanton@nps.gov)>, Chad Tinney <[chad\\_tinney@nps.gov](mailto:chad_tinney@nps.gov)>, John Stanwich <[john\\_stanwich@nps.gov](mailto:john_stanwich@nps.gov)>

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**National Park Service**  
**U.S. Department of the Interior**

National Capital Region  
1100 Ohio Drive SW  
Washington, DC 20242

202-619-7400 phone  
[www.nps.gov/dcparks](http://www.nps.gov/dcparks)

---

## National Park Service News Release

**FOR IMMEDIATE RELEASE:** December 23, 2018

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- Tidal Basin (between the Martin Luther King, Jr. and Franklin Delano Roosevelt memorials)
- Washington Monument grounds (15<sup>th</sup> Street, between Madison Drive and Jefferson Drive)
- West Potomac Park (between Martin Luther King, Jr. Memorial and Franklin Delano Roosevelt Memorial)

- World War II Memorial

### **Third-party operated services that will continue**

- Food kiosk and concessions operated by Guest Services, Inc., will continue to operate, with the exception of food and retail operations at the Ellipse Visitor Pavilion and the retail operation located in the basement of the Thomas Jefferson Memorial, as that area is closed to the public.
- Eastern National will continue to operate bookstores at the Franklin Delano Roosevelt Memorial, Lincoln Memorial, Martin Luther King, Jr. Memorial, Thomas Jefferson Memorial (mezzanine level only), Washington Monument Lodge and the Old Stone House in Georgetown.
- East Potomac and Langston golf courses are open.
- East Potomac and Rock Creek tennis centers are open.
- The Canal Quarters Program will continue.
- Glen Echo Park will remain open.
- The Women in Military Service for America Memorial at the entrance to Arlington National Cemetery will remain open.
- All marinas on national park land in the D.C. metro area remain open (Belle Haven, James Creek, Columbia Island, Washington Sailing Marina, Fort Washington Marina).

### **Construction Projects that Continue**

The following projects were funded by previous appropriations and will continue during the shutdown:

- Arlington House rehabilitation

- Arlington Memorial Bridge rehabilitation
- Chesapeake and Ohio Canal National Historical Park Locks 3, 4 and 5-22
- Conococheague Aqueduct
- Dyke Marsh restoration
- Lincoln Memorial roof replacement
- National Mall and Memorial Parks water line
- Beach Drive Reconstruction
- United States Park Police District 1 Substation
- Washington Monument elevator modernization/screening facility
- Windy Run Bridge rehabilitation

###

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)

Office: (202) 619-7177

Cell: (307) 690-2355

**Who are we?** [National Capital Region - Office of Communications](#)



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Jenny, Jennifer follow-up question.pdf

**From:** [Alanna Sobel](#)  
**To:** ["Anzelmo-Sarles, Jennifer"](#)  
**Subject:** Jenny, Jennifer follow-up question  
**Date:** Wednesday, December 26, 2018 11:17:38 AM  
**Attachments:** [image001.png](#)

---

Jenny,

I recommend looping in Jeremy Barnum for her follow-up – assuming you’ve probably already done that – but let me know if you’d like me to loop him in on the thread.

Hope you enjoyed a Merry Christmas!

Thanks,  
Alanna

**Alanna Sobel**

Senior Manager, Communications  
National Park Foundation  
1110 Vermont Ave NW, Suite 200  
Washington, DC 20005  
202.796.2538 *direct* | 202.796.2500 *main*  
[www.nationalparks.org](http://www.nationalparks.org)



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**From:** Jennifer Yachnin <jyachnin@eenews.net>  
**Sent:** Wednesday, December 26, 2018 11:58 AM  
**To:** Jenny Anzelmo-Sarles <jenny\_anzelmo-sarles@nps.gov>; Alanna Sobel <asobel@nationalparks.org>  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

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-----  
303.355.2979 office  
202.907.9649 mobile

---

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**Subject:** RE: [EXTERNAL] RE: National xmas tree

Hi Jenny - Thanks very much.

-----  
303.355.2979 office  
202.907.9649 mobile

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**Subject:** RE: National xmas tree

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ON BACKGROUND/NOT FOR ATTRIBUTION: The cost to reopen the National Christmas Tree site is \$1,470 a day.

Thank you,  
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-----  
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202.907.9649 mobile

image001.pdf



**National**  
**Park** Foundation

---

CELEBRATING **50** YEARS

---

Re\_ [EXTERNAL] RE\_ National xmas tree.pdf



**From:** [Jenny Anzelmo-Sarles](#)  
**To:** [Jennifer Yachnin](#)  
**Cc:** [Jeremy Barnum](#); [newsmedia@nps.gov](mailto:newsmedia@nps.gov)  
**Subject:** Re: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 11:42:16 AM

---

Jennifer, by way of this email I'm adding my colleague Jeremy who can better assist with your follow up question.

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region  
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303.355.2979 office  
202.907.9649 mobile

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**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 9:39 AM  
**To:** Jenny Anzelmo-Sarles; Alanna Sobel  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

Hi Jenny - Thanks very much.

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303.355.2979 office  
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Alanna

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-----

303.355.2979 office  
202.907.9649 mobile

RE\_ [EXTERNAL] RE\_ National xmas tree\_1.pdf

**From:** [Alanna Sobel](#)  
**To:** [Jennifer Yachnin](#); [Jenny Anzelmo-Sarles](#)  
**Cc:** [Barnum, Jeremy](#)  
**Subject:** RE: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 12:27:16 PM  
**Attachments:** [image001.png](#)

---

Jennifer,

Also looping in Jeremy Barnum with National Park Service.

Sincerely,  
Alanna

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303.355.2979 office  
202.907.9649 mobile

Re\_ [EXTERNAL] RE\_ National xmas tree(1).pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Alanna Sobel](#)  
**Cc:** [Jennifer Yachnin](#); [Jenny Anzelmo-Sarles](#)  
**Subject:** Re: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 12:34:30 PM  
**Attachments:** [image001.png](#)

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Hi Jennifer,

I would refer you to the information from the NPS general contingency plan for operations in the absence of appropriations. [https://www.doi.gov/sites/doi.gov/files/2018\\_01\\_nps\\_contingency\\_plan.pdf](https://www.doi.gov/sites/doi.gov/files/2018_01_nps_contingency_plan.pdf)

At the superintendent's discretion and with approval of the Regional Director or Director, parks may enter into arrangements with local governments, cooperating associations, and/or other third parties (see below for concessioners and Commercial Use Authorization holders) for donation of specified visitor services. The NPS will not reimburse third parties (through payments, franchise fee relief or any other consideration) who provide such visitor services. If NPS staff will be conducting the work using funds from a third party, funds must be transferred and deposited before the NPS may continue or resume providing visitor services. The Washington Office will provide template agreements. Agreements should not be established for a period of less than three days. Because a shutdown of park operations may take up to two days, parks should begin shutdown when the balance in the donation account falls below a two-day balance.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Dec 26, 2018 at 2:27 PM Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)> wrote:

Jennifer,

Also looping in Jeremy Barnum with National Park Service.

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National Park Service  
National Capital Region

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RE\_ [EXTERNAL] RE\_ National xmas tree(1)\_1.pdf

**From:** [Jennifer Yachnin](#)  
**To:** [Barnum, Jeremy](#)  
**Subject:** RE: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 12:43:40 PM  
**Attachments:** [image001.png](#)

---

Hi Jeremy - Thanks. So reading this over (along with the full PDF) it sounds like a "partnership facility" or CUA holder can donate the funds. In the case of the Old Post Office Tower, would that be GSA since they are the building owner and NPS provides only programming?

-----  
303.355.2979 office  
202.907.9649 mobile

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**Cc:** Jennifer Yachnin; Jenny Anzelmo-Sarles  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

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Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



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Also looping in Jeremy Barnum with National Park Service.

Sincerely,  
Alanna

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National Park Foundation  
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Washington, DC 20005  
202.796.2538 *direct* | 202.796.2500 *main*  
[www.nationalparks.org](http://www.nationalparks.org)



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303.355.2979 office  
202.907.9649 mobile

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Fwd\_ [EXTERNAL] RE\_ National xmas tree.pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Bowron, Jessica](#)  
**Subject:** Fwd: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 12:52:51 PM  
**Attachments:** [image001.png](#)

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Re\_ [EXTERNAL] RE\_ National xmas tree(2).pdf

**From:** [Bowron, Jessica](#)  
**To:** [Barnum, Jeremy](#)  
**Subject:** Re: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 12:58:14 PM  
**Attachments:** [image001.png](#)

---

Need to confirm with the region, but my understanding is that we have zero costs associated with the physical location (utilities, etc). We provide personnel - so that's all we could accept a donation for. The larger question of whether the site is physically open belongs to the site owner (I think that's GSA). I'm not sure if they have donation authority, so they may not be able to accept a donation to physically open/turn the lights on/etc.

Can you suggest a less complicated example to them? Its not that hard when its just our stuff.

Jessica Bowron  
Comptroller  
National Park Service  
(o) 202-513-7138  
(c) 202-280-8329

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Re\_ [EXTERNAL] RE\_ National xmas tree(3).pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Jennifer Yachnin](#)  
**Subject:** Re: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 1:37:44 PM  
**Attachments:** [image001.png](#)

---

We wouldn't want to speculate.

The National Park Service has signed over forty agreements since the lapse in appropriations with a number of concessioners, partner organizations, and states to provide various visitor services at a number of national parks. The extent of services and duration varies by agreement.

**Background Information/Examples**

*Note that some of these initial donations are for relatively short portions of time, and may or may not extend for the duration of a shutdown.*

Guest Services, Inc. has provided portable toilets for the National Mall.

The Friends of Vicksburg National Military Park and Campaign have donated the necessary funds to provide for essential services at Vicksburg National Military Park during the shutdown.

Xanterra Parks and Resorts is providing funding for the grooming of oversnow roads at Yellowstone National Park during the shutdown.

The California Department of Parks and Recreation has made an in-kind donation to provide for the cleaning of restrooms and trash removal at Redwoods National and State Parks.

The State of New York is providing funding to operate the Statue of Liberty National Monument.

The Utah Office of Tourism is providing funding to staff visitor centers and custodial services at Arches, Bryce Canyon, and Zion National Parks.

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Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



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Jennifer,

Also looping in Jeremy Barnum with National Park Service.

Sincerely,

Alanna

**Alanna Sobel**

Senior Manager, Communications

National Park Foundation

1110 Vermont Ave NW, Suite 200

Washington, DC 20005

202.796.2538 *direct* | 202.796.2500 *main*

[www.nationalparks.org](http://www.nationalparks.org)



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**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>

**Sent:** Wednesday, December 26, 2018 11:58 AM

**To:** Jenny Anzelmo-Sarles <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>; Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>

**Subject:** RE: [EXTERNAL] RE: National xmas tree

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303.355.2979 office  
202.907.9649 mobile

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National Park Service  
National Capital Region

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ON BACKGROUND/NOT FOR ATTRIBUTION: The cost to reopen the National Christmas Tree site is \$1,470 a day.

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-----  
303.355.2979 office  
202.907.9649 mobile

RE\_ [EXTERNAL] RE\_ National xmas tree(2)\_1.pdf

**From:** [Jennifer Yachnin](#)  
**To:** [Barnum, Jeremy](#)  
**Subject:** RE: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 2:04:44 PM  
**Attachments:** [image001.png](#)

---

This is very useful. Thanks!

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [jeremy\_barnum@nps.gov]  
**Sent:** Wednesday, December 26, 2018 1:37 PM  
**To:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

We wouldn't want to speculate.

The National Park Service has signed over forty agreements since the lapse in appropriations with a number of concessioners, partner organizations, and states to provide various visitor services at a number of national parks. The extent of services and duration varies by agreement.

**Background Information/Examples**

*Note that some of these initial donations are for relatively short portions of time, and may or may not extend for the duration of a shutdown.*

Guest Services, Inc. has provided portable toilets for the National Mall.

The Friends of Vicksburg National Military Park and Campaign have donated the necessary funds to provide for essential services at Vicksburg National Military Park during the shutdown.

Xanterra Parks and Resorts is providing funding for the grooming of oversnow roads at Yellowstone National Park during the shutdown.

The California Department of Parks and Recreation has made an in-kind donation to provide for the cleaning of restrooms and trash removal at Redwoods National and State Parks.

The State of New York is providing funding to operate the Statue of Liberty National Monument.

The Utah Office of Tourism is providing funding to staff visitor centers and custodial services at Arches, Bryce Canyon, and Zion National Parks.

Jeremy K. Barnum  
Acting Assistant Director for Communications

National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Dec 26, 2018 at 2:43 PM Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)> wrote:

Hi Jeremy - Thanks. So reading this over (along with the full PDF) it sounds like a "partnership facility" or CUA holder can donate the funds. In the case of the Old Post Office Tower, would that be GSA since they are the building owner and NPS provides only programming?

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 12:33 PM  
**To:** Alanna Sobel  
**Cc:** Jennifer Yachnin; Jenny Anzelmo-Sarles  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

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Re\_ [EXTERNAL] RE\_ National xmas tree(4).pdf

**From:** [Jeremy Barnum](#)  
**To:** [Alanna Sobel](#)  
**Subject:** Re: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, December 26, 2018 3:25:44 PM

---

Thanks, Alanna. Let me know if you need anything shutdown-related.

Jeremy Barnum  
Chief of Public Affairs/Spokesperson  
National Park Service

On Dec 26, 2018, at 4:13 PM, Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)> wrote:

Thanks, Jeremy. Hope you're doing okay and were/are able to enjoy the holidays with family.

**Alanna Sobel**

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303.355.2979 office  
202.907.9649 mobile

Re\_ [EXTERNAL] Signing of MOA.pdf

**From:** [Darryl Speller - WPM1D](#)  
**To:** [Nixon, Robin](#)  
**Subject:** Re: [EXTERNAL] Signing of MOA  
**Date:** Thursday, December 27, 2018 11:42:37 AM

---

Good afternoon Robin,

I just spoke to GSA management and they asked if you were to be funded, how soon could you start services again at OPO? Oh and that was me calling from the 9481 number...

Darryl L. Speller  
Supervisory Building Manager  
Triangle Service Center  
Public Building Service  
National Capital Region  
US General Service Administration  
1200 Pennsylvania Ave, NW  
Cell (202) 603-4877, Desk (202) 690-9481  
[Darryl.Speller@gsa.gov](mailto:Darryl.Speller@gsa.gov)

On Thu, Dec 27, 2018 at 11:59 AM Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Please see my numbers, below  
Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Thu, Dec 27, 2018 at 11:47 AM Darryl Speller - WPM1D <[darryl.speller@gsa.gov](mailto:darryl.speller@gsa.gov)> wrote:

Good morning Robin,

Can you give me a call reference the MOA for NPS-GSA?

Also, if GSA can provide funding, could you provide services to reopen the Old Post

Office?

Call my cell number and thank you,

Darryl L. Speller  
Supervisory Building Manager  
Triangle Service Center  
Public Building Service  
National Capital Region  
US General Service Administration  
1200 Pennsylvania Ave, NW  
Cell (202) 603-4877, Desk (202) 690-9481  
[Darryl.Speller@gsa.gov](mailto:Darryl.Speller@gsa.gov)

Fwd\_ [EXTERNAL] OPO Clock Tower Documents.pdf

**From:** [Nixon, Robin](#)  
**To:** [Dave Moore](#)  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 12:45:56 PM  
**Attachments:** [CC040124\\_singed MOA\\_12.28.18.pdf](#)  
[CC040124\\_signed IAA\\_12.28.18.pdf](#)

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Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

**From:** Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:29 PM  
**Subject:** [EXTERNAL] OPO Clock Tower Documents  
**To:** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

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## INTERAGENCY AGREEMENT

**Between the  
U.S. GENERAL SERVICES ADMINISTRATION,  
PUBLIC BUILDINGS SERVICE  
and the  
U.S. DEPARTMENT OF THE INTERIOR,  
NATIONAL PARK SERVICE,  
NATIONAL MALL AND MEMORIAL PARKS**

### **I. Purpose**

The purpose of this Interagency Agreement between the U.S. General Services Administration (GSA) and the U.S. Department of the Interior, National Park Service, National Mall and Memorial Parks (NPS) is to carry out the obligations of GSA and NPS (Parties, each individually, Party) as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb. 15, 1983)(the Act), which directed GSA to "...execute an agreement with the Secretary of the Interior providing for operation of the observation tower...by the National Park Service and further providing...for transfer to the National Park Service...such sums as may be necessary to operate the observation tower." The Old Post Office Tower (Tower) is listed on the National Register of Historic Places pursuant to 54 U.S.C. Chapter 3021, and is a primary element in the Pennsylvania Avenue National Historic Site. The tower is part of the Old Post Office Building (OPO), which is located on the southeast corner of Pennsylvania Avenue and 12th Street, NW, Washington, D.C. In August 2013, a 60-year ground lease was signed between GSA and the Trump Organization to redevelop the OPO and operate it as a hotel.

### **II. Roles**

GSA administers the OPO Building and leases it to the Trump Organization, which has the primary responsibility for the overall management of the OPO Building pursuant to the ground lease referenced above. The NPS is solely responsible for providing visitor services for the Tower, as described below.

### **III. Responsibilities**

The Parties mutually agree:

1. The Tower shall be operated in a manner consistent with the requirements of the Act, this Agreement, and the annual NPS Operations Plan and Budget (Plan and Budget) described below.
2. Any operational concerns regarding the Tower noted by either Party shall be brought to the attention of the other Party and shall be resolved in a timely and mutually acceptable manner. Both parties agree to use their best efforts to resolve any concerns and cooperate in good faith.

#### **A. NPS will provide:**

1. Education and interpretation services for visitors to the Tower. The GSA and NPS shall mutually agree upon the hours and operational conditions of the Tower in the



- annual Plan and Budget, described below. GSA will not require NPS to host, plan, or staff any special events or alter its normal operations to accommodate any hotel special events. Any special events allowed by GSA or its lessee should not impact the normal business operations of the Tower nor should the NPS incur any additional expenses such as overtime to accommodate them. Special events will not be allowed in the NPS office areas, only in the visitor areas of the OPO Tower.
2. Identification of any additional design needs for the visitor spaces on the ground, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower.
  3. Proposed modifications, alterations, and construction plans for space alterations to GSA for review and written approval to ensure the integrity of the historical character of the Tower and its fixtures.
  4. An annual Plan and Budget to be submitted to GSA by each July 15th for the following fiscal year. The Plan and Budget will be reviewed and approved by GSA by September 1st for the following fiscal year's operation and attached following the last page of this agreement. Any modification to the Plan and Budget must be mutually agreed upon in writing by the Parties. Upon enactment of GSA's appropriation, operating funds will be transferred to the NPS/NAMA within 30 days per section "VI. Funding".
    - a. The Plan and Budget will provide:
      - i. Proposals and estimated costs for exhibits or other visual aids to interpret key themes of the site such as planning and development of the Nation's Capital; the L'Enfant Plan; Pennsylvania Avenue National Historic Site; historic places, national landmarks, and cityscape; historic preservation; the OPO Building and Tower; and the Ditchley Bells of Congress;
      - ii. Operational staffing needs and costs;
      - iii. Hours of operation; and,
      - iv. A plan for potential volunteer services and/or partnerships to support NPS operations.
    - b. Each fiscal year's Plan and Budget shall be deemed to be incorporated into this Agreement by reference
    - c. Public information services for the NPS activities in the Tower.
  5. Coordination with the Washington Ringing Society for the ringing of the Ditchley Bells of Congress on holidays and on special occasions, as well as weekly practice sessions.
  6. Reasonable notice of all activities of the NPS at the Tower that may affect GSA or the Trump Organization.
  7. Visitor and staff safety in a manner consistent with NPS safety and management policies, in areas assigned to NPS at the Tower. This will include following the 25-person maximum occupancy limit for the Tower.
  8. Coordination with GSA contractors providing services relating to the Tower, consistent with NPS management responsibility.

9. An Occupant Emergency Plan for the NPS-operated space to be approved by GSA.

10. Notice when NPS elects to furnish services or events outside the scope of this agreement.

**B. GSA will provide:**

1. Finished spaces in the ground floor waiting area, the 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower including adequate public access (including access for those with disabilities) to elevator facilities to all levels, as well as equipment necessary for the presentation of approved NPS activities related to the Old Post Office Building and Tower and the Pennsylvania Avenue National Historic Site. GSA agrees to future improvements of the finishes for the public spaces on the 9<sup>th</sup> floor as funding is available, to the extent consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties and permitted under the Programmatic Agreement entered into between GSA, NPS, and other parties on May 23, 2013, pursuant to Sections 106, 110, and 111 of the National Historic Preservation Act, 54 U.S.C. §§ 306108, 306107, 306121, and 306122.

Recommended finishes include the following:

- a. all hallways from the 9<sup>th</sup> floor elevator entrance through the hall/balcony area in and around the bell ringer space and back hall areas will include a 12"x24" tile in running bond pattern by Dal-Tile, Invoke Colorbody Porcelain, Sheer Glow ID01 with matching grout;
  - b. the bell ringer platform to have a 24" border around the entire platform of the same floor tile, and a carpet insert by Mohawk Group, Bending earth line, Caliber tile, color Feldspar – 7858;
  - c. base trim in these spaces shall be a wood base, one-piece of similar profile to Smoot Lumber Company Baseboard #163E - 9/16" x 5-1/4" throughout; door and window casing shall be wood, one-piece of similar profile to Smoot Lumber Company Adams Casing #97 - 1-1/16" x 3-1/2".
2. Design recommendations and approvals for any modifications to the visitor spaces in the waiting area on the ground floor, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Old Post Office Tower. Such recommendations may be submitted to the NPS for review and comment.
  3. The NPS operation and staffing funds as agreed to in the Plan and Budget. This amount will be agreed to by the Superintendent of National Mall and Memorial Parks each year preceding the beginning of the affected fiscal year and will be documented by GSA.
  4. Maintenance services including elevator maintenance, repair and rehabilitation of space and audiovisual equipment in all areas assigned to the NPS, lighting, electrical, plumbing, painting, and miscellaneous fit and finish needs and all outside signs at no expense to the NPS. These services and repairs shall be completed in a timely manner so as not to affect the operation of the Tower. Any

mutually agreed-upon exceptions must be funded through the Plan and Budget.

5. Janitorial services for NPS occupied office and visitor spaces to include trash pickup, vacuuming, sweeping, restroom cleaning, etc.
6. All utility services (electricity, heat, air conditioning, water, local phone services and a reasonable cost of long distance services), reasonably necessary for NPS operations in accordance with agreed-upon services.
7. Public restrooms on the ground floor accessible to all visitors, including those with disabilities, and provisions for emergency public restroom use by visitors or NPS/staff in the 9<sup>th</sup> floor NPS space.
8. Reasonable notice of all activities GSA is aware of that may affect NPS activities at the Tower.
9. The identification of cost effective measures, mutually agreed upon by both parties, for providing Tower services to ensure continued public services and access.
10. The design, construction, and installation of interpretive exhibits for the visually impaired visitors and will manage the contracting requirements and coordinate with the NPS on content and design.
11. Assistance to NPS, as needed, in collaborating with the Trump Organization on the building-wide Occupant Emergency Plan and the Occupant Emergency Plan for the NPS-specific space.
12. Security services for the NPS-occupied Clock Tower space.
13. GSA shall comply with 36 CFR part 1191, Appendices C and D (Architectural Barriers Act Chapters 1 and 2, and Chapters 3 through 10) to provide a fully accessible or approved alternative visitor experience throughout the Tower. During the term of this agreement GSA will complete an independent feasibility study to examine the modification or removal of the tiered concrete structure on the 12th floor to bring the observation tower into compliance. GSA will also produce and make publicly available a video about the tower experience to be installed with the exhibits, for visitors with accessibility needs who cannot access the observation tower. GSA will share the results of the feasibility study with NPS.

GSA shall comply with all emergency egress requirements throughout the Old Post Office Tower, including the public and staff spaces. GSA agrees to ensure necessary modifications are made to areas that do not currently meet the egress requirements of National Fire Protection Association 101 - The Life Safety Code, or GSA shall provide alternate means and methods to meet the intent of the Life Safety Code as approved by the Authority Having Jurisdiction (GSA Fire Protection Engineering Team).

#### **IV. Term of Agreement**

This agreement will commence on the date of the last signature affixed by GSA or NPS and will remain in effect until September 30, 2019, at which time the Agreement may be renewed upon the written agreement of both Parties, such writing to contain the new term and be attached to this Agreement. Consistent with the provisions of the Act, or any other superseding law or regulation, either Party may terminate this agreement upon 90-day notification to the other Party.

#### **V. Assignment**

No transfer or assignment of this Agreement, or of any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by the Parties.

#### **VI. Funding**

Pursuant to Part III, Responsibilities (A)(4) of the agreement, the approved annual operating plan provides funding for fiscal year 2019. Funding will be transferred via a 7600B, United States Government Interagency Agreement Form, to NPS and is not provided in advance of expenditures. Expenditures charged toward this agreement will not exceed the approved annual operating plan. If expenditures are projected to exceed the originally approved annual operating plan, a modification to the annual operating plan will be submitted by NPS to GSA for concurrence.

Due to continuing resolution constraints, funding will be provided by GSA to NPS on a periodic basis using the form 7600B. This document will be used for the justification and transfer of funds and expenditures between parties for the period of time listed on the 7600B, section 27, and funding provided for in the same period, not to exceed the approved annual operating plan for the applicable fiscal year.

#### **VII. Accounting and Billing**

Accounting: Accounting information will be provided in the 7600B, section 28 with reference to the Agency Location Code, Treasury Account Symbol, ordering activity DUNS code, and supplemental accounting information.

Billing: Billing information will be provided in the form 7600B, sections 32 through 34. Expenditures will cease to be collected 6 months after the fiscal year due to administrative changes in expenditures from the applicable fiscal year in which they were charged are made.

#### **VIII. Liability**

Each Party agrees to assume responsibility for any and all claims resulting from the acts or omissions of its employees or representatives, to the greatest extent permitted by law. In the event a claim is brought under the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.*, (FTCA), it shall be the responsibility of the Party receiving the claim to coordinate with the other Party regarding responsibility to investigate any such claim, to issue an administrative

determination as required by the FTCA, and to assist in the defense of any litigation arising from any such claim, and the other Party to cooperate in this effort.

#### **IX. General**

1. Nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purpose of this Agreement for that fiscal year, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
2. No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
3. GSA and NPS agree that the term "days", as used in this Agreement, means Federal business days.
4. GSA and NPS agree to provide contact information, updated annually, for key contacts in both organizations, including those staff who are responsible for operation and maintenance of the tower. Each Party will include as key contacts those managers who are able to make decisions and support resolution of disputes related to operation and maintenance of the Tower.

#### **X. Approval**

For the National Park Service

\_\_\_\_\_  
Lisa Mendelson  
Regional Director  
National Mall and Memorial Parks

\_\_\_\_\_  
Date

For the U.S. General Services Administration

  
\_\_\_\_\_  
Darren J. Blue  
Regional Commissioner  
Public Buildings Service  
National Capital Region

\_\_\_\_\_  
12/28/2018  
Date

CC040124\_signed IAA\_12.28.18.pdf

IAA Number: \_\_\_\_\_

GT&C #	Order #	Amendment/Mod #
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FMS Form 7600A  
6-10

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$576,191.00
Overhead Fees & Charges	_____
Total Estimated Amount	\$576,191.00

Provide a general explanation of the Overhead Fees & Charges

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191

See Attached Operations Plan and Agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attached Agreement



**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See Attached Agreement

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)  
See Attached Agreement

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  
See Attached Agreement

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)  
See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)**  
See Attached Agreement

**21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)**  
See Attached Agreement

**22. Annual Review of IAA**


By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

<b>23.</b>	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name	Darren J. Blue 	Lisa Mendelson
Title	Regional Commissioner	Regional Director, NPS
Telephone Number(s)	(202) 294-1628	(202) 297-1338
Fax Number		
Email Address	darren.blue@gsa.gov	lisa_mendelson-ielmini@nps.gov
SIGNATURE		
Approval Date	12/28/2017	

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number \_\_\_\_\_ - \_\_\_\_\_ Servicing Agency's Agreement  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_ Tracking Number (Optional) \_\_\_\_\_

**PRIMARY ORGANIZATION/OFFICE INFORMATION**

24.	Requesting Agency	Servicing Agency
Primary Organization/Office Name	Public Building Service	US National Park Service
Responsible Organization/Office Address	D Street & 7th Street SW, Washington, DC 20024	900 Ohio Drive SW, Washington, DC 20024

**ORDER/REQUIREMENTS INFORMATION**

**25. Order Action (Check One)**

☒ New

☐ **Modification (Mod)** – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. **Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.**

☐ **Cancellation** – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.

26. Funding Modification Summary by Line	Line # <u>1</u>	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ 144,047.76	\$	\$	\$	\$144,047.76
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,047.76</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
Net Modified Amount Due	\$ 144,047.76	\$0.00	\$0.00	\$ 0.00	\$144,047.76

**27. Performance Period**      Start Date 10-01-2018      End Date 09-30-2019  
 For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>							
ALC		47000017								14100099							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
OR Current TAS format		47X4542.1								14X1039							
BETC		DISB								COLL							
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)		2019.192X.P1124001.PG61.PGA 61.J74.PX0016602								XXXP1039R6//PPNCNAMA2A//PRCNFNFR6.XZ0 000//PR.RNAMAOPT9.00.1							
Requesting Agency Funding Expiration Date MM-DD-YYYY										Requesting Agency Funding Cancellation Date MM-DD-YYYY							
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191 STATUTORY AUTHORITY: Economy Act																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>							
Unit of Measure								Contract Cost		\$							
Quantity	Unit Price	Total						Servicing Fees		\$							
3 months	\$48,015.92	\$ 144,047.76						Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges		\$						Advance for Line (-)		\$							
Total Line Amount Obligated		\$ 144,047.76						Net Total Cost		\$ 0.00							
Advance Line Amount (-)		\$						Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due		\$ 144,047.76															
<b>Type of Service Requirements</b>																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

### 29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_

### 30. Total Net Order Amount: \$ 144,047.76

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

### 31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
- ☒ Other Attachments (Optional)
- See Annual Operating Plan attached as referenced in the Interagency Agreement between both parties

## BILLING & PAYMENT INFORMATION

### 32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning \_\_\_\_\_

### 33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_

### 34. Payment Terms (Check One)

- ☒ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2018.12.21 09:20:34 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Kevin J Ward	Lee Smith
Title	Supervisory Budget Analyst	Acting Financial Manager
Telephone Number	(202) 525-9277	(202) 245-4677
Fax Number		
Email Address	kevin.ward@gsa.gov	lee_smith@nps.gov
SIGNATURE		
Date Signed		

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
Name	Darryl Speller	
Title	Supervisory Building Manager	
Office Address	1200 Pennsylvania Ave N.W. Washington DC, 20004	
Telephone Number	(202) 603-4877	
Fax Number		
Email Address	Darryl.Speller@gsa.gov	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		





Fwd\_ [EXTERNAL] OPO Clock Tower Documents(1).pdf

**From:** [Moore, David](#)  
**To:** [Lisa Mendelson](#)  
**Cc:** [Robin Nixon](#)  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 2:00:55 PM  
**Attachments:** [CC040124\\_singed MOA\\_12.28.18.pdf](#)  
[CC040124\\_signed IAA\\_12.28.18.pdf](#)

---

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

**From:** **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:45 PM  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**To:** Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

**FIND YOUR  
PARK**



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore  
Associate Regional Director  
1100 Ohio Drive SW  
Washington, DC 20242  
202 619-7045 (Office)  
202 577-1427 (Cell)

CC040124\_singed MOA\_12.28.18\_1.pdf

## INTERAGENCY AGREEMENT

**Between the  
U.S. GENERAL SERVICES ADMINISTRATION,  
PUBLIC BUILDINGS SERVICE  
and the  
U.S. DEPARTMENT OF THE INTERIOR,  
NATIONAL PARK SERVICE,  
NATIONAL MALL AND MEMORIAL PARKS**

### **I. Purpose**

The purpose of this Interagency Agreement between the U.S. General Services Administration (GSA) and the U.S. Department of the Interior, National Park Service, National Mall and Memorial Parks (NPS) is to carry out the obligations of GSA and NPS (Parties, each individually, Party) as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb. 15, 1983)(the Act), which directed GSA to "...execute an agreement with the Secretary of the Interior providing for operation of the observation tower...by the National Park Service and further providing...for transfer to the National Park Service...such sums as may be necessary to operate the observation tower." The Old Post Office Tower (Tower) is listed on the National Register of Historic Places pursuant to 54 U.S.C. Chapter 3021, and is a primary element in the Pennsylvania Avenue National Historic Site. The tower is part of the Old Post Office Building (OPO), which is located on the southeast corner of Pennsylvania Avenue and 12th Street, NW, Washington, D.C. In August 2013, a 60-year ground lease was signed between GSA and the Trump Organization to redevelop the OPO and operate it as a hotel.

### **II. Roles**

GSA administers the OPO Building and leases it to the Trump Organization, which has the primary responsibility for the overall management of the OPO Building pursuant to the ground lease referenced above. The NPS is solely responsible for providing visitor services for the Tower, as described below.

### **III. Responsibilities**

The Parties mutually agree:

1. The Tower shall be operated in a manner consistent with the requirements of the Act, this Agreement, and the annual NPS Operations Plan and Budget (Plan and Budget) described below.
2. Any operational concerns regarding the Tower noted by either Party shall be brought to the attention of the other Party and shall be resolved in a timely and mutually acceptable manner. Both parties agree to use their best efforts to resolve any concerns and cooperate in good faith.

#### **A. NPS will provide:**

1. Education and interpretation services for visitors to the Tower. The GSA and NPS shall mutually agree upon the hours and operational conditions of the Tower in the

- annual Plan and Budget, described below. GSA will not require NPS to host, plan, or staff any special events or alter its normal operations to accommodate any hotel special events. Any special events allowed by GSA or its lessee should not impact the normal business operations of the Tower nor should the NPS incur any additional expenses such as overtime to accommodate them. Special events will not be allowed in the NPS office areas, only in the visitor areas of the OPO Tower.
2. Identification of any additional design needs for the visitor spaces on the ground, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower.
  3. Proposed modifications, alterations, and construction plans for space alterations to GSA for review and written approval to ensure the integrity of the historical character of the Tower and its fixtures.
  4. An annual Plan and Budget to be submitted to GSA by each July 15th for the following fiscal year. The Plan and Budget will be reviewed and approved by GSA by September 1st for the following fiscal year's operation and attached following the last page of this agreement. Any modification to the Plan and Budget must be mutually agreed upon in writing by the Parties. Upon enactment of GSA's appropriation, operating funds will be transferred to the NPS/NAMA within 30 days per section "VI. Funding".
    - a. The Plan and Budget will provide:
      - i. Proposals and estimated costs for exhibits or other visual aids to interpret key themes of the site such as planning and development of the Nation's Capital; the L'Enfant Plan; Pennsylvania Avenue National Historic Site; historic places, national landmarks, and cityscape; historic preservation; the OPO Building and Tower; and the Ditchley Bells of Congress;
      - ii. Operational staffing needs and costs;
      - iii. Hours of operation; and,
      - iv. A plan for potential volunteer services and/or partnerships to support NPS operations.
    - b. Each fiscal year's Plan and Budget shall be deemed to be incorporated into this Agreement by reference
    - c. Public information services for the NPS activities in the Tower.
  5. Coordination with the Washington Ringing Society for the ringing of the Ditchley Bells of Congress on holidays and on special occasions, as well as weekly practice sessions.
  6. Reasonable notice of all activities of the NPS at the Tower that may affect GSA or the Trump Organization.
  7. Visitor and staff safety in a manner consistent with NPS safety and management policies, in areas assigned to NPS at the Tower. This will include following the 25-person maximum occupancy limit for the Tower.
  8. Coordination with GSA contractors providing services relating to the Tower, consistent with NPS management responsibility.

9. An Occupant Emergency Plan for the NPS-operated space to be approved by GSA.

10. Notice when NPS elects to furnish services or events outside the scope of this agreement.

**B. GSA will provide:**

1. Finished spaces in the ground floor waiting area, the 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower including adequate public access (including access for those with disabilities) to elevator facilities to all levels, as well as equipment necessary for the presentation of approved NPS activities related to the Old Post Office Building and Tower and the Pennsylvania Avenue National Historic Site. GSA agrees to future improvements of the finishes for the public spaces on the 9<sup>th</sup> floor as funding is available, to the extent consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties and permitted under the Programmatic Agreement entered into between GSA, NPS, and other parties on May 23, 2013, pursuant to Sections 106, 110, and 111 of the National Historic Preservation Act, 54 U.S.C. §§ 306108, 306107, 306121, and 306122.

Recommended finishes include the following:

- a. all hallways from the 9<sup>th</sup> floor elevator entrance through the hall/balcony area in and around the bell ringer space and back hall areas will include a 12"x24" tile in running bond pattern by Dal-Tile, Invoke Colorbody Porcelain, Sheer Glow ID01 with matching grout;
  - b. the bell ringer platform to have a 24" border around the entire platform of the same floor tile, and a carpet insert by Mohawk Group, Bending earth line, Caliber tile, color Feldspar – 7858;
  - c. base trim in these spaces shall be a wood base, one-piece of similar profile to Smoot Lumber Company Baseboard #163E - 9/16" x 5-1/4" throughout; door and window casing shall be wood, one-piece of similar profile to Smoot Lumber Company Adams Casing #97 - 1-1/16" x 3-1/2".
2. Design recommendations and approvals for any modifications to the visitor spaces in the waiting area on the ground floor, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Old Post Office Tower. Such recommendations may be submitted to the NPS for review and comment.
3. The NPS operation and staffing funds as agreed to in the Plan and Budget. This amount will be agreed to by the Superintendent of National Mall and Memorial Parks each year preceding the beginning of the affected fiscal year and will be documented by GSA.
4. Maintenance services including elevator maintenance, repair and rehabilitation of space and audiovisual equipment in all areas assigned to the NPS, lighting, electrical, plumbing, painting, and miscellaneous fit and finish needs and all outside signs at no expense to the NPS. These services and repairs shall be completed in a timely manner so as not to affect the operation of the Tower. Any

mutually agreed-upon exceptions must be funded through the Plan and Budget.

5. Janitorial services for NPS occupied office and visitor spaces to include trash pickup, vacuuming, sweeping, restroom cleaning, etc.
6. All utility services (electricity, heat, air conditioning, water, local phone services and a reasonable cost of long distance services), reasonably necessary for NPS operations in accordance with agreed-upon services.
7. Public restrooms on the ground floor accessible to all visitors, including those with disabilities, and provisions for emergency public restroom use by visitors or NPS/staff in the 9<sup>th</sup> floor NPS space.
8. Reasonable notice of all activities GSA is aware of that may affect NPS activities at the Tower.
9. The identification of cost effective measures, mutually agreed upon by both parties, for providing Tower services to ensure continued public services and access.
10. The design, construction, and installation of interpretive exhibits for the visually impaired visitors and will manage the contracting requirements and coordinate with the NPS on content and design.
11. Assistance to NPS, as needed, in collaborating with the Trump Organization on the building-wide Occupant Emergency Plan and the Occupant Emergency Plan for the NPS-specific space.
12. Security services for the NPS-occupied Clock Tower space.
13. GSA shall comply with 36 CFR part 1191, Appendices C and D (Architectural Barriers Act Chapters 1 and 2, and Chapters 3 through 10) to provide a fully accessible or approved alternative visitor experience throughout the Tower. During the term of this agreement GSA will complete an independent feasibility study to examine the modification or removal of the tiered concrete structure on the 12th floor to bring the observation tower into compliance. GSA will also produce and make publicly available a video about the tower experience to be installed with the exhibits, for visitors with accessibility needs who cannot access the observation tower. GSA will share the results of the feasibility study with NPS.

GSA shall comply with all emergency egress requirements throughout the Old Post Office Tower, including the public and staff spaces. GSA agrees to ensure necessary modifications are made to areas that do not currently meet the egress requirements of National Fire Protection Association 101 - The Life Safety Code, or GSA shall provide alternate means and methods to meet the intent of the Life Safety Code as approved by the Authority Having Jurisdiction (GSA Fire Protection Engineering Team).



#### **IV. Term of Agreement**

This agreement will commence on the date of the last signature affixed by GSA or NPS and will remain in effect until September 30, 2019, at which time the Agreement may be renewed upon the written agreement of both Parties, such writing to contain the new term and be attached to this Agreement. Consistent with the provisions of the Act, or any other superseding law or regulation, either Party may terminate this agreement upon 90-day notification to the other Party.

#### **V. Assignment**

No transfer or assignment of this Agreement, or of any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by the Parties.

#### **VI. Funding**

Pursuant to Part III, Responsibilities (A)(4) of the agreement, the approved annual operating plan provides funding for fiscal year 2019. Funding will be transferred via a 7600B, United States Government Interagency Agreement Form, to NPS and is not provided in advance of expenditures. Expenditures charged toward this agreement will not exceed the approved annual operating plan. If expenditures are projected to exceed the originally approved annual operating plan, a modification to the annual operating plan will be submitted by NPS to GSA for concurrence.

Due to continuing resolution constraints, funding will be provided by GSA to NPS on a periodic basis using the form 7600B. This document will be used for the justification and transfer of funds and expenditures between parties for the period of time listed on the 7600B, section 27, and funding provided for in the same period, not to exceed the approved annual operating plan for the applicable fiscal year.

#### **VII. Accounting and Billing**

Accounting: Accounting information will be provided in the 7600B, section 28 with reference to the Agency Location Code, Treasury Account Symbol, ordering activity DUNS code, and supplemental accounting information.

Billing: Billing information will be provided in the form 7600B, sections 32 through 34. Expenditures will cease to be collected 6 months after the fiscal year due to administrative changes in expenditures from the applicable fiscal year in which they were charged are made.

#### **VIII. Liability**

Each Party agrees to assume responsibility for any and all claims resulting from the acts or omissions of its employees or representatives, to the greatest extent permitted by law. In the event a claim is brought under the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.*, (FTCA), it shall be the responsibility of the Party receiving the claim to coordinate with the other Party regarding responsibility to investigate any such claim, to issue an administrative

determination as required by the FTCA, and to assist in the defense of any litigation arising from any such claim, and the other Party to cooperate in this effort.

#### **IX. General**

1. Nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purpose of this Agreement for that fiscal year, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
2. No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
3. GSA and NPS agree that the term "days", as used in this Agreement, means Federal business days.
4. GSA and NPS agree to provide contact information, updated annually, for key contacts in both organizations, including those staff who are responsible for operation and maintenance of the tower. Each Party will include as key contacts those managers who are able to make decisions and support resolution of disputes related to operation and maintenance of the Tower.

#### **X. Approval**

For the National Park Service

\_\_\_\_\_  
Lisa Mendelson  
Regional Director  
National Mall and Memorial Parks

\_\_\_\_\_  
Date

For the U.S. General Services Administration

  
\_\_\_\_\_  
Darren J. Blue  
Regional Commissioner  
Public Buildings Service  
National Capital Region

\_\_\_\_\_  
12/28/2018  
Date

CC040124\_signed IAA\_12.28.18\_1.pdf

IAA Number: \_\_\_\_\_

GT&C #	Order #	Amendment/Mod #
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FMS Form 7600A  
6-10

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$576,191.00
Overhead Fees & Charges	_____
Total Estimated Amount	\$576,191.00

Provide a general explanation of the Overhead Fees & Charges

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191

See Attached Operations Plan and Agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See Attached Agreement

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)  
See Attached Agreement

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  
See Attached Agreement

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)  
See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)**  
See Attached Agreement

**21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)**  
See Attached Agreement

**22. Annual Review of IAA**


By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

<b>23.</b>	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name	Darren J. Blue 	Lisa Mendelson
Title	Regional Commissioner	Regional Director, NPS
Telephone Number(s)	(202) 294-1628	(202) 297-1338
Fax Number		
Email Address	darren.blue@gsa.gov	lisa_mendelson-ielmini@nps.gov
SIGNATURE		
Approval Date	12/28/2017	

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number \_\_\_\_\_ - \_\_\_\_\_ Servicing Agency's Agreement  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_ Tracking Number (Optional) \_\_\_\_\_

**PRIMARY ORGANIZATION/OFFICE INFORMATION**

24.	Requesting Agency	Servicing Agency
Primary Organization/Office Name	Public Building Service	US National Park Service
Responsible Organization/Office Address	D Street & 7th Street SW, Washington, DC 20024	900 Ohio Drive SW, Washington, DC 20024

**ORDER/REQUIREMENTS INFORMATION**

**25. Order Action (Check One)**

☒ New

☐ **Modification (Mod)** – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. **Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.**

☐ **Cancellation** – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.

26. Funding Modification Summary by Line	Line # <u>1</u>	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ 144,047.76	\$	\$	\$	\$144,047.76
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,047.76</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
Net Modified Amount Due	\$ 144,047.76	\$0.00	\$0.00	\$ 0.00	\$144,047.76

**27. Performance Period**      Start Date 10-01-2018      End Date 09-30-2019  
 For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY



# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>							
ALC		47000017								14100099							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
OR Current TAS format		47X4542.1								14X1039							
BETC		DISB								COLL							
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)		2019.192X.P1124001.PG61.PGA 61.J74.PX0016602								XXXP1039R6//PPNCNAMA2A//PRCNFNFR6.XZ0 000//PR.RNAMAOPT9.00.1							
Requesting Agency Funding Expiration Date MM-DD-YYYY										Requesting Agency Funding Cancellation Date MM-DD-YYYY							
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191 STATUTORY AUTHORITY: Economy Act																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>							
Unit of Measure								Contract Cost		\$							
Quantity	Unit Price	Total						Servicing Fees		\$							
3 months	\$48,015.92	\$ 144,047.76						Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges		\$						Advance for Line (-)		\$							
Total Line Amount Obligated		\$ 144,047.76						Net Total Cost		\$ 0.00							
Advance Line Amount (-)		\$						Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due		\$ 144,047.76															
<b>Type of Service Requirements</b>																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

### 29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_

### 30. Total Net Order Amount: \$ 144,047.76

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

### 31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

- ☒ Other Attachments (Optional)

See Annual Operating Plan attached as referenced in the Interagency Agreement between both parties

## BILLING & PAYMENT INFORMATION

### 32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning \_\_\_\_\_

### 33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_

### 34. Payment Terms (Check One)

- ☒ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2018.12.21 09:20:34 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Kevin J Ward	Lee Smith
Title	Supervisory Budget Analyst	Acting Financial Manager
Telephone Number	(202) 525-9277	(202) 245-4677
Fax Number		
Email Address	kevin.ward@gsa.gov	lee_smith@nps.gov
SIGNATURE		
Date Signed		

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
Name	Darryl Speller	
Title	Supervisory Building Manager	
Office Address	1200 Pennsylvania Ave N.W. Washington DC, 20004	
Telephone Number	(202) 603-4877	
Fax Number		
Email Address	Darryl.Speller@gsa.gov	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		



Fwd\_ [EXTERNAL] OPO Clock Tower Documents(2).pdf

**From:** [Moore, David](#)  
**To:** [Lisa Mendelson](#)  
**Cc:** [Robin Nixon](#)  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 2:00:55 PM  
**Attachments:** [CC040124\\_singed MOA\\_12.28.18.pdf](#)  
[CC040124\\_signed IAA\\_12.28.18.pdf](#)

---

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

**From:** **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:45 PM  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**To:** Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

**FIND YOUR  
PARK**



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore  
Associate Regional Director  
1100 Ohio Drive SW  
Washington, DC 20242  
202 619-7045 (Office)  
202 577-1427 (Cell)



CC040124\_singed MOA\_12.28.18\_2.pdf

## INTERAGENCY AGREEMENT

**Between the  
U.S. GENERAL SERVICES ADMINISTRATION,  
PUBLIC BUILDINGS SERVICE  
and the  
U.S. DEPARTMENT OF THE INTERIOR,  
NATIONAL PARK SERVICE,  
NATIONAL MALL AND MEMORIAL PARKS**

### **I. Purpose**

The purpose of this Interagency Agreement between the U.S. General Services Administration (GSA) and the U.S. Department of the Interior, National Park Service, National Mall and Memorial Parks (NPS) is to carry out the obligations of GSA and NPS (Parties, each individually, Party) as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb. 15, 1983)(the Act), which directed GSA to "...execute an agreement with the Secretary of the Interior providing for operation of the observation tower...by the National Park Service and further providing...for transfer to the National Park Service...such sums as may be necessary to operate the observation tower." The Old Post Office Tower (Tower) is listed on the National Register of Historic Places pursuant to 54 U.S.C. Chapter 3021, and is a primary element in the Pennsylvania Avenue National Historic Site. The tower is part of the Old Post Office Building (OPO), which is located on the southeast corner of Pennsylvania Avenue and 12th Street, NW, Washington, D.C. In August 2013, a 60-year ground lease was signed between GSA and the Trump Organization to redevelop the OPO and operate it as a hotel.

### **II. Roles**

GSA administers the OPO Building and leases it to the Trump Organization, which has the primary responsibility for the overall management of the OPO Building pursuant to the ground lease referenced above. The NPS is solely responsible for providing visitor services for the Tower, as described below.

### **III. Responsibilities**

The Parties mutually agree:

1. The Tower shall be operated in a manner consistent with the requirements of the Act, this Agreement, and the annual NPS Operations Plan and Budget (Plan and Budget) described below.
2. Any operational concerns regarding the Tower noted by either Party shall be brought to the attention of the other Party and shall be resolved in a timely and mutually acceptable manner. Both parties agree to use their best efforts to resolve any concerns and cooperate in good faith.

#### **A. NPS will provide:**

1. Education and interpretation services for visitors to the Tower. The GSA and NPS shall mutually agree upon the hours and operational conditions of the Tower in the

- annual Plan and Budget, described below. GSA will not require NPS to host, plan, or staff any special events or alter its normal operations to accommodate any hotel special events. Any special events allowed by GSA or its lessee should not impact the normal business operations of the Tower nor should the NPS incur any additional expenses such as overtime to accommodate them. Special events will not be allowed in the NPS office areas, only in the visitor areas of the OPO Tower.
2. Identification of any additional design needs for the visitor spaces on the ground, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower.
  3. Proposed modifications, alterations, and construction plans for space alterations to GSA for review and written approval to ensure the integrity of the historical character of the Tower and its fixtures.
  4. An annual Plan and Budget to be submitted to GSA by each July 15th for the following fiscal year. The Plan and Budget will be reviewed and approved by GSA by September 1st for the following fiscal year's operation and attached following the last page of this agreement. Any modification to the Plan and Budget must be mutually agreed upon in writing by the Parties. Upon enactment of GSA's appropriation, operating funds will be transferred to the NPS/NAMA within 30 days per section "VI. Funding".
    - a. The Plan and Budget will provide:
      - i. Proposals and estimated costs for exhibits or other visual aids to interpret key themes of the site such as planning and development of the Nation's Capital; the L'Enfant Plan; Pennsylvania Avenue National Historic Site; historic places, national landmarks, and cityscape; historic preservation; the OPO Building and Tower; and the Ditchley Bells of Congress;
      - ii. Operational staffing needs and costs;
      - iii. Hours of operation; and,
      - iv. A plan for potential volunteer services and/or partnerships to support NPS operations.
    - b. Each fiscal year's Plan and Budget shall be deemed to be incorporated into this Agreement by reference
    - c. Public information services for the NPS activities in the Tower.
  5. Coordination with the Washington Ringing Society for the ringing of the Ditchley Bells of Congress on holidays and on special occasions, as well as weekly practice sessions.
  6. Reasonable notice of all activities of the NPS at the Tower that may affect GSA or the Trump Organization.
  7. Visitor and staff safety in a manner consistent with NPS safety and management policies, in areas assigned to NPS at the Tower. This will include following the 25-person maximum occupancy limit for the Tower.
  8. Coordination with GSA contractors providing services relating to the Tower, consistent with NPS management responsibility.

9. An Occupant Emergency Plan for the NPS-operated space to be approved by GSA.

10. Notice when NPS elects to furnish services or events outside the scope of this agreement.

**B. GSA will provide:**

1. Finished spaces in the ground floor waiting area, the 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower including adequate public access (including access for those with disabilities) to elevator facilities to all levels, as well as equipment necessary for the presentation of approved NPS activities related to the Old Post Office Building and Tower and the Pennsylvania Avenue National Historic Site. GSA agrees to future improvements of the finishes for the public spaces on the 9<sup>th</sup> floor as funding is available, to the extent consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties and permitted under the Programmatic Agreement entered into between GSA, NPS, and other parties on May 23, 2013, pursuant to Sections 106, 110, and 111 of the National Historic Preservation Act, 54 U.S.C. §§ 306108, 306107, 306121, and 306122.

Recommended finishes include the following:

- a. all hallways from the 9<sup>th</sup> floor elevator entrance through the hall/balcony area in and around the bell ringer space and back hall areas will include a 12"x24" tile in running bond pattern by Dal-Tile, Invoke Colorbody Porcelain, Sheer Glow ID01 with matching grout;
  - b. the bell ringer platform to have a 24" border around the entire platform of the same floor tile, and a carpet insert by Mohawk Group, Bending earth line, Caliber tile, color Feldspar – 7858;
  - c. base trim in these spaces shall be a wood base, one-piece of similar profile to Smoot Lumber Company Baseboard #163E - 9/16" x 5-1/4" throughout; door and window casing shall be wood, one-piece of similar profile to Smoot Lumber Company Adams Casing #97 - 1-1/16" x 3-1/2".
2. Design recommendations and approvals for any modifications to the visitor spaces in the waiting area on the ground floor, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Old Post Office Tower. Such recommendations may be submitted to the NPS for review and comment.
3. The NPS operation and staffing funds as agreed to in the Plan and Budget. This amount will be agreed to by the Superintendent of National Mall and Memorial Parks each year preceding the beginning of the affected fiscal year and will be documented by GSA.
4. Maintenance services including elevator maintenance, repair and rehabilitation of space and audiovisual equipment in all areas assigned to the NPS, lighting, electrical, plumbing, painting, and miscellaneous fit and finish needs and all outside signs at no expense to the NPS. These services and repairs shall be completed in a timely manner so as not to affect the operation of the Tower. Any

mutually agreed-upon exceptions must be funded through the Plan and Budget.

5. Janitorial services for NPS occupied office and visitor spaces to include trash pickup, vacuuming, sweeping, restroom cleaning, etc.
6. All utility services (electricity, heat, air conditioning, water, local phone services and a reasonable cost of long distance services), reasonably necessary for NPS operations in accordance with agreed-upon services.
7. Public restrooms on the ground floor accessible to all visitors, including those with disabilities, and provisions for emergency public restroom use by visitors or NPS/staff in the 9<sup>th</sup> floor NPS space.
8. Reasonable notice of all activities GSA is aware of that may affect NPS activities at the Tower.
9. The identification of cost effective measures, mutually agreed upon by both parties, for providing Tower services to ensure continued public services and access.
10. The design, construction, and installation of interpretive exhibits for the visually impaired visitors and will manage the contracting requirements and coordinate with the NPS on content and design.
11. Assistance to NPS, as needed, in collaborating with the Trump Organization on the building-wide Occupant Emergency Plan and the Occupant Emergency Plan for the NPS-specific space.
12. Security services for the NPS-occupied Clock Tower space.
13. GSA shall comply with 36 CFR part 1191, Appendices C and D (Architectural Barriers Act Chapters 1 and 2, and Chapters 3 through 10) to provide a fully accessible or approved alternative visitor experience throughout the Tower. During the term of this agreement GSA will complete an independent feasibility study to examine the modification or removal of the tiered concrete structure on the 12th floor to bring the observation tower into compliance. GSA will also produce and make publicly available a video about the tower experience to be installed with the exhibits, for visitors with accessibility needs who cannot access the observation tower. GSA will share the results of the feasibility study with NPS.

GSA shall comply with all emergency egress requirements throughout the Old Post Office Tower, including the public and staff spaces. GSA agrees to ensure necessary modifications are made to areas that do not currently meet the egress requirements of National Fire Protection Association 101 - The Life Safety Code, or GSA shall provide alternate means and methods to meet the intent of the Life Safety Code as approved by the Authority Having Jurisdiction (GSA Fire Protection Engineering Team).

#### **IV. Term of Agreement**

This agreement will commence on the date of the last signature affixed by GSA or NPS and will remain in effect until September 30, 2019, at which time the Agreement may be renewed upon the written agreement of both Parties, such writing to contain the new term and be attached to this Agreement. Consistent with the provisions of the Act, or any other superseding law or regulation, either Party may terminate this agreement upon 90-day notification to the other Party.

#### **V. Assignment**

No transfer or assignment of this Agreement, or of any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by the Parties.

#### **VI. Funding**

Pursuant to Part III, Responsibilities (A)(4) of the agreement, the approved annual operating plan provides funding for fiscal year 2019. Funding will be transferred via a 7600B, United States Government Interagency Agreement Form, to NPS and is not provided in advance of expenditures. Expenditures charged toward this agreement will not exceed the approved annual operating plan. If expenditures are projected to exceed the originally approved annual operating plan, a modification to the annual operating plan will be submitted by NPS to GSA for concurrence.

Due to continuing resolution constraints, funding will be provided by GSA to NPS on a periodic basis using the form 7600B. This document will be used for the justification and transfer of funds and expenditures between parties for the period of time listed on the 7600B, section 27, and funding provided for in the same period, not to exceed the approved annual operating plan for the applicable fiscal year.

#### **VII. Accounting and Billing**

Accounting: Accounting information will be provided in the 7600B, section 28 with reference to the Agency Location Code, Treasury Account Symbol, ordering activity DUNS code, and supplemental accounting information.

Billing: Billing information will be provided in the form 7600B, sections 32 through 34. Expenditures will cease to be collected 6 months after the fiscal year due to administrative changes in expenditures from the applicable fiscal year in which they were charged are made.

#### **VIII. Liability**

Each Party agrees to assume responsibility for any and all claims resulting from the acts or omissions of its employees or representatives, to the greatest extent permitted by law. In the event a claim is brought under the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.*, (FTCA), it shall be the responsibility of the Party receiving the claim to coordinate with the other Party regarding responsibility to investigate any such claim, to issue an administrative

determination as required by the FTCA, and to assist in the defense of any litigation arising from any such claim, and the other Party to cooperate in this effort.

#### **IX. General**

1. Nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purpose of this Agreement for that fiscal year, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
2. No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
3. GSA and NPS agree that the term "days", as used in this Agreement, means Federal business days.
4. GSA and NPS agree to provide contact information, updated annually, for key contacts in both organizations, including those staff who are responsible for operation and maintenance of the tower. Each Party will include as key contacts those managers who are able to make decisions and support resolution of disputes related to operation and maintenance of the Tower.

#### **X. Approval**

For the National Park Service

\_\_\_\_\_  
Lisa Mendelson  
Regional Director  
National Mall and Memorial Parks

\_\_\_\_\_  
Date

For the U.S. General Services Administration

  
\_\_\_\_\_  
Darren J. Blue  
Regional Commissioner  
Public Buildings Service  
National Capital Region

\_\_\_\_\_  
12/28/2018  
Date

CC040124\_signed IAA\_12.28.18\_2.pdf



IAA Number: \_\_\_\_\_

GT&C #	Order #	Amendment/Mod #
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FMS Form 7600A  
6-10

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$576,191.00
Overhead Fees & Charges	_____
Total Estimated Amount	\$576,191.00

Provide a general explanation of the Overhead Fees & Charges

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191

See Attached Operations Plan and Agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See Attached Agreement

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)  
See Attached Agreement

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  
See Attached Agreement

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)  
See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)**  
See Attached Agreement

**21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)**  
See Attached Agreement

**22. Annual Review of IAA**


By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

<b>23.</b>	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name	Darren J. Blue 	Lisa Mendelson
Title	Regional Commissioner	Regional Director, NPS
Telephone Number(s)	(202) 294-1628	(202) 297-1338
Fax Number		
Email Address	darren.blue@gsa.gov	lisa_mendelson-ielmini@nps.gov
SIGNATURE		
Approval Date	12/28/2017	

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number \_\_\_\_\_ - \_\_\_\_\_ Servicing Agency's Agreement  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_ Tracking Number (Optional) \_\_\_\_\_

**PRIMARY ORGANIZATION/OFFICE INFORMATION**

24.	Requesting Agency	Servicing Agency
Primary Organization/Office Name	Public Building Service	US National Park Service
Responsible Organization/Office Address	D Street & 7th Street SW, Washington, DC 20024	900 Ohio Drive SW, Washington, DC 20024

**ORDER/REQUIREMENTS INFORMATION**

**25. Order Action (Check One)**

☒ New

☐ **Modification (Mod)** – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. **Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.**

☐ **Cancellation** – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.

26. Funding Modification Summary by Line	Line # <u>1</u>	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ 144,047.76	\$	\$	\$	\$144,047.76
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,047.76</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
Net Modified Amount Due	\$ 144,047.76	\$0.00	\$0.00	\$ 0.00	\$144,047.76

**27. Performance Period**      Start Date 10-01-2018      End Date 09-30-2019  
 For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>							
ALC		47000017								14100099							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
OR Current TAS format		47X4542.1								14X1039							
BETC		DISB								COLL							
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)		2019.192X.P1124001.PG61.PGA 61.J74.PX0016602								XXXP1039R6//PPNCNAMA2A//PRCNFNFR6.XZ0 000//PR.RNAMAOPT9.00.1							
Requesting Agency Funding Expiration Date MM-DD-YYYY										Requesting Agency Funding Cancellation Date MM-DD-YYYY							
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191 STATUTORY AUTHORITY: Economy Act																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>							
Unit of Measure								Contract Cost		\$							
Quantity	Unit Price	Total						Servicing Fees		\$							
3 months	\$48,015.92	\$ 144,047.76						Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges		\$						Advance for Line (-)		\$							
Total Line Amount Obligated		\$ 144,047.76						Net Total Cost		\$ 0.00							
Advance Line Amount (-)		\$						Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due		\$ 144,047.76															
<b>Type of Service Requirements</b>																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

### 29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_

### 30. Total Net Order Amount: \$ 144,047.76

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

### 31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
- ☒ Other Attachments (Optional)
- See Annual Operating Plan attached as referenced in the Interagency Agreement between both parties

## BILLING & PAYMENT INFORMATION

### 32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning \_\_\_\_\_

### 33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_

### 34. Payment Terms (Check One)

- ☒ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2018.12.21 09:20:34 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Kevin J Ward	Lee Smith
Title	Supervisory Budget Analyst	Acting Financial Manager
Telephone Number	(202) 525-9277	(202) 245-4677
Fax Number		
Email Address	kevin.ward@gsa.gov	lee_smith@nps.gov
SIGNATURE		
Date Signed		



# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
Name	Darryl Speller	
Title	Supervisory Building Manager	
Office Address	1200 Pennsylvania Ave N.W. Washington DC, 20004	
Telephone Number	(202) 603-4877	
Fax Number		
Email Address	Darryl.Speller@gsa.gov	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		



Fwd\_ [EXTERNAL] OPO Clock Tower Documents(3).pdf

**From:** [Moore, David](#)  
**To:** [Lisa Mendelson](#)  
**Cc:** [Robin Nixon](#)  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 2:00:57 PM  
**Attachments:** [CC040124\\_singed MOA\\_12.28.18.pdf](#)  
[CC040124\\_signed IAA\\_12.28.18.pdf](#)

---

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

**From:** **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:45 PM  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**To:** Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

**FIND YOUR  
PARK**



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore  
Associate Regional Director  
1100 Ohio Drive SW  
Washington, DC 20242  
202 619-7045 (Office)  
202 577-1427 (Cell)

CC040124\_singed MOA\_12.28.18\_3.pdf

## INTERAGENCY AGREEMENT

**Between the  
U.S. GENERAL SERVICES ADMINISTRATION,  
PUBLIC BUILDINGS SERVICE  
and the  
U.S. DEPARTMENT OF THE INTERIOR,  
NATIONAL PARK SERVICE,  
NATIONAL MALL AND MEMORIAL PARKS**

### **I. Purpose**

The purpose of this Interagency Agreement between the U.S. General Services Administration (GSA) and the U.S. Department of the Interior, National Park Service, National Mall and Memorial Parks (NPS) is to carry out the obligations of GSA and NPS (Parties, each individually, Party) as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb. 15, 1983)(the Act), which directed GSA to "...execute an agreement with the Secretary of the Interior providing for operation of the observation tower...by the National Park Service and further providing...for transfer to the National Park Service...such sums as may be necessary to operate the observation tower." The Old Post Office Tower (Tower) is listed on the National Register of Historic Places pursuant to 54 U.S.C. Chapter 3021, and is a primary element in the Pennsylvania Avenue National Historic Site. The tower is part of the Old Post Office Building (OPO), which is located on the southeast corner of Pennsylvania Avenue and 12th Street, NW, Washington, D.C. In August 2013, a 60-year ground lease was signed between GSA and the Trump Organization to redevelop the OPO and operate it as a hotel.

### **II. Roles**

GSA administers the OPO Building and leases it to the Trump Organization, which has the primary responsibility for the overall management of the OPO Building pursuant to the ground lease referenced above. The NPS is solely responsible for providing visitor services for the Tower, as described below.

### **III. Responsibilities**

The Parties mutually agree:

1. The Tower shall be operated in a manner consistent with the requirements of the Act, this Agreement, and the annual NPS Operations Plan and Budget (Plan and Budget) described below.
2. Any operational concerns regarding the Tower noted by either Party shall be brought to the attention of the other Party and shall be resolved in a timely and mutually acceptable manner. Both parties agree to use their best efforts to resolve any concerns and cooperate in good faith.

#### **A. NPS will provide:**

1. Education and interpretation services for visitors to the Tower. The GSA and NPS shall mutually agree upon the hours and operational conditions of the Tower in the

- annual Plan and Budget, described below. GSA will not require NPS to host, plan, or staff any special events or alter its normal operations to accommodate any hotel special events. Any special events allowed by GSA or its lessee should not impact the normal business operations of the Tower nor should the NPS incur any additional expenses such as overtime to accommodate them. Special events will not be allowed in the NPS office areas, only in the visitor areas of the OPO Tower.
2. Identification of any additional design needs for the visitor spaces on the ground, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower.
  3. Proposed modifications, alterations, and construction plans for space alterations to GSA for review and written approval to ensure the integrity of the historical character of the Tower and its fixtures.
  4. An annual Plan and Budget to be submitted to GSA by each July 15th for the following fiscal year. The Plan and Budget will be reviewed and approved by GSA by September 1st for the following fiscal year's operation and attached following the last page of this agreement. Any modification to the Plan and Budget must be mutually agreed upon in writing by the Parties. Upon enactment of GSA's appropriation, operating funds will be transferred to the NPS/NAMA within 30 days per section "VI. Funding".
    - a. The Plan and Budget will provide:
      - i. Proposals and estimated costs for exhibits or other visual aids to interpret key themes of the site such as planning and development of the Nation's Capital; the L'Enfant Plan; Pennsylvania Avenue National Historic Site; historic places, national landmarks, and cityscape; historic preservation; the OPO Building and Tower; and the Ditchley Bells of Congress;
      - ii. Operational staffing needs and costs;
      - iii. Hours of operation; and,
      - iv. A plan for potential volunteer services and/or partnerships to support NPS operations.
    - b. Each fiscal year's Plan and Budget shall be deemed to be incorporated into this Agreement by reference
    - c. Public information services for the NPS activities in the Tower.
  5. Coordination with the Washington Ringing Society for the ringing of the Ditchley Bells of Congress on holidays and on special occasions, as well as weekly practice sessions.
  6. Reasonable notice of all activities of the NPS at the Tower that may affect GSA or the Trump Organization.
  7. Visitor and staff safety in a manner consistent with NPS safety and management policies, in areas assigned to NPS at the Tower. This will include following the 25-person maximum occupancy limit for the Tower.
  8. Coordination with GSA contractors providing services relating to the Tower, consistent with NPS management responsibility.



9. An Occupant Emergency Plan for the NPS-operated space to be approved by GSA.

10. Notice when NPS elects to furnish services or events outside the scope of this agreement.

**B. GSA will provide:**

1. Finished spaces in the ground floor waiting area, the 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower including adequate public access (including access for those with disabilities) to elevator facilities to all levels, as well as equipment necessary for the presentation of approved NPS activities related to the Old Post Office Building and Tower and the Pennsylvania Avenue National Historic Site. GSA agrees to future improvements of the finishes for the public spaces on the 9<sup>th</sup> floor as funding is available, to the extent consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties and permitted under the Programmatic Agreement entered into between GSA, NPS, and other parties on May 23, 2013, pursuant to Sections 106, 110, and 111 of the National Historic Preservation Act, 54 U.S.C. §§ 306108, 306107, 306121, and 306122.

Recommended finishes include the following:

- a. all hallways from the 9<sup>th</sup> floor elevator entrance through the hall/balcony area in and around the bell ringer space and back hall areas will include a 12"x24" tile in running bond pattern by Dal-Tile, Invoke Colorbody Porcelain, Sheer Glow ID01 with matching grout;
  - b. the bell ringer platform to have a 24" border around the entire platform of the same floor tile, and a carpet insert by Mohawk Group, Bending earth line, Caliber tile, color Feldspar – 7858;
  - c. base trim in these spaces shall be a wood base, one-piece of similar profile to Smoot Lumber Company Baseboard #163E - 9/16" x 5-1/4" throughout; door and window casing shall be wood, one-piece of similar profile to Smoot Lumber Company Adams Casing #97 - 1-1/16" x 3-1/2".
2. Design recommendations and approvals for any modifications to the visitor spaces in the waiting area on the ground floor, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Old Post Office Tower. Such recommendations may be submitted to the NPS for review and comment.
3. The NPS operation and staffing funds as agreed to in the Plan and Budget. This amount will be agreed to by the Superintendent of National Mall and Memorial Parks each year preceding the beginning of the affected fiscal year and will be documented by GSA.
4. Maintenance services including elevator maintenance, repair and rehabilitation of space and audiovisual equipment in all areas assigned to the NPS, lighting, electrical, plumbing, painting, and miscellaneous fit and finish needs and all outside signs at no expense to the NPS. These services and repairs shall be completed in a timely manner so as not to affect the operation of the Tower. Any

mutually agreed-upon exceptions must be funded through the Plan and Budget.

5. Janitorial services for NPS occupied office and visitor spaces to include trash pickup, vacuuming, sweeping, restroom cleaning, etc.
6. All utility services (electricity, heat, air conditioning, water, local phone services and a reasonable cost of long distance services), reasonably necessary for NPS operations in accordance with agreed-upon services.
7. Public restrooms on the ground floor accessible to all visitors, including those with disabilities, and provisions for emergency public restroom use by visitors or NPS/staff in the 9<sup>th</sup> floor NPS space.
8. Reasonable notice of all activities GSA is aware of that may affect NPS activities at the Tower.
9. The identification of cost effective measures, mutually agreed upon by both parties, for providing Tower services to ensure continued public services and access.
10. The design, construction, and installation of interpretive exhibits for the visually impaired visitors and will manage the contracting requirements and coordinate with the NPS on content and design.
11. Assistance to NPS, as needed, in collaborating with the Trump Organization on the building-wide Occupant Emergency Plan and the Occupant Emergency Plan for the NPS-specific space.
12. Security services for the NPS-occupied Clock Tower space.
13. GSA shall comply with 36 CFR part 1191, Appendices C and D (Architectural Barriers Act Chapters 1 and 2, and Chapters 3 through 10) to provide a fully accessible or approved alternative visitor experience throughout the Tower. During the term of this agreement GSA will complete an independent feasibility study to examine the modification or removal of the tiered concrete structure on the 12th floor to bring the observation tower into compliance. GSA will also produce and make publicly available a video about the tower experience to be installed with the exhibits, for visitors with accessibility needs who cannot access the observation tower. GSA will share the results of the feasibility study with NPS.

GSA shall comply with all emergency egress requirements throughout the Old Post Office Tower, including the public and staff spaces. GSA agrees to ensure necessary modifications are made to areas that do not currently meet the egress requirements of National Fire Protection Association 101 - The Life Safety Code, or GSA shall provide alternate means and methods to meet the intent of the Life Safety Code as approved by the Authority Having Jurisdiction (GSA Fire Protection Engineering Team).

#### **IV. Term of Agreement**

This agreement will commence on the date of the last signature affixed by GSA or NPS and will remain in effect until September 30, 2019, at which time the Agreement may be renewed upon the written agreement of both Parties, such writing to contain the new term and be attached to this Agreement. Consistent with the provisions of the Act, or any other superseding law or regulation, either Party may terminate this agreement upon 90-day notification to the other Party.

#### **V. Assignment**

No transfer or assignment of this Agreement, or of any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by the Parties.

#### **VI. Funding**

Pursuant to Part III, Responsibilities (A)(4) of the agreement, the approved annual operating plan provides funding for fiscal year 2019. Funding will be transferred via a 7600B, United States Government Interagency Agreement Form, to NPS and is not provided in advance of expenditures. Expenditures charged toward this agreement will not exceed the approved annual operating plan. If expenditures are projected to exceed the originally approved annual operating plan, a modification to the annual operating plan will be submitted by NPS to GSA for concurrence.

Due to continuing resolution constraints, funding will be provided by GSA to NPS on a periodic basis using the form 7600B. This document will be used for the justification and transfer of funds and expenditures between parties for the period of time listed on the 7600B, section 27, and funding provided for in the same period, not to exceed the approved annual operating plan for the applicable fiscal year.

#### **VII. Accounting and Billing**

Accounting: Accounting information will be provided in the 7600B, section 28 with reference to the Agency Location Code, Treasury Account Symbol, ordering activity DUNS code, and supplemental accounting information.

Billing: Billing information will be provided in the form 7600B, sections 32 through 34. Expenditures will cease to be collected 6 months after the fiscal year due to administrative changes in expenditures from the applicable fiscal year in which they were charged are made.

#### **VIII. Liability**

Each Party agrees to assume responsibility for any and all claims resulting from the acts or omissions of its employees or representatives, to the greatest extent permitted by law. In the event a claim is brought under the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.*, (FTCA), it shall be the responsibility of the Party receiving the claim to coordinate with the other Party regarding responsibility to investigate any such claim, to issue an administrative

determination as required by the FTCA, and to assist in the defense of any litigation arising from any such claim, and the other Party to cooperate in this effort.

#### **IX. General**

1. Nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purpose of this Agreement for that fiscal year, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
2. No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
3. GSA and NPS agree that the term "days", as used in this Agreement, means Federal business days.
4. GSA and NPS agree to provide contact information, updated annually, for key contacts in both organizations, including those staff who are responsible for operation and maintenance of the tower. Each Party will include as key contacts those managers who are able to make decisions and support resolution of disputes related to operation and maintenance of the Tower.

#### **X. Approval**

For the National Park Service

\_\_\_\_\_  
Lisa Mendelson  
Regional Director  
National Mall and Memorial Parks

\_\_\_\_\_  
Date

For the U.S. General Services Administration

  
\_\_\_\_\_  
Darren J. Blue  
Regional Commissioner  
Public Buildings Service  
National Capital Region

\_\_\_\_\_  
12/28/2018  
Date

CC040124\_signed IAA\_12.28.18\_3.pdf

IAA Number: \_\_\_\_\_

GT&C #	Order #	Amendment/Mod #
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FMS Form 7600A  
6-10

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$576,191.00
Overhead Fees & Charges	_____
Total Estimated Amount	\$576,191.00

Provide a general explanation of the Overhead Fees & Charges

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191

See Attached Operations Plan and Agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See Attached Agreement

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)  
See Attached Agreement

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  
See Attached Agreement

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)  
See Attached Agreement



**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)**  
See Attached Agreement

**21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)**  
See Attached Agreement

**22. Annual Review of IAA**


By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

<b>23.</b>	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name	Darren J. Blue 	Lisa Mendelson
Title	Regional Commissioner	Regional Director, NPS
Telephone Number(s)	(202) 294-1628	(202) 297-1338
Fax Number		
Email Address	darren.blue@gsa.gov	lisa_mendelson-ielmini@nps.gov
SIGNATURE		
Approval Date	12/28/2017	

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number \_\_\_\_\_ - \_\_\_\_\_ Servicing Agency's Agreement  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_ Tracking Number (Optional) \_\_\_\_\_

**PRIMARY ORGANIZATION/OFFICE INFORMATION**

24.	Requesting Agency	Servicing Agency
Primary Organization/Office Name	Public Building Service	US National Park Service
Responsible Organization/Office Address	D Street & 7th Street SW, Washington, DC 20024	900 Ohio Drive SW, Washington, DC 20024

**ORDER/REQUIREMENTS INFORMATION**

**25. Order Action (Check One)**

☒ New

☐ **Modification (Mod)** – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. **Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.**

☐ **Cancellation** – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.

26. Funding Modification Summary by Line	Line # <u>1</u>	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ 144,047.76	\$	\$	\$	\$144,047.76
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,047.76</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
Net Modified Amount Due	\$ 144,047.76	\$0.00	\$0.00	\$ 0.00	\$144,047.76

**27. Performance Period**      Start Date 10-01-2018      End Date 09-30-2019  
 For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>							
ALC		47000017								14100099							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
OR Current TAS format		47X4542.1								14X1039							
BETC		DISB								COLL							
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)		2019.192X.P1124001.PG61.PGA 61.J74.PX0016602								XXXP1039R6//PPNCNAMA2A//PRCNFNFR6.XZ0 000//PR.RNAMAOPT9.00.1							
Requesting Agency Funding Expiration Date MM-DD-YYYY										Requesting Agency Funding Cancellation Date MM-DD-YYYY							
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191 STATUTORY AUTHORITY: Economy Act																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>							
Unit of Measure								Contract Cost		\$							
Quantity	Unit Price	Total						Servicing Fees		\$							
3 months	\$48,015.92	\$ 144,047.76						Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges		\$						Advance for Line (-)		\$							
Total Line Amount Obligated		\$ 144,047.76						Net Total Cost		\$ 0.00							
Advance Line Amount (-)		\$						Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due		\$ 144,047.76															
<b>Type of Service Requirements</b>																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

### 29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_

### 30. Total Net Order Amount: \$ 144,047.76

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

### 31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
- ☒ Other Attachments (Optional)
- See Annual Operating Plan attached as referenced in the Interagency Agreement between both parties

## BILLING & PAYMENT INFORMATION

### 32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning \_\_\_\_\_

### 33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_

### 34. Payment Terms (Check One)

- ☒ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2018.12.21 09:20:34 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Kevin J Ward	Lee Smith
Title	Supervisory Budget Analyst	Acting Financial Manager
Telephone Number	(202) 525-9277	(202) 245-4677
Fax Number		
Email Address	kevin.ward@gsa.gov	lee_smith@nps.gov
SIGNATURE		
Date Signed		

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
Name	Darryl Speller	
Title	Supervisory Building Manager	
Office Address	1200 Pennsylvania Ave N.W. Washington DC, 20004	
Telephone Number	(202) 603-4877	
Fax Number		
Email Address	Darryl.Speller@gsa.gov	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		



Fwd\_ [EXTERNAL] OPO Clock Tower Documents(4).pdf



**From:** [Lisa Mendelson](#)  
**To:** [Jessica\\_Bowron@nps.gov](mailto:Jessica_Bowron@nps.gov)  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 2:16:53 PM  
**Attachments:** [ATT00001.htm](#)  
[CC040124\\_singed MOA\\_12.28.18.pdf](#)  
[CC040124\\_signed IAA\\_12.28.18.pdf](#)  
[ATT00002.htm](#)

---

This came in while we were talking. Do I have authority to sign, or should you?

Thanks so much,

-Lisa

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** "Moore, David" <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>  
**Date:** December 28, 2018 at 4:00:34 PM EST  
**To:** Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>  
**Cc:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

**From:** **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:45 PM  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**To:** Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and

returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>  
Date: Fri, Dec 28, 2018 at 2:29 PM  
Subject: [EXTERNAL] OPO Clock Tower Documents  
To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore  
Associate Regional Director  
1100 Ohio Drive SW  
Washington, DC 20242  
202 619-7045 (Office)  
202 577-1427 (Cell)



ATT00001.pdf



CC040124\_singed MOA\_12.28.18\_4.pdf

## INTERAGENCY AGREEMENT

**Between the  
U.S. GENERAL SERVICES ADMINISTRATION,  
PUBLIC BUILDINGS SERVICE  
and the  
U.S. DEPARTMENT OF THE INTERIOR,  
NATIONAL PARK SERVICE,  
NATIONAL MALL AND MEMORIAL PARKS**

### **I. Purpose**

The purpose of this Interagency Agreement between the U.S. General Services Administration (GSA) and the U.S. Department of the Interior, National Park Service, National Mall and Memorial Parks (NPS) is to carry out the obligations of GSA and NPS (Parties, each individually, Party) as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb. 15, 1983)(the Act), which directed GSA to "...execute an agreement with the Secretary of the Interior providing for operation of the observation tower...by the National Park Service and further providing...for transfer to the National Park Service...such sums as may be necessary to operate the observation tower." The Old Post Office Tower (Tower) is listed on the National Register of Historic Places pursuant to 54 U.S.C. Chapter 3021, and is a primary element in the Pennsylvania Avenue National Historic Site. The tower is part of the Old Post Office Building (OPO), which is located on the southeast corner of Pennsylvania Avenue and 12th Street, NW, Washington, D.C. In August 2013, a 60-year ground lease was signed between GSA and the Trump Organization to redevelop the OPO and operate it as a hotel.

### **II. Roles**

GSA administers the OPO Building and leases it to the Trump Organization, which has the primary responsibility for the overall management of the OPO Building pursuant to the ground lease referenced above. The NPS is solely responsible for providing visitor services for the Tower, as described below.

### **III. Responsibilities**

The Parties mutually agree:

1. The Tower shall be operated in a manner consistent with the requirements of the Act, this Agreement, and the annual NPS Operations Plan and Budget (Plan and Budget) described below.
2. Any operational concerns regarding the Tower noted by either Party shall be brought to the attention of the other Party and shall be resolved in a timely and mutually acceptable manner. Both parties agree to use their best efforts to resolve any concerns and cooperate in good faith.

#### **A. NPS will provide:**

1. Education and interpretation services for visitors to the Tower. The GSA and NPS shall mutually agree upon the hours and operational conditions of the Tower in the

- annual Plan and Budget, described below. GSA will not require NPS to host, plan, or staff any special events or alter its normal operations to accommodate any hotel special events. Any special events allowed by GSA or its lessee should not impact the normal business operations of the Tower nor should the NPS incur any additional expenses such as overtime to accommodate them. Special events will not be allowed in the NPS office areas, only in the visitor areas of the OPO Tower.
2. Identification of any additional design needs for the visitor spaces on the ground, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower.
  3. Proposed modifications, alterations, and construction plans for space alterations to GSA for review and written approval to ensure the integrity of the historical character of the Tower and its fixtures.
  4. An annual Plan and Budget to be submitted to GSA by each July 15th for the following fiscal year. The Plan and Budget will be reviewed and approved by GSA by September 1st for the following fiscal year's operation and attached following the last page of this agreement. Any modification to the Plan and Budget must be mutually agreed upon in writing by the Parties. Upon enactment of GSA's appropriation, operating funds will be transferred to the NPS/NAMA within 30 days per section "VI. Funding".
    - a. The Plan and Budget will provide:
      - i. Proposals and estimated costs for exhibits or other visual aids to interpret key themes of the site such as planning and development of the Nation's Capital; the L'Enfant Plan; Pennsylvania Avenue National Historic Site; historic places, national landmarks, and cityscape; historic preservation; the OPO Building and Tower; and the Ditchley Bells of Congress;
      - ii. Operational staffing needs and costs;
      - iii. Hours of operation; and,
      - iv. A plan for potential volunteer services and/or partnerships to support NPS operations.
    - b. Each fiscal year's Plan and Budget shall be deemed to be incorporated into this Agreement by reference
    - c. Public information services for the NPS activities in the Tower.
  5. Coordination with the Washington Ringing Society for the ringing of the Ditchley Bells of Congress on holidays and on special occasions, as well as weekly practice sessions.
  6. Reasonable notice of all activities of the NPS at the Tower that may affect GSA or the Trump Organization.
  7. Visitor and staff safety in a manner consistent with NPS safety and management policies, in areas assigned to NPS at the Tower. This will include following the 25-person maximum occupancy limit for the Tower.
  8. Coordination with GSA contractors providing services relating to the Tower, consistent with NPS management responsibility.



9. An Occupant Emergency Plan for the NPS-operated space to be approved by GSA.

10. Notice when NPS elects to furnish services or events outside the scope of this agreement.

**B. GSA will provide:**

1. Finished spaces in the ground floor waiting area, the 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower including adequate public access (including access for those with disabilities) to elevator facilities to all levels, as well as equipment necessary for the presentation of approved NPS activities related to the Old Post Office Building and Tower and the Pennsylvania Avenue National Historic Site. GSA agrees to future improvements of the finishes for the public spaces on the 9<sup>th</sup> floor as funding is available, to the extent consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties and permitted under the Programmatic Agreement entered into between GSA, NPS, and other parties on May 23, 2013, pursuant to Sections 106, 110, and 111 of the National Historic Preservation Act, 54 U.S.C. §§ 306108, 306107, 306121, and 306122.

Recommended finishes include the following:

- a. all hallways from the 9<sup>th</sup> floor elevator entrance through the hall/balcony area in and around the bell ringer space and back hall areas will include a 12"x24" tile in running bond pattern by Dal-Tile, Invoke Colorbody Porcelain, Sheer Glow ID01 with matching grout;
  - b. the bell ringer platform to have a 24" border around the entire platform of the same floor tile, and a carpet insert by Mohawk Group, Bending earth line, Caliber tile, color Feldspar – 7858;
  - c. base trim in these spaces shall be a wood base, one-piece of similar profile to Smoot Lumber Company Baseboard #163E - 9/16" x 5-1/4" throughout; door and window casing shall be wood, one-piece of similar profile to Smoot Lumber Company Adams Casing #97 - 1-1/16" x 3-1/2".
2. Design recommendations and approvals for any modifications to the visitor spaces in the waiting area on the ground floor, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Old Post Office Tower. Such recommendations may be submitted to the NPS for review and comment.
3. The NPS operation and staffing funds as agreed to in the Plan and Budget. This amount will be agreed to by the Superintendent of National Mall and Memorial Parks each year preceding the beginning of the affected fiscal year and will be documented by GSA.
4. Maintenance services including elevator maintenance, repair and rehabilitation of space and audiovisual equipment in all areas assigned to the NPS, lighting, electrical, plumbing, painting, and miscellaneous fit and finish needs and all outside signs at no expense to the NPS. These services and repairs shall be completed in a timely manner so as not to affect the operation of the Tower. Any

mutually agreed-upon exceptions must be funded through the Plan and Budget.

5. Janitorial services for NPS occupied office and visitor spaces to include trash pickup, vacuuming, sweeping, restroom cleaning, etc.
6. All utility services (electricity, heat, air conditioning, water, local phone services and a reasonable cost of long distance services), reasonably necessary for NPS operations in accordance with agreed-upon services.
7. Public restrooms on the ground floor accessible to all visitors, including those with disabilities, and provisions for emergency public restroom use by visitors or NPS/staff in the 9<sup>th</sup> floor NPS space.
8. Reasonable notice of all activities GSA is aware of that may affect NPS activities at the Tower.
9. The identification of cost effective measures, mutually agreed upon by both parties, for providing Tower services to ensure continued public services and access.
10. The design, construction, and installation of interpretive exhibits for the visually impaired visitors and will manage the contracting requirements and coordinate with the NPS on content and design.
11. Assistance to NPS, as needed, in collaborating with the Trump Organization on the building-wide Occupant Emergency Plan and the Occupant Emergency Plan for the NPS-specific space.
12. Security services for the NPS-occupied Clock Tower space.
13. GSA shall comply with 36 CFR part 1191, Appendices C and D (Architectural Barriers Act Chapters 1 and 2, and Chapters 3 through 10) to provide a fully accessible or approved alternative visitor experience throughout the Tower. During the term of this agreement GSA will complete an independent feasibility study to examine the modification or removal of the tiered concrete structure on the 12th floor to bring the observation tower into compliance. GSA will also produce and make publicly available a video about the tower experience to be installed with the exhibits, for visitors with accessibility needs who cannot access the observation tower. GSA will share the results of the feasibility study with NPS.

GSA shall comply with all emergency egress requirements throughout the Old Post Office Tower, including the public and staff spaces. GSA agrees to ensure necessary modifications are made to areas that do not currently meet the egress requirements of National Fire Protection Association 101 - The Life Safety Code, or GSA shall provide alternate means and methods to meet the intent of the Life Safety Code as approved by the Authority Having Jurisdiction (GSA Fire Protection Engineering Team).

#### **IV. Term of Agreement**

This agreement will commence on the date of the last signature affixed by GSA or NPS and will remain in effect until September 30, 2019, at which time the Agreement may be renewed upon the written agreement of both Parties, such writing to contain the new term and be attached to this Agreement. Consistent with the provisions of the Act, or any other superseding law or regulation, either Party may terminate this agreement upon 90-day notification to the other Party.

#### **V. Assignment**

No transfer or assignment of this Agreement, or of any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by the Parties.

#### **VI. Funding**

Pursuant to Part III, Responsibilities (A)(4) of the agreement, the approved annual operating plan provides funding for fiscal year 2019. Funding will be transferred via a 7600B, United States Government Interagency Agreement Form, to NPS and is not provided in advance of expenditures. Expenditures charged toward this agreement will not exceed the approved annual operating plan. If expenditures are projected to exceed the originally approved annual operating plan, a modification to the annual operating plan will be submitted by NPS to GSA for concurrence.

Due to continuing resolution constraints, funding will be provided by GSA to NPS on a periodic basis using the form 7600B. This document will be used for the justification and transfer of funds and expenditures between parties for the period of time listed on the 7600B, section 27, and funding provided for in the same period, not to exceed the approved annual operating plan for the applicable fiscal year.

#### **VII. Accounting and Billing**

Accounting: Accounting information will be provided in the 7600B, section 28 with reference to the Agency Location Code, Treasury Account Symbol, ordering activity DUNS code, and supplemental accounting information.

Billing: Billing information will be provided in the form 7600B, sections 32 through 34. Expenditures will cease to be collected 6 months after the fiscal year due to administrative changes in expenditures from the applicable fiscal year in which they were charged are made.

#### **VIII. Liability**

Each Party agrees to assume responsibility for any and all claims resulting from the acts or omissions of its employees or representatives, to the greatest extent permitted by law. In the event a claim is brought under the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.*, (FTCA), it shall be the responsibility of the Party receiving the claim to coordinate with the other Party regarding responsibility to investigate any such claim, to issue an administrative

determination as required by the FTCA, and to assist in the defense of any litigation arising from any such claim, and the other Party to cooperate in this effort.

#### **IX. General**

1. Nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purpose of this Agreement for that fiscal year, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
2. No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
3. GSA and NPS agree that the term "days", as used in this Agreement, means Federal business days.
4. GSA and NPS agree to provide contact information, updated annually, for key contacts in both organizations, including those staff who are responsible for operation and maintenance of the tower. Each Party will include as key contacts those managers who are able to make decisions and support resolution of disputes related to operation and maintenance of the Tower.

#### **X. Approval**

For the National Park Service

\_\_\_\_\_  
Lisa Mendelson  
Regional Director  
National Mall and Memorial Parks

\_\_\_\_\_  
Date

For the U.S. General Services Administration

  
\_\_\_\_\_  
Darren J. Blue  
Regional Commissioner  
Public Buildings Service  
National Capital Region

\_\_\_\_\_  
12/28/2018  
Date

CC040124\_signed IAA\_12.28.18\_4.pdf

IAA Number: \_\_\_\_\_

GT&C #	Order #	Amendment/Mod #
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FMS Form 7600A  
6-10

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$576,191.00
Overhead Fees & Charges	_____
Total Estimated Amount	\$576,191.00

Provide a general explanation of the Overhead Fees & Charges

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191

See Attached Operations Plan and Agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See Attached Agreement

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)  
See Attached Agreement

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  
See Attached Agreement

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)  
See Attached Agreement



**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)**  
See Attached Agreement

**21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)**  
See Attached Agreement

**22. Annual Review of IAA**


By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

<b>23.</b>	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name	Darren J. Blue 	Lisa Mendelson
Title	Regional Commissioner	Regional Director, NPS
Telephone Number(s)	(202) 294-1628	(202) 297-1338
Fax Number		
Email Address	darren.blue@gsa.gov	lisa_mendelson-ielmini@nps.gov
SIGNATURE		
Approval Date	12/28/2017	

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
 GT&C #      Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

**PRIMARY ORGANIZATION/OFFICE INFORMATION**

<b>24.</b>	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Primary Organization/Office Name	Public Building Service	US National Park Service
Responsible Organization/Office Address	D Street & 7th Street SW, Washington, DC 20024	900 Ohio Drive SW, Washington, DC 20024

**ORDER/REQUIREMENTS INFORMATION**

**25. Order Action (Check One)**

☒ New

☐ **Modification (Mod)** – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. **Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.**

☐ **Cancellation** – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.

<b>26. Funding Modification Summary by Line</b>	Line # <u>1</u>	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ 144,047.76	\$	\$	\$	\$144,047.76
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,047.76</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
Net Modified Amount Due	\$ 144,047.76	\$0.00	\$0.00	\$ 0.00	\$144,047.76

**27. Performance Period**      Start Date 10-01-2018      End Date 09-30-2019  
 For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>							
ALC		47000017								14100099							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
OR Current TAS format		47X4542.1								14X1039							
BETC		DISB								COLL							
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)		2019.192X.P1124001.PG61.PGA 61.J74.PX0016602								XXXP1039R6//PPNCNAMA2A//PRCNFNFR6.XZ0 000//PR.RNAMAOPT9.00.1							
Requesting Agency Funding Expiration Date MM-DD-YYYY										Requesting Agency Funding Cancellation Date MM-DD-YYYY							
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191 STATUTORY AUTHORITY: Economy Act																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>							
Unit of Measure								Contract Cost		\$							
Quantity	Unit Price	Total						Servicing Fees		\$							
3 months	\$48,015.92	\$ 144,047.76						Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges		\$						Advance for Line (-)		\$							
Total Line Amount Obligated		\$ 144,047.76						Net Total Cost		\$ 0.00							
Advance Line Amount (-)		\$						Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due		\$ 144,047.76															
<b>Type of Service Requirements</b>																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

### 29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_

### 30. Total Net Order Amount: \$ 144,047.76

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

### 31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
- ☒ Other Attachments (Optional)
- See Annual Operating Plan attached as referenced in the Interagency Agreement between both parties

## BILLING & PAYMENT INFORMATION

### 32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning \_\_\_\_\_

### 33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_

### 34. Payment Terms (Check One)

- ☒ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2018.12.21 09:20:34 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Kevin J Ward	Lee Smith
Title	Supervisory Budget Analyst	Acting Financial Manager
Telephone Number	(202) 525-9277	(202) 245-4677
Fax Number		
Email Address	kevin.ward@gsa.gov	lee_smith@nps.gov
SIGNATURE		
Date Signed		

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
Name	Darryl Speller	
Title	Supervisory Building Manager	
Office Address	1200 Pennsylvania Ave N.W. Washington DC, 20004	
Telephone Number	(202) 603-4877	
Fax Number		
Email Address	Darryl.Speller@gsa.gov	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		



ATT00002.pdf





Re\_ [EXTERNAL] OPO Clock Tower Documents.pdf

**From:** [Nixon, Robin](#)  
**To:** [Michael Finch - WPM1D](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 2:32:00 PM

---

Michael, the docs are in review and will be signed shortly.

NPS will begin to provide regularly scheduled services as per the MOU beginning Saturday 12/29/18.

Robin

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Dec 28, 2018 at 2:29 PM Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)> wrote:  
Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

Re\_ [EXTERNAL] OPO Clock Tower Documents(1).pdf

**From:** [Michael Finch - WPM1D](#)  
**To:** [Nixon, Robin](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 2:38:01 PM

---

Thank you very much!

Mike

On Fri, Dec 28, 2018 at 4:32 PM Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Michael, the docs are in review and will be signed shortly.

NPS will begin to provide regularly scheduled services as per the MOU beginning Saturday 12/29/18.

Robin

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
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202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



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Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--  
Michael Finch

Customer Service Manager  
GSA, Public Buildings Service  
Triangle Service Center  
202.205.8346 (WPM1D)  
202.369.1587 (Cell)  
[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)

Re\_ [EXTERNAL] OPO Clock Tower Documents(2).pdf

**From:** [Jessica Bowron](#)  
**To:** [Lisa Mendelson](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:02:57 PM

---

You

Sent from my iPhone

On Dec 28, 2018, at 4:16 PM, Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

This came in while we were talking. Do I have authority to sign, or should you?

Thanks so much,

-Lisa

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** "Moore, David" <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>  
**Date:** December 28, 2018 at 4:00:34 PM EST  
**To:** Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>  
**Cc:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

From: **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
Date: Fri, Dec 28, 2018 at 2:45 PM



Subject: Fwd: [EXTERNAL] OPO Clock Tower Documents  
To: Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>  
Date: Fri, Dec 28, 2018 at 2:29 PM  
Subject: [EXTERNAL] OPO Clock Tower Documents  
To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore  
Associate Regional Director  
1100 Ohio Drive SW

Washington, DC 20242  
202 619-7045 (Office)  
202 577-1427 (Cell)

<mime-attachment.html>

<CC040124\_singed MOA\_12.28.18.pdf>

<CC040124\_signed IAA\_12.28.18.pdf>

<mime-attachment.html>

Re\_ [EXTERNAL] OPO Clock Tower Documents(3).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Moore, David](#)  
**Cc:** [Robin Nixon](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:03:55 PM

---

Confirmed I will be able to sign in the next 10 mins.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 28, 2018, at 4:00 PM, Moore, David <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)> wrote:

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

**From:** **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:45 PM  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**To:** Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)

[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore

Associate Regional Director

1100 Ohio Drive SW

Washington, DC 20242

202 619-7045 (Office)

202 577-1427 (Cell)

<CC040124\_singed MOA\_12.28.18.pdf>

<CC040124\_signed IAA\_12.28.18.pdf>

Re\_ [EXTERNAL] OPO Clock Tower Documents(4).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Moore, David](#)  
**Cc:** [Robin Nixon](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:03:57 PM

---

Confirmed I will be able to sign in the next 10 mins.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 28, 2018, at 4:00 PM, Moore, David <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)> wrote:

Lisa,

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Thanks -

Dave

----- Forwarded message -----

**From:** **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:45 PM  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents  
**To:** Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
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Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)

[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

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Mike

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David H. Moore

Associate Regional Director

1100 Ohio Drive SW

Washington, DC 20242

202 619-7045 (Office)

202 577-1427 (Cell)

<CC040124\_singed MOA\_12.28.18.pdf>

<CC040124\_signed IAA\_12.28.18.pdf>



1st of 2 signed Re\_ [EXTERNAL] OPO Clock Tower ....pdf

**From:** [Lisa Mendelson](#)  
**To:** [Moore, David](#)  
**Cc:** [Robin Nixon](#); [Wendy O'Sullivan](#)  
**Subject:** 1st of 2 signed Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:05:16 PM  
**Attachments:** [ATT00001.htm](#)  
[CC040124\\_singed MOA\\_12.28.18.pdf](#)

---

ATT00001\_1.pdf

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 28, 2018, at 4:00 PM, Moore, David <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)> wrote:

Lisa,

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Thanks -

Dave

----- Forwarded message -----

From: **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
Date: Fri, Dec 28, 2018 at 2:45 PM  
Subject: Fwd: [EXTERNAL] OPO Clock Tower Documents  
To: Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

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National Mall and Memorial Parks  
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900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore

Associate Regional Director

1100 Ohio Drive SW

Washington, DC 20242

202 619-7045 (Office)

202 577-1427 (Cell)

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<CC040124\_signed IAA\_12.28.18.pdf>

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## INTERAGENCY AGREEMENT

**Between the  
U.S. GENERAL SERVICES ADMINISTRATION,  
PUBLIC BUILDINGS SERVICE  
and the  
U.S. DEPARTMENT OF THE INTERIOR,  
NATIONAL PARK SERVICE,  
NATIONAL MALL AND MEMORIAL PARKS**

### **I. Purpose**

The purpose of this Interagency Agreement between the U.S. General Services Administration (GSA) and the U.S. Department of the Interior, National Park Service, National Mall and Memorial Parks (NPS) is to carry out the obligations of GSA and NPS (Parties, each individually, Party) as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb. 15, 1983)(the Act), which directed GSA to "...execute an agreement with the Secretary of the Interior providing for operation of the observation tower...by the National Park Service and further providing...for transfer to the National Park Service...such sums as may be necessary to operate the observation tower." The Old Post Office Tower (Tower) is listed on the National Register of Historic Places pursuant to 54 U.S.C. Chapter 3021, and is a primary element in the Pennsylvania Avenue National Historic Site. The tower is part of the Old Post Office Building (OPO), which is located on the southeast corner of Pennsylvania Avenue and 12th Street, NW, Washington, D.C. In August 2013, a 60-year ground lease was signed between GSA and the Trump Organization to redevelop the OPO and operate it as a hotel.

### **II. Roles**

GSA administers the OPO Building and leases it to the Trump Organization, which has the primary responsibility for the overall management of the OPO Building pursuant to the ground lease referenced above. The NPS is solely responsible for providing visitor services for the Tower, as described below.

### **III. Responsibilities**

The Parties mutually agree:

1. The Tower shall be operated in a manner consistent with the requirements of the Act, this Agreement, and the annual NPS Operations Plan and Budget (Plan and Budget) described below.
2. Any operational concerns regarding the Tower noted by either Party shall be brought to the attention of the other Party and shall be resolved in a timely and mutually acceptable manner. Both parties agree to use their best efforts to resolve any concerns and cooperate in good faith.

#### **A. NPS will provide:**

1. Education and interpretation services for visitors to the Tower. The GSA and NPS shall mutually agree upon the hours and operational conditions of the Tower in the

- annual Plan and Budget, described below. GSA will not require NPS to host, plan, or staff any special events or alter its normal operations to accommodate any hotel special events. Any special events allowed by GSA or its lessee should not impact the normal business operations of the Tower nor should the NPS incur any additional expenses such as overtime to accommodate them. Special events will not be allowed in the NPS office areas, only in the visitor areas of the OPO Tower.
2. Identification of any additional design needs for the visitor spaces on the ground, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower.
  3. Proposed modifications, alterations, and construction plans for space alterations to GSA for review and written approval to ensure the integrity of the historical character of the Tower and its fixtures.
  4. An annual Plan and Budget to be submitted to GSA by each July 15th for the following fiscal year. The Plan and Budget will be reviewed and approved by GSA by September 1st for the following fiscal year's operation and attached following the last page of this agreement. Any modification to the Plan and Budget must be mutually agreed upon in writing by the Parties. Upon enactment of GSA's appropriation, operating funds will be transferred to the NPS/NAMA within 30 days per section "VI. Funding".
    - a. The Plan and Budget will provide:
      - i. Proposals and estimated costs for exhibits or other visual aids to interpret key themes of the site such as planning and development of the Nation's Capital; the L'Enfant Plan; Pennsylvania Avenue National Historic Site; historic places, national landmarks, and cityscape; historic preservation; the OPO Building and Tower; and the Ditchley Bells of Congress;
      - ii. Operational staffing needs and costs;
      - iii. Hours of operation; and,
      - iv. A plan for potential volunteer services and/or partnerships to support NPS operations.
    - b. Each fiscal year's Plan and Budget shall be deemed to be incorporated into this Agreement by reference
    - c. Public information services for the NPS activities in the Tower.
  5. Coordination with the Washington Ringing Society for the ringing of the Ditchley Bells of Congress on holidays and on special occasions, as well as weekly practice sessions.
  6. Reasonable notice of all activities of the NPS at the Tower that may affect GSA or the Trump Organization.
  7. Visitor and staff safety in a manner consistent with NPS safety and management policies, in areas assigned to NPS at the Tower. This will include following the 25-person maximum occupancy limit for the Tower.
  8. Coordination with GSA contractors providing services relating to the Tower, consistent with NPS management responsibility.



9. An Occupant Emergency Plan for the NPS-operated space to be approved by GSA.

10. Notice when NPS elects to furnish services or events outside the scope of this agreement.

**B. GSA will provide:**

1. Finished spaces in the ground floor waiting area, the 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower including adequate public access (including access for those with disabilities) to elevator facilities to all levels, as well as equipment necessary for the presentation of approved NPS activities related to the Old Post Office Building and Tower and the Pennsylvania Avenue National Historic Site. GSA agrees to future improvements of the finishes for the public spaces on the 9<sup>th</sup> floor as funding is available, to the extent consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties and permitted under the Programmatic Agreement entered into between GSA, NPS, and other parties on May 23, 2013, pursuant to Sections 106, 110, and 111 of the National Historic Preservation Act, 54 U.S.C. §§ 306108, 306107, 306121, and 306122.

Recommended finishes include the following:

- a. all hallways from the 9<sup>th</sup> floor elevator entrance through the hall/balcony area in and around the bell ringer space and back hall areas will include a 12"x24" tile in running bond pattern by Dal-Tile, Invoke Colorbody Porcelain, Sheer Glow ID01 with matching grout;
  - b. the bell ringer platform to have a 24" border around the entire platform of the same floor tile, and a carpet insert by Mohawk Group, Bending earth line, Caliber tile, color Feldspar – 7858;
  - c. base trim in these spaces shall be a wood base, one-piece of similar profile to Smoot Lumber Company Baseboard #163E - 9/16" x 5-1/4" throughout; door and window casing shall be wood, one-piece of similar profile to Smoot Lumber Company Adams Casing #97 - 1-1/16" x 3-1/2".
2. Design recommendations and approvals for any modifications to the visitor spaces in the waiting area on the ground floor, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Old Post Office Tower. Such recommendations may be submitted to the NPS for review and comment.
3. The NPS operation and staffing funds as agreed to in the Plan and Budget. This amount will be agreed to by the Superintendent of National Mall and Memorial Parks each year preceding the beginning of the affected fiscal year and will be documented by GSA.
4. Maintenance services including elevator maintenance, repair and rehabilitation of space and audiovisual equipment in all areas assigned to the NPS, lighting, electrical, plumbing, painting, and miscellaneous fit and finish needs and all outside signs at no expense to the NPS. These services and repairs shall be completed in a timely manner so as not to affect the operation of the Tower. Any

mutually agreed-upon exceptions must be funded through the Plan and Budget.

5. Janitorial services for NPS occupied office and visitor spaces to include trash pickup, vacuuming, sweeping, restroom cleaning, etc.
6. All utility services (electricity, heat, air conditioning, water, local phone services and a reasonable cost of long distance services), reasonably necessary for NPS operations in accordance with agreed-upon services.
7. Public restrooms on the ground floor accessible to all visitors, including those with disabilities, and provisions for emergency public restroom use by visitors or NPS/staff in the 9<sup>th</sup> floor NPS space.
8. Reasonable notice of all activities GSA is aware of that may affect NPS activities at the Tower.
9. The identification of cost effective measures, mutually agreed upon by both parties, for providing Tower services to ensure continued public services and access.
10. The design, construction, and installation of interpretive exhibits for the visually impaired visitors and will manage the contracting requirements and coordinate with the NPS on content and design.
11. Assistance to NPS, as needed, in collaborating with the Trump Organization on the building-wide Occupant Emergency Plan and the Occupant Emergency Plan for the NPS-specific space.
12. Security services for the NPS-occupied Clock Tower space.
13. GSA shall comply with 36 CFR part 1191, Appendices C and D (Architectural Barriers Act Chapters 1 and 2, and Chapters 3 through 10) to provide a fully accessible or approved alternative visitor experience throughout the Tower. During the term of this agreement GSA will complete an independent feasibility study to examine the modification or removal of the tiered concrete structure on the 12th floor to bring the observation tower into compliance. GSA will also produce and make publicly available a video about the tower experience to be installed with the exhibits, for visitors with accessibility needs who cannot access the observation tower. GSA will share the results of the feasibility study with NPS.

GSA shall comply with all emergency egress requirements throughout the Old Post Office Tower, including the public and staff spaces. GSA agrees to ensure necessary modifications are made to areas that do not currently meet the egress requirements of National Fire Protection Association 101 - The Life Safety Code, or GSA shall provide alternate means and methods to meet the intent of the Life Safety Code as approved by the Authority Having Jurisdiction (GSA Fire Protection Engineering Team).

#### **IV. Term of Agreement**

This agreement will commence on the date of the last signature affixed by GSA or NPS and will remain in effect until September 30, 2019, at which time the Agreement may be renewed upon the written agreement of both Parties, such writing to contain the new term and be attached to this Agreement. Consistent with the provisions of the Act, or any other superseding law or regulation, either Party may terminate this agreement upon 90-day notification to the other Party.

#### **V. Assignment**

No transfer or assignment of this Agreement, or of any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by the Parties.

#### **VI. Funding**

Pursuant to Part III, Responsibilities (A)(4) of the agreement, the approved annual operating plan provides funding for fiscal year 2019. Funding will be transferred via a 7600B, United States Government Interagency Agreement Form, to NPS and is not provided in advance of expenditures. Expenditures charged toward this agreement will not exceed the approved annual operating plan. If expenditures are projected to exceed the originally approved annual operating plan, a modification to the annual operating plan will be submitted by NPS to GSA for concurrence.

Due to continuing resolution constraints, funding will be provided by GSA to NPS on a periodic basis using the form 7600B. This document will be used for the justification and transfer of funds and expenditures between parties for the period of time listed on the 7600B, section 27, and funding provided for in the same period, not to exceed the approved annual operating plan for the applicable fiscal year.

#### **VII. Accounting and Billing**

Accounting: Accounting information will be provided in the 7600B, section 28 with reference to the Agency Location Code, Treasury Account Symbol, ordering activity DUNS code, and supplemental accounting information.

Billing: Billing information will be provided in the form 7600B, sections 32 through 34. Expenditures will cease to be collected 6 months after the fiscal year due to administrative changes in expenditures from the applicable fiscal year in which they were charged are made.

#### **VIII. Liability**

Each Party agrees to assume responsibility for any and all claims resulting from the acts or omissions of its employees or representatives, to the greatest extent permitted by law. In the event a claim is brought under the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.*, (FTCA), it shall be the responsibility of the Party receiving the claim to coordinate with the other Party regarding responsibility to investigate any such claim, to issue an administrative

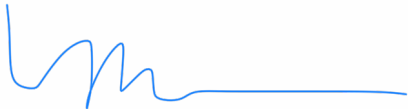
determination as required by the FTCA, and to assist in the defense of any litigation arising from any such claim, and the other Party to cooperate in this effort.

#### IX. General

1. Nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purpose of this Agreement for that fiscal year, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
2. No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
3. GSA and NPS agree that the term "days", as used in this Agreement, means Federal business days.
4. GSA and NPS agree to provide contact information, updated annually, for key contacts in both organizations, including those staff who are responsible for operation and maintenance of the tower. Each Party will include as key contacts those managers who are able to make decisions and support resolution of disputes related to operation and maintenance of the Tower.

#### X. Approval

For the National Park Service



\_\_\_\_\_  
Lisa Mendelson  
Regional Director  
National Mall and Memorial Parks

Date \_\_\_\_\_

For the U.S. General Services Administration



\_\_\_\_\_  
Darren J. Blue  
Regional Commissioner  
Public Buildings Service  
National Capital Region

12/28/2018  
\_\_\_\_\_  
Date

2nd of 2 signed Re\_ [EXTERNAL] OPO Clock Tower ....pdf

**From:** [Lisa Mendelson](#)  
**To:** [Moore, David](#)  
**Cc:** [Robin Nixon](#); [Wendy O'Sullivan](#)  
**Subject:** 2nd of 2 signed Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:07:05 PM  
**Attachments:** [ATT00001.htm](#)  
[CC040124\\_signed IAA 12.28.18.pdf](#)

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ATT00001\_2.pdf

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Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 28, 2018, at 4:00 PM, Moore, David <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)> wrote:

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

From: **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
Date: Fri, Dec 28, 2018 at 2:45 PM  
Subject: Fwd: [EXTERNAL] OPO Clock Tower Documents  
To: Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)





----- Forwarded message -----

From: **Michael Finch - WPM1D** <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

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David H. Moore

Associate Regional Director

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Washington, DC 20242

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<CC040124\_signed IAA\_12.28.18.pdf>

CC040124\_signed IAA\_12.28.18\_5.pdf

IAA Number: \_\_\_\_\_

GT&C #	Order #	Amendment/Mod #
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FMS Form 7600A  
6-10

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$576,191.00
Overhead Fees & Charges	_____
Total Estimated Amount	\$576,191.00

Provide a general explanation of the Overhead Fees & Charges

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191

See Attached Operations Plan and Agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See Attached Agreement

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)  
See Attached Agreement

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  
See Attached Agreement

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)  
See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)**  
See Attached Agreement

**21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)**  
See Attached Agreement

**22. Annual Review of IAA**



By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	Darren J. Blue 	Lisa Mendelson 
Title	Regional Commissioner	Regional Director, NPS
Telephone Number(s)	(202) 294-1628	(202) 297-1338
Fax Number		
Email Address	darren.blue@gsa.gov	lisa_mendelson-ielmini@nps.gov
SIGNATURE		
Approval Date	12/28/2018	12/28/18

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
 GT&C #      Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

**PRIMARY ORGANIZATION/OFFICE INFORMATION**

24.	Requesting Agency	Servicing Agency
Primary Organization/Office Name	Public Building Service	US National Park Service
Responsible Organization/Office Address	D Street & 7th Street SW, Washington, DC 20024	900 Ohio Drive SW, Washington, DC 20024

**ORDER/REQUIREMENTS INFORMATION**

**25. Order Action (Check One)**

☒ New

☐ **Modification (Mod)** – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. **Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.**

☐ **Cancellation** – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.

26. Funding Modification Summary by Line	Line # <u>1</u>	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ 144,047.76	\$	\$	\$	\$144,047.76
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,047.76</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
Net Modified Amount Due	\$ 144,047.76	\$0.00	\$0.00	\$ 0.00	\$144,047.76

**27. Performance Period**      Start Date 10-01-2018      End Date 09-30-2019  
 For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>							
ALC		47000017								14100099							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
OR Current TAS format		47X4542.1								14X1039							
BETC		DISB								COLL							
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)		2019.192X.P1124001.PG61.PGA 61.J74.PX0016602								XXXP1039R6//PPNCNAMA2A//PRCNFNFR6.XZ0 000//PR.RNAMAOPT9.00.1							
Requesting Agency Funding Expiration Date MM-DD-YYYY										Requesting Agency Funding Cancellation Date MM-DD-YYYY							
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191 STATUTORY AUTHORITY: Economy Act																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>							
Unit of Measure								Contract Cost		\$							
Quantity	Unit Price	Total						Servicing Fees		\$							
3 months	\$48,015.92	\$ 144,047.76						Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges		\$						Advance for Line (-)		\$							
Total Line Amount Obligated		\$ 144,047.76						Net Total Cost		\$ 0.00							
Advance Line Amount (-)		\$						Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due		\$ 144,047.76															
<b>Type of Service Requirements</b>																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	



## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

### 29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_

### 30. Total Net Order Amount: \$ 144,047.76

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

### 31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

- ☒ Other Attachments (Optional)

See Annual Operating Plan attached as referenced in the Interagency Agreement between both parties

## BILLING & PAYMENT INFORMATION

### 32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning \_\_\_\_\_

### 33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_

### 34. Payment Terms (Check One)

- ☒ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2018.12.21 09:20:34 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Kevin J Ward	Lee Smith
Title	Supervisory Budget Analyst	Acting Financial Manager
Telephone Number	(202) 525-9277	(202) 245-4677
Fax Number		
Email Address	kevin.ward@gsa.gov	lee_smith@nps.gov
SIGNATURE		
Date Signed		

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
Name	Darryl Speller	
Title	Supervisory Building Manager	
Office Address	1200 Pennsylvania Ave N.W. Washington DC, 20004	
Telephone Number	(202) 603-4877	
Fax Number		
Email Address	Darryl.Speller@gsa.gov	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		



Re\_ [EXTERNAL] OPO Clock Tower Documents(5).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Jessica Bowron](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:07:13 PM

---

Done thanks.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 28, 2018, at 5:02 PM, Jessica Bowron <[jessica\\_bowron@nps.gov](mailto:jessica_bowron@nps.gov)> wrote:

You

Sent from my iPhone

On Dec 28, 2018, at 4:16 PM, Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

This came in while we were talking. Do I have authority to sign, or should you?

Thanks so much,

-Lisa

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** "Moore, David" <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>  
**Date:** December 28, 2018 at 4:00:34 PM EST  
**To:** Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>  
**Cc:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Subject:** Fwd: [EXTERNAL] OPO Clock Tower Documents

Lisa,

The final agreement and IAA came in with you as the

signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

From: **Nixon, Robin** <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Date: Fri, Dec 28, 2018 at 2:45 PM

Subject: Fwd: [EXTERNAL] OPO Clock Tower Documents

To: Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

From: **Michael Finch - WPM1D**

<[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock Tower Documents  
To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
Cc: Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore  
Associate Regional Director  
1100 Ohio Drive SW  
Washington, DC 20242  
202 619-7045 (Office)  
202 577-1427 (Cell)

<mime-attachment.html>

<CC040124\_singed MOA\_12.28.18.pdf>

<CC040124\_signed IAA\_12.28.18.pdf>

<mime-attachment.html>



Re\_ [EXTERNAL] OPO Clock Tower Documents(6).pdf

**From:** [Nixon, Robin](#)  
**To:** [Michael Finch - WPM1D](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:18:50 PM  
**Attachments:** [CC040124\\_signed IAA 12.28.18 NPS GSA.pdf](#)  
[CC040124\\_signed MOA 12.28.18 GSA NPS.pdf](#)

---

Please find attached the two signed documents for the GSA/NPS Agreements related to the Old Post Office Tower.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Dec 28, 2018 at 4:38 PM Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)> wrote:  
Thank you very much!

Mike

On Fri, Dec 28, 2018 at 4:32 PM Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:  
Michael, the docs are in review and will be signed shortly.

NPS will begin to provide regularly scheduled services as per the MOU beginning Saturday 12/29/18.

Robin

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024

202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Dec 28, 2018 at 2:29 PM Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)> wrote:

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

Michael Finch  
Customer Service Manager  
GSA, Public Buildings Service  
Triangle Service Center  
202.205.8346 (WPM1D)  
202.369.1587 (Cell)  
[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)

CC040124\_signed IAA\_12.28.18 NPS GSA.pdf

IAA Number: \_\_\_\_\_

GT&C #	Order #	Amendment/Mod #
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FMS Form 7600A  
6-10

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$576,191.00
Overhead Fees & Charges	_____
Total Estimated Amount	\$576,191.00

Provide a general explanation of the Overhead Fees & Charges

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191

See Attached Operations Plan and Agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See Attached Agreement

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)  
See Attached Agreement

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  
See Attached Agreement

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)  
See Attached Agreement

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**General Terms and Conditions (GT&C) Section**

IAA Number \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

**20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)**  
See Attached Agreement

**21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)**  
See Attached Agreement

**22. Annual Review of IAA**



By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	Darren J. Blue 	Lisa Mendelson 
Title	Regional Commissioner	Regional Director, NPS
Telephone Number(s)	(202) 294-1628	(202) 297-1338
Fax Number		
Email Address	darren.blue@gsa.gov	lisa_mendelson-ielmini@nps.gov
SIGNATURE		
Approval Date	12/28/2017	12/28/18



**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number \_\_\_\_\_ - \_\_\_\_\_ Servicing Agency's Agreement  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_ Tracking Number (Optional) \_\_\_\_\_

**PRIMARY ORGANIZATION/OFFICE INFORMATION**

24.	Requesting Agency	Servicing Agency
Primary Organization/Office Name	Public Building Service	US National Park Service
Responsible Organization/Office Address	D Street & 7th Street SW, Washington, DC 20024	900 Ohio Drive SW, Washington, DC 20024

**ORDER/REQUIREMENTS INFORMATION**

**25. Order Action (Check One)**

☒ New

☐ **Modification (Mod)** – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. **Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.**

☐ **Cancellation** – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.

26. Funding Modification Summary by Line	Line # <u>1</u>	Line # _____	Line # _____	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$ 144,047.76	\$	\$	\$	\$144,047.76
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,047.76</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
Net Modified Amount Due	\$ 144,047.76	\$0.00	\$0.00	\$ 0.00	\$144,047.76

**27. Performance Period**      Start Date 10-01-2018      End Date 09-30-2019  
 For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>							
ALC		47000017								14100099							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB
OR Current TAS format		47X4542.1								14X1039							
BETC		DISB								COLL							
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)		2019.192X.P1124001.PG61.PGA 61.J74.PX0016602								XXXP1039R6//PPNCNAMA2A//PRCNFNFR6.XZ0 000//PR.RNAMAOPT9.00.1							
Requesting Agency Funding Expiration Date MM-DD-YYYY										Requesting Agency Funding Cancellation Date MM-DD-YYYY							
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) MOA between GSA and National Parks Service (NPS) to transfer funds to NPS to cover their expenses to operate the OPO clock tower. Initial funding through 12/21/2019 with subsequent mods to be enacted as funds are available to GSA with a proposed annual budget of \$567,191 STATUTORY AUTHORITY: Economy Act																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>							
Unit of Measure								Contract Cost		\$							
Quantity	Unit Price	Total						Servicing Fees		\$							
3 months	\$48,015.92	\$ 144,047.76						Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges		\$						Advance for Line (-)		\$							
Total Line Amount Obligated		\$ 144,047.76						Net Total Cost		\$ 0.00							
Advance Line Amount (-)		\$						Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due		\$ 144,047.76															
<b>Type of Service Requirements</b>																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

### 29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_

### 30. Total Net Order Amount: \$ 144,047.76

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

### 31. Attachments (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

- ☒ Other Attachments (Optional)

See Annual Operating Plan attached as referenced in the Interagency Agreement between both parties

## BILLING & PAYMENT INFORMATION

### 32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning \_\_\_\_\_

### 33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☒ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_

### 34. Payment Terms (Check One)

- ☒ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2018.12.21 09:20:34 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Kevin J Ward	Lee Smith
Title	Supervisory Budget Analyst	Acting Financial Manager
Telephone Number	(202) 525-9277	(202) 245-4677
Fax Number		
Email Address	kevin.ward@gsa.gov	lee_smith@nps.gov
SIGNATURE		
Date Signed		

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_  
 Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
Name	Darryl Speller	
Title	Supervisory Building Manager	
Office Address	1200 Pennsylvania Ave N.W. Washington DC, 20004	
Telephone Number	(202) 603-4877	
Fax Number		
Email Address	Darryl.Speller@gsa.gov	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		



CC040124\_signed MOA\_12.28.18 GSA NPS.pdf

## INTERAGENCY AGREEMENT

**Between the  
U.S. GENERAL SERVICES ADMINISTRATION,  
PUBLIC BUILDINGS SERVICE  
and the  
U.S. DEPARTMENT OF THE INTERIOR,  
NATIONAL PARK SERVICE,  
NATIONAL MALL AND MEMORIAL PARKS**

### **I. Purpose**

The purpose of this Interagency Agreement between the U.S. General Services Administration (GSA) and the U.S. Department of the Interior, National Park Service, National Mall and Memorial Parks (NPS) is to carry out the obligations of GSA and NPS (Parties, each individually, Party) as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb. 15, 1983)(the Act), which directed GSA to "...execute an agreement with the Secretary of the Interior providing for operation of the observation tower...by the National Park Service and further providing...for transfer to the National Park Service...such sums as may be necessary to operate the observation tower." The Old Post Office Tower (Tower) is listed on the National Register of Historic Places pursuant to 54 U.S.C. Chapter 3021, and is a primary element in the Pennsylvania Avenue National Historic Site. The tower is part of the Old Post Office Building (OPO), which is located on the southeast corner of Pennsylvania Avenue and 12th Street, NW, Washington, D.C. In August 2013, a 60-year ground lease was signed between GSA and the Trump Organization to redevelop the OPO and operate it as a hotel.

### **II. Roles**

GSA administers the OPO Building and leases it to the Trump Organization, which has the primary responsibility for the overall management of the OPO Building pursuant to the ground lease referenced above. The NPS is solely responsible for providing visitor services for the Tower, as described below.

### **III. Responsibilities**

The Parties mutually agree:

1. The Tower shall be operated in a manner consistent with the requirements of the Act, this Agreement, and the annual NPS Operations Plan and Budget (Plan and Budget) described below.
2. Any operational concerns regarding the Tower noted by either Party shall be brought to the attention of the other Party and shall be resolved in a timely and mutually acceptable manner. Both parties agree to use their best efforts to resolve any concerns and cooperate in good faith.

#### **A. NPS will provide:**

1. Education and interpretation services for visitors to the Tower. The GSA and NPS shall mutually agree upon the hours and operational conditions of the Tower in the



- annual Plan and Budget, described below. GSA will not require NPS to host, plan, or staff any special events or alter its normal operations to accommodate any hotel special events. Any special events allowed by GSA or its lessee should not impact the normal business operations of the Tower nor should the NPS incur any additional expenses such as overtime to accommodate them. Special events will not be allowed in the NPS office areas, only in the visitor areas of the OPO Tower.
2. Identification of any additional design needs for the visitor spaces on the ground, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower.
  3. Proposed modifications, alterations, and construction plans for space alterations to GSA for review and written approval to ensure the integrity of the historical character of the Tower and its fixtures.
  4. An annual Plan and Budget to be submitted to GSA by each July 15th for the following fiscal year. The Plan and Budget will be reviewed and approved by GSA by September 1st for the following fiscal year's operation and attached following the last page of this agreement. Any modification to the Plan and Budget must be mutually agreed upon in writing by the Parties. Upon enactment of GSA's appropriation, operating funds will be transferred to the NPS/NAMA within 30 days per section "VI. Funding".
    - a. The Plan and Budget will provide:
      - i. Proposals and estimated costs for exhibits or other visual aids to interpret key themes of the site such as planning and development of the Nation's Capital; the L'Enfant Plan; Pennsylvania Avenue National Historic Site; historic places, national landmarks, and cityscape; historic preservation; the OPO Building and Tower; and the Ditchley Bells of Congress;
      - ii. Operational staffing needs and costs;
      - iii. Hours of operation; and,
      - iv. A plan for potential volunteer services and/or partnerships to support NPS operations.
    - b. Each fiscal year's Plan and Budget shall be deemed to be incorporated into this Agreement by reference
    - c. Public information services for the NPS activities in the Tower.
  5. Coordination with the Washington Ringing Society for the ringing of the Ditchley Bells of Congress on holidays and on special occasions, as well as weekly practice sessions.
  6. Reasonable notice of all activities of the NPS at the Tower that may affect GSA or the Trump Organization.
  7. Visitor and staff safety in a manner consistent with NPS safety and management policies, in areas assigned to NPS at the Tower. This will include following the 25-person maximum occupancy limit for the Tower.
  8. Coordination with GSA contractors providing services relating to the Tower, consistent with NPS management responsibility.

9. An Occupant Emergency Plan for the NPS-operated space to be approved by GSA.

10. Notice when NPS elects to furnish services or events outside the scope of this agreement.

**B. GSA will provide:**

1. Finished spaces in the ground floor waiting area, the 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Tower including adequate public access (including access for those with disabilities) to elevator facilities to all levels, as well as equipment necessary for the presentation of approved NPS activities related to the Old Post Office Building and Tower and the Pennsylvania Avenue National Historic Site. GSA agrees to future improvements of the finishes for the public spaces on the 9<sup>th</sup> floor as funding is available, to the extent consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties and permitted under the Programmatic Agreement entered into between GSA, NPS, and other parties on May 23, 2013, pursuant to Sections 106, 110, and 111 of the National Historic Preservation Act, 54 U.S.C. §§ 306108, 306107, 306121, and 306122.

Recommended finishes include the following:

- a. all hallways from the 9<sup>th</sup> floor elevator entrance through the hall/balcony area in and around the bell ringer space and back hall areas will include a 12"x24" tile in running bond pattern by Dal-Tile, Invoke Colorbody Porcelain, Sheer Glow ID01 with matching grout;
  - b. the bell ringer platform to have a 24" border around the entire platform of the same floor tile, and a carpet insert by Mohawk Group, Bending earth line, Caliber tile, color Feldspar – 7858;
  - c. base trim in these spaces shall be a wood base, one-piece of similar profile to Smoot Lumber Company Baseboard #163E - 9/16" x 5-1/4" throughout; door and window casing shall be wood, one-piece of similar profile to Smoot Lumber Company Adams Casing #97 - 1-1/16" x 3-1/2".
2. Design recommendations and approvals for any modifications to the visitor spaces in the waiting area on the ground floor, 9<sup>th</sup>, 10<sup>th</sup>, and 12<sup>th</sup> floors of the Old Post Office Tower. Such recommendations may be submitted to the NPS for review and comment.
3. The NPS operation and staffing funds as agreed to in the Plan and Budget. This amount will be agreed to by the Superintendent of National Mall and Memorial Parks each year preceding the beginning of the affected fiscal year and will be documented by GSA.
4. Maintenance services including elevator maintenance, repair and rehabilitation of space and audiovisual equipment in all areas assigned to the NPS, lighting, electrical, plumbing, painting, and miscellaneous fit and finish needs and all outside signs at no expense to the NPS. These services and repairs shall be completed in a timely manner so as not to affect the operation of the Tower. Any

mutually agreed-upon exceptions must be funded through the Plan and Budget.

5. Janitorial services for NPS occupied office and visitor spaces to include trash pickup, vacuuming, sweeping, restroom cleaning, etc.
6. All utility services (electricity, heat, air conditioning, water, local phone services and a reasonable cost of long distance services), reasonably necessary for NPS operations in accordance with agreed-upon services.
7. Public restrooms on the ground floor accessible to all visitors, including those with disabilities, and provisions for emergency public restroom use by visitors or NPS/staff in the 9<sup>th</sup> floor NPS space.
8. Reasonable notice of all activities GSA is aware of that may affect NPS activities at the Tower.
9. The identification of cost effective measures, mutually agreed upon by both parties, for providing Tower services to ensure continued public services and access.
10. The design, construction, and installation of interpretive exhibits for the visually impaired visitors and will manage the contracting requirements and coordinate with the NPS on content and design.
11. Assistance to NPS, as needed, in collaborating with the Trump Organization on the building-wide Occupant Emergency Plan and the Occupant Emergency Plan for the NPS-specific space.
12. Security services for the NPS-occupied Clock Tower space.
13. GSA shall comply with 36 CFR part 1191, Appendices C and D (Architectural Barriers Act Chapters 1 and 2, and Chapters 3 through 10) to provide a fully accessible or approved alternative visitor experience throughout the Tower. During the term of this agreement GSA will complete an independent feasibility study to examine the modification or removal of the tiered concrete structure on the 12th floor to bring the observation tower into compliance. GSA will also produce and make publicly available a video about the tower experience to be installed with the exhibits, for visitors with accessibility needs who cannot access the observation tower. GSA will share the results of the feasibility study with NPS.

GSA shall comply with all emergency egress requirements throughout the Old Post Office Tower, including the public and staff spaces. GSA agrees to ensure necessary modifications are made to areas that do not currently meet the egress requirements of National Fire Protection Association 101 - The Life Safety Code, or GSA shall provide alternate means and methods to meet the intent of the Life Safety Code as approved by the Authority Having Jurisdiction (GSA Fire Protection Engineering Team).

#### **IV. Term of Agreement**

This agreement will commence on the date of the last signature affixed by GSA or NPS and will remain in effect until September 30, 2019, at which time the Agreement may be renewed upon the written agreement of both Parties, such writing to contain the new term and be attached to this Agreement. Consistent with the provisions of the Act, or any other superseding law or regulation, either Party may terminate this agreement upon 90-day notification to the other Party.

#### **V. Assignment**

No transfer or assignment of this Agreement, or of any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless such transfer or assignment is first approved in writing by the Parties.

#### **VI. Funding**

Pursuant to Part III, Responsibilities (A)(4) of the agreement, the approved annual operating plan provides funding for fiscal year 2019. Funding will be transferred via a 7600B, United States Government Interagency Agreement Form, to NPS and is not provided in advance of expenditures. Expenditures charged toward this agreement will not exceed the approved annual operating plan. If expenditures are projected to exceed the originally approved annual operating plan, a modification to the annual operating plan will be submitted by NPS to GSA for concurrence.

Due to continuing resolution constraints, funding will be provided by GSA to NPS on a periodic basis using the form 7600B. This document will be used for the justification and transfer of funds and expenditures between parties for the period of time listed on the 7600B, section 27, and funding provided for in the same period, not to exceed the approved annual operating plan for the applicable fiscal year.

#### **VII. Accounting and Billing**

Accounting: Accounting information will be provided in the 7600B, section 28 with reference to the Agency Location Code, Treasury Account Symbol, ordering activity DUNS code, and supplemental accounting information.

Billing: Billing information will be provided in the form 7600B, sections 32 through 34. Expenditures will cease to be collected 6 months after the fiscal year due to administrative changes in expenditures from the applicable fiscal year in which they were charged are made.

#### **VIII. Liability**

Each Party agrees to assume responsibility for any and all claims resulting from the acts or omissions of its employees or representatives, to the greatest extent permitted by law. In the event a claim is brought under the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.*, (FTCA), it shall be the responsibility of the Party receiving the claim to coordinate with the other Party regarding responsibility to investigate any such claim, to issue an administrative

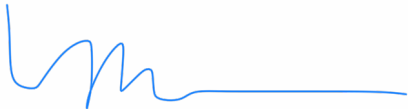
determination as required by the FTCA, and to assist in the defense of any litigation arising from any such claim, and the other Party to cooperate in this effort.

#### IX. General

1. Nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purpose of this Agreement for that fiscal year, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
2. No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
3. GSA and NPS agree that the term "days", as used in this Agreement, means Federal business days.
4. GSA and NPS agree to provide contact information, updated annually, for key contacts in both organizations, including those staff who are responsible for operation and maintenance of the tower. Each Party will include as key contacts those managers who are able to make decisions and support resolution of disputes related to operation and maintenance of the Tower.

#### X. Approval

For the National Park Service



\_\_\_\_\_  
Lisa Mendelson  
Regional Director  
National Mall and Memorial Parks

Date \_\_\_\_\_

For the U.S. General Services Administration



\_\_\_\_\_  
Darren J. Blue  
Regional Commissioner  
Public Buildings Service  
National Capital Region

12/28/2018  
\_\_\_\_\_  
Date

Re\_ [EXTERNAL] OPO Clock Tower Documents(7).pdf

**From:** [Michael Finch - WPM1D](#)  
**To:** [Nixon, Robin](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Friday, December 28, 2018 3:28:35 PM

---

Thanks!

On Dec 28, 2018, at 5:18 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Please find attached the two signed documents for the GSA/NPS Agreements related to the Old Post Office Tower.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Dec 28, 2018 at 4:38 PM Michael Finch - WPM1D  
<[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)> wrote:

Thank you very much!

Mike

On Fri, Dec 28, 2018 at 4:32 PM Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:  
Michael, the docs are in review and will be signed shortly.

NPS will begin to provide regularly scheduled services as per the MOU beginning Saturday 12/29/18.

Robin

Robin Nixon

Deputy Superintendent (Acting)

National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Dec 28, 2018 at 2:29 PM Michael Finch - WPM1D

<[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)> wrote:

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

Michael Finch  
Customer Service Manager  
GSA, Public Buildings Service  
Triangle Service Center  
202.205.8346 (WPM1D)  
202.369.1587 (Cell)  
[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)

<CC040124\_signed IAA\_12.28.18 NPS GSA.pdf>

<CC040124\_signed MOA\_12.28.18 GSA NPS.pdf>



Re\_ Rob Lorenz unfurloughed as of January 1st..pdf

**From:** [Robin Nixon](#)  
**To:** [Jones, Jeffrey](#)  
**Subject:** Re: Rob Lorenz unfurloughed as of January 1st.  
**Date:** Saturday, December 29, 2018 9:15:12 AM

---

Thanks

Sent from my iPhone

On Dec 29, 2018, at 9:53 AM, Jones, Jeffrey <[jeffrey\\_m\\_jones@nps.gov](mailto:jeffrey_m_jones@nps.gov)> wrote:

Morning Robin,

Starting Tuesday, January 1st Robert Lorenz will be helping with OPOT operations replacing Sean Walsh-Haehle who will work today and Monday, December 31st. Wanted you to have that information for your records. Let me know how else I can be of assistance.

Sincerely,

Jeff Jones

Site Manager

Ford's Theatre National Historic Site

Belmont-Paul Women's Equality National Monument

Monday - Friday 8:00 am - 5:30 pm

202-329-2238

information.pdf

**From:** [Nixon, Robin](#)  
**To:** [Michael Finch - WPM1D](#)  
**Subject:** information  
**Date:** Monday, December 31, 2018 7:37:32 AM

---

Mike, we got information over the weekend that GSA's funding will lapse this week. Can you clarify if and how that will affect the agreement with NPS for the Old Post Office?? Thanks, Robin

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



OPOT Stats Dec 19.pdf

**From:** [Moore, Tim](#)  
**To:** [NPS NCR NAMA Triad Operations](#); [NPS NCR NAMA Interp Supervisors](#); [Litterst, Michael](#); [Joyner, Brian](#); [Cucurullo, Karen](#); [Patricia Trap](#); [Darryl Speller - WPIDAA](#); [Shawn Proctor - WPM1B](#); [Robert Parker](#); [Ernest Wojciech](#); [Mickael Damelin](#); [Robin Nixon](#)  
**Subject:** OPOT Stats Dec 19  
**Date:** Wednesday, January 02, 2019 7:37:24 AM

---

December 2019

Visitors: 4,929

Interpretive Contacts: 1,217

\*\*\*Closed 7 days due to lapse in funding\*\*\*

FY 19:

Visitors: 24,104

Interpretive Contacts: 5,656

--

Tim Moore

Supervisory Park Ranger

Pennsylvania Avenue National Historic Site

Ford's Theatre National Historic Site

240-375-5755

RE\_ [EXTERNAL] RE\_ National xmas tree(3)\_1.pdf

**From:** [Jennifer Yachnin](#)  
**To:** [Barnum, Jeremy](#)  
**Subject:** RE: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, January 02, 2019 8:22:02 AM  
**Attachments:** [image001.png](#)

---

Hi Jeremy - I have confirmation that the Old Post Office Tower will reopen this week thanks to funding from GSA. Are you able to comment on the change of status for that facility? Thanks - Jennifer

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 2:04 PM  
**To:** Barnum, Jeremy  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

This is very useful. Thanks!

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [jeremy\_barnum@nps.gov]  
**Sent:** Wednesday, December 26, 2018 1:37 PM  
**To:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

We wouldn't want to speculate.

The National Park Service has signed over forty agreements since the lapse in appropriations with a number of concessioners, partner organizations, and states to provide various visitor services at a number of national parks. The extent of services and duration varies by agreement.

### **Background Information/Examples**

*Note that some of these initial donations are for relatively short portions of time, and may or may not extend for the duration of a shutdown.*

Guest Services, Inc. has provided portable toilets for the National Mall.

The Friends of Vicksburg National Military Park and Campaign have donated the necessary funds to provide for essential services at Vicksburg National Military Park during the shutdown.

Xanterra Parks and Resorts is providing funding for the grooming of oversnow roads at Yellowstone National Park during the shutdown.



The California Department of Parks and Recreation has made an in-kind donation to provide for the cleaning of restrooms and trash removal at Redwoods National and State Parks.

The State of New York is providing funding to operate the Statue of Liberty National Monument.

The Utah Office of Tourism is providing funding to staff visitor centers and custodial services at Arches, Bryce Canyon, and Zion National Parks.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Dec 26, 2018 at 2:43 PM Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)> wrote:

Hi Jeremy - Thanks. So reading this over (along with the full PDF) it sounds like a "partnership facility" or CUA holder can donate the funds. In the case of the Old Post Office Tower, would that be GSA since they are the building owner and NPS provides only programming?

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 12:33 PM  
**To:** Alanna Sobel  
**Cc:** Jennifer Yachnin; Jenny Anzelmo-Sarles  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

Hi Jennifer,

I would refer you to the information from the NPS general contingency plan for operations in the absence of appropriations. [https://www.doi.gov/sites/doi.gov/files/2018\\_01\\_nps\\_contingency\\_plan.pdf](https://www.doi.gov/sites/doi.gov/files/2018_01_nps_contingency_plan.pdf)

At the superintendent's discretion and with approval of the Regional Director or Director, parks may enter into arrangements with local governments, cooperating associations, and/or other third parties (see below for concessioners and Commercial Use Authorization holders) for donation of specified visitor services. The NPS will not reimburse third parties (through payments, franchise fee relief or any other consideration) who provide such visitor services. If NPS staff will be conducting the work using funds

from a third party, funds must be transferred and deposited before the NPS may continue or resume providing visitor services. The Washington Office will provide template agreements. Agreements should not be established for a period of less than three days. Because a shutdown of park operations may take up to two days, parks should begin shutdown when the balance in the donation account falls below a two-day balance.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Dec 26, 2018 at 2:27 PM Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)> wrote:  
Jennifer,

Also looping in Jeremy Barnum with National Park Service.

Sincerely,  
Alanna

**Alanna Sobel**  
Senior Manager, Communications  
National Park Foundation  
1110 Vermont Ave NW, Suite 200  
Washington, DC 20005  
202.796.2538 *direct* | 202.796.2500 *main*  
[www.nationalparks.org](http://www.nationalparks.org)



 Please consider the environment before printing this email

---

**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Sent:** Wednesday, December 26, 2018 11:58 AM  
**To:** Jenny Anzelmo-Sarles <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>; Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

Apologies but I've got one follow-up question (without a deadline): Could either of you tell me whether private donors could pay to reopen a site? For example, if someone wanted to donate to open the Old Post Office Tower, would that be possible? Or is such action limited to states and the Foundation?

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 9:39 AM  
**To:** Jenny Anzelmo-Sarles; Alanna Sobel  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

Hi Jenny - Thanks very much.

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jenny Anzelmo-Sarles [[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 9:36 AM  
**To:** Alanna Sobel  
**Cc:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

Jennifer, for DC area parks you can find operating status via this news release from Sunday- <https://www.nps.gov/nama/learn/news/what-visitors-can-expect-in-d-c-area-national-parks-during-the-government-shutdown.htm>

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region  
[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
Office: [\(202\) 619-7177](tel:(202)619-7177)  
Cell: [\(307\) 690-2355](tel:(307)690-2355)  
**Who are we?** [National Capital Region - Office of Communications](#)



The National Park Service cares for special places saved by the American people so that all may experience our heritage.  
EXPERIENCE YOUR AMERICA ®

On Dec 26, 2018, at 11:34 AM, Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)> wrote:

Thank you, Jennifer! NPS will be the best resource for that story.

**Alanna Sobel**

Senior Manager, Communications  
National Park Foundation  
1110 Vermont Ave NW, Suite 200  
Washington, DC 20005  
202.796.2538 *direct* | 202.796.2500 *main*  
[www.nationalparks.org](http://www.nationalparks.org)

<image001.png>

 Please consider the environment before printing this email

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**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Sent:** Wednesday, December 26, 2018 11:33 AM  
**To:** Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>  
**Cc:** 'Anzelmo-Sarles, Jennifer' <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>  
**Subject:** RE: National xmas tree

Hi Alanna - Thanks so much! I should have mentioned, Rob H. is out on leave today so I'm also working up E&E's story on NPS closures/openings. I'm focused on Utah's decision to underwrite its parks again but if you'd like to comment at all on the closures, please let me know.

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Alanna Sobel [[asobel@nationalparks.org](mailto:asobel@nationalparks.org)]  
**Sent:** Wednesday, December 26, 2018 9:31 AM  
**To:** Jennifer Yachnin  
**Cc:** 'Anzelmo-Sarles, Jennifer'  
**Subject:** RE: National xmas tree

Hi Jennifer,

Nice to hear from you and happy holidays to you as well. I've also looped in Jenny Anzelmo-Sarles with the National Park Service.

ON BACKGROUND/NOT FOR ATTRIBUTION: The cost to reopen the National Christmas Tree site is \$1,470 a day.

Thank you,  
Alanna

**Alanna Sobel**

Senior Manager, Communications  
National Park Foundation  
1110 Vermont Ave NW, Suite 200  
Washington, DC 20005  
202.796.2538 *direct* | 202.796.2500 *main*  
[www.nationalparks.org](http://www.nationalparks.org)

<image001.png>

 Please consider the environment before printing this email

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**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>

**Sent:** Wednesday, December 26, 2018 10:40 AM

**To:** Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>

**Subject:** National xmas tree

Hi Alanna - Happy holidays. I saw the press release on the Foundation's work to turn the National Christmas Tree lights back on. Any chance you can tell me how much the NPF donated to make that happen? Thanks - Jennifer

-----  
303.355.2979 office  
202.907.9649 mobile

Fwd\_ [EXTERNAL] RE\_ National xmas tree(1).pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Michael Litterst](#); [Jennifer Mummart](#)  
**Subject:** Fwd: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, January 02, 2019 9:10:33 AM  
**Attachments:** [image001.png](#)

---

Do either of you want to take this one?

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

**From:** **Jennifer Yachnin** <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Date:** Wed, Jan 2, 2019 at 10:22 AM  
**Subject:** RE: [EXTERNAL] RE: National xmas tree  
**To:** Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi Jeremy - I have confirmation that the Old Post Office Tower will reopen this week thanks to funding from GSA. Are you able to comment on the change of status for that facility? Thanks - Jennifer

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 2:04 PM  
**To:** Barnum, Jeremy  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

This is very useful. Thanks!

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 1:37 PM  
**To:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

We wouldn't want to speculate.

The National Park Service has signed over forty agreements since the lapse in appropriations with a number of concessioners, partner organizations, and states to provide various visitor services at a number of national parks. The extent of services and duration varies by agreement.

### **Background Information/Examples**

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The State of New York is providing funding to operate the Statue of Liberty National Monument.

The Utah Office of Tourism is providing funding to staff visitor centers and custodial services at Arches, Bryce Canyon, and Zion National Parks.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Dec 26, 2018 at 2:43 PM Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)> wrote:



Hi Jeremy - Thanks. So reading this over (along with the full PDF) it sounds like a "partnership facility" or CUA holder can donate the funds. In the case of the Old Post Office Tower, would that be GSA since they are the building owner and NPS provides only programming?

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 12:33 PM  
**To:** Alanna Sobel  
**Cc:** Jennifer Yachnin; Jenny Anzelmo-Sarles  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

Hi Jennifer,

I would refer you to the information from the NPS general contingency plan for operations in the absence of appropriations. [https://www.doi.gov/sites/doi.gov/files/2018\\_01\\_nps\\_contingency\\_plan.pdf](https://www.doi.gov/sites/doi.gov/files/2018_01_nps_contingency_plan.pdf)

At the superintendent's discretion and with approval of the Regional Director or Director, parks may enter into arrangements with local governments, cooperating associations, and/or other third parties (see below for concessioners and Commercial Use Authorization holders) for donation of specified visitor services. The NPS will not reimburse third parties (through payments, franchise fee relief or any other consideration) who provide such visitor services. If NPS staff will be conducting the work using funds from a third party, funds must be transferred and deposited before the NPS may continue or resume providing visitor services. The Washington Office will provide template agreements. Agreements should not be established for a period of less than three days. Because a shutdown of park operations may take up to two days, parks should begin shutdown when the balance in the donation account falls below a two-day balance.

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National Park Service  
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[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



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Jennifer,

Also looping in Jeremy Barnum with National Park Service.

Sincerely,

Alanna

**Alanna Sobel**

Senior Manager, Communications

National Park Foundation

1110 Vermont Ave NW, Suite 200

Washington, DC 20005

202.796.2538 *direct* | 202.796.2500 *main*

[www.nationalparks.org](http://www.nationalparks.org)



 Please consider the environment before printing this email

---

**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>

**Sent:** Wednesday, December 26, 2018 11:58 AM

**To:** Jenny Anzelmo-Sarles <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>; Alanna Sobel  
<[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>

**Subject:** RE: [EXTERNAL] RE: National xmas tree

Apologies but I've got one follow-up question (without a deadline): Could either of you tell me whether private donors could pay to reopen a site? For example, if someone wanted to donate to open the Old Post Office Tower, would that be possible? Or is such action limited to states and the Foundation?

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 9:39 AM  
**To:** Jenny Anzelmo-Sarles; Alanna Sobel  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

Hi Jenny - Thanks very much.

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jenny Anzelmo-Sarles [[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 9:36 AM  
**To:** Alanna Sobel  
**Cc:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

Jennifer, for DC area parks you can find operating status via this news release from Sunday- <https://www.nps.gov/nama/learn/news/what-visitors-can-expect-in-d-c-area-national-parks-during-the-government-shutdown.htm>

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
Office: [\(202\) 619-7177](tel:(202)619-7177)  
Cell: [\(307\) 690-2355](tel:(307)690-2355)

**Who are we?** [National Capital Region - Office of Communications](#)



The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA ®

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**Alanna Sobel**

Senior Manager, Communications

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1110 Vermont Ave NW, Suite 200

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202.796.2538 *direct* | 202.796.2500 *main*

[www.nationalparks.org](http://www.nationalparks.org)

<image001.png>

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**Sent:** Wednesday, December 26, 2018 11:33 AM

**To:** Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>

**Cc:** 'Anzelmo-Sarles, Jennifer' <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>

**Subject:** RE: National xmas tree

Hi Alanna - Thanks so much! I should have mentioned, Rob H. is out on leave today so I'm also working up E&E's story on NPS closures/openings. I'm focused on Utah's decision to underwrite its parks again but if you'd like to comment at all on the closures, please let me know.

-----  
303.355.2979 office

202.907.9649 mobile

---

**From:** Alanna Sobel [[asobel@nationalparks.org](mailto:asobel@nationalparks.org)]  
**Sent:** Wednesday, December 26, 2018 9:31 AM  
**To:** Jennifer Yachnin  
**Cc:** 'Anzelmo-Sarles, Jennifer'  
**Subject:** RE: National xmas tree

Hi Jennifer,

Nice to hear from you and happy holidays to you as well. I've also looped in Jenny Anzelmo-Sarles with the National Park Service.

ON BACKGROUND/NOT FOR ATTRIBUTION: The cost to reopen the National Christmas Tree site is \$1,470 a day.

Thank you,

Alanna

**Alanna Sobel**

Senior Manager, Communications

National Park Foundation

1110 Vermont Ave NW, Suite 200

Washington, DC 20005

202.796.2538 *direct* | 202.796.2500 *main*

[www.nationalparks.org](http://www.nationalparks.org)

<image001.png>

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---

**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Sent:** Wednesday, December 26, 2018 10:40 AM  
**To:** Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>  
**Subject:** National xmas tree

Hi Alanna - Happy holidays. I saw the press release on the Foundation's work to turn the National Christmas Tree lights back on. Any chance you can tell me how much the NPF donated to make that happen? Thanks - Jennifer

-----  
303.355.2979 office  
202.907.9649 mobile

Fwd\_ [EXTERNAL] RE\_ National xmas tree(2).pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Michael Litterst](#); [Jennifer Mummart](#)  
**Subject:** Fwd: [EXTERNAL] RE: National xmas tree  
**Date:** Wednesday, January 02, 2019 9:10:36 AM  
**Attachments:** [image001.png](#)

---

Do either of you want to take this one?

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

**From:** **Jennifer Yachnin** <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Date:** Wed, Jan 2, 2019 at 10:22 AM  
**Subject:** RE: [EXTERNAL] RE: National xmas tree  
**To:** Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi Jeremy - I have confirmation that the Old Post Office Tower will reopen this week thanks to funding from GSA. Are you able to comment on the change of status for that facility? Thanks - Jennifer

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 2:04 PM  
**To:** Barnum, Jeremy  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

This is very useful. Thanks!

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 1:37 PM  
**To:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree



We wouldn't want to speculate.

The National Park Service has signed over forty agreements since the lapse in appropriations with a number of concessioners, partner organizations, and states to provide various visitor services at a number of national parks. The extent of services and duration varies by agreement.

**Background Information/Examples**

*Note that some of these initial donations are for relatively short portions of time, and may or may not extend for the duration of a shutdown.*

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202.907.9649 mobile

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202.907.9649 mobile

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Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
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202.796.2538 *direct* | 202.796.2500 *main*

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<image001.png>

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**Cc:** 'Anzelmo-Sarles, Jennifer' <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>

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-----  
303.355.2979 office

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Alanna

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<image001.png>

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-----  
303.355.2979 office  
202.907.9649 mobile

Fwd\_ Funding for IAA signed 12\_28\_18.pdf



**From:** [Lisa Mendelson](#)  
**To:** [Jennifer Mummart](#)  
**Subject:** Fwd: Funding for IAA signed 12/28/18  
**Date:** Wednesday, January 02, 2019 11:04:51 AM

---

2 of 3

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** "Nixon, Robin" <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** January 1, 2019 at 4:55:59 PM EST  
**To:** Rhonda Cook <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>  
**Cc:** Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>  
**Subject:** Funding for IAA signed 12/28/18

Ms. Cook: the IAA signed between GSA and NPS last week provided funding for 3 months @ \$48015.92/month, for a total of \$144,047.76. NPS has been operating the tower for the full quarter (Oct. 1, 2018-Dec. 31, 2018), with a one week gap (12/21-12/28) due to the government shutdown. Thus we expect to bill for the full amount available by 1/5/19. I spoke with Mr. Finch this past Monday, requesting that we have a conversation with your budget folks and figure out where we are moving forward. We will be unable to provide NPS staffing past this coming Friday, 1/5/19, without an additional order of funds for the IAA. I hope that we will be able to speak first thing in the morning, 1/2/19. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)





Re\_ [EXTERNAL] question regarding Old Post Offi....pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Wallace, Gregory](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 2:43:59 PM

---

Hi Greg,

I'll check with some folks and we'll get back to you.

Best,

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Jan 2, 2019 at 4:12 PM Wallace, Gregory <[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)> wrote:  
Hi, Jeremy,

Happy New Year to you, although it may not be so happy given the shutdown.

I hope this is a question you can field --- I'm reaching out regarding the Old Post Office tower, which I'm reading is among the 40 NPS sites with a signed agreement to fund visitor services.

Could you provide any information on the amount of funding, who it is from (I've read GSA), the duration and/or dates it will remain open, and what services will be provided?

If phone is more convenient for you, I'm at 202-738-3113.

Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

Re\_ [EXTERNAL] question regarding Old Post Offi...(1).pdf

**From:** [Mummart, Jennifer](#)  
**To:** [Barnum, Jeremy](#)  
**Cc:** [Michael Litterst](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 2:45:09 PM

---

We're in the process of working with GSA to try to understand the funding situation because of the reimbursable agreement we have with them. Robin Nixon has been trying to get in touch with GSA to talk about the budget. It's possible that we will have an update tomorrow, but the direction per Lisa (from WASO), is that we shouldn't provide staffing without the agreement in place (I gather we are staffing through 1/5, but I cannot fully swear to that).

Mike's the OPOT expert, so I would defer to him or if we can say we may have an update tomorrow, that may help.

---

Jennifer A. Mummart  
Associate Regional Director - Communications  
National Capital Region  
National Park Service  
(202) 619-7174

On Wed, Jan 2, 2019 at 4:30 PM Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:  
Pls see below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

From: **Wallace, Gregory** <[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)>

Date: Wed, Jan 2, 2019 at 4:12 PM

Subject: [EXTERNAL] question regarding Old Post Office tower

To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov) <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

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If phone is more convenient for you, I'm at 202-738-3113.

Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

Fwd\_ [EXTERNAL] question regarding Old Post Off....pdf



**From:** [Michael Litterst](#)  
**To:** [Robin Nixon](#)  
**Cc:** [Jeremy Barnum](#); [Jennifer Mummart](#)  
**Subject:** Fwd: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 3:08:27 PM

---

Robin:

Can you provide me with the below requested information, as well as a media contact point for GSA I can refer the reporter to.

~~~~~

Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

Begin forwarded message:

**From:** "Mummart, Jennifer" <[jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov)>  
**Date:** January 2, 2019 at 4:44:31 PM EST  
**To:** "Barnum, Jeremy" <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>  
**Cc:** Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower

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Associate Regional Director - Communications

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Pls see below.

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Acting Assistant Director for Communications  
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Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

From: **Wallace, Gregory** <[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)>  
Date: Wed, Jan 2, 2019 at 4:12 PM  
Subject: [EXTERNAL] question regarding Old Post Office tower  
To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov) <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi, Jeremy,

Happy New Year to you, although it may not be so happy given the shutdown.

I hope this is a question you can field --- I'm reaching out regarding the Old Post Office tower, which I'm reading is among the 40 NPS sites with a signed agreement to fund visitor services.

Could you provide any information on the amount of funding, who it is from (I've read GSA), the duration and/or dates it will remain open, and what services will be provided?

If phone is more convenient for you, I'm at 202-738-3113.

Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

[EXTERNAL] OPO clock tower question .pdf

**From:** [O'Connell, Jonathan](#)  
**To:** [jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
**Subject:** [EXTERNAL] OPO clock tower question  
**Date:** Wednesday, January 02, 2019 4:12:49 PM

---

Hi Jenny,

Happy new year! Been too long. I hope you are well.

I was just reading this:

<https://www.eenews.net/greenwire/2019/01/02/stories/1060110755>

Can you say something about when the clock tower tours will resume and how that was made possible when other sites will remain closed? I'm sure some of our readers will wonder if OPO is receiving preferential treatment.

Please let me know.

Many thanks

Jonathan

Washington Post

Re\_ [EXTERNAL] question regarding Old Post Offi...(2).pdf

**From:** [Jeremy Barnum](#)  
**To:** [Michael Litterst](#)  
**Cc:** [Jennifer Mummart](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 4:51:40 PM

---

I generally agree but seems like we should also at least acknowledge an agreement to which we're a party once executed.

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

On Jan 2, 2019, at 5:10 PM, Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)> wrote:

Seems to me this is GSA's to respond to, since it's their property and the decision to reopen it was theirs. I don't want to get sucked into a question about the political implications.

Thoughts?

~~~~~  
Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 2, 2019, at 4:29 PM, Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

Pls see below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
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Date: Wed, Jan 2, 2019 at 4:12 PM

Subject: [EXTERNAL] question regarding Old Post Office tower

To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov) <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

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If phone is more convenient for you, I'm at 202-738-3113.

Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113



[EXTERNAL] ThinkProgress Media Inquiry.pdf

**From:** [Rebekah Entralgo](#)  
**To:** [Jeremy\\_Barnum@nps.gov](mailto:Jeremy_Barnum@nps.gov)  
**Subject:** [EXTERNAL] ThinkProgress Media Inquiry  
**Date:** Wednesday, January 02, 2019 5:29:34 PM

---

Good evening, Jeremy!

I know this is a long shot but I'm a reporter with ThinkProgress working on a story about the Trump Hotel's NPS site remaining open despite the shutdown and was wondering if I could get a statement/further clarification from NPS?

Best,

Rebekah

Re\_ [EXTERNAL] question regarding Old Post Offi...(3).pdf

**From:** [Michael Litterst](#)  
**To:** [Jeremy Barnum](#)  
**Cc:** [Jennifer Mummart](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 6:33:31 PM

---

How about...

“Under a contract with the General Services Administration, which owns the Old Post Office, the National Park Service provides staff for the tour of the tower. During the shutdown, GSA requested the NPS keep the tour open and provided operational funding under an agreement between the two bureaus. Please contact GSA for additional Information about the operations of their property.”

~~~~~

Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

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and Legislative Affairs

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Southeast Region  
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Sent from my iPhone

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Acting Assistant Director for Communications  
National Park Service  
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[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



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To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)  
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Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

Re\_ [EXTERNAL] question regarding Old Post Offi...(4).pdf

**From:** [Jeremy Barnum](#)  
**To:** [Michael Litterst](#)  
**Cc:** [Jennifer Mummart](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 6:46:15 PM

---

That looks great to me once we have confirmation that the agreement has been finalized.

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

On Jan 2, 2019, at 8:33 PM, Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)> wrote:

How about...

“Under a contract with the General Services Administration, which owns the Old Post Office, the National Park Service provides staff for the tour of the tower. During the shutdown, GSA requested the NPS keep the tour open and provided operational funding under an agreement between the two bureaus. Please contact GSA for additional Information about the operations of their property.”

~~~~~

Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
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Sent from my iPhone

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Acting Assistant Director for Communications  
National Park Service

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Thoughts?

~~~~~  
Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

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Pls see below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



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<[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)>  
Date: Wed, Jan 2, 2019 at 4:12 PM  
Subject: [EXTERNAL] question regarding  
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To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)  
<[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi, Jeremy,

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I hope this is a question you can field --  
- I'm reaching out regarding the Old Post Office tower, which I'm reading is among the 40 NPS sites with a signed agreement to fund visitor services.

Could you provide any information on the amount of funding, who it is from (I've read GSA), the duration and/or dates it will remain open, and what services will be provided?

If phone is more convenient for you, I'm at 202-738-3113.

Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

Re\_ [EXTERNAL] question regarding Old Post Offi...(5).pdf

**From:** [Jennifer Mummart](#)  
**To:** [Jeremy Barnum](#)  
**Cc:** [Michael Litterst](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 6:50:47 PM

---

Yes, agree

Jennifer A. Mummart  
Associate Regional Director-Communications  
National Park Service - National Capital Region  
(202) 619-7174

On Jan 2, 2019, at 8:46 PM, Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

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National Park Service

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Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

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National Park Service

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Assistant Regional Director,  
Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

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Pls see below.

Jeremy K. Barnum  
Acting Assistant Director for  
Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



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From: **Wallace, Gregory**  
<[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)>  
Date: Wed, Jan 2, 2019 at 4:12 PM  
Subject: [EXTERNAL]  
question regarding Old Post  
Office tower  
To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)  
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Gregory Wallace  
CNN  
202-738-3113

Fwd\_ [EXTERNAL] question regarding Old Post Off...(1).pdf



**From:** [Jeremy Barnum](#)  
**To:** [Jessica Bowron](#)  
**Subject:** Fwd: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 6:51:45 PM

---

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

Begin forwarded message:

**From:** "Mummart, Jennifer" <[jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov)>  
**Date:** January 2, 2019 at 4:44:31 PM EST  
**To:** "Barnum, Jeremy" <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>  
**Cc:** Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower

We're in the process of working with GSA to try to understand the funding situation because of the reimbursable agreement we have with them. Robin Nixon has been trying to get in touch with GSA to talk about the budget. It's possible that we will have an update tomorrow, but the direction per Lisa (from WASO), is that we shouldn't provide staffing without the agreement in place (I gather we are staffing through 1/5, but I cannot fully swear to that).

Mike's the OPOT expert, so I would defer to him or if we can say we may have an update tomorrow, that may help.

---

Jennifer A. Mummart  
Associate Regional Director - Communications  
National Capital Region  
National Park Service  
(202) 619-7174

On Wed, Jan 2, 2019 at 4:30 PM Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

Pls see below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
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CNN  
202-738-3113

Fwd\_ [EXTERNAL] question regarding Old Post Off...(2).pdf

**From:** [Jeremy Barnum](#)  
**To:** [Jessica Bowron](#)  
**Subject:** Fwd: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Wednesday, January 02, 2019 6:54:09 PM

---

FYI — we wouldn't share until the agreement is finalized.

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

Begin forwarded message:

**From:** Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
**Date:** January 2, 2019 at 8:33:26 PM EST  
**To:** Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>  
**Cc:** Jennifer Mummart <[jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov)>  
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Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

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Gregory Wallace  
CNN  
202-738-3113

NATIONAL PARKS\_ Old Post Office Tower at Trump ....pdf

**From:** [Jeremy Barnum](#)  
**To:** [Michael Litterst](#); [Jennifer Mummart](#); [Jessica Bowron](#)  
**Subject:** NATIONAL PARKS: Old Post Office Tower at Trump hotel to open during shutdown -- Wednesday, January 2, 2019 -- [www.eenews.net](http://www.eenews.net)  
**Date:** Wednesday, January 02, 2019 7:18:38 PM

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<https://www.eenews.net/greenwire/2019/01/02/stories/1060110755>

# Old Post Office Tower at Trump hotel to open during shutdown

[Jennifer Yachnin](#), E&E News reporter Published: Wednesday, January 2, 2019

## NATIONAL PARKS



A sign informs visitors that access to the Old Post Office Tower is closed during the partial government shutdown last week. Courtney Columbus/E&E News

President Trump's last-minute demands for billions in border wall funding triggered the partial federal government shutdown that closed national parks and facilities late last month — but his namesake hotel in the nation's capital will see its own National Park Service site reopen this week.



The Old Post Office Tower, which shares facilities with the Trump International Hotel on Pennsylvania Avenue, is slated to reopen by Friday thanks to funding from the General Services Administration.

GSA owns the facility, which once served as the headquarters of the U.S. Post Office. The agency inked a 60-year lease with the Trump Organization in 2013 to open a hotel on the site, including maintaining public access to the 270-foot observation tower.

The National Park Service provides interpretative programming at the site, which includes self-guided tours and an exhibit area.

Access to the tower closed Dec. 22 when Congress failed to reach agreement on funding for agencies including the Interior Department.

An Interior spokesman said the agency vowed to maintain access to "iconic areas," but that apparently did not include the Old Post Office site ([Greenwire](#), Dec. 26, 2018).

NPS chief spokesman Jeremy Barnum last week declined to speculate on whether the Old Post Office Tower would be reopened but noted that the agency had signed more than 40 agreements — with concessionaires, partner organizations and state governments — to continue operations at parks and other sites.

"The extent of services and duration varies by agreement," Barnum said in an email.

Those agreements range from Guest Services Inc. providing portable toilets on the National Mall to Xanterra Parks and Resorts paying for the grooming of roads in Yellowstone National Park.

Both the Utah and New York state governments have also provided funding to maintain national parks and monuments inside their borders.

According to Utah Office of Tourism Associate Managing Director Jay Kinghorn, his state paid nearly \$55,000 to provide visitor center and janitorial services at Arches, Bryce Canyon and Zion national parks between Dec. 22 and Dec. 31, 2018.

Similarly, New York Gov. Andrew Cuomo (D) said last month that the Empire State would pay about \$65,000 per day to open the Statue of Liberty National Monument and Ellis Island.

GSA did not detail how much it will cost to cover operations at the Old Post Office Tower.

According to the NPS contingency plans for a budget lapse, individual park units can enter into agreements with "local governments, cooperating associations and/or other third parties" to continue "specified visitor services."

It is not clear whether the Trump Organization attempted to pay to reopen the facility itself. Multiple telephone calls and emails to representatives of Trump Hotels were not returned.

According to the GSA [lease](#) for the facility, while Trump Hotels must maintain public access to the tower, the business is responsible for the entire Post Office site.

"For the avoidance of doubt, the Clock Tower Space is part of the Premises ... for which Tenant is responsible," the lease states.

In the meantime, the Washington Ringing Society will mark the start of the 116th Congress tomorrow by raising the historic Congress Bells inside the tower at 7 p.m.

"Because this is a performance outside of National Park Service hours, visitors in the ringing room are not permitted, but the bells can be heard by the public from outside the Old Post Office Tower," said Ringing Master Robert Bannister.

*Reporter Courtney Columbus contributed.*

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

Fwd\_ NATIONAL PARKS\_ Old Post Office Tower at T....pdf

**From:** [Jennifer Mummart](#)  
**To:** [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov); [Lisa Mendelson](#)  
**Subject:** Fwd: NATIONAL PARKS: Old Post Office Tower at Trump hotel to open during shutdown -- Wednesday, January 2, 2019 -- [www.eenews.net](http://www.eenews.net)  
**Date:** Wednesday, January 02, 2019 7:21:53 PM

---

Jennifer A. Mummart  
Associate Regional Director-Communications  
National Park Service - National Capital Region  
(202) 619-7174

Begin forwarded message:

**From:** Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>  
**Date:** January 2, 2019 at 9:18:32 PM EST  
**To:** Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>, Jennifer Mummart <[jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov)>, Jessica Bowron <[jessica\\_bowron@nps.gov](mailto:jessica_bowron@nps.gov)>  
**Subject:** NATIONAL PARKS: Old Post Office Tower at Trump hotel to open during shutdown -- Wednesday, January 2, 2019 -- [www.eenews.net](http://www.eenews.net)

<https://www.eenews.net/greenwire/2019/01/02/stories/1060110755>

## Old Post Office Tower at Trump hotel to open during shutdown

[Jennifer Yachnin](#), E&E News reporter   Published: Wednesday, January 2, 2019

### NATIONAL PARKS



A sign informs visitors that access to the Old Post Office Tower is closed during the partial government shutdown last week. Courtney Columbus/E&E News

President Trump's last-minute demands for billions in border wall funding triggered the partial federal government shutdown that closed national parks and facilities late last month — but his namesake hotel in the nation's capital will see its own National Park Service site reopen this week.

The Old Post Office Tower, which shares facilities with the Trump International Hotel on Pennsylvania Avenue, is slated to reopen by Friday thanks to funding from the General Services Administration.

GSA owns the facility, which once served as the headquarters of the U.S. Post Office. The agency inked a 60-year lease with the Trump Organization in 2013 to open a hotel on the site, including maintaining public access to the 270-foot observation tower.

The National Park Service provides interpretative programming at the site, which includes self-guided tours and an exhibit area.

Access to the tower closed Dec. 22 when Congress failed to reach agreement on funding for agencies including the Interior Department.

An Interior spokesman said the agency vowed to maintain access to "iconic areas," but that apparently did not include the Old Post Office site ([Greenwire](#), Dec. 26, 2018).

NPS chief spokesman Jeremy Barnum last week declined to speculate on whether the Old Post Office Tower would be reopened but noted that the agency had signed more than 40 agreements — with concessionaires, partner organizations and state governments — to continue operations at parks and other sites.

"The extent of services and duration varies by agreement," Barnum said in an email.

Those agreements range from Guest Services Inc. providing portable toilets on the National Mall to Xanterra Parks and Resorts paying for the grooming of roads in Yellowstone National Park.

Both the Utah and New York state governments have also provided funding to maintain national parks and monuments inside their borders.

According to Utah Office of Tourism Associate Managing Director Jay Kinghorn, his state paid nearly \$55,000 to provide visitor center and janitorial services at Arches, Bryce Canyon and Zion national parks between Dec. 22 and Dec. 31, 2018.

Similarly, New York Gov. Andrew Cuomo (D) said last month that the Empire State would pay about \$65,000 per day to open the Statue of Liberty National Monument and Ellis Island.

GSA did not detail how much it will cost to cover operations at the Old Post Office Tower.

According to the NPS contingency plans for a budget lapse, individual park units can enter into agreements with "local

governments, cooperating associations and/or other third parties" to continue "specified visitor services."

It is not clear whether the Trump Organization attempted to pay to reopen the facility itself. Multiple telephone calls and emails to representatives of Trump Hotels were not returned.

According to the GSA [lease](#) for the facility, while Trump Hotels must maintain public access to the tower, the business is responsible for the entire Post Office site.

"For the avoidance of doubt, the Clock Tower Space is part of the Premises ... for which Tenant is responsible," the lease states.

In the meantime, the Washington Ringing Society will mark the start of the 116th Congress tomorrow by raising the historic Congress Bells inside the tower at 7 p.m.

"Because this is a performance outside of National Park Service hours, visitors in the ringing room are not permitted, but the bells can be heard by the public from outside the Old Post Office Tower," said Ringing Master Robert Bannister.

*Reporter Courtney Columbus contributed.*

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service



OPOT story.pdf

**From:** [Lisa Mendelson](#)  
**To:** [Jennifer Mummart](#); [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov); [mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)  
**Subject:** OPOT story  
**Date:** Wednesday, January 02, 2019 7:22:41 PM

---

President Trump's last-minute demands for billions in border wall funding triggered the partial federal government shutdown that closed national parks and facilities late last month — but his namesake hotel in the nation's capital will see its own National Park Service site reopen this week.

The Old Post Office Tower, which shares facilities with the Trump International Hotel on Pennsylvania Avenue, is slated to reopen by Friday thanks to funding from the General Services Administration.

GSA owns the facility, which once served as the headquarters of the U.S. Post Office. The agency inked a 60-year lease with the Trump Organization in 2013 to open a hotel on the site, including maintaining public access to the 270-foot observation tower.

The National Park Service provides interpretative programming at the site, which includes self-guided tours and an exhibit area.

Access to the tower closed Dec. 22 when Congress failed to reach agreement on funding for agencies including the Interior Department.

*Advertisement*

An Interior spokesman said the agency vowed to maintain access to "iconic areas," but that apparently did not include the Old Post Office site ([Greenwire](#), Dec. 26, 2018).

NPS chief spokesman Jeremy Barnum last week declined to speculate on whether the Old Post Office Tower would be reopened but noted that the agency had signed more than 40 agreements — with concessionaires, partner organizations and state governments — to continue operations at parks and other sites.

"The extent of services and duration varies by agreement," Barnum said in an email.

Those agreements range from Guest Services Inc. providing portable toilets on the National

Mall to Xanterra Parks and Resorts paying for the grooming of roads in Yellowstone National Park.

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"For the avoidance of doubt, the Clock Tower Space is part of the Premises ... for which Tenant is responsible," the lease states.

In the meantime, the Washington Ringing Society will mark the start of the 116th Congress tomorrow by raising the historic Congress Bells inside the tower at 7 p.m.

"Because this is a performance outside of National Park Service hours, visitors in the ringing room are not permitted, but the bells can be heard by the public from outside the Old Post Office Tower," said Ringing Master Robert Bannister.

*Reporter Courtney Columbus contributed.*

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Fwd\_ [EXTERNAL] ThinkProgress Media Inquiry.pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Michael Litterst](#); [Jennifer Mummart](#)  
**Subject:** Fwd: [EXTERNAL] ThinkProgress Media Inquiry  
**Date:** Thursday, January 03, 2019 7:10:31 AM

---

FYI

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

**From:** **Rebekah Entralgo** <[rentralgo@americanprogress.org](mailto:rentralgo@americanprogress.org)>  
**Date:** Wed, Jan 2, 2019 at 7:29 PM  
**Subject:** [EXTERNAL] ThinkProgress Media Inquiry  
**To:** [Jeremy\\_Barnum@nps.gov](mailto:Jeremy_Barnum@nps.gov) <[Jeremy\\_Barnum@nps.gov](mailto:Jeremy_Barnum@nps.gov)>

Good evening, Jeremy!

I know this is a long shut but I'm a reporter with ThinkProgress working on a story about the Trump Hotel's NPS site remaining open despite the shutdown and was wondering if I could get a statement/further clarification from NPS?

Best,

Rebekah

Re\_ [EXTERNAL] question regarding Old Post Offi...(6).pdf

**From:** [Litterst, Michael](#)  
**To:** [Jeremy Barnum](#)  
**Cc:** [Jennifer Mummart](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Thursday, January 03, 2019 7:35:43 AM

---

Just heard from Robin. According to her the agreement was signed last Friday (December 28), but they only provided funding through tomorrow. She's waiting to hear from them this morning regarding continued funding.

Do we want to go ahead with this statement (and I see additional inquiries coming in this morning)? The question of how long it stays open is squarely a GSA decision and I think our statement is accurate no matter what they decide.

~~~~~

Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

On Wed, Jan 2, 2019 at 8:46 PM Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:  
That looks great to me once we have confirmation that the agreement has been finalized.

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

On Jan 2, 2019, at 8:33 PM, Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)> wrote:

How about...

“Under a contract with the General Services Administration, which owns the Old Post Office, the National Park Service provides staff for the tour of the tower. During the shutdown, GSA requested the NPS keep the tour open and provided operational funding under an agreement between the two bureaus. Please contact GSA for additional Information about the operations of their property.”

~~~~~

Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 2, 2019, at 6:51 PM, Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>  
wrote:

I generally agree but seems like we should also at least  
acknowledge an agreement to which we're a party once executed.

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

On Jan 2, 2019, at 5:10 PM, Michael Litterst  
<[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)> wrote:

Seems to me this is GSA's to respond to, since it's  
their property and the decision to reopen it was theirs. I  
don't want to get sucked into a question about the  
political implications.

Thoughts?

~~~~~  
Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 2, 2019, at 4:29 PM, Barnum, Jeremy  
<[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

Pls see below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service



Office: (202) 513-7262

Mobile: (202) 617-7973

[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

From: **Wallace, Gregory**

<[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)>

Date: Wed, Jan 2, 2019 at 4:12 PM

Subject: [EXTERNAL] question  
regarding Old Post Office tower

To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)

<[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi, Jeremy,

Happy New Year to you, although it  
may not be so happy given the  
shutdown.

I hope this is a question you can field -  
-- I'm reaching out regarding the Old  
Post Office tower, which I'm reading is  
among the 40 NPS sites with a signed  
agreement to fund visitor services.

Could you provide any information on  
the amount of funding, who it is from  
(I've read GSA), the duration and/or  
dates it will remain open, and what  
services will be provided?

If phone is more convenient for you,  
I'm at 202-738-3113.

Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113



Re\_ [EXTERNAL] question regarding Old Post Offi...(7).pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Litterst, Michael](#)  
**Cc:** [Jennifer Mummart](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Thursday, January 03, 2019 7:41:34 AM

---

Confirming with folks here. I believe Jessica is going to talk to Lisa about this.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Thu, Jan 3, 2019 at 9:35 AM Litterst, Michael <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)> wrote:

Just heard from Robin. According to her the agreement was signed last Friday (December 28), but they only provided funding through tomorrow. She's waiting to hear from them this morning regarding continued funding.

Do we want to go ahead with this statement (and I see additional inquiries coming in this morning)? The question of how long it stays open is squarely a GSA decision and I think our statement is accurate no matter what they decide.

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Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

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EXPERIENCE YOUR AMERICA

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Acting Assistant Director for Communications  
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~~~~~

Mike Litterst  
Assistant Regional Director, Communications  
and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 2, 2019, at 6:51 PM, Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

I generally agree but seems like we should also at least acknowledge an agreement to which we're a party once executed.

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

On Jan 2, 2019, at 5:10 PM, Michael Litterst  
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Seems to me this is GSA's to respond to, since it's their property and the decision to reopen it was theirs. I don't want to get sucked into a question about the political implications.

Thoughts?

~~~~~

Mike Litterst  
Assistant Regional Director, Communications

and Legislative Affairs

National Park Service  
Southeast Region  
Phone: (404) 507-5612  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 2, 2019, at 4:29 PM, Barnum, Jeremy  
<[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

Pls see below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----  
From: **Wallace, Gregory**  
<[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)>  
Date: Wed, Jan 2, 2019 at 4:12 PM  
Subject: [EXTERNAL] question  
regarding Old Post Office tower  
To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)  
<[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi, Jeremy,

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may not be so happy given the  
shutdown.

I hope this is a question you can  
field --- I'm reaching out regarding  
the Old Post Office tower, which I'm  
reading is among the 40 NPS sites

with a signed agreement to fund visitor services.

Could you provide any information on the amount of funding, who it is from (I've read GSA), the duration and/or dates it will remain open, and what services will be provided?

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Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

Re\_ [EXTERNAL] question regarding Old Post Offi...(8).pdf



**From:** [Wallace, Gregory](#)  
**To:** [Barnum, Jeremy](#)  
**Cc:** [Schneider, Jessica](#)  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Thursday, January 03, 2019 8:25:55 AM

---

Good morning. Circling back on this, as I understand the site is open today -- could you provide specifics on the agreement, including the cost and dates it will be opened?

And do you know how this site is usually funded? Is it through NPS funds, or from GSA lease proceeds?

Thanks for this, Jeremy.

Greg

---

**From:** Wallace, Gregory  
**Sent:** Wednesday, January 2, 2019 4:45:36 PM  
**To:** Barnum, Jeremy  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower

Thank you sir.

---

**From:** Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>  
**Sent:** Wednesday, January 2, 2019 4:43 PM  
**To:** Wallace, Gregory  
**Subject:** Re: [EXTERNAL] question regarding Old Post Office tower

Hi Greg,

I'll check with some folks and we'll get back to you.

Best,

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Jan 2, 2019 at 4:12 PM Wallace, Gregory <[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)> wrote:

Hi, Jeremy,

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Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

The Hill - Old Post Office Tower on Trump prope....pdf

**From:** [Litterst, Michael](#)  
**To:** [Paul \(Dan\) Smith](#); [Rick Obernesser](#); [Lena McDowall](#); [Jessica Bowron](#); [Christine Powell](#); [Jeremy Barnum](#); [Mendelson, Lisa](#); [Jennifer Mummart](#); [Nixon, Robin](#)  
**Subject:** The Hill - Old Post Office Tower on Trump property to remain open during shutdown  
**Date:** Thursday, January 03, 2019 9:12:28 AM

---

# Old Post Office Tower on Trump property to remain open during shutdown

BY [TAL AXELROD](#) - 01/02/19 06:51 PM EST [144](#)

The Old Post Office tower, which shares facilities with the Trump International Hotel in Washington, D.C., will remain open during a partial government shutdown.

The General Services Administration (GSA), an independent government agency which owns the facility, is providing the funding to keep the tower open.

“The referenced facility remains open as the funds needed to operate the Old Post Office tower are not associated with the current fiscal year's (FY 2019) appropriations bill. The overall operation of the tower was a part of the government's lease signed in August 2013, and in response to the ‘Old Post Office Building Redevelopment Act of 2008,’” a GSA spokesperson said in a statement to The Hill Thursday.

The statement came in response to a request for comment on a [report from E&E News](#) that said the tower would be reopening and left it unclear how the funding to reopen the tower was procured.

The GSA signed a deal with the Trump organization in 2013 to build the hotel and maintain public access to the 270-foot observation tower. The

lease for the tower mandates that the Trump Organization is responsible for the entire Old Post Office site.

Rep. [Bill Pascrell, Jr.](#) (D-N.J.) denounced the Trump administration on Twitter, accusing it of improperly using tax dollars to benefit the president's business.

"The Trump admin is using your tax dollars to keep an @NPS site at his luxury hotel open while the rest of Americans are wading through garbage and locked gates. The corruption and disgrace of this govt are without bottom," he tweeted Wednesday.

Several agencies of the federal government have been shut down since Dec. 22, including the Departments of Homeland Security, Agriculture, Treasury, Commerce, Justice, Interior and State, among others.

*This story was updated at 10:13 a.m. Jan. 3.*

~~~~~  
Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

Fwd\_ [EXTERNAL] NPR query.pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Jennifer Mummart](#); [Michael Litterst](#); [Bowron, Jessica](#)  
**Subject:** Fwd: [EXTERNAL] NPR query  
**Date:** Thursday, January 03, 2019 10:18:29 AM

---

FYI

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)

----- Forwarded message -----

**From:** **Peter Overby** <[poverby@npr.org](mailto:poverby@npr.org)>  
**Date:** Thu, Jan 3, 2019 at 11:58 AM  
**Subject:** [EXTERNAL] NPR query  
**To:** [Interior\\_Press@ios.doi.gov](mailto:Interior_Press@ios.doi.gov) <[Interior\\_Press@ios.doi.gov](mailto:Interior_Press@ios.doi.gov)>

I'm reporting a story about the Old Post Office Tower and its closed/not-closed status. Can someone please explain to me what's going on there?

I expect the story will go on-air and online later today.

Many thanks

Peter Overby

NPR power money & influence correspondent

202 513 2264-0 m-202 744 8783 @peteroverby

[1111 N Capitol St NE Washington DC 20002](#)

[NPR.org/SecureDrop](https://NPR.org/SecureDrop)

--

**Faith C. Vander Voort**  
Deputy Press Secretary  
Department of the Interior



Re\_ [EXTERNAL] OPO Clock Tower Documents(8).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Bowron, Jessica](#)  
**Subject:** Re: [EXTERNAL] OPO Clock Tower Documents  
**Date:** Thursday, January 03, 2019 10:35:05 AM

---

No it was said to be a typo and was supposed to be 12/31

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Jan 3, 2019, at 11:58 AM, Bowron, Jessica <[jessica\\_bowron@nps.gov](mailto:jessica_bowron@nps.gov)> wrote:

Going back through these docs. They say funding is only provided through 12/21, not the first quarter. Did they send a revision?

Jessica Bowron  
Comptroller  
National Park Service  
(o) 202-513-7138  
(c) 202-280-8329

On Fri, Dec 28, 2018 at 5:07 PM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Done thanks.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Dec 28, 2018, at 5:02 PM, Jessica Bowron <[jessica\\_bowron@nps.gov](mailto:jessica_bowron@nps.gov)> wrote:

You

Sent from my iPhone

On Dec 28, 2018, at 4:16 PM, Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

This came in while we were talking. Do I have authority to sign, or should you?

Thanks so much,

-Lisa

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** "Moore, David"  
<[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>  
**Date:** December 28, 2018 at 4:00:34 PM  
EST  
**To:** Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>  
**Cc:** Robin Nixon  
<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Subject:** Fwd: [EXTERNAL] OPO  
Clock Tower Documents

Lisa,

The final agreement and IAA came in with you as the signatory. So, I can not sign. I have reviewed thoroughly with Robin and confirmed this language is exact to what we had last year and reviewed by our SOL at that time. It has not been altered by GSA or NPS. If you are comfortable would you please sign using Adobe to sign electronically. If you have any questions please feel free to call either myself or Robin.

Thanks -

Dave

----- Forwarded message -----

**From:** Nixon, Robin  
<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** Fri, Dec 28, 2018 at 2:45 PM  
**Subject:** Fwd: [EXTERNAL] OPO Clock  
Tower Documents  
**To:** Dave Moore

<[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>

Here are the GSA IAA docs-- my understanding is that once we have signed and returned these to GSA, they give us a PX number, and the funds are available in 24 hours.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



----- Forwarded message -----

From: **Michael Finch - WPM1D**

<[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>

Date: Fri, Dec 28, 2018 at 2:29 PM

Subject: [EXTERNAL] OPO Clock  
Tower Documents

To: <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Cc: Rhonda Contee - WPM1D

<[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>

Hi Robin,

Attached are the documents for the OPO that need to be signed by NPS in order for GSA to transfer the funds.

Thanks,

Mike

--

David H. Moore  
Associate Regional Director  
1100 Ohio Drive SW  
Washington, DC 20242  
202 619-7045 (Office)  
202 577-1427 (Cell)

<mime-attachment.html>

<CC040124\_singed MOA\_12.28.18.pdf>

<CC040124\_signed IAA\_12.28.18.pdf>

<mime-attachment.html>

OPO Statement.pdf

**From:** [Jeremy Barnum](#)  
**To:** [Jessica Bowron](#); [Lena McDowall](#); [lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)  
**Cc:** [Michael Litterst](#); [Jennifer Mummart](#)  
**Subject:** OPO Statement  
**Date:** Thursday, January 03, 2019 11:18:01 AM

---

Jessica and Lisa,

Are you all okay with us responding with the below statement and otherwise referring to GSA?

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Service Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operations, are established by GSA; please contact them for additional Information about their property.

Thanks,

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

Re\_ OPO Statement.pdf



**From:** [Mummart, Jennifer](#)  
**To:** [Jeremy Barnum](#)  
**Cc:** [Jessica Bowron](#); [Lena McDowall](#); [Mendelson, Lisa](#); [Michael Litterst](#)  
**Subject:** Re: OPO Statement  
**Date:** Thursday, January 03, 2019 11:21:51 AM

---

2 little things from me --

It's "General Services Administration," and I would change "them" to "GSA" in the last sentence. Otherwise it's ok with me.

---

Jennifer A. Mummart  
Associate Regional Director - Communications  
National Capital Region  
National Park Service  
(202) 619-7174

On Thu, Jan 3, 2019 at 1:17 PM Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:  
Jessica and Lisa,

Are you all okay with us responding with the below statement and otherwise referring to GSA?

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Service Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operations, are established by GSA; please contact them for additional Information about their property.

Thanks,

Jeremy Barnum  
Acting Assistant Director for Communications  
National Park Service

Re\_ OPO Statement(1).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Jeremy Barnum](#)  
**Cc:** [Jessica Bowron](#); [Lena McDowall](#); [Michael Litterst](#); [Jennifer Mummart](#)  
**Subject:** Re: OPO Statement  
**Date:** Thursday, January 03, 2019 11:23:14 AM

---

Think it looks good thanks / only one minor suggestion - “please contact them for additional Information about their property.” I would change it to “the property”

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

> On Jan 3, 2019, at 1:17 PM, Jeremy Barnum <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:  
>  
> please contact them for additional Information  
> about their property.

Re\_ OPO Statement(2).pdf

**From:** [Jessica Bowron](#)  
**To:** [Lisa Mendelson](#)  
**Cc:** [Jeremy Barnum](#); [Lena McDowall](#); [Michael Litterst](#); [Jennifer Mummart](#)  
**Subject:** Re: OPO Statement  
**Date:** Thursday, January 03, 2019 11:32:00 AM

---

No further edits from me

Sent from my iPhone

> On Jan 3, 2019, at 1:23 PM, Lisa Mendelson <lisa\_mendelson-ielmini@nps.gov> wrote:

>

> Think it looks good thanks / only one minor suggestion - "please

> contact them for additional Information

> about their property." I would change it to "the property"

>

> \_\_\_\_\_

> Lisa Mendelson, AICP

> Acting Regional Director

> National Park Service

> Sent by Cell 202-297-1338

>

>> On Jan 3, 2019, at 1:17 PM, Jeremy Barnum <jeremy\_barnum@nps.gov> wrote:

>>

>> please contact them for additional Information

>> about their property.

Re\_ OPO - final statement.pdf

**From:** [Michael Litterst](#)  
**To:** [Jessica Bowron](#)  
**Cc:** [Lisa Mendelson](#); [Jeremy Barnum](#); [Lena McDowall](#); [Jennifer Mummart](#)  
**Subject:** Re: OPO - final statement  
**Date:** Thursday, January 03, 2019 11:39:31 AM

---

Thanks all. Final statement:

“The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.”

Sent from my iPhone

On Jan 3, 2019, at 1:31 PM, Jessica Bowron <[jessica\\_bowron@nps.gov](mailto:jessica_bowron@nps.gov)> wrote:

No further edits from me

Sent from my iPhone

On Jan 3, 2019, at 1:23 PM, Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Think it looks good thanks / only one minor suggestion - “please contact them for additional Information about their property.” I would change it to “the property”

---

Lisa Mendelson, AICP

Acting Regional Director

National Park Service

Sent by Cell 202-297-1338

On Jan 3, 2019, at 1:17 PM, Jeremy Barnum  
<[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

please contact them for additional Information  
about their property.



Re\_ From NPS.gov\_ Old Post Office Tower.pdf

**From:** [Michael Litterst](#)  
**To:** [poverby@npr.org](mailto:poverby@npr.org)  
**Subject:** Re: From NPS.gov: Old Post Office Tower  
**Date:** Thursday, January 03, 2019 11:43:24 AM

---

Peter:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 3, 2019, at 11:18 AM, [no-reply@nps.gov](mailto:no-reply@nps.gov) wrote:

Email submitted from: [poverby@npr.org](mailto:poverby@npr.org) at /nama/contacts.htm

Use [poverby@npr.org](mailto:poverby@npr.org) to reply to this message

Can someone fill me in on what's going on with the OPO Tower? It was closed, now it's being re-opened. Why the reversal? Was this a purely NPS decision, or was TIH involved? I'm putting together a story on it today. Thanks v much. Peter Overby, NPR News 202-513-2264

Fwd\_ [EXTERNAL] question regarding Old Post Off...(3).pdf

**From:** [Michael Litterst](#)  
**Subject:** Fwd: [EXTERNAL] question regarding Old Post Office tower  
**Date:** Thursday, January 03, 2019 11:47:45 AM

---

Greg:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

----- Forwarded message -----

From: **Wallace, Gregory** <[gregory.wallace@turner.com](mailto:gregory.wallace@turner.com)>  
Date: Wed, Jan 2, 2019 at 4:12 PM  
Subject: [EXTERNAL] question regarding Old Post Office tower  
To: [jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov) <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi, Jeremy,

Happy New Year to you, although it may not be so happy given the shutdown.

I hope this is a question you can field --- I'm reaching out regarding the Old Post Office tower, which I'm reading is among the 40 NPS sites with a signed agreement to fund visitor services.

Could you provide any information on the amount of funding, who it is from (I've read GSA), the duration and/or dates it will remain open, and what services will be provided?

If phone is more convenient for you, I'm at 202-738-3113.

Thank you, Greg

Gregory Wallace  
CNN  
202-738-3113

Fwd\_ [EXTERNAL] Hi -- Reuters query about Old P....pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Michael Litterst](#)  
**Subject:** Fwd: [EXTERNAL] Hi -- Reuters query about Old Post Office Tower in DC reopening  
**Date:** Thursday, January 03, 2019 11:47:46 AM

---

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

**From:** **Gardner, Timothy (Reuters)** <[timothy.gardner@thomsonreuters.com](mailto:timothy.gardner@thomsonreuters.com)>  
**Date:** Thu, Jan 3, 2019 at 12:43 PM  
**Subject:** [EXTERNAL] Hi -- Reuters query about Old Post Office Tower in DC reopening  
**To:** [newsmedia@nps.gov](mailto:newsmedia@nps.gov) <[newsmedia@nps.gov](mailto:newsmedia@nps.gov)>

Greetings and Happy New Year.

Wonder if I could ask --Is the Old Post Office Tower in DC set to reopen this week, perhaps Friday?

If so where, did the funds come from?

Thanks, Tim

Reuters

1333 H St NW

Washington, DC 20005

202-898-8360

Cell/signal 202-380-8348



Re\_From NPS.gov\_ Old Post Office Tower(1).pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Swift, Heather](#)  
**Cc:** [John Bockmier](#); [Faith Vander Voort](#); [Russell Newell](#)  
**Subject:** Re: From NPS.gov: Old Post Office Tower  
**Date:** Thursday, January 03, 2019 11:47:56 AM

---

Got it.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Thu, Jan 3, 2019 at 1:46 PM Swift, Heather <[heather\\_swift@ios.doi.gov](mailto:heather_swift@ios.doi.gov)> wrote:  
Great - Tim from Reuters was asking too

-

Heather Swift  
Senior Advisor to the Secretary  
U.S. Department of the Interior  
[@DOIPressSec](#) | [@SecretaryZinke](#) | [@Interior](#)  
[Heather\\_Swift@ios.doi.gov](mailto:Heather_Swift@ios.doi.gov) | [Interior\\_Press@ios.doi.gov](mailto:Interior_Press@ios.doi.gov)

*NOTE: Every email I send or receive is subject to release under the Freedom of Information Act.*



On Thu, Jan 3, 2019 at 1:45 PM Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:  
FYI below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

From: **Michael Litterst** <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
Date: Thu, Jan 3, 2019 at 1:43 PM  
Subject: Re: From NPS.gov: Old Post Office Tower  
To: <[poverby@npr.org](mailto:poverby@npr.org)>

Peter:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 3, 2019, at 11:18 AM, [no-reply@nps.gov](mailto:no-reply@nps.gov) wrote:

Email submitted from: [poverby@npr.org](mailto:poverby@npr.org) at /nama/contacts.htm

Use [poverby@npr.org](mailto:poverby@npr.org) to reply to this message

Can someone fill me in on what's going on with the OPO Tower? It was closed, now it's being re-opened. Why the reversal? Was this a purely NPS decision, or was TIH involved? I'm putting together a story on it today.  
Thanks v much. Peter Overby, NPR News 202-513-2264

Re\_ From NPS.gov\_ Old Post Office Tower(2).pdf

**From:** [John Bockmier](#)  
**To:** [Swift, Heather](#)  
**Cc:** [Barnum, Jeremy](#); [Faith Vander Voort](#); [Russell Newell](#)  
**Subject:** Re: From NPS.gov: Old Post Office Tower  
**Date:** Thursday, January 03, 2019 12:09:54 PM

---

Thanks

Sent from my iPhone

John M Bockmier  
Director of Communications  
1849 C Street, N.W.  
Washington, DC  
20240

202.208.3636 Office  
202.897.7366 Cell

On Jan 3, 2019, at 1:46 PM, Swift, Heather <[heather\\_swift@ios.doi.gov](mailto:heather_swift@ios.doi.gov)> wrote:

Great - Tim from Reuters was asking too

-

Heather Swift  
Senior Advisor to the Secretary  
U.S. Department of the Interior  
[@DOIPressSec](#) | [@SecretaryZinke](#) | [@Interior](#)  
[Heather\\_Swift@ios.doi.gov](mailto:Heather_Swift@ios.doi.gov) | [Interior\\_Press@ios.doi.gov](mailto:Interior_Press@ios.doi.gov)

*NOTE: Every email I send or receive is subject to release under the Freedom of Information Act.*



On Thu, Jan 3, 2019 at 1:45 PM Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)> wrote:

FYI below.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

From: **Michael Litterst** <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
Date: Thu, Jan 3, 2019 at 1:43 PM  
Subject: Re: From [NPS.gov](http://NPS.gov): Old Post Office Tower  
To: <[poverby@npr.org](mailto:poverby@npr.org)>

Peter:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~

Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 3, 2019, at 11:18 AM, [no-reply@nps.gov](mailto:no-reply@nps.gov) wrote:

Email submitted from: [poverby@npr.org](mailto:poverby@npr.org) at /nama/contacts.htm

Use [poverby@npr.org](mailto:poverby@npr.org) to reply to this message

Can someone fill me in on what's going on with the OPO Tower? It was closed, now it's being re-opened. Why the reversal? Was this a purely NPS decision, or was TIH involved? I'm putting together a story on it today. Thanks v much. Peter Overby, NPR News 202-513-2264

Fwd\_ [EXTERNAL] Old Post Office.pdf

**From:** [Michael Litterst](#)  
**To:** [Jennifer Yachnin](#)  
**Subject:** Fwd: [EXTERNAL] Old Post Office  
**Date:** Thursday, January 03, 2019 12:13:46 PM  
**Attachments:** [image001.png](#)

---

Jennifer:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

----- Forwarded message -----  
**From:** **Jennifer Yachnin** <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Date:** Wed, Jan 2, 2019 at 10:22 AM  
**Subject:** RE: [EXTERNAL] RE: National xmas tree  
**To:** Barnum, Jeremy <[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)>

Hi Jeremy - I have confirmation that the Old Post Office Tower will reopen this week thanks to funding from GSA. Are you able to comment on the change of status for that facility?  
Thanks - Jennifer

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 2:04 PM  
**To:** Barnum, Jeremy  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

This is very useful. Thanks!

-----  
303.355.2979 office



**From:** Barnum, Jeremy [[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 1:37 PM  
**To:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

We wouldn't want to speculate.

The National Park Service has signed over forty agreements since the lapse in appropriations with a number of concessioners, partner organizations, and states to provide various visitor services at a number of national parks. The extent of services and duration varies by agreement.

**Background Information/Examples**

*Note that some of these initial donations are for relatively short portions of time, and may or may not extend for the duration of a shutdown.*

Guest Services, Inc. has provided portable toilets for the National Mall.

The Friends of Vicksburg National Military Park and Campaign have donated the necessary funds to provide for essential services at Vicksburg National Military Park during the shutdown.

Xanterra Parks and Resorts is providing funding for the grooming of oversnow roads at Yellowstone National Park during the shutdown.

The California Department of Parks and Recreation has made an in-kind donation to provide for the cleaning of restrooms and trash removal at Redwoods National and State Parks.

The State of New York is providing funding to operate the Statue of Liberty National Monument.

The Utah Office of Tourism is providing funding to staff visitor centers and custodial services at Arches, Bryce Canyon, and Zion National Parks.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Dec 26, 2018 at 2:43 PM Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)> wrote:

Hi Jeremy - Thanks. So reading this over (along with the full PDF) it sounds like a "partnership facility" or CUA holder can donate the funds. In the case of the Old Post Office Tower, would that be GSA since they are the building owner and NPS provides only programming?

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Barnum, Jeremy [[jeremy\\_barnum@nps.gov](mailto:jeremy_barnum@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 12:33 PM  
**To:** Alanna Sobel  
**Cc:** Jennifer Yachnin; Jenny Anzelmo-Sarles  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

Hi Jennifer,

I would refer you to the information from the NPS general contingency plan for operations in the absence of appropriations.

[https://www.doi.gov/sites/doi.gov/files/2018\\_01\\_nps\\_contingency\\_plan.pdf](https://www.doi.gov/sites/doi.gov/files/2018_01_nps_contingency_plan.pdf)

At the superintendent's discretion and with approval of the Regional Director or Director, parks may enter into arrangements with local governments, cooperating associations, and/or other third parties (see below for concessioners and Commercial Use Authorization holders) for donation of specified visitor services. The NPS will not reimburse third parties (through payments, franchise fee relief or any other consideration) who provide such visitor services. If NPS staff will be conducting the work using funds from a third party, funds must be transferred and deposited before the NPS may continue or resume providing visitor services. The Washington Office will provide template agreements. Agreements should not be established for a period of less than three days. Because a shutdown of park operations may take up to two days, parks should begin shutdown when the balance in the donation account falls below a two-day balance.

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



On Wed, Dec 26, 2018 at 2:27 PM Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)> wrote:

Jennifer,

Also looping in Jeremy Barnum with National Park Service.

Sincerely,

Alanna

**Alanna Sobel**

Senior Manager, Communications

National Park Foundation

1110 Vermont Ave NW, Suite 200

Washington, DC 20005

202.796.2538 *direct* | 202.796.2500 *main*

[www.nationalparks.org](http://www.nationalparks.org)



 Please consider the environment before printing this email

---

**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Sent:** Wednesday, December 26, 2018 11:58 AM  
**To:** Jenny Anzelmo-Sarles <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>; Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

Apologies but I've got one follow-up question (without a deadline): Could either of you tell me whether private donors could pay to reopen a site? For example, if someone wanted to donate to open the Old Post Office Tower, would that be possible? Or is such action limited to states and the Foundation?

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jennifer Yachnin  
**Sent:** Wednesday, December 26, 2018 9:39 AM  
**To:** Jenny Anzelmo-Sarles; Alanna Sobel  
**Subject:** RE: [EXTERNAL] RE: National xmas tree

Hi Jenny - Thanks very much.

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Jenny Anzelmo-Sarles [[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)]  
**Sent:** Wednesday, December 26, 2018 9:36 AM  
**To:** Alanna Sobel  
**Cc:** Jennifer Yachnin  
**Subject:** Re: [EXTERNAL] RE: National xmas tree

Jennifer, for DC area parks you can find operating status via this news release from Sunday- <https://www.nps.gov/nama/learn/news/what-visitors-can-expect-in-d-c-area-national-parks-during-the-government-shutdown.htm>

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service

National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)

Office: [\(202\) 619-7177](tel:(202)619-7177)

Cell: [\(307\) 690-2355](tel:(307)690-2355)

Who are we? [National Capital Region - Office of Communications](#)



The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA ®

On Dec 26, 2018, at 11:34 AM, Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)> wrote:

Thank you, Jennifer! NPS will be the best resource for that story.

**Alanna Sobel**

Senior Manager, Communications

National Park Foundation

1110 Vermont Ave NW, Suite 200

Washington, DC 20005

202.796.2538 *direct* | 202.796.2500 *main*

[www.nationalparks.org](http://www.nationalparks.org)

<image001.png>

 Please consider the environment before printing this email

---

**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>  
**Sent:** Wednesday, December 26, 2018 11:33 AM  
**To:** Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>  
**Cc:** 'Anzelmo-Sarles, Jennifer' <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>  
**Subject:** RE: National xmas tree

Hi Alanna - Thanks so much! I should have mentioned, Rob H. is out on leave today so I'm also working up E&E's story on NPS closures/openings. I'm focused on Utah's decision to underwrite its parks again but if you'd like to comment at all on the closures, please let me know.

-----  
303.355.2979 office  
202.907.9649 mobile

---

**From:** Alanna Sobel [[asobel@nationalparks.org](mailto:asobel@nationalparks.org)]  
**Sent:** Wednesday, December 26, 2018 9:31 AM  
**To:** Jennifer Yachnin  
**Cc:** 'Anzelmo-Sarles, Jennifer'  
**Subject:** RE: National xmas tree

Hi Jennifer,

Nice to hear from you and happy holidays to you as well. I've also looped in Jenny Anzelmo-Sarles with the National Park Service.

ON BACKGROUND/NOT FOR ATTRIBUTION: The cost to reopen the National Christmas Tree site is \$1,470 a day.

Thank you,

Alanna

**Alanna Sobel**

Senior Manager, Communications

National Park Foundation

1110 Vermont Ave NW, Suite 200

Washington, DC 20005

202.796.2538 *direct* | 202.796.2500 *main*

[www.nationalparks.org](http://www.nationalparks.org)

<image001.png>

 Please consider the environment before printing this email

---

**From:** Jennifer Yachnin <[jyachnin@eenews.net](mailto:jyachnin@eenews.net)>

**Sent:** Wednesday, December 26, 2018 10:40 AM

**To:** Alanna Sobel <[asobel@nationalparks.org](mailto:asobel@nationalparks.org)>

**Subject:** National xmas tree

Hi Alanna - Happy holidays. I saw the press release on the Foundation's work to turn the National Christmas Tree lights back on. Any chance you can tell me how much the NPF donated to make that happen? Thanks -  
Jennifer

-----  
303.355.2979 office  
202.907.9649 mobile

Fwd\_ [EXTERNAL] Hi -- Reuters query about Old P...(1).pdf



**From:** [Michael Litterst](#)  
**To:** [timothy.gardner@thomsonreuters.com](mailto:timothy.gardner@thomsonreuters.com)  
**Subject:** Fwd: [EXTERNAL] Hi -- Reuters query about Old Post Office Tower in DC reopening  
**Date:** Thursday, January 03, 2019 12:18:29 PM

---

Tim:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

Begin forwarded message:

----- Forwarded message -----  
From: **Gardner, Timothy (Reuters)** <[timothy.gardner@thomsonreuters.com](mailto:timothy.gardner@thomsonreuters.com)>  
Date: Thu, Jan 3, 2019 at 12:43 PM  
Subject: [EXTERNAL] Hi -- Reuters query about Old Post Office Tower in DC reopening  
To: [newsmedia@nps.gov](mailto:newsmedia@nps.gov) <[newsmedia@nps.gov](mailto:newsmedia@nps.gov)>

Greetings and Happy New Year.

Wonder if I could ask --Is the Old Post Office Tower in DC set to reopen this week, perhaps Friday?

If so where, did the funds come from?

Thanks, Tim

Reuters

1333 H St NW

Washington, DC 20005

202-898-8360

Cell/signal 202-380-8348

Fwd\_ [EXTERNAL] Hi -- Reuters query about Old P...(2).pdf

**From:** [Michael Litterst](#)  
**To:** [timothy.gardner@thomsonreuters.com](mailto:timothy.gardner@thomsonreuters.com)  
**Subject:** Fwd: [EXTERNAL] Hi -- Reuters query about Old Post Office Tower in DC reopening  
**Date:** Thursday, January 03, 2019 12:41:30 PM

---

Tim:

A clarification on your original question - the Old Post Office Tower is already open. It opened on Saturday (December 29).

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

Begin forwarded message:

**From:** Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
**Date:** January 3, 2019 at 2:18:23 PM EST  
**To:** [timothy.gardner@thomsonreuters.com](mailto:timothy.gardner@thomsonreuters.com)  
**Subject:** Fwd: [EXTERNAL] Hi -- Reuters query about Old Post Office Tower in DC reopening

Tim:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

Begin forwarded message:

----- Forwarded message -----

From: **Gardner, Timothy (Reuters)**

<[timothy.gardner@thomsonreuters.com](mailto:timothy.gardner@thomsonreuters.com)>

Date: Thu, Jan 3, 2019 at 12:43 PM

Subject: [EXTERNAL] Hi -- Reuters query about Old Post Office  
Tower in DC reopening

To: [newsmedia@nps.gov](mailto:newsmedia@nps.gov) <[newsmedia@nps.gov](mailto:newsmedia@nps.gov)>

Greetings and Happy New Year.

Wonder if I could ask --Is the Old Post Office Tower in DC set to  
reopen this week, perhaps Friday?

If so where, did the funds come from?

Thanks, Tim

Reuters

1333 H St NW

Washington, DC 20005

202-898-8360

Cell/signal 202-380-8348

[EXTERNAL] Old Post Office Tower.pdf

**From:** [Martinez, Carlos2 \(NBCUniversal\)](#)  
**To:** ["jenny\\_anzelmo-sarles@nps.gov"](mailto:jenny_anzelmo-sarles@nps.gov)  
**Subject:** [EXTERNAL] Old Post Office Tower  
**Date:** Thursday, January 03, 2019 1:08:57 PM

---

Hi Jenny,

Hope you can help me confirm that the Old Post Office Tower will re-open despite the shutdown. If it does, can you send me the hours of operation.

Thanks

**CARLOS F. MARTINEZ**  
Assignment Editor



4001 Nebraska Avenue NW  
Washington, DC 20016

202-885-4299 office  
202-359-8986 mobile  
202-885-4760 fax

[website](#) | [vCard](#) | [map](#) | [email](#)

Follow me on Twitter at [@cmartinez400](#)

Fwd\_ [EXTERNAL] Old Post Office Tower.pdf



**From:** [Michael Litterst](#)  
**To:** [carlos.martinez@nbcuni.com](mailto:carlos.martinez@nbcuni.com)  
**Cc:** [Jennifer Mummart](#)  
**Subject:** Fwd: [EXTERNAL] Old Post Office Tower  
**Date:** Thursday, January 03, 2019 1:22:05 PM

---

Hey, Carlos!

The Old Post Office Tower tour opened on Saturday (December 29). The National Park Service staffs the tour under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~  
Mike Litterst  
Chief of Communications

National Park Service -  
National Mall and Memorial Parks  
Cell: (202) 306-4166

Sent from my iPhone

Begin forwarded message:

----- Forwarded message -----  
**From:** **Martinez, Carlos2 (NBCUniversal)** <[carlos.martinez@nbcuni.com](mailto:carlos.martinez@nbcuni.com)>  
**Date:** Thu, Jan 3, 2019 at 3:12 PM  
**Subject:** [EXTERNAL] Old Post Office Tower  
**To:** [jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov) <[jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov)>

Hi Jennifer,

Hope you can help me confirm that the Old Post Office Tower will re-open despite the shutdown. If it does, can you send me the hours of operation.

Thanks

**CARLOS F. MARTINEZ**  
Assignment Editor



4001 Nebraska Avenue NW  
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[website](#) | [vCard](#) | [map](#) | [email](#)

[Follow me on Twitter at @cmartinez400](#)

Fwd\_ Funding for IAA signed 12\_28\_18(1).pdf

**From:** [Lisa Mendelson](#)  
**To:** [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)  
**Cc:** [patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)  
**Subject:** Fwd: Funding for IAA signed 12/28/18  
**Date:** Thursday, January 03, 2019 5:45:31 PM

---

Happy to share this nice note with you, Robin!

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** "Bowron, Jessica" <[jessica\\_bowron@nps.gov](mailto:jessica_bowron@nps.gov)>  
**Date:** January 3, 2019 at 7:43:09 PM EST  
**To:** Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>  
**Subject:** Re: Funding for IAA signed 12/28/18

Thanks Lisa. And please pass my thanks on to Robin Nixon for all she has handled during this shutdown.

Jessica Bowron  
Comptroller  
National Park Service  
(o) 202-513-7138  
(c) 202-280-8329

On Thu, Jan 3, 2019 at 7:28 PM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** January 3, 2019 at 7:11:33 PM EST  
**To:** Rhonda Cook <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Michael Finch - WPMID <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>  
**Cc:** Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>,

Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap  
<[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>

**Subject: Re: Funding for IAA signed 12/28/18**

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin  
<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook: the IAA signed between GSA and NPS last week provided funding for 3 months @ \$48015.92/month, for a total of \$144,047.76. NPS has been operating the tower for the full quarter (Oct. 1, 2018-Dec. 31, 2018), with a one week gap (12/21-12/28) due to the government shutdown. Thus we expect to bill for the full amount available by 1/5/19. I spoke with Mr. Finch this past Monday, requesting that we have a conversation with your budget folks and figure out where we are moving forward. We will be unable to provide NPS staffing past this coming Friday, 1/5/19, without an additional order of funds for the IAA. I hope that we will be able to speak first thing in the morning, 1/2/19. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



[EXTERNAL] Re\_ Funding for IAA signed 12\_28\_18.pdf

**From:** [Rhonda Contee - WPM1D](#)  
**To:** [Robin Nixon](#)  
**Cc:** [Michael Finch - WPM1D](#); [Lisa Mendelson-Ielmini](#); [Dave Moore](#); [Patricia Trap](#)  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Thursday, January 03, 2019 6:21:48 PM

---

Hello Robin,

GSA is in discussions regarding NPS budget for operating the clock tower. I will provide a status prior to 1:00 pm tomorrow. If funding is obtained, I will also include the signed funding documents.

Thank you for your patience and cooperation in this situation.

Rhonda

Rhonda Cook  
Deputy Director  
GSA, Triangle Service Division  
240-216-0336

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook: the IAA signed between GSA and NPS last week provided funding for 3 months @ \$48015.92/month, for a total of \$144,047.76. NPS has been operating the tower for the full quarter (Oct. 1, 2018-Dec. 31, 2018), with a one week gap (12/21-12/28) due to the government shutdown. Thus we expect to bill for the full amount available by 1/5/19. I spoke with Mr. Finch this past Monday, requesting that we have a conversation with your budget folks and figure out where we are moving forward. We will be unable to provide NPS staffing past this coming Friday, 1/5/19, without an additional order of funds for the IAA. I hope that we will be able to speak first thing in the morning, 1/2/19. Thank you.

Robin Nixon



Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

Fwd\_ [EXTERNAL] Re\_ Funding for IAA signed 12\_2....pdf

**From:** [Lisa Mendelson](#)  
**To:** [rick\\_obernesser@nps.gov](#); [Jessica\\_Bowron@nps.gov](#); [Dan Smith Director](#)  
**Cc:** [jeremy\\_barnum@nps.gov](#)  
**Subject:** Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Thursday, January 03, 2019 7:00:49 PM

---

FYI - will advise you as soon as we hear anything.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>  
**Date:** January 3, 2019 at 8:21:23 PM EST  
**To:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>, Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18

Hello Robin,

GSA is in discussions regarding NPS budget for operating the clock tower. I will provide a status prior to 1:00 pm tomorrow. If funding is obtained, I will also include the signed funding documents.

Thank you for your patience and cooperation in this situation.

Rhonda

Rhonda Cook  
Deputy Director  
GSA, Triangle Service Division  
240-216-0336

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Robin Nixon  
Acting Deputy Superintendent

National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook: the IAA signed between GSA and NPS last week provided funding for 3 months @ \$48015.92/month, for a total of \$144,047.76. NPS has been operating the tower for the full quarter (Oct. 1, 2018-Dec. 31, 2018), with a one week gap (12/21-12/28) due to the government shutdown. Thus we expect to bill for the full amount available by 1/5/19. I spoke with Mr. Finch this past Monday, requesting that we have a conversation with your budget folks and figure out where we are moving forward. We will be unable to provide NPS staffing past this coming Friday, 1/5/19, without an additional order of funds for the IAA. I hope that we will be able to speak first thing in the morning, 1/2/19. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

Fwd\_ [EXTERNAL] Re\_ Funding for IAA signed 12\_2...(1).pdf

**From:** [Lisa Mendelson](#)  
**To:** [rick\\_obernesser@nps.gov](#); [Jessica\\_Bowron@nps.gov](#); [Dan Smith Director](#)  
**Cc:** [jeremy\\_barnum@nps.gov](#)  
**Subject:** Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Thursday, January 03, 2019 7:00:53 PM

---

FYI - will advise you as soon as we hear anything.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>  
**Date:** January 3, 2019 at 8:21:23 PM EST  
**To:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>, Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18

Hello Robin,

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Deputy Director  
GSA, Triangle Service Division  
240-216-0336

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Robin Nixon  
Acting Deputy Superintendent

National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

Re\_ Funding for IAA signed 12\_28\_18.pdf



**From:** [Rhonda Contee - WPM1D](#)  
**To:** [Robin Nixon](#)  
**Cc:** [Michael Finch - WPM1D](#); [Lisa Mendelson-Ielmini](#); [Dave Moore](#); [Patricia Trap](#); [Shawn Proctor](#)  
**Subject:** Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 7:23:31 AM

---

Good morning Robin,

We have received funding to extend service at OPO to April 4, 2019. Shawn Proctor will send you an email shortly with the funding documents for your signature. Thanks again for all your support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks

National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

[EXTERNAL] Re\_Funding for IAA signed 12\_28\_18(1).pdf

**From:** [Rhonda Contee - WPM1D](#)  
**To:** [Robin Nixon](#)  
**Cc:** [Michael Finch - WPM1D](#); [Lisa Mendelson-Ielmini](#); [Dave Moore](#); [Patricia Trap](#); [Shawn Proctor](#)  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 7:23:44 AM

---

Good morning Robin,

We have received funding to extend service at OPO to April 4, 2019. Shawn Proctor will send you an email shortly with the funding documents for your signature. Thanks again for all your support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks

National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

[EXTERNAL] Re\_Funding for IAA signed 12\_28\_18(2).pdf

**From:** [Shawn Proctor - WPM1D](#)  
**To:** [Robin Nixon](#)  
**Cc:** [Michael Finch - WPM1D](#); [Lisa Mendelson-Ielmini](#); [Dave Moore](#); [Patricia Trap](#); [Rhonda Contee - WPM1D](#); [Carol Remsberg - BPAA](#); [Morgan Gaylor \(WPFFP\)](#)  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 7:43:38 AM  
**Attachments:** [OPO - 7600 B Funding - Increase to April 2019 Certified.pdf](#)

---

Good morning Mrs. Nixon,  
Per the previous email from Mrs. Contee, please see attached form for signature and return at your earliest convenience.

Thanks so much,

On Fri, Jan 4, 2019 at 9:23 AM Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)> wrote:  
Good morning Robin,

We have received funding to extend service at OPO to April 4, 2019. Shawn Proctor will send you an email shortly with the funding documents for your signature. Thanks again for all your support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

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Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook: the IAA signed between GSA and NPS last week provided funding for 3 months @ \$48015.92/month, for a total of \$144,047.76. NPS has been operating the tower for the full quarter (Oct. 1, 2018-Dec. 31, 2018), with a one week gap (12/21-12/28) due to the government shutdown. Thus we expect to bill for the full amount available by 1/5/19. I spoke with Mr. Finch this past Monday, requesting that we have a conversation with your budget

folks and figure out where we are moving forward. We will be unable to provide NPS staffing past this coming Friday, 1/5/19, without an additional order of funds for the IAA. I hope that we will be able to speak first thing in the morning, 1/2/19. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

--



**U.S. General Services Administration**

Shawn C Proctor  
Customer Service Manager - EPA Team  
**National Capital Region | Triangle Service Center (WPM1D)**  
**1200 Pennsylvania Ave, NW | Washington, DC 20004**  
**202-208-5976 office | 202-306-7928 cell**  
**[Shawn.Proctor@gsa.gov](mailto:Shawn.Proctor@gsa.gov)**



OPO - 7600 B Funding - Increase to April 2019.pdf

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
GT&C #                  Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

Page 1 of 5

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
 GT&C #      Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____							
				<b>Requesting Agency Funding Information</b>					<b>Servicing Agency Funding Information</b>								
ALC																	
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB	
<b>OR</b> Current TAS format																	
BETC																	
Object Class Code (Optional)																	
BPN																	
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)																	
Requesting Agency Funding Expiration Date MM-DD-YYYY									Requesting Agency Funding Cancellation Date MM-DD-YYYY								
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.)																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>									<b>OR Breakdown of Assisted Acquisition Line Cost:</b>								
Unit of Measure								Contract Cost		\$							
Quantity		Unit Price		Total				Servicing Fees		\$							
				\$				Total Obligated Cost		\$							
Overhead Fees & Charges				\$				Advance for Line (-)		\$							
Total Line Amount Obligated				\$				Net Total Cost		\$							
Advance Line Amount (-)				\$				Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due				\$													
<b>Type of Service Requirements</b>																	
Severable Service						Non-severable Service						Not Applicable					

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
                  GT&C #          Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

**29. Advance Information** (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

**Total Advance Amount for the Order \$**\_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

**Revenue Recognition Methodology** (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

Straight-line – Provide amount to be accrued \$\_\_\_\_\_ and Number of Months \_\_\_\_\_

Accrual Per Work Completed – Identify the accounting posting period:

Monthly per work completed &amp; invoiced

Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.

**30. Total Net Order Amount: \$**\_\_\_\_\_

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

**31. Attachments** (State or list attachments.)

Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

### Other Attachments (Optional)

## BILLING & PAYMENT INFORMATION

**32. Payment Method (Check One)** [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

Requesting Agency Initiated IPAC

### Servicing Agency Initiated IPAC

## Credit Card

Other – Explain other payment method and reasoning \_\_\_\_\_

**33. Billing Frequency (Check One)**

**[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]**

Monthly      Quarterly      Other Billing Frequency (include explanation)\_\_\_\_\_

### 34. Payment Terms (Check One)

7 days      Other Payment Terms (include explanation): \_\_\_\_\_

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
GT&C #                  Order #      Amendment/Mod #

Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

<b>35. Funding Clauses/Instructions</b> (Optional) (State and/or list funding clauses/instructions.)		
<b>36. Delivery/Shipping Information for Products</b> (Optional)		
Agency Name		
Point of Contact (POC) Name & Title		
POC Email Address		
Delivery Address /Room Number		
POC Telephone Number		
Special Shipping Information		
<b>APPROVALS AND CONTACT INFORMATION</b>		
<b>37. PROGRAM OFFICIALS</b>		
The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.		
	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name		
Title		
Telephone Number		
Fax Number		
Email Address		
<b>SIGNATURE</b>		
Date Signed		
<b>38. FUNDING OFFICIALS</b> - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds <b>are accurately</b> cited and can be properly accounted for per the purposes set forth in the <b>Order</b> . The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency <b>Funding Official</b> signs to <b>start the work, and to bill</b> , collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.		
	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name		
Title		
Telephone Number		
Fax Number		
Email Address		
<b>SIGNATURE</b>		
Date Signed		

# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
 GT&C #      Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

CONTACT INFORMATION		
<b>FINANCE OFFICE Points of Contact (POCs)</b> The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.		
<b>39.</b>	<b>Requesting Agency (Payment Office)</b>	<b>Servicing Agency (Billing Office)</b>
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
<b>40. ADDITIONAL Points of Contacts (POCs)</b> (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs).		
	<b>Requesting Agency</b>	<b>Servicing Agency</b>
<b>Name</b>		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
<b>Name</b>		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
<b>Name</b>		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

OPOT. Fwd\_ [EXTERNAL] Re\_ Funding for IAA signe....pdf

**From:** [Lisa Mendelson](#)  
**To:** [David H Moore](#); [Jessica Bowron@nps.gov](#); [robin\\_nixon@nps.gov](#)  
**Cc:** [Jennifer Mummart](#); [jeremy\\_barnum@nps.gov](#)  
**Subject:** OPOT. Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 8:14:14 AM  
**Attachments:** [ATT00001.htm](#)  
[OPO - 7600 B Funding - Increase to April 2019 Certified.pdf](#)

---

Jessica — 2 items:

1. The version I signed on 12/28 included pages prior to the ones that are included in this document. I signed in section 23 along with the GSA regional commissioner as the agency officials. There is no equivalent place to sign in the document from GSA as the document starts with section 24. What should we do? Should we ask for the new cover page? Or since this is an amendment is it not necessary on an IAA?

2. This document says the POP is to 4/4/19 but the money clearly says it's to 3/31/19. I want us to all be on the same page about when we have funds to operate through as we may speak about this. Shall we use the 3/31 date?

Let me know - many thanks.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

Begin forwarded message:

**From:** Shawn Proctor - WPM1D <[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)>  
**To:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>, Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>, Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Carol Remsberg - BPAA <[carol.remsberg@gsa.gov](mailto:carol.remsberg@gsa.gov)>, "Morgan Gaylor (WPFFP)" <[morgan.gaylor@gsa.gov](mailto:morgan.gaylor@gsa.gov)>  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18

Good morning Mrs. Nixon,  
Per the previous email from Mrs. Contee, please see attached form for signature and return at your earliest convenience.

Thanks so much,

On Fri, Jan 4, 2019 at 9:23 AM Rhonda Contee - WPM1D



<[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)> wrote:

Good morning Robin,

We have received funding to extend service at OPO to April 4, 2019. Shawn Proctor will send you an email shortly with the funding documents for your signature. Thanks again for all your support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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Washington, DC 20024

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General Services Administration  
7th & D Street SW, Room 1070  
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Customer Service Manager - EPA Team  
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ATT00001\_3.pdf



OPO - 7600 B Funding - Increase to April 2019.pdf

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
GT&C #                  Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

Page 1 of 5

## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
                        GT&C #                 Order #                 Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

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OR Current TAS format																		
BETC																		
Object Class Code (Optional)																		
BPN																		
BPN + 4 (Optional)																		
Additional Accounting Classification/Information (Optional)																		
Requesting Agency Funding Expiration Date MM-DD-YYYY									Requesting Agency Funding Cancellation Date MM-DD-YYYY									
Project Number & Title																		
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									Assisted Acquisition Servicing Fees Explanation									
Advance Line Amount (-)				\$														
Net Line Amount Due				\$														
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## IAA Order

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                  GT&C #          Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

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## IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
GT&C #                  Order #      Amendment/Mod #

Servicing Agency's Agreement  
Tracking Number (Optional) \_\_\_\_\_

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Agency Name		
Point of Contact (POC) Name & Title		
POC Email Address		
Delivery Address /Room Number		
POC Telephone Number		
Special Shipping Information		
<b>APPROVALS AND CONTACT INFORMATION</b>		
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The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.		
	<b>Requesting Agency</b>	<b>Servicing Agency</b>
Name		
Title		
Telephone Number		
Fax Number		
Email Address		
<b>SIGNATURE</b>		
Date Signed		
<b>38. FUNDING OFFICIALS</b> - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds <b>are accurately</b> cited and can be properly accounted for per the purposes set forth in the <b>Order</b> . The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency <b>Funding Official</b> signs to <b>start the work, and to bill</b> , collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.		
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Name		
Title		
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# IAA Order

IAA Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Servicing Agency's Agreement  
 GT&C #      Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

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<b>Name</b>		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
<b>Name</b>		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
<b>Name</b>		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

Re\_ OPOT. Fwd\_ [EXTERNAL] Re\_ Funding for IAA s....pdf

**From:** [Nixon, Robin](#)  
**To:** [Lisa Mendelson](#)  
**Subject:** Re: OPOT. Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 8:22:07 AM

---

Lisa, this doc is a modified order, and it has a place to sign on page 4. The previous 2nd doc was the baseline agreement--this is an "order" for services which authorizes the dollars.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



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National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
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**To:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>, Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>, Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Carol Remsberg - BPAA <[carol.remsberg@gsa.gov](mailto:carol.remsberg@gsa.gov)>, "Morgan Gaylor (WPFFP)" <[morgan.gaylor@gsa.gov](mailto:morgan.gaylor@gsa.gov)>  
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**National Capital Region | Triangle Service Center (WPM1D)**  
**1200 Pennsylvania Ave, NW | Washington, DC 20004**  
**202-208-5976 office | 202-306-7928 cell**  
**Shawn.Proctor@gsa.gov**

Re\_ OPOT. Fwd\_ [EXTERNAL] Re\_ Funding for IAA s...(1).pdf



**From:** [Lisa Mendelson](#)  
**To:** [Nixon, Robin](#)  
**Subject:** Re: OPOT. Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 8:29:10 AM

---

Oops I mean it might be appropriate for you to sign 37. Let's wait and hear from Jessica.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Jan 4, 2019, at 10:21 AM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Lisa, this doc is a modified order, and it has a place to sign on page 4. The previous 2nd doc was the baseline agreement--this is an "order" for services which authorizes the dollars.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Jan 4, 2019 at 10:14 AM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Jessica — 2 items:

1. The version I signed on 12/28 included pages prior to the ones that are included in this document. I signed in section 23 along with the GSA regional commissioner as the agency officials. There is no equivalent place to sign in the document from GSA as the document starts with section 24. What should we do? Should we ask for the new cover page? Or since this is an amendment is it not necessary on an IAA?
2. This document says the POP is to 4/4/19 but the money clearly says it's to

3/31/19. I want us to all be on the same page about when we have funds to operate through as we may speak about this. Shall we use the 3/31 date?

Let me know - many thanks.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

Begin forwarded message:

**From:** Shawn Proctor - WPM1D <[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)>  
**To:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>, Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>, Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Carol Remsberg - BPAA <[carol.remsberg@gsa.gov](mailto:carol.remsberg@gsa.gov)>, "Morgan Gaylor (WPFFP)" <[morgan.gaylor@gsa.gov](mailto:morgan.gaylor@gsa.gov)>  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18

Good morning Mrs. Nixon,  
Per the previous email from Mrs. Contee, please see attached form for signature and return at your earliest convenience.

Thanks so much,

On Fri, Jan 4, 2019 at 9:23 AM Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)> wrote:

Good morning Robin,

We have received funding to extend service at OPO to April 4, 2019. Shawn Proctor will send you an email shortly with the funding documents for your signature. Thanks again for all your support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon

<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin

<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook: the IAA signed between GSA and NPS last week provided funding for 3 months @ \$48015.92/month, for a total of \$144,047.76. NPS has been operating the tower for the full quarter (Oct. 1, 2018-Dec. 31, 2018), with a one week gap (12/21-12/28) due to the government shutdown. Thus we expect to bill for the full amount available by 1/5/19. I spoke with Mr. Finch this past Monday, requesting that we have a conversation with your budget folks and figure out where we are moving forward. We will be unable to provide NPS staffing past this coming Friday, 1/5/19, without an additional order of funds for the IAA. I hope that we will be able to speak first thing in the morning, 1/2/19. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

FIND YOUR  
**PARK**



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

--



**U.S. General Services Administration**

Shawn C Proctor

Customer Service Manager - EPA Team

**National Capital Region | Triangle Service Center (WPM1D)**

**1200 Pennsylvania Ave, NW | Washington, DC 20004**

**202-208-5976 office | 202-306-7928 cell**

**Shawn.Proctor@gsa.gov**

Re\_ OPOT. Fwd\_ [EXTERNAL] Re\_ Funding for IAA s...(2).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Nixon, Robin](#)  
**Subject:** Re: OPOT. Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 8:32:36 AM

---

Sure thing, thanks!

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Jan 4, 2019, at 10:31 AM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

copy--let me know. And can you call me when you have a minute? thanks

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Jan 4, 2019 at 10:27 AM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Thanks yet Box 37 is not where we signed before. That's what I'm trying to confirm via Jessica. We signed box 23. It might be appropriate for you to sign 23. Thanks.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Jan 4, 2019, at 10:21 AM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Lisa, this doc is a modified order, and it has a place to sign on page 4. The previous 2nd doc was the baseline agreement--this is an "order" for services which authorizes the dollars.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Jan 4, 2019 at 10:14 AM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Jessica — 2 items:

1. The version I signed on 12/28 included pages prior to the ones that are included in this document. I signed in section 23 along with the GSA regional commissioner as the agency officials. There is no equivalent place to sign in the document from GSA as the document starts with section 24. What should we do? Should we ask for the new cover page? Or since this is an amendment is it not necessary on an IAA?

2. This document says the POP is to 4/4/19 but the money clearly says it's to 3/31/19. I want us to all be on the same page about when we have funds to operate through as we may speak about this. Shall we use the 3/31 date?

Let me know - many thanks.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital*

202-619-7020 office - 202-297-1338 cell  
Sent by ipad

Begin forwarded message:

**From:** Shawn Proctor - WPM1D  
<[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)>  
**To:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Michael Finch - WPM1D  
<[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>, Lisa Mendelson-Ielmini  
<[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore  
<[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap  
<[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>, Rhonda Contee -  
WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Carol Remsberg  
- BPAA <[carol.remsberg@gsa.gov](mailto:carol.remsberg@gsa.gov)>, "Morgan  
Gaylor (WPFFP)" <[morgan.gaylor@gsa.gov](mailto:morgan.gaylor@gsa.gov)>  
**Subject:** [EXTERNAL] Re: Funding for IAA  
signed 12/28/18

Good morning Mrs. Nixon,  
Per the previous email from Mrs. Contee, please see  
attached form for signature and return at your  
earliest convenience.

Thanks so much,

On Fri, Jan 4, 2019 at 9:23 AM Rhonda Contee -  
WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)> wrote:

Good morning Robin,

We have received funding to extend service at  
OPO to April 4, 2019. Shawn Proctor will send  
you an email shortly with the funding documents  
for your signature. Thanks again for all your  
support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon  
<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any  
information from GSA today regarding  
continued funding, I am informing you that NPS  
interpretive services at the Old Post Office



Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin  
<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook: the IAA signed between GSA and NPS last week provided funding for 3 months @ \$48015.92/month, for a total of \$144,047.76. NPS has been operating the tower for the full quarter (Oct. 1, 2018-Dec. 31, 2018), with a one week gap (12/21-12/28) due to the government shutdown. Thus we expect to bill for the full amount available by 1/5/19. I spoke with Mr. Finch this past Monday, requesting that we have a conversation with your budget folks and figure out where we are moving forward. We will be unable to provide NPS staffing past this coming Friday, 1/5/19, without an additional order of funds for the IAA. I hope that we will be able to speak first thing in the morning, 1/2/19. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)

[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

--



**U.S. General Services Administration**

Shawn C Proctor  
Customer Service Manager - EPA Team  
**National Capital Region | Triangle Service  
Center (WPM1D)**  
**1200 Pennsylvania Ave, NW | Washington, DC 20004**  
**202-208-5976 office | 202-306-7928 cell**  
**[Shawn.Proctor@gsa.gov](mailto:Shawn.Proctor@gsa.gov)**

Re\_ OPOT. Fwd\_ [EXTERNAL] Re\_ Funding for IAA s...(3).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Bowron, Jessica](#)  
**Subject:** Re: OPOT. Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 8:45:46 AM

---

My thoughts exactly - thanks!

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Jan 4, 2019, at 10:44 AM, Bowron, Jessica <[jessica\\_bowron@nps.gov](mailto:jessica_bowron@nps.gov)> wrote:

I would go to 3/31 to be safe.

Since its a mod, they don't need the overall agreement to be re-signed. The park folks on page 4 are signing for the specifics of the mod.

Jessica Bowron  
Comptroller  
National Park Service  
(o) 202-513-7138  
(c) 202-280-8329

On Fri, Jan 4, 2019 at 10:14 AM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Jessica — 2 items:

1. The version I signed on 12/28 included pages prior to the ones that are included in this document. I signed in section 23 along with the GSA regional commissioner as the agency officials. There is no equivalent place to sign in the document from GSA as the document starts with section 24. What should we do? Should we ask for the new cover page? Or since this is an amendment is it not necessary on an IAA?
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Let me know - many thanks.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director*

*National Park Service - National Capital*  
*202-619-7020 office - 202-297-1338 cell*  
*Sent by ipad*

Begin forwarded message:

**From:** Shawn Proctor - WPM1D <[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)>  
**To:** Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Cc:** Michael Finch - WPM1D <[michael.finch@gsa.gov](mailto:michael.finch@gsa.gov)>, Lisa Mendelson-Ielmini <[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>, Patricia Trap <[patricia\\_trap@nps.gov](mailto:patricia_trap@nps.gov)>, Rhonda Contee - WPM1D <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Carol Remsberg - BPAA <[carol.remsberg@gsa.gov](mailto:carol.remsberg@gsa.gov)>, "Morgan Gaylor (WPFFP)" <[morgan.gaylor@gsa.gov](mailto:morgan.gaylor@gsa.gov)>  
**Subject:** [EXTERNAL] Re: Funding for IAA signed 12/28/18

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Thanks so much,

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Rhonda

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Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--  
Rhonda V. Cook

Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

--



**U.S. General Services Administration**

Shawn C Proctor

Customer Service Manager - EPA Team

**National Capital Region | Triangle Service Center (WPM1D)**

**1200 Pennsylvania Ave, NW | Washington, DC 20004**

**202-208-5976 office | 202-306-7928 cell**

**Shawn.Proctor@[gsa.gov](mailto:gsa.gov)**

Re\_ [EXTERNAL] Re\_ Funding for IAA signed 12\_28\_18.pdf



**From:** [Nixon, Robin](#)  
**To:** [Shawn Proctor - WPM1D](#)  
**Cc:** [Rhonda Cook](#); [Lisa Mendelson-Ielmini](#); [Dave Moore](#); [Lutz-Ryan, Linda](#); [O'Sullivan, Wendy](#)  
**Subject:** Re: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 10:18:43 AM  
**Attachments:** [OPOT GSA Funding Order Q2 1-4-19.pdf](#)

---

Please find the funding order signed by NPS, attached. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Jan 4, 2019 at 9:43 AM Shawn Proctor - WPM1D <[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)> wrote:

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Per the previous email from Mrs. Contee, please see attached form for signature and return at your earliest convenience.

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Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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Robin Nixon

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National Mall and Memorial Parks  
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[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--  
Rhonda V. Cook  
Public Buildings Service, NCR

General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

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**U.S. General Services Administration**

Shawn C Proctor

Customer Service Manager - EPA Team

**National Capital Region | Triangle Service Center (WPM1D)**

**1200 Pennsylvania Ave, NW | Washington, DC 20004**

**202-208-5976 office | 202-306-7928 cell**

**Shawn.Proctor@[gsa.gov](mailto:gsa.gov)**

OPOT GSA Funding Order Q2 1-4-19.pdf

IAA Number PX0017029      - 1      Servicing Agency's Agreement  
GT&C #      Order #      Amendment/Mod #      Tracking Number (Optional) \_\_\_\_\_

PRIMARY ORGANIZATION/OFFICE INFORMATION					
<b>24.</b>	<b>Requesting Agency</b>		<b>Servicing Agency</b>		
Primary Organization/Office Name	General Services Administration - Public Building Service		US National Park Service		
Responsible Organization/Office Address	D Street & 7th Street SW, Washington DC 20024		900 Ohio Drive SW, Washington DC 20024		
<b>ORDER/REQUIREMENTS INFORMATION</b>					
<b>25. Order Action</b> (Check One) <input type="checkbox"/> <b>New</b> <input checked="" type="checkbox"/> <b>Modification</b> (Mod) – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. <b>Fill out the Funding Modification Summary by Line</b> (Block 26) if the mod involves adding, deleting or changing <b>Funding for an Order Line</b> . POP extended to April 4, 2019 and funding increased.					
<input type="checkbox"/> <b>Cancellation</b> – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.					
<b>26. Funding Modification Summary by Line</b>	Line # <u>1</u>	Line # <u>2</u>	Line # _____	Total of All Other Lines (attach funding details)	<b>Total</b>
Original Line Funding	\$ 144,047.76	\$ 144,047.76	\$	\$	\$288,095.52
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$ 0.00
<b>TOTAL Modified Obligation</b>	<b>\$ 144,047.76</b>	<b>\$ 144,047.76</b>	<b>\$0.00</b>	<b>\$ 0.00</b>	<b>\$288,095.52</b>
Total Advance Amount (-)	\$	\$	\$	\$	\$ 0.00
<b>Net Modified Amount Due</b>	<b>\$ 144,047.76</b>	<b>\$144,047.76</b>	<b>\$0.00</b>	<b>\$ 0.00</b>	<b>\$288,095.52</b>
<b>27. Performance Period</b>					
Start Date		10-01-2018	End Date		03-31-2019
		MM-DD-YYYY			MM-DD-YYYY
For a performance period mod, insert the start and end dates that reflect the new performance period.					

# IAA Order

IAA Number PX0017029

GT&C #

- 1

Order #

Amendment/Mod #

Servicing Agency's Agreement

Tracking Number (Optional)

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> _____								
<b>Requesting Agency Funding Information</b>										<b>Servicing Agency Funding Information</b>								
ALC																		
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB		SP	ATA	AID	BPOA	E POA	A	MAIN	SUB	
OR Current TAS format			47X4542.1							14X1039								
BETC			DISB							COLL								
Object Class Code (Optional)																		
BPN																		
BPN + 4 (Optional)																		
Additional Accounting Classification/Information (Optional)			2019.192X.P1124001.PG61.PGA61 .J74.PX0017029							XXXP1039R6//PPNCNAMA2A/PRCNFNFR6.XZ00 00//PR.RNAMA OPT9.00.1								
Requesting Agency Funding Expiration Date  MM-DD-YYYY										Requesting Agency Funding Cancellation Date  MM-DD-YYYY								
<b>Project Number &amp; Title</b>																		
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.)																		
North American Industry Classification System (NAICS) Number (Optional) _____																		
<b>Breakdown of Reimbursable Line Costs</b>										<b>OR Breakdown of Assisted Acquisition Line Cost:</b>								
Unit of Measure									Contract Cost		\$							
Quantity		Unit Price		Total					Servicing Fees		\$							
6 months		\$48,015.92		\$ 288,095.52					Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges				\$					Advance for Line (-)		\$							
Total Line Amount Obligated				\$ 288,095.52					Net Total Cost		\$ 0.00							
Advance Line Amount (-)				\$					Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due				\$ 288,095.52														
<b>Type of Service Requirements</b>																		
<input type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																		

## IAA Order

IAA Number PX0017029

GT&amp;C #

- 1  
Order #      Amendment/Mod #

Servicing Agency's Agreement

Tracking Number (Optional) \_\_\_\_\_

**29. Advance Information** (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)**Total Advance Amount for the Order \$** \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]**Revenue Recognition Methodology** (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_☐ Accrual Per Work Completed – Identify the accounting posting period:☐ Monthly per work completed & invoiced☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_**30. Total Net Order Amount: \$** \_\_\_\_\_

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

**31. Attachments** (State or list attachments.)☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

Carry out the obligations of GSA and NPS as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb 5, 1983), which directed GSA to "execute an agreement with the Secretary of Interior providing operation of the observation tower... by the National Park Service and further providing... for transfer to the National Park Service.. such sums as may be necessary to operate the observation tower."

☐ Other Attachments (Optional)**BILLING & PAYMENT INFORMATION****32. Payment Method** (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

☐ Requesting Agency Initiated IPAC☐ Servicing Agency Initiated IPAC☐ Credit Card☐ Other – Explain other payment method and reasoning \_\_\_\_\_**33. Billing Frequency** (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

☐ Monthly      ☐ Quarterly      ☐ Other Billing Frequency (include explanation) \_\_\_\_\_**34. Payment Terms** (Check One)☐ 7 days      ☐ Other Payment Terms (include explanation): \_\_\_\_\_



# IAA Order

IAA Number PX0017029 - 1 Servicing Agency's Agreement  
 GT&C #                      Order #                      Amendment/Mod #                      Tracking Number (Optional)                     

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

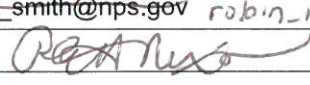
## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Shawn Proctor	Paul Ollig
Title	Branch Chief	Chief, Visitor Services
Telephone Number	(202) 306-7928	(202) 603-8974
Fax Number		
Email Address	Shawn.Proctor@gsa.gov	paul_ollig@nps.gov
SIGNATURE	SHAWN PROCTOR <small>Digitally signed by SHAWN PROCTOR Date: 2019.01.04 09:29:28 -05'00'</small>	
Date Signed		

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Carol A Remsberg	<del>Lee Smith</del> Robin Nixon
Title	Zone 4 Building Operations Director	<del>Acting Financial Manager</del> Acting Deputy
Telephone Number	(202) 821-5592	(202) 245-4677 4710
Fax Number		
Email Address	carol.remsberg@gsa.gov	lee_smith@nps.gov robin_nixon@nps.gov
SIGNATURE	CAROL REMSBERG <small>Digitally signed by CAROL REMSBERG Date: 2019.01.04 08:38:55 -05'00'</small>	
Date Signed		



# IAA Order

IAA Number PX0017029 - 1 Servicing Agency's Agreement  
 GT&C # Order # Amendment/Mod # Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Kevin J Ward	Jennifer Madeillo
Title	Supervisory Budget Analyst	Chief of Administration
Office Address	D Street & 7th Street SW, Washington DC 20024 Room 1064	NAMA
Telephone Number	(202) 525-9277	202-245-4682
Fax Number		
Email Address	kevin.ward@gsa.gov	jennifer_madeillo@nps.gov
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

	Requesting Agency	Servicing Agency
<b>Name</b>	Darryl Speller	
<b>Title</b>	Supervisory Building Manager	
<b>Office Address</b>	1200 Pennsylvania Ave N.W. Washington, DC 20004	
<b>Telephone Number</b>	(202) 603-4877	
<b>Fax Number</b>		
<b>Email Address</b>	Darryl.Speller@gsa.gov	
<b>Signature &amp; Date (Optional)</b>		
<b>Name</b>		
<b>Title</b>		
<b>Office Address</b>		
<b>Telephone Number</b>		
<b>Fax Number</b>		
<b>Email Address</b>		
<b>Signature &amp; Date (Optional)</b>		
<b>Name</b>		
<b>Title</b>		
<b>Office Address</b>		
<b>Telephone Number</b>		
<b>Fax Number</b>		
<b>Email Address</b>		
<b>Signature &amp; Date (Optional)</b>		



Re\_ [EXTERNAL] Re\_ Funding for IAA signed 12\_28\_18(1).pdf

**From:** [Shawn Proctor - WPM1D](#)  
**To:** [Nixon, Robin](#)  
**Cc:** [Rhonda Cook](#); [Lisa Mendelson-Ielmini](#); [Dave Moore](#); [Lutz-Ryan, Linda](#); [O'Sullivan, Wendy](#)  
**Subject:** Re: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 10:21:18 AM

---

Thanks so much.

Sent from my iPhone

On Jan 4, 2019, at 12:18 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Please find the funding order signed by NPS, attached. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Jan 4, 2019 at 9:43 AM Shawn Proctor - WPM1D

<[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)> wrote:

Good morning Mrs. Nixon,  
Per the previous email from Mrs. Contee, please see attached form for signature and return at your earliest convenience.

Thanks so much,

On Fri, Jan 4, 2019 at 9:23 AM Rhonda Contee - WPM1D

<[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)> wrote:

Good morning Robin,

We have received funding to extend service at OPO to April 4, 2019. Shawn Proctor will send you an email shortly with the funding documents for your signature. Thanks again for all your support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

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Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



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Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

--



**U.S. General Services Administration**  
Shawn C Proctor  
Customer Service Manager - EPA Team  
**National Capital Region | Triangle Service Center (WPM1D)**  
**1200 Pennsylvania Ave, NW | Washington, DC 20004**  
**202-208-5976 office | 202-306-7928 cell**  
**[Shawn.Proctor@gsa.gov](mailto:Shawn.Proctor@gsa.gov)**

<OPOT GSA Funding Order Q2 1-4-19.pdf>

Re\_ [EXTERNAL] AP needing to talk re Clock Towe....pdf

**From:** [Michael Litterst](#)  
**To:** [Knickmeyer, Ellen](#)  
**Subject:** Re: [EXTERNAL] AP needing to talk re Clock Tower NPS site at Trump Hotel staying open - on deadline.  
**Date:** Friday, January 04, 2019 10:52:17 AM

---

Ellen:

The National Park Service staffs the tower tour at the [Old Post Office](#) under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~

Mike Litterst  
Chief of Public Affairs and Chief Spokesperson (acting)

National Park Service  
Cell: (202) 306-4166

Sent from my iPhone

On Jan 4, 2019, at 12:41 PM, Knickmeyer, Ellen <[EKnickmeyer@ap.org](mailto:EKnickmeyer@ap.org)> wrote:

Hi, Mike – we're doing a story this afternoon on the Clock Tower at the Trump Hotel apparently being the only NPS site in DC still open and staffed normally – can you please talk to us on that? Looking for explanation of the funding, etc.

We're told it's going to close tomorrow afternoon, possible?

And is it correct it was the only NPS site in DC open and staffed today?

Thank you,

Ellen

The information contained in this communication is intended for the use of the designated recipients named above. If the reader of this communication is not the intended recipient, you are hereby notified that you have received this communication in error, and that any review, dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify The Associated Press immediately by telephone at +1-212-621-1500 and delete this email. Thank you.



Re\_ [EXTERNAL] Re\_ Funding for IAA signed 12\_28\_18(2).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Nixon, Robin](#)  
**Cc:** [Dave Moore](#); [Lutz-Ryan, Linda](#); [O'Sullivan, Wendy](#)  
**Subject:** Re: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 12:22:39 PM

---

Thanks Robin, and from what I see of dates, this provides funding for operations through 3/31 (2nd quarter) not 4/4.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

On Jan 4, 2019, at 12:18 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Please find the funding order signed by NPS, attached. Thank you.

Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



On Fri, Jan 4, 2019 at 9:43 AM Shawn Proctor - WPM1D

<[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)> wrote:

Good morning Mrs. Nixon,  
Per the previous email from Mrs. Contee, please see attached form for signature and return at your earliest convenience.

Thanks so much,

On Fri, Jan 4, 2019 at 9:23 AM Rhonda Contee - WPM1D

<[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)> wrote:

Good morning Robin,

We have received funding to extend service at OPO to April 4, 2019. Shawn Proctor will send you an email shortly with the funding documents for your signature. Thanks again for all your support in this matter.

Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

On Jan 1, 2019, at 4:55 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

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Robin Nixon

Deputy Superintendent (Acting)  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)

202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



--

Rhonda V. Cook  
Public Buildings Service, NCR  
General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

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**U.S. General Services Administration**  
Shawn C Proctor  
Customer Service Manager - EPA Team  
**National Capital Region | Triangle Service Center (WPM1D)**  
**1200 Pennsylvania Ave, NW | Washington, DC 20004**  
**202-208-5976 office | 202-306-7928 cell**  
**[Shawn.Proctor@gsa.gov](mailto:Shawn.Proctor@gsa.gov)**

<OPOT GSA Funding Order Q2 1-4-19.pdf>

Re\_ [EXTERNAL] Re\_ Funding for IAA signed 12\_28\_18(3).pdf

**From:** [Robin Nixon](#)  
**To:** [Lisa Mendelson](#)  
**Cc:** [Dave Moore](#); [Lutz-Ryan, Linda](#); [O'Sullivan, Wendy](#)  
**Subject:** Re: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 12:53:33 PM

---

Yes3/31

Sent from my iPhone

On Jan 4, 2019, at 2:22 PM, Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Thanks Robin, and from what I see of dates, this provides funding for operations through 3/31 (2nd quarter) not 4/4.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

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[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)



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Per the previous email from Mrs. Contee, please see attached form  
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Thanks so much,

On Fri, Jan 4, 2019 at 9:23 AM Rhonda Contee - WPM1D

<[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)> wrote:

Good morning Robin,

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Thanks,

Rhonda

On Thu, Jan 3, 2019 at 7:11 PM Robin Nixon

<[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Ms. Cook— Not having received any information from GSA today regarding continued funding, I am informing you that NPS interpretive services at the Old Post Office Tower will be discontinued at the close of business on Friday, January 4th. If confirmation (a signed work order on the IAA) of continued funding is received prior to 1:00 pm tomorrow, 1/4/19, then NPS services will continue as scheduled. Thank you for your attention to this matter.

Robin Nixon  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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Rhonda V. Cook  
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General Services Administration  
7th & D Street SW, Room 1070  
Washington, DC 20024  
240-216-0336

--  
 **U.S. General Services Administration**  
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Customer Service Manager - EPA Team  
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**[Shawn.Proctor@gsa.gov](mailto:Shawn.Proctor@gsa.gov)**

<OPOT GSA Funding Order Q2 1-4-19.pdf>



Fwd\_ [EXTERNAL] Re\_ Funding for IAA signed 12\_2...(2).pdf

**From:** [Lisa Mendelson](#)  
**To:** [Jennifer Mummart](#)  
**Subject:** Fwd: [EXTERNAL] Re: Funding for IAA signed 12/28/18  
**Date:** Friday, January 04, 2019 1:58:34 PM  
**Attachments:** [ATT00001.htm](#)  
[OPOT GSA Funding Order Q2 1-4-19.pdf](#)

---

Look @ sec 31

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

Begin forwarded message:

**From:** "Nixon, Robin" <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>  
**Date:** January 4, 2019 at 12:18:00 PM EST  
**To:** Shawn Proctor - WPM1D <[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)>  
**Cc:** Rhonda Cook <[rhonda.cook@gsa.gov](mailto:rhonda.cook@gsa.gov)>, Lisa Mendelson-Ielmini  
<[Lisa\\_Mendelson-Ielmini@nps.gov](mailto:Lisa_Mendelson-Ielmini@nps.gov)>, Dave Moore <[david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)>,  
"Lutz-Ryan, Linda" <[linda\\_lutz-ryan@nps.gov](mailto:linda_lutz-ryan@nps.gov)>, "O'Sullivan, Wendy"  
<[wendy\\_o'sullivan@nps.gov](mailto:wendy_o'sullivan@nps.gov)>  
**Subject:** Re: [EXTERNAL] Re: Funding for IAA signed 12/28/18

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Robin Nixon

Deputy Superintendent (Acting)  
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National Mall and Memorial Parks  
National Park Service

Sent from my iPhone

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240-216-0336

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**U.S. General Services Administration**

Shawn C Proctor  
Customer Service Manager - EPA Team  
**National Capital Region | Triangle Service Center (WPM1D)**  
**1200 Pennsylvania Ave, NW | Washington, DC 20004**  
**202-208-5976 office | 202-306-7928 cell**  
**[Shawn.Proctor@gsa.gov](mailto:Shawn.Proctor@gsa.gov)**

ATT00001\_4.pdf



OPOT GSA Funding Order Q2 1-4-19\_1.pdf

**United States Government**  
**Interagency Agreement (IAA) – Agreement Between Federal Agencies**  
**Order Requirements and Funding Information (Order) Section**

IAA Number PX0017029 - 1 Servicing Agency's Agreement  
 GT&C #                      Order #                      Amendment/Mod #                      Tracking Number (Optional)                     

| PRIMARY ORGANIZATION/OFFICE INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                           |                                        |                        |                                                   |                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|----------------------------------------|------------------------|---------------------------------------------------|---------------------|
| <b>24.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Requesting Agency</b>                                  | <b>Servicing Agency</b>                |                        |                                                   |                     |
| Primary Organization/Office Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Services Administration - Public Building Service | US National Park Service               |                        |                                                   |                     |
| Responsible Organization/Office Address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | D Street & 7th Street SW, Washington DC 20024             | 900 Ohio Drive SW, Washington DC 20024 |                        |                                                   |                     |
| ORDER/REQUIREMENTS INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                           |                                        |                        |                                                   |                     |
| <b>25. Order Action (Check One)</b><br><input type="checkbox"/> <b>New</b><br><input checked="" type="checkbox"/> <b>Modification (Mod)</b> – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. <b>Fill out the Funding Modification Summary by Line (Block 26)</b> if the mod involves adding, deleting or changing <b>Funding for an Order Line</b> .<br>POP extended to April 4, 2019 and funding increased.<br><br><input type="checkbox"/> <b>Cancellation</b> – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date. |                                                           |                                        |                        |                                                   |                     |
| <b>26. Funding Modification Summary by Line</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Line # <u>1</u>                                           | Line # <u>2</u>                        | Line # <u>        </u> | Total of All Other Lines (attach funding details) | Total               |
| Original Line Funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 144,047.76                                             | \$ 144,047.76                          | \$                     | \$                                                | \$288,095.52        |
| Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$                                                        | \$                                     | \$                     | \$                                                | \$ 0.00             |
| Funding Change for This Mod                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$                                                        | \$                                     | \$                     | \$                                                | \$ 0.00             |
| <b>TOTAL Modified Obligation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>\$ 144,047.76</b>                                      | <b>\$ 144,047.76</b>                   | <b>\$0.00</b>          | <b>\$ 0.00</b>                                    | <b>\$288,095.52</b> |
| Total Advance Amount (-)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$                                                        | \$                                     | \$                     | \$                                                | \$ 0.00             |
| <b>Net Modified Amount Due</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 144,047.76</b>                                      | <b>\$144,047.76</b>                    | <b>\$0.00</b>          | <b>\$ 0.00</b>                                    | <b>\$288,095.52</b> |
| <b>27. Performance Period</b> Start Date <u>10-01-2018</u> End Date <u>03-31-2019</u><br>For a performance period mod, insert the start and end dates that reflect the new performance period.      MM-DD-YYYY      MM-DD-YYYY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                           |                                        |                        |                                                   |                     |



# IAA Order

IAA Number PX0017029

GT&C #

- 1

Order #

Amendment/Mod #

Servicing Agency's Agreement

Tracking Number (Optional)

|                                                                                                                                                                                                                                                                                                     |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------------|---------------------------------------------|---------------|------|-------------------------------------------------|--------------------------------------------------------|-----|------------------------------------------------------------|----|-----|-----|------|--------------------------|---|------|-----|-------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| <b>28. Order Line/Funding Information</b>                                                                                                                                                                                                                                                           |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      | <b>Line Number</b> _____ |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Requesting Agency Funding Information</b>                                                                                                                                                                                                                                                        |    |             |                                             |               |      |                                                 |                                                        |     | <b>Servicing Agency Funding Information</b>                |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <table border="1"> <tr> <td>ALC</td> <td>SP</td> <td>ATA</td> <td>AID</td> <td>BPOA</td> <td>EPOA</td> <td>A</td> <td>MAIN</td> <td>SUB</td> </tr> <tr> <td>Component TAS Required by 10/1/2014</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> |    |             |                                             |               |      |                                                 |                                                        |     | ALC                                                        | SP | ATA | AID | BPOA | EPOA                     | A | MAIN | SUB | Component TAS Required by 10/1/2014 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ALC                                                                                                                                                                                                                                                                                                 | SP | ATA         | AID                                         | BPOA          | EPOA | A                                               | MAIN                                                   | SUB |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Component TAS Required by 10/1/2014                                                                                                                                                                                                                                                                 |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| OR Current TAS format                                                                                                                                                                                                                                                                               |    |             | 47X4542.1                                   |               |      |                                                 |                                                        |     | 14X1039                                                    |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| BETC                                                                                                                                                                                                                                                                                                |    |             | DISB                                        |               |      |                                                 |                                                        |     | COLL                                                       |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Object Class Code (Optional)                                                                                                                                                                                                                                                                        |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| BPN                                                                                                                                                                                                                                                                                                 |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| BPN + 4 (Optional)                                                                                                                                                                                                                                                                                  |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Additional Accounting Classification/Information (Optional)                                                                                                                                                                                                                                         |    |             | 2019.192X.P1124001.PG61.PGA61.J74.PX0017029 |               |      |                                                 |                                                        |     | XXXP1039R6//PPNCNAMA2A/PRCNFNFR6.XZ0000//PR.RNAMAOPT9.00.1 |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Requesting Agency Funding Expiration Date                                                                                                                                                                                                                                                           |    |             |                                             |               |      |                                                 |                                                        |     | Requesting Agency Funding Cancellation Date                |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MM-DD-YYYY                                                                                                                                                                                                                                                                                          |    |             |                                             |               |      |                                                 |                                                        |     | MM-DD-YYYY                                                 |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Project Number &amp; Title</b>                                                                                                                                                                                                                                                                   |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.)                                                                                                      |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| North American Industry Classification System (NAICS) Number (Optional) _____                                                                                                                                                                                                                       |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Breakdown of Reimbursable Line Costs</b>                                                                                                                                                                                                                                                         |    |             |                                             |               |      |                                                 | <b>OR Breakdown of Assisted Acquisition Line Cost:</b> |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Unit of Measure                                                                                                                                                                                                                                                                                     |    |             |                                             |               |      | Contract Cost                                   |                                                        |     | \$                                                         |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Quantity                                                                                                                                                                                                                                                                                            |    | Unit Price  |                                             | Total         |      | Servicing Fees                                  |                                                        |     | \$                                                         |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 months                                                                                                                                                                                                                                                                                            |    | \$48,015.92 |                                             | \$ 288,095.52 |      | Total Obligated Cost                            |                                                        |     | \$ 0.00                                                    |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Overhead Fees & Charges                                                                                                                                                                                                                                                                             |    |             |                                             | \$            |      | Advance for Line (-)                            |                                                        |     | \$                                                         |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total Line Amount Obligated                                                                                                                                                                                                                                                                         |    |             |                                             | \$ 288,095.52 |      | Net Total Cost                                  |                                                        |     | \$ 0.00                                                    |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Advance Line Amount (-)                                                                                                                                                                                                                                                                             |    |             |                                             | \$            |      | Assisted Acquisition Servicing Fees Explanation |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Net Line Amount Due                                                                                                                                                                                                                                                                                 |    |             |                                             | \$ 288,095.52 |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Type of Service Requirements</b>                                                                                                                                                                                                                                                                 |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <input type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable                                                                                                                                                                   |    |             |                                             |               |      |                                                 |                                                        |     |                                                            |    |     |     |      |                          |   |      |     |                                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

## IAA Order

IAA Number PX0017029

GT&amp;C # \_\_\_\_\_

- 1  
Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

Servicing Agency's Agreement

Tracking Number (Optional) \_\_\_\_\_

**29. Advance Information** (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)**Total Advance Amount for the Order \$** \_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]**Revenue Recognition Methodology** (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_☐ Accrual Per Work Completed – Identify the accounting posting period:☐ Monthly per work completed & invoiced☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. \_\_\_\_\_**30. Total Net Order Amount: \$** \_\_\_\_\_

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

**31. Attachments** (State or list attachments.)☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

Carry out the obligations of GSA and NPS as defined in Section 4 of Public Law 98-1, 97 Stat. 4 (Feb 5, 1983), which directed GSA to "execute an agreement with the Secretary of Interior providing operation of the observation tower... by the National Park Service and further providing... for transfer to the National Park Service.. such sums as may be necessary to operate the observation tower."

☐ Other Attachments (Optional)**BILLING & PAYMENT INFORMATION****32. Payment Method** (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

☐ Requesting Agency Initiated IPAC☐ Servicing Agency Initiated IPAC☐ Credit Card☐ Other – Explain other payment method and reasoning \_\_\_\_\_**33. Billing Frequency** (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

☐ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation) \_\_\_\_\_**34. Payment Terms** (Check One)☐ 7 days ☐ Other Payment Terms (include explanation): \_\_\_\_\_

# IAA Order

IAA Number PX0017029 - 1 Servicing Agency's Agreement  
 GT&C #                      Order #                      Amendment/Mod #                      Tracking Number (Optional)                     

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

## 36. Delivery/Shipping Information for Products (Optional)

|                                     |  |
|-------------------------------------|--|
| Agency Name                         |  |
| Point of Contact (POC) Name & Title |  |
| POC Email Address                   |  |
| Delivery Address /Room Number       |  |
| POC Telephone Number                |  |
| Special Shipping Information        |  |

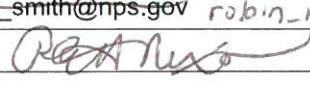
## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

|                  | Requesting Agency                                                                                       | Servicing Agency        |
|------------------|---------------------------------------------------------------------------------------------------------|-------------------------|
| Name             | Shawn Proctor                                                                                           | Paul Ollig              |
| Title            | Branch Chief                                                                                            | Chief, Visitor Services |
| Telephone Number | (202) 306-7928                                                                                          | (202) 603-8974          |
| Fax Number       |                                                                                                         |                         |
| Email Address    | Shawn.Proctor@gsa.gov                                                                                   | paul_ollig@nps.gov      |
| SIGNATURE        | SHAWN PROCTOR<br><small>Digitally signed by SHAWN PROCTOR<br/>Date: 2019.01.04 09:29:28 -05'00'</small> |                         |
| Date Signed      |                                                                                                         |                         |

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

|                  | Requesting Agency                                                                                         | Servicing Agency                                                                      |
|------------------|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Name             | Carol A Remsberg                                                                                          | <del>Lee Smith</del> Robin Nixon                                                      |
| Title            | Zone 4 Building Operations Director                                                                       | <del>Acting Financial Manager</del> Acting Deputy                                     |
| Telephone Number | (202) 821-5592                                                                                            | (202) 245-4677 4710                                                                   |
| Fax Number       |                                                                                                           |                                                                                       |
| Email Address    | carol.remsberg@gsa.gov                                                                                    | lee_smith@nps.gov robin_nixon@nps.gov                                                 |
| SIGNATURE        | CAROL REMSBERG<br><small>Digitally signed by CAROL REMSBERG<br/>Date: 2019.01.04 08:38:55 -05'00'</small> |  |
| Date Signed      |                                                                                                           |                                                                                       |

# IAA Order

IAA Number PX0017029 - 1 Servicing Agency's Agreement  
 GT&C # Order # Amendment/Mod # Tracking Number (Optional) \_\_\_\_\_

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

| 39.                         | Requesting Agency (Payment Office)                         | Servicing Agency (Billing Office) |
|-----------------------------|------------------------------------------------------------|-----------------------------------|
| Name                        | Kevin J Ward                                               | Jennifer Madeillo                 |
| Title                       | Supervisory Budget Analyst                                 | Chief of Administration           |
| Office Address              | D Street & 7th Street SW, Washington DC<br>20024 Room 1064 | NAMA                              |
| Telephone Number            | (202) 525-9277                                             | 202-245-4682                      |
| Fax Number                  |                                                            |                                   |
| Email Address               | kevin.ward@gsa.gov                                         | jennifer_madeillo@nps.gov         |
| Signature & Date (Optional) |                                                            |                                   |

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)

This may include CONTRACTING Office Points of Contact (POCs).

|                                        | Requesting Agency                                  | Servicing Agency |
|----------------------------------------|----------------------------------------------------|------------------|
| <b>Name</b>                            | Darryl Speller                                     |                  |
| <b>Title</b>                           | Supervisory Building Manager                       |                  |
| <b>Office Address</b>                  | 1200 Pennsylvania Ave N.W.<br>Washington, DC 20004 |                  |
| <b>Telephone Number</b>                | (202) 603-4877                                     |                  |
| <b>Fax Number</b>                      |                                                    |                  |
| <b>Email Address</b>                   | Darryl.Speller@gsa.gov                             |                  |
| <b>Signature &amp; Date (Optional)</b> |                                                    |                  |
| <b>Name</b>                            |                                                    |                  |
| <b>Title</b>                           |                                                    |                  |
| <b>Office Address</b>                  |                                                    |                  |
| <b>Telephone Number</b>                |                                                    |                  |
| <b>Fax Number</b>                      |                                                    |                  |
| <b>Email Address</b>                   |                                                    |                  |
| <b>Signature &amp; Date (Optional)</b> |                                                    |                  |
| <b>Name</b>                            |                                                    |                  |
| <b>Title</b>                           |                                                    |                  |
| <b>Office Address</b>                  |                                                    |                  |
| <b>Telephone Number</b>                |                                                    |                  |
| <b>Fax Number</b>                      |                                                    |                  |
| <b>Email Address</b>                   |                                                    |                  |
| <b>Signature &amp; Date (Optional)</b> |                                                    |                  |





Re\_Planning re\_Events Scheduled in Jan.pdf

**From:** [Robin Nixon](#)  
**To:** [Katelyn Liming](#)  
**Cc:** [jennifer\\_mummart@nps.gov](mailto:jennifer_mummart@nps.gov)  
**Subject:** Re: Planning re: Events Scheduled in Jan  
**Date:** Saturday, January 05, 2019 8:07:16 AM

---

Katie— staff who are working at OPOT are getting a lot of questions about why they are working. So far, I have ok'd them to say that ops at OPOT are funded by GSA so will continue during the shutdown. If people then ask if they are getting paid, I said it's ok to say no, and that no one will be paid until shutdown ends. Is that appropriate, or do you have other preferred responses?

Sent from my iPhone

> On Jan 5, 2019, at 9:09 AM, Katelyn Liming <[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)> wrote:

>

> Katelyn Liming has accepted this invitation.

>

> Title: Planning re: Events Scheduled in Jan

> When: Mon Jan 7, 2019 2:15pm – 3:15pm Eastern Time - New York

> Where: 866-811-7841, 6841458##

> Video call: [https://hangouts.google.com/hangouts/\\_/doi.gov/robin-nixon](https://hangouts.google.com/hangouts/_/doi.gov/robin-nixon)

> <[https://hangouts.google.com/hangouts/\\_/doi.gov/robin-nixon?hceid=cm9iaW5fbml4b25AbnBzLmdvdg.5qfihq4iu5km4t5kudai1tq52k](https://hangouts.google.com/hangouts/_/doi.gov/robin-nixon?hceid=cm9iaW5fbml4b25AbnBzLmdvdg.5qfihq4iu5km4t5kudai1tq52k)>

> Calendar: [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

> Who:

> \* [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) - organizer

> \* [mark\\_adamchik@nps.gov](mailto:mark_adamchik@nps.gov)

> \* [leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)

> \* [lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)

> \* [russell\\_fennelly@nps.gov](mailto:russell_fennelly@nps.gov)

> \* [louise.milkman@sol.doi.gov](mailto:louise.milkman@sol.doi.gov)

> \* [john\\_stanwich@nps.gov](mailto:john_stanwich@nps.gov)

> \* [robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)

> \* [kim.fondren@sol.doi.gov](mailto:kim.fondren@sol.doi.gov)

> \* [david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)

> \* [katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)

>

>

> Invitation from Google Calendar: <https://www.google.com/calendar/>

>

> You are receiving this email at the account [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) because you

> are subscribed for invitation replies on calendar [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov).

>

> To stop receiving these emails, please log in to

> <https://www.google.com/calendar/> and change your notification settings for  
> this calendar.

>

> Forwarding this invitation could allow any recipient to modify your RSVP

> response. Learn more at

> <https://support.google.com/calendar/answer/37135#forwarding>

> <[meeting.ics](#)>

Re\_Planning re\_Events Scheduled in Jan(1).pdf



**From:** [Liming, Katelyn](#)  
**To:** [Robin Nixon](#)  
**Cc:** [Jennifer Mummart](#); [Michael Litterst](#)  
**Subject:** Re: Planning re: Events Scheduled in Jan  
**Date:** Saturday, January 05, 2019 9:11:28 AM

---

Hi Robin,

This response looks okay to me, but Mike has been the lead for OPOT. Mike, what do you think?

Katie

On Sat, Jan 5, 2019 at 10:07 AM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Katie— staff who are working at OPOT are getting a lot of questions about why they are working. So far, I have ok'd them to say that ops at OPOT are funded by GSA so will continue during the shutdown. If people then ask if they are getting paid, I said it's ok to say no, and that no one will be paid until shutdown ends. Is that appropriate, or do you have other preferred responses?

Sent from my iPhone

> On Jan 5, 2019, at 9:09 AM, Katelyn Liming <[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)> wrote:

>

> Katelyn Liming has accepted this invitation.

>

> Title: Planning re: Events Scheduled in Jan

> When: Mon Jan 7, 2019 2:15pm – 3:15pm Eastern Time - New York

> Where: 866-811-7841, 6841458##

> Video call: [https://hangouts.google.com/hangouts/\\_/doi.gov/robin-nixon](https://hangouts.google.com/hangouts/_/doi.gov/robin-nixon)

> <[https://hangouts.google.com/hangouts/\\_/doi.gov/robin-nixon?hceid=cm9iaW5fbml4b25AbnBzLmdvdg.5qfihq4iu5km4t5kudai1tq52k](https://hangouts.google.com/hangouts/_/doi.gov/robin-nixon?hceid=cm9iaW5fbml4b25AbnBzLmdvdg.5qfihq4iu5km4t5kudai1tq52k)>

> Calendar: [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

> Who:

> \* [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) - organizer

> \* [mark\\_adamchik@nps.gov](mailto:mark_adamchik@nps.gov)

> \* [leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)

> \* [lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)

> \* [russell\\_fennelly@nps.gov](mailto:russell_fennelly@nps.gov)

> \* [louise.milkman@sol.doi.gov](mailto:louise.milkman@sol.doi.gov)

> \* [john\\_stanwich@nps.gov](mailto:john_stanwich@nps.gov)

> \* [robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)

> \* [kim.fondren@sol.doi.gov](mailto:kim.fondren@sol.doi.gov)

> \* [david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)

> \* [katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)

>

>

> Invitation from Google Calendar: <https://www.google.com/calendar/>

>

> You are receiving this email at the account [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) because you

> are subscribed for invitation replies on calendar [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov).  
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> this calendar.  
>  
> Forwarding this invitation could allow any recipient to modify your RSVP  
> response. Learn more at  
> <https://support.google.com/calendar/answer/37135#forwarding>  
> <meeting.ics>

--

Katie Liming  
Public Affairs Specialist  
National Capital Region  
National Park Service

[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)  
Office: 202-619-7156  
Cell: 703-399-4547

Re\_Planning re\_Events Scheduled in Jan(2).pdf

**From:** [Liming, Katelyn](#)  
**To:** [Robin Nixon](#)  
**Cc:** [Jennifer Mummart](#); [Michael Litterst](#)  
**Subject:** Re: Planning re: Events Scheduled in Jan  
**Date:** Saturday, January 05, 2019 9:11:30 AM

---

Hi Robin,

This response looks okay to me, but Mike has been the lead for OPOT. Mike, what do you think?

Katie

On Sat, Jan 5, 2019 at 10:07 AM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

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Sent from my iPhone

> On Jan 5, 2019, at 9:09 AM, Katelyn Liming <[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)> wrote:

>

> Katelyn Liming has accepted this invitation.

>

> Title: Planning re: Events Scheduled in Jan

> When: Mon Jan 7, 2019 2:15pm – 3:15pm Eastern Time - New York

> Where: 866-811-7841, 6841458##

> Video call: [https://hangouts.google.com/hangouts/\\_/doi.gov/robin-nixon](https://hangouts.google.com/hangouts/_/doi.gov/robin-nixon)

> <[https://hangouts.google.com/hangouts/\\_/doi.gov/robin-nixon?hceid=cm9iaW5fbml4b25AbnBzLmdvdg.5qfihq4iu5km4t5kudai1tq52k](https://hangouts.google.com/hangouts/_/doi.gov/robin-nixon?hceid=cm9iaW5fbml4b25AbnBzLmdvdg.5qfihq4iu5km4t5kudai1tq52k)>

> Calendar: [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

> Who:

> \* [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) - organizer

> \* [mark\\_adamchik@nps.gov](mailto:mark_adamchik@nps.gov)

> \* [leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)

> \* [lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)

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> \* [robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)

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> \* [david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)

> \* [katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)

>

>

> Invitation from Google Calendar: <https://www.google.com/calendar/>

>

> You are receiving this email at the account [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) because you

> are subscribed for invitation replies on calendar [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov).  
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> <https://www.google.com/calendar/> and change your notification settings for  
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> Forwarding this invitation could allow any recipient to modify your RSVP  
> response. Learn more at  
> <https://support.google.com/calendar/answer/37135#forwarding>  
> <meeting.ics>

--

Katie Liming  
Public Affairs Specialist  
National Capital Region  
National Park Service

[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)  
Office: 202-619-7156  
Cell: 703-399-4547

Re\_Planning re\_Events Scheduled in Jan(3).pdf

**From:** [Litterst, Michael](#)  
**To:** [Liming, Katelyn](#)  
**Cc:** [Robin Nixon](#); [Jennifer Mummart](#)  
**Subject:** Re: Planning re: Events Scheduled in Jan  
**Date:** Saturday, January 05, 2019 9:20:27 AM

---

Here's the statement we've been using for OPOT; I think it works for the staff as well:

"The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel."

If someone presses them on why the site is open while parks are closed or where the money is coming from, staff should refer those inquiries to GSA:

"Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property."

As for whether they are getting paid, unlike the rest of the NPS employees, those working at OPOT are guaranteed to be paid for shutdown (at least the time they worked), unlike their furloughed counterparts. However, it won't happen until the shutdown is over. The funding agreement with GSA does not cover timekeepers and administrative staff that are needed to process their pay.

Mike

~~~~~

Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

On Sat, Jan 5, 2019 at 11:11 AM Liming, Katelyn <[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)> wrote:

Hi Robin,

This response looks okay to me, but Mike has been the lead for OPOT. Mike, what do you think?

Katie

On Sat, Jan 5, 2019 at 10:07 AM Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

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and that no one will be paid until shutdown ends. Is that appropriate, or do you have other preferred responses?

Sent from my iPhone

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>

> Katelyn Liming has accepted this invitation.

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> Title: Planning re: Events Scheduled in Jan

> When: Mon Jan 7, 2019 2:15pm – 3:15pm Eastern Time - New York

> Where: 866-811-7841, 6841458##

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> Calendar: [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

> Who:

> \* [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) - organizer

> \* [mark\\_adamchik@nps.gov](mailto:mark_adamchik@nps.gov)

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> \* [lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)

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> \* [david\\_h\\_moore@nps.gov](mailto:david_h_moore@nps.gov)

> \* [katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)

>

>

> Invitation from Google Calendar: <https://www.google.com/calendar/>

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> You are receiving this email at the account [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov) because you  
> are subscribed for invitation replies on calendar [robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov).

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> <https://support.google.com/calendar/answer/37135#forwarding>

> <meeting.ics>

--

Katie Liming  
Public Affairs Specialist  
National Capital Region  
National Park Service



[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)

Office: 202-619-7156

Cell: 703-399-4547

AP - Shutdown spares federal park rangers at si....pdf

**From:** [Litterst, Michael](#)  
**To:** [Jeremy Barnum](#); [Katelyn Liming](#); [Jennifer Mummart](#); [Nixon, Robin](#)  
**Subject:** AP - Shutdown spares federal park rangers at site in Trump hotel  
**Date:** Saturday, January 05, 2019 10:54:48 AM

---

The ranger quoted in the story shared this with me and said the reporter didn't identify herself until they were finished chatting. The quote is innocuous and isn't related to the shutdown, but we've reminded the staff to be extra careful about what they say when talking to visitors.

Mike

## Shutdown spares federal park rangers at site in Trump hotel

By ELLEN KNICKMEYER and STEPHEN BRAUN

WASHINGTON (AP) — Smithsonian museums are closed. There are no federal staffers to answer tourists' questions at the Lincoln Memorial. And across the United States, national parks are cluttered with trash. Yet despite the federal government shutdown, a historic clock tower at the Trump International Hotel remained open Friday for its handful of visitors, staffed by green-clad National Park Service rangers.

"We're open!" one National Park Service ranger declared around lunchtime, pushing an elevator button for a lone visitor entering the site through a side entrance to ride to the top of the 315-foot-high, nearly 120-year-old clock tower.

The Trump administration appears to have gone out of its way to keep the attraction in the federally owned building that houses the Trump hotel open and staffed with National Park Service rangers, even as other federal agencies shut all but the most essential services.

Amanda Osborn, a spokeswoman for the General Services Administration, which owns the building and leases it to the Trump Organization, said in an email that the shutdown exemption for the comparatively little-known clock tower was "unrelated to the facility's tenant" — the Trump business. The agency says the law that put it in charge of the site obligates it to keep it open, even as federal Washington closes around it.

But the scene at the modest historic site at the Trump hotel building, where rangers often outnumber visitors, marked the latest episode in which Trump's business interests have overlapped with the work of the federal government, creating at least the appearance of a conflict of interest.

A watchdog group, and frustrated tourists, questioned why a shutdown that had furloughed hundreds of thousands of workers and crippled many agencies was exempting a site within the Trump family's business empire. The shutdown began Dec. 22, born out of an impasse between congressional Democrats and President

Donald Trump over funding for a southern border wall.

Shutdown plans at the Interior Department, which includes the park service, mandated idling all but the most essential staff.

A watchdog group, Citizens for Responsibility and Ethics in Washington, filed a Freedom of Information Act request with the GSA, seeking documents explaining why the tower was open, how it continues to be funded, and any communications between the agency and the Trump Organization, the president's company. Trump gave up day-to-day management of the firm in 2017 but continues to receive earnings from its operations.

"At the very least, this smells funny." Said Noah Bookbinder, the group's executive director.

"We have not seen a satisfactory basis for why one park service property is opened when no others are," Bookbinder said. "This raises tremendous questions about whether this property that intersects with the president's business is getting special treatment."

CREW is also involved in a federal lawsuit targeting the Trump hotel that could become the first test of whether presidents are restricted by the U.S. Constitution's emoluments provision, which bans gifts from foreign and U.S. state governments to federal officials.

Completed in 1899, the Romanesque-style former post office is on the National Register of Historic Places. The GSA pays for the National Park Service to run the building's clock tower for visits by the general public. The tower initially closed to the public after the shutdown started. The GSA noticed then that the deal under which the park service staffs the site had expired, and renewed it, and the park service reopened the tower this week, the agency said.

The GSA, which helps other federal agencies operate, said it was using money from its building fund to keep the tower open and staffed.

Up at the top of the clock tower, a single tourist walked in during a 10-minute visit. She stared out the windows at some of the capital's best views.

With other federal sites closed to tourists or unstaffed in the shutdown, ranger Rob Lorenz said in the tower, business has been picking up "as tour operators figure it out."

A little more than a mile away at the Lincoln Memorial, a few hundred visitors hauled themselves up the stone steps and fell hushed as they wandered at the foot of the great statue of Abraham Lincoln. Husband and wife Kaicey and Neiman Manns, history buffs visiting from Roanoke, Virginia, expressed disappointment that Ford's Theater and the national archives were both out for them, on this trip.

Even though the clock tower was one of the few federal landmarks open and staffed in Washington, Neiman Manns said, he'd pass.

“Me personally, the Trump Hotel? I don’t see that as a real part of the history of the United States,” he said.

Anna Menezes, a newly arrived tourist from Maringa, Brazil, wasn’t aware of the shutdown and wondered why federal museums were closed and the memorial unstaffed.

Told she could visit the tower at the Trump hotel, Menezes arched an eyebrow.

“Interesting,” she said.

~~~~~

Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

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[EXTERNAL] Washington Business Journal media in....pdf

**From:** [Daniel Sernovitz](#)  
**To:** [jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
**Subject:** [EXTERNAL] Washington Business Journal media inquiry - OPO  
**Date:** Monday, January 07, 2019 7:33:23 AM

---

Hi Jenny,

I saw the [GSA's statement regarding the Old Post Office remaining open to the public](#) and I was hoping to ask you a few questions related to it. Can you speak with me about this or email me responses?

I am interested in whether the obligation that the facility remain in operation necessarily means it must remain open to the public. Can you speak more to that and what you would say to critics who characterize it as an overly broad interpretation to say remaining in operation means the museum must remain open to the public?

Do you know of any other NPS operations that remain open to the public at this time? Are there others that are closed to the public but continue to be in operation?

How much does it cost to keep the museum in open as opposed to in operation but closed to the public?

How much does it cost to keep the museum open to the public as compared to in operation but closed to the public?

Also, the [GSA told the AP](#) that it had noticed the agreement between the GSA and NPS had lapsed the two sides renewed it. Is that agreement a public document? If so, can you point me to where it might find it or can you email me a copy of it?

Sincerely,

Dan

--

**Daniel J. Sernovitz**  
**Staff Reporter | Commercial real estate**  
Washington Business Journal  
1100 Wilson Blvd., Suite 800  
Arlington, VA 22209  
703.258.0827  
Twitter: @WBJDan

[EXTERNAL] FW\_ Washington Business Journal medi....pdf



**From:** [Daniel Sernovitz](#)  
**To:** [katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)  
**Cc:** [jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
**Subject:** [EXTERNAL] FW: Washington Business Journal media inquiry - OPO  
**Date:** Monday, January 07, 2019 7:35:22 AM

---

Hi Katie,

I sent this to Jenny but got an automatic furlough reply from her. Can you help me with this?

Sincerely,

Dan

--

**Daniel J. Sernovitz**  
**Staff Reporter | Commercial real estate**

Washington Business Journal  
1100 Wilson Blvd., Suite 800  
Arlington, VA 22209  
703.258.0827  
Twitter: @WBJDan

---

**From:** Daniel Sernovitz <dsernovitz@bizjournals.com>  
**Date:** Monday, January 7, 2019 at 9:32 AM  
**To:** "jenny\_anzelmo-sarles@nps.gov" <jenny\_anzelmo-sarles@nps.gov>  
**Subject:** Washington Business Journal media inquiry - OPO

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Dan

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**Daniel J. Sernovitz**

**Staff Reporter | Commercial real estate**

Washington Business Journal

1100 Wilson Blvd., Suite 800

Arlington, VA 22209

703.258.0827

Twitter: @WBJDan

Fwd\_ [EXTERNAL] Gov Exec reporter has quick que....pdf

**From:** [Barnum, Jeremy](#)  
**To:** [Michael Litterst](#)  
**Subject:** Fwd: [EXTERNAL] Gov Exec reporter has quick query on Old Post Office Tower operations  
**Date:** Monday, January 07, 2019 10:29:57 AM

---

Jeremy K. Barnum  
Acting Assistant Director for Communications  
National Park Service  
Office: (202) 513-7262  
Mobile: (202) 617-7973  
[Facebook](#) [Twitter](#) [Instagram](#) [YouTube](#)



----- Forwarded message -----

**From:** Charles Clark <[cclark@govexec.com](mailto:cclark@govexec.com)>  
**Date:** Mon, Jan 7, 2019 at 11:17 AM  
**Subject:** [EXTERNAL] Gov Exec reporter has quick query on Old Post Office Tower operations  
**To:** News Media, NPS <[newsmedia@nps.gov](mailto:newsmedia@nps.gov)>

Hello, I have the GSA statement from Jan. 4. How long was the Tower closed on Dec. 22 before GSA made the new arrangement? Have there been any complaints about "favoritism" toward a Trump property while other NPS operations are shut down? Writing by 2:00 tx!--c

--

Charles S. Clark [cclark@govexec.com](mailto:cclark@govexec.com)

Senior Correspondent

Government Executive Media Group,

A division of Atlantic Media  
600 New Hampshire Ave. NW

Washington, D.C. 20037

202-266-7713 [www.govexec.com](http://www.govexec.com)

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**Government  
Executive**

**Media Group**



Re\_ [EXTERNAL] Gov Exec reporter has quick quer....pdf

**From:** [Litterst, Michael](#)  
**To:** [Charles Clark](#)  
**Subject:** Re: [EXTERNAL] Gov Exec reporter has quick query on Old Post Office Tower operations  
**Date:** Monday, January 07, 2019 11:55:09 AM

---

Charles:

The Old Post Office Tower tour opened on Saturday (December 29). The National Park Service staffs the tour under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation, are established by GSA; please contact GSA for additional Information about the property.

Mike

~~~~~

Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

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EXPERIENCE YOUR AMERICA

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**From:** **Charles Clark** <[cclark@govexec.com](mailto:cclark@govexec.com)>  
**Date:** Mon, Jan 7, 2019 at 11:17 AM  
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e-mail: [cclark@govexec](mailto:cclark@govexec)   twitter [@cclarkjedd](https://twitter.com/cclarkjedd)

**Government  
Executive  
Media Group**





[EXTERNAL] Re\_ Washington Business Journal medi....pdf

**From:** [Daniel Sernovitz](#)  
**To:** [katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)  
**Cc:** [jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
**Subject:** [EXTERNAL] Re: Washington Business Journal media inquiry - OPO  
**Date:** Tuesday, January 08, 2019 8:12:52 AM

---

Good morning Katie,

I apologize for the redundancy, but can you tell me if you received my email from yesterday and if you will be able to help me with my inquiry?

Sincerely,

Dan

--

**Daniel J. Sernovitz**  
**Staff Reporter | Commercial real estate**

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Twitter: @WBJDan

---

**From:** Daniel Sernovitz <dsernovitz@bizjournals.com>  
**Date:** Monday, January 7, 2019 at 9:35 AM  
**To:** "katelyn\_liming@nps.gov" <katelyn\_liming@nps.gov>  
**Cc:** "jenny\_anzelmo-sarles@nps.gov" <jenny\_anzelmo-sarles@nps.gov>  
**Subject:** FW: Washington Business Journal media inquiry - OPO

Hi Katie,

I sent this to Jenny but got an automatic furlough reply from her. Can you help me with this?

Sincerely,

Dan

--

**Daniel J. Sernovitz**  
**Staff Reporter | Commercial real estate**

Washington Business Journal

1100 Wilson Blvd., Suite 800  
Arlington, VA 22209  
703.258.0827  
Twitter: @WBJDan

---

**From:** Daniel Sernovitz <dsernovitz@bizjournals.com>

**Date:** Monday, January 7, 2019 at 9:32 AM

**To:** "jenny\_anzelmo-sarles@nps.gov" <jenny\_anzelmo-sarles@nps.gov>

**Subject:** Washington Business Journal media inquiry - OPO

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Re\_ [EXTERNAL] Re\_ Washington Business Journal ....pdf

**From:** [Liming, Katelyn](#)  
**To:** [Daniel Sernovitz](#)  
**Cc:** [jenny\\_anzelmo-sarles@nps.gov](#); [Michael Litterst](#)  
**Subject:** Re: [EXTERNAL] Re: Washington Business Journal media inquiry - OPO  
**Date:** Tuesday, January 08, 2019 8:36:20 AM

---

Hi Daniel,

Mike Litterst is your best resource on the Old Post Office Tower. He's cc'd.

Katie

On Tue, Jan 8, 2019 at 10:12 AM Daniel Sernovitz <[dsernovitz@bizjournals.com](mailto:dsernovitz@bizjournals.com)> wrote:

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**Date:** Monday, January 7, 2019 at 9:35 AM  
**To:** "[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)" <[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)>

**Cc:** "[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)" <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>  
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**From:** Daniel Sernovitz <[dsernovitz@bizjournals.com](mailto:dsernovitz@bizjournals.com)>  
**Date:** Monday, January 7, 2019 at 9:32 AM  
**To:** "[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)" <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>  
**Subject:** Washington Business Journal media inquiry - OPO

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--

Katie Liming  
Public Affairs Specialist  
National Capital Region  
National Park Service

[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)

Office: 202-619-7156

Cell: 703-399-4547

Fwd\_ [EXTERNAL] FW\_ Washington Business Journal....pdf

**From:** [Litterst, Michael](#)  
**To:** [Daniel Sernovitz](#)  
**Subject:** Fwd: [EXTERNAL] FW: Washington Business Journal media inquiry - OPO  
**Date:** Tuesday, January 08, 2019 8:44:12 AM

---

Dan:

The National Park Service staffs the tour of the Old Post Office Tower under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including funding sources, the conditions under which it must remain open, and the operating schedule, are the responsibility of GSA; please contact GSA for additional information or comment about the property and its operations during the lapse in appropriations.

Regarding operations at other national parks during this time, the National Park Service has signed over 40 agreements since the lapse in appropriations with concessioners, partner organizations, and states to provide various visitor services at a number of national parks across the country. The extent of services and duration varies by agreement.

Hope this helps and apologies for the delayed response. We're dealing with a spike in inquiries and a shortage of staff due to the shutdown.

Mike

~~~~~

Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

----- Forwarded message -----

---

**From:** Daniel Sernovitz <[dsernovitz@bizjournals.com](mailto:dsernovitz@bizjournals.com)>  
**Date:** Monday, January 7, 2019 at 9:32 AM  
**To:** "[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)" <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>  
**Subject:** Washington Business Journal media inquiry - OPO

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--

**Daniel J. Sernovitz**

**Staff Reporter | Commercial real estate**

Washington Business Journal  
1100 Wilson Blvd., Suite 800  
Arlington, VA 22209  
703.258.0827

Twitter: @WBJDan

Re\_ [EXTERNAL] Re\_ Washington Business Journal ...(1).pdf

**From:** [Daniel Sernovitz](#)  
**To:** [Liming, Katelyn](#)  
**Cc:** [jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov); [Michael Litterst](#)  
**Subject:** Re: [EXTERNAL] Re: Washington Business Journal media inquiry - OPO  
**Date:** Tuesday, January 08, 2019 8:48:07 AM

---

Hi Katie,

Thank you for getting back to me on this, I appreciate it.

Mike, can you help me with this?

Sincerely,

Dan

--

**Daniel J. Sernovitz**  
**Staff Reporter | Commercial real estate**

Washington Business Journal  
1100 Wilson Blvd., Suite 800  
Arlington, VA 22209  
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**From:** "Liming, Katelyn" <[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)>  
**Date:** Tuesday, January 8, 2019 at 10:36 AM  
**To:** Daniel Sernovitz <[dsernovitz@bizjournals.com](mailto:dsernovitz@bizjournals.com)>  
**Cc:** "jenny\_anzelmo-sarles@nps.gov" <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>, Michael Litterst <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
**Subject:** Re: [EXTERNAL] Re: Washington Business Journal media inquiry - OPO

Hi Daniel,

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**Cc:** "[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)" <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>

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**Daniel J. Sernovitz**

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---

**From:** Daniel Sernovitz <[dsernovitz@bizjournals.com](mailto:dsernovitz@bizjournals.com)>

**Date:** Monday, January 7, 2019 at 9:32 AM

**To:** "[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)" <[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)>

**Subject:** Washington Business Journal media inquiry - OPO

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--

Katie Liming  
Public Affairs Specialist  
National Capital Region  
National Park Service

[katelyn\\_liming@nps.gov](mailto:katelyn_liming@nps.gov)

Office: 202-619-7156

Cell: 703-399-4547

Re\_ [EXTERNAL] Another Old Post Office query.pdf

**From:** [Litterst, Michael](#)  
**To:** [Nikki Schwab](#)  
**Subject:** Re: [EXTERNAL] Another Old Post Office query  
**Date:** Tuesday, January 08, 2019 10:54:05 AM

---

Nikki:

The National Park Service staffs the tour of the Old Post Office Tower under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including funding sources, the conditions under which it must remain open, and the operating schedule, are the responsibility of GSA; please contact GSA for additional information or comment about the property, including their agreements with tenants and its operations during the lapse in appropriations.

Mike

~~~~~  
Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

On Tue, Jan 8, 2019 at 12:19 PM Nikki Schwab <[nschwab@nypost.com](mailto:nschwab@nypost.com)> wrote:

Hi Mike,

I stopped by the observation tower at the Old Post Office yesterday and was told you were the person to talk to about National Park Service staffing of the site.

I'm trying to figure out who made the decision to keep the observation tower open during the shutdown? Some media outlets are implying that it's being kept open because it's at the president's hotel, and the administration is giving this site special treatment.

The GSA, of course, countered this and pointed to the 1983 law that required the GSA to enter into an agreement with the Department of the Interior to staff the site.

But it looks like from the GSA's statement that the agreement was renewed during the shutdown. Can you confirm that? Why not wait until after?

Additionally, lawyers I've talked to believe that the GSA's 2013 agreement with the Trump Organization essentially lets the government off the hook for staffing the tower during a shutdown.

So if this is the case, why does it remain open?

When talking on-background to a NPS employee yesterday the source said that they're being

told "because the funds exist, we're open." If that's the full extent of it, it would be nice for someone to say that on-the-record.

Please let me know if you have any thoughts. If you have a counterpart at GSA you think I should talk to, that would also work. I haven't gotten very far emailing their general press contact.

Thanks for your time!  
Nikki Schwab

Nikki Schwab  
Washington Reporter  
[nschwab@nypost.com](mailto:nschwab@nypost.com)  
724-331-7038 (cell)

***NEWYORKPOST***

Fwd\_ [EXTERNAL] Heads Up on a Hot Issue.pdf

**From:** [Tanner, John](#)  
**To:** [Juliette Lillie](#); [Cannuscio, Lisa](#); [Paul Danny Smith](#); [Salotti, Christopher](#); [Kuckro, Melissa](#); [Todd Willens](#); [Katharine MacGregor](#)  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Thursday, January 10, 2019 2:34:12 PM  
**Attachments:** [2019-01-10 RM to GSA and DOI.pdf](#)

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See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue  
**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior



2019-01-10 RM to GSA and DOI.pdf

## United States Senate

January 10, 2019

The Honorable David Bernhardt  
Acting Secretary  
Department of Interior  
1849 C Street, NW  
Washington, DC 20240

The Honorable Emily W. Murphy  
Administrator  
General Services Administration  
1800 F Street, NW  
Washington, DC 20405

Dear Mr. Acting Secretary and Madam Administrator:

I write to request information regarding National Park Service (NPS) staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current government shutdown.

The Old Post Office is a historic building under lease by the General Services Administration (GSA) to the Trump Organization, which is required to permit public access to certain areas of the building, including the tower.<sup>1</sup> The tower was closed by the NPS on December 22, 2018, when funding lapsed for certain agencies including the GSA and the Department of Interior (DOI), of which the NPS is a part.<sup>2</sup> On January 2, 2019, it was reported that the tower would reopen with funding from GSA,<sup>3</sup> and it did.<sup>4</sup> When questioned about this funding, a GSA spokesperson described the funds for reopening the tower as “not associated with the current fis-

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<sup>1</sup> General Services Administration, *Report of Material Provisions of the Old Post Office Development Agreement Submitted Pursuant to Old Post Office Building Redevelopment Act of 2008*, at 6 (Public Law 110-359) (June 2013) ([www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA\\_OPO\\_congressional\\_report.pdf](http://www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA_OPO_congressional_report.pdf)).

<sup>2</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>3</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>4</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260](http://www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a_story.html?utm_term=.6cf42b888260)).

The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 2

cal year's (FY 2019) appropriations bill."<sup>5</sup> Subsequently, it was reported that GSA would tap the Federal Buildings Fund to pay to reopen and staff the tower with NPS employees under an inter-agency agreement between GSA and DOI, which GSA stated was pursuant to Public Law 98-1.<sup>6</sup>

I would like nothing more than to have all of our rangers and other federal civil servants back at work on behalf of the public. As the clock tower at Trump International Hotel in Washington stands open, staffed by NPS personnel, valuable public buildings such as the Smithsonian are shuttered. Meanwhile, mounting trash and unsafe conditions at national park sites across the country are putting people and wildlife in jeopardy. At least three people have died at national park sites since the shutdown began.<sup>7</sup> Conditions are being described as "dire" and on the brink of causing lasting damage and financial repercussions for parks and surrounding communities.<sup>8</sup>

While GSA has authority to transfer funds to NPS under certain conditions, the lengths to which to your agencies have gone to open the tower facility within a Trump business enterprise have raised public concerns that the tower may be receiving special treatment,<sup>9</sup> in light of a shutdown that has left 800,000 federal workers furloughed or working without pay and crippled our national parks.

In order to better understand the current state of this matter and in light of the concerns outlined above, I request that you answer the following:

1. Please confirm the funding source for (1) the National Park Service employees, and (2) any other federal employees who are staffing the tower during the partial govern-

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<sup>5</sup> *Old Post Office Tower on Trump property to Remain Open During Shutdown*, The Hill (Jan. 2, 2019) ([www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown](http://www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown)).

<sup>6</sup> General Services Administration, GSA statement on Old Post Office Tower operations (Jan. 4, 2019) ([www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations](http://www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations)).

<sup>7</sup> *Park Service Takes 'Extraordinary Step' of Dipping Into Entrance Fees Amid Shutdown*, Chicago Tribune (Jan. 6, 2019) ([www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?\\_\\_twitter\\_impression=true](http://www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?__twitter_impression=true)).

<sup>8</sup> *Garbage, Feces, Other Bad Behavior Take Toll on National Parks During Shutdown*, USA Today (Jan. 1, 2019) ([www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/](http://www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/)).

<sup>9</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260&noredirect=on](https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a_story.html?utm_term=.6cf42b888260&noredirect=on)).



The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 3

ment shutdown. How much has GSA paid to date during this partial shutdown? Did GSA pay for these employees prior to the current shutdown?

2. What other costs are GSA and/or DOI paying to keep the tower open and provide services, what is the funding source, and how much has been paid and/or obligated to date? Did GSA pay any of these costs prior to the shutdown?
3. What other federal facilities are currently being kept open during the shutdown using the same funding source(s) as the tower? What federal facilities have been closed during the shutdown? How did GSA make the decision as to how to allocate these funds among federal properties during this government shutdown, and why was the tower prioritized over other federal facilities?
4. Who made the decision to reopen the tower? Please confirm the authority under which it was reopened. What other facilities did GSA determine needed to be reopened after closing those facilities due to the lapse in funding?
5. What, if any, communications did GSA and/or DOI officials have with White House officials concerning the decision to reopen the tower and the funding to keep the tower open? With officials from any business entity affiliated with President Trump or his family?
6. Was the tower kept open to the public directly preceding, during, and/or after the October 2013 shutdown?
7. Please provide a copy of the current lease and any prior leases with the Trump Organization for the Trump International Hotel in Washington, DC, as well as a copy of the current interagency agreement between GSA and DOI and prior interagency agreements from 2010 to the present that cover staffing of the tower by NPS employees.

I request that you provide separate agency responses to the above questions on or before January 31, 2019. Please have your staff contact Michelle Benecke of my Committee staff at (202) 224-9274 with any questions. Please send any official correspondence related to this request to [michelle\\_benecke@hsgac.senate.gov](mailto:michelle_benecke@hsgac.senate.gov).

Sincerely,



Gary C. Peters  
Ranking Member

cc: Ron Johnson  
Chairman

Fwd\_ [EXTERNAL] Heads Up on a Hot Issue(1).pdf

**From:** [Cannuscio, Lisa](#)  
**To:** [Christine Powell](#)  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Thursday, January 10, 2019 2:53:06 PM  
**Attachments:** [2019-01-10 RM to GSA and DOI.pdf](#)

---

I have heard no word on response yet

----- Forwarded message -----

**From:** **Tanner, John** <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:34 PM  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**To:** Juliette Lillie <[juliette\\_lillie@ios.doi.gov](mailto:juliette_lillie@ios.doi.gov)>, Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)>, Paul Danny Smith <[paul\\_smith@nps.gov](mailto:paul_smith@nps.gov)>, Salotti, Christopher <[chris\\_salotti@ios.doi.gov](mailto:chris_salotti@ios.doi.gov)>, Kuckro, Melissa <[melissa\\_kuckro@nps.gov](mailto:melissa_kuckro@nps.gov)>, Todd Willens <[todd\\_willens@ios.doi.gov](mailto:todd_willens@ios.doi.gov)>, Katharine MacGregor <[katharine\\_macgregor@ios.doi.gov](mailto:katharine_macgregor@ios.doi.gov)>

See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue  
**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner

Director

Office of Congressional and Legislative Affairs

United States Department of the Interior

--

Lisa Cannuscio

Office of the Executive Secretariat

1849 C Street, N.W., Room 7317

Washington, D.C. 20240

Office: (202) 208-2443

Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

2019-01-10 RM to GSA and DOI\_1.pdf



## United States Senate

January 10, 2019

The Honorable David Bernhardt  
Acting Secretary  
Department of Interior  
1849 C Street, NW  
Washington, DC 20240

The Honorable Emily W. Murphy  
Administrator  
General Services Administration  
1800 F Street, NW  
Washington, DC 20405

Dear Mr. Acting Secretary and Madam Administrator:

I write to request information regarding National Park Service (NPS) staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current government shutdown.

The Old Post Office is a historic building under lease by the General Services Administration (GSA) to the Trump Organization, which is required to permit public access to certain areas of the building, including the tower.<sup>1</sup> The tower was closed by the NPS on December 22, 2018, when funding lapsed for certain agencies including the GSA and the Department of Interior (DOI), of which the NPS is a part.<sup>2</sup> On January 2, 2019, it was reported that the tower would reopen with funding from GSA,<sup>3</sup> and it did.<sup>4</sup> When questioned about this funding, a GSA spokesperson described the funds for reopening the tower as “not associated with the current fis-

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<sup>1</sup> General Services Administration, *Report of Material Provisions of the Old Post Office Development Agreement Submitted Pursuant to Old Post Office Building Redevelopment Act of 2008*, at 6 (Public Law 110-359) (June 2013) ([www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA\\_OPO\\_congressional\\_report.pdf](http://www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA_OPO_congressional_report.pdf)).

<sup>2</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>3</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>4</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260](http://www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a_story.html?utm_term=.6cf42b888260)).

The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 2

cal year's (FY 2019) appropriations bill."<sup>5</sup> Subsequently, it was reported that GSA would tap the Federal Buildings Fund to pay to reopen and staff the tower with NPS employees under an inter-agency agreement between GSA and DOI, which GSA stated was pursuant to Public Law 98-1.<sup>6</sup>

I would like nothing more than to have all of our rangers and other federal civil servants back at work on behalf of the public. As the clock tower at Trump International Hotel in Washington stands open, staffed by NPS personnel, valuable public buildings such as the Smithsonian are shuttered. Meanwhile, mounting trash and unsafe conditions at national park sites across the country are putting people and wildlife in jeopardy. At least three people have died at national park sites since the shutdown began.<sup>7</sup> Conditions are being described as "dire" and on the brink of causing lasting damage and financial repercussions for parks and surrounding communities.<sup>8</sup>

While GSA has authority to transfer funds to NPS under certain conditions, the lengths to which to your agencies have gone to open the tower facility within a Trump business enterprise have raised public concerns that the tower may be receiving special treatment,<sup>9</sup> in light of a shutdown that has left 800,000 federal workers furloughed or working without pay and crippled our national parks.

In order to better understand the current state of this matter and in light of the concerns outlined above, I request that you answer the following:

1. Please confirm the funding source for (1) the National Park Service employees, and (2) any other federal employees who are staffing the tower during the partial govern-

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<sup>5</sup> *Old Post Office Tower on Trump property to Remain Open During Shutdown*, The Hill (Jan. 2, 2019) ([www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown](http://www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown)).

<sup>6</sup> General Services Administration, GSA statement on Old Post Office Tower operations (Jan. 4, 2019) ([www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations](http://www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations)).

<sup>7</sup> *Park Service Takes 'Extraordinary Step' of Dipping Into Entrance Fees Amid Shutdown*, Chicago Tribune (Jan. 6, 2019) ([www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?\\_\\_twitter\\_impression=true](http://www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?__twitter_impression=true)).

<sup>8</sup> *Garbage, Feces, Other Bad Behavior Take Toll on National Parks During Shutdown*, USA Today (Jan. 1, 2019) ([www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/](http://www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/)).

<sup>9</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260&noredirect=on](https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a_story.html?utm_term=.6cf42b888260&noredirect=on)).



The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 3

ment shutdown. How much has GSA paid to date during this partial shutdown? Did GSA pay for these employees prior to the current shutdown?

2. What other costs are GSA and/or DOI paying to keep the tower open and provide services, what is the funding source, and how much has been paid and/or obligated to date? Did GSA pay any of these costs prior to the shutdown?
3. What other federal facilities are currently being kept open during the shutdown using the same funding source(s) as the tower? What federal facilities have been closed during the shutdown? How did GSA make the decision as to how to allocate these funds among federal properties during this government shutdown, and why was the tower prioritized over other federal facilities?
4. Who made the decision to reopen the tower? Please confirm the authority under which it was reopened. What other facilities did GSA determine needed to be reopened after closing those facilities due to the lapse in funding?
5. What, if any, communications did GSA and/or DOI officials have with White House officials concerning the decision to reopen the tower and the funding to keep the tower open? With officials from any business entity affiliated with President Trump or his family?
6. Was the tower kept open to the public directly preceding, during, and/or after the October 2013 shutdown?
7. Please provide a copy of the current lease and any prior leases with the Trump Organization for the Trump International Hotel in Washington, DC, as well as a copy of the current interagency agreement between GSA and DOI and prior interagency agreements from 2010 to the present that cover staffing of the tower by NPS employees.

I request that you provide separate agency responses to the above questions on or before January 31, 2019. Please have your staff contact Michelle Benecke of my Committee staff at (202) 224-9274 with any questions. Please send any official correspondence related to this request to [michelle\\_benecke@hsgac.senate.gov](mailto:michelle_benecke@hsgac.senate.gov).

Sincerely,



Gary C. Peters  
Ranking Member

cc: Ron Johnson  
Chairman

Re\_ [EXTERNAL] Heads Up on a Hot Issue.pdf

**From:** [Cannuscio, Lisa](#)  
**To:** [Christine Powell](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Thursday, January 10, 2019 3:08:20 PM

---

never mind - tasked to ocl

On Thu, Jan 10, 2019 at 4:52 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:

I have heard no word on response yet

----- Forwarded message -----

**From:** **Tanner, John** <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)>

**Date:** Thu, Jan 10, 2019 at 4:34 PM

**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue

**To:** Juliette Lillie <[juliette\\_lillie@ios.doi.gov](mailto:juliette_lillie@ios.doi.gov)>, Cannuscio, Lisa

<[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)>, Paul Danny Smith <[paul\\_smith@nps.gov](mailto:paul_smith@nps.gov)>, Salotti,

Christopher <[chris\\_salotti@ios.doi.gov](mailto:chris_salotti@ios.doi.gov)>, Kuckro, Melissa <[melissa\\_kuckro@nps.gov](mailto:melissa_kuckro@nps.gov)>,

Todd Willens <[todd\\_willens@ios.doi.gov](mailto:todd_willens@ios.doi.gov)>, Katharine MacGregor

<[katharine\\_macgregor@ios.doi.gov](mailto:katharine_macgregor@ios.doi.gov)>

See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>

**Date:** Thu, Jan 10, 2019 at 4:14 PM

**Subject:** [EXTERNAL] Heads Up on a Hot Issue

**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner

Director

Office of Congressional and Legislative Affairs

United States Department of the Interior

--

Lisa Cannuscio

Office of the Executive Secretariat

1849 C Street, N.W., Room 7317

Washington, D.C. 20240

Office: (202) 208-2443

Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

--

Lisa Cannuscio

Office of the Executive Secretariat

1849 C Street, N.W., Room 7317

Washington, D.C. 20240

Office: (202) 208-2443

Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Re\_ [EXTERNAL] Heads Up on a Hot Issue(1).pdf

**From:** [Powell, Christine](#)  
**To:** [Cannuscio, Lisa](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Thursday, January 10, 2019 3:11:53 PM

---

Ok. I was just about to let you know that Andrea said we would have to work with her on it tomorrow morning. But I will let her know it is tasked to OCL.  
We can provide details.

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

On Thu, Jan 10, 2019 at 5:08 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:  
never mind - tasked to ocl

On Thu, Jan 10, 2019 at 4:52 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:

I have heard no word on response yet

----- Forwarded message -----

From: **Tanner, John** <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)>

Date: Thu, Jan 10, 2019 at 4:34 PM

Subject: Fwd: [EXTERNAL] Heads Up on a Hot Issue

To: Juliette Lillie <[juliette\\_lillie@ios.doi.gov](mailto:juliette_lillie@ios.doi.gov)>, Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)>, Paul Danny Smith <[paul\\_smith@nps.gov](mailto:paul_smith@nps.gov)>, Salotti, Christopher <[chris\\_salotti@ios.doi.gov](mailto:chris_salotti@ios.doi.gov)>, Kuckro, Melissa <[melissa\\_kuckro@nps.gov](mailto:melissa_kuckro@nps.gov)>, Todd Willens <[todd\\_willens@ios.doi.gov](mailto:todd_willens@ios.doi.gov)>, Katharine MacGregor <[katharine\\_macgregor@ios.doi.gov](mailto:katharine_macgregor@ios.doi.gov)>

See attached.

----- Forwarded message -----

From: **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>

Date: Thu, Jan 10, 2019 at 4:14 PM

Subject: [EXTERNAL] Heads Up on a Hot Issue

To: [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

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and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Re\_ [EXTERNAL] Heads Up on a Hot Issue(2).pdf

**From:** [chris\\_powell@nps.gov](mailto:chris_powell@nps.gov) on behalf of [Smith, Paul \(Dan\)](#)  
**To:** [Tanner, John](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Thursday, January 10, 2019 3:18:31 PM

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John,

Andrea gave us a heads up on this correspondence. Please let me us know if you need information for the response.

Chris

On Thu, Jan 10, 2019 at 4:34 PM Tanner, John <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)> wrote:  
See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue  
**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

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Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior

Fwd\_ [EXTERNAL] Heads Up on a Hot Issue(2).pdf

**From:** [Powell, Christine](#)  
**To:** [Jessica Bowron](#); [Gay Vietzke](#); [Lisa Mendelson-Ielmini](#)  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Thursday, January 10, 2019 3:23:07 PM  
**Attachments:** [2019-01-10 RM to GSA and DOI.pdf](#)

---

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

----- Forwarded message -----

**From:** **Cannuscio, Lisa** <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:53 PM  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**To:** Christine Powell <[chris\\_powell@nps.gov](mailto:chris_powell@nps.gov)>

I have heard no word on response yet  
----- Forwarded message -----

**From:** **Tanner, John** <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:34 PM  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**To:** Juliette Lillie <[juliette\\_lillie@ios.doi.gov](mailto:juliette_lillie@ios.doi.gov)>, Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)>, Paul Danny Smith <[paul\\_smith@nps.gov](mailto:paul_smith@nps.gov)>, Salotti, Christopher <[chris\\_salotti@ios.doi.gov](mailto:chris_salotti@ios.doi.gov)>, Kuckro, Melissa <[melissa\\_kuckro@nps.gov](mailto:melissa_kuckro@nps.gov)>, Todd Willens <[todd\\_willens@ios.doi.gov](mailto:todd_willens@ios.doi.gov)>, Katharine MacGregor <[katharine\\_macgregor@ios.doi.gov](mailto:katharine_macgregor@ios.doi.gov)>

See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue  
**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

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at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)



2019-01-10 RM to GSA and DOI\_2.pdf

## United States Senate

January 10, 2019

The Honorable David Bernhardt  
Acting Secretary  
Department of Interior  
1849 C Street, NW  
Washington, DC 20240

The Honorable Emily W. Murphy  
Administrator  
General Services Administration  
1800 F Street, NW  
Washington, DC 20405

Dear Mr. Acting Secretary and Madam Administrator:

I write to request information regarding National Park Service (NPS) staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current government shutdown.

The Old Post Office is a historic building under lease by the General Services Administration (GSA) to the Trump Organization, which is required to permit public access to certain areas of the building, including the tower.<sup>1</sup> The tower was closed by the NPS on December 22, 2018, when funding lapsed for certain agencies including the GSA and the Department of Interior (DOI), of which the NPS is a part.<sup>2</sup> On January 2, 2019, it was reported that the tower would reopen with funding from GSA,<sup>3</sup> and it did.<sup>4</sup> When questioned about this funding, a GSA spokesperson described the funds for reopening the tower as “not associated with the current fis-

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<sup>1</sup> General Services Administration, *Report of Material Provisions of the Old Post Office Development Agreement Submitted Pursuant to Old Post Office Building Redevelopment Act of 2008*, at 6 (Public Law 110-359) (June 2013) ([www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA\\_OPO\\_congressional\\_report.pdf](http://www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA_OPO_congressional_report.pdf)).

<sup>2</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

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The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 2

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I would like nothing more than to have all of our rangers and other federal civil servants back at work on behalf of the public. As the clock tower at Trump International Hotel in Washington stands open, staffed by NPS personnel, valuable public buildings such as the Smithsonian are shuttered. Meanwhile, mounting trash and unsafe conditions at national park sites across the country are putting people and wildlife in jeopardy. At least three people have died at national park sites since the shutdown began.<sup>7</sup> Conditions are being described as "dire" and on the brink of causing lasting damage and financial repercussions for parks and surrounding communities.<sup>8</sup>

While GSA has authority to transfer funds to NPS under certain conditions, the lengths to which to your agencies have gone to open the tower facility within a Trump business enterprise have raised public concerns that the tower may be receiving special treatment,<sup>9</sup> in light of a shutdown that has left 800,000 federal workers furloughed or working without pay and crippled our national parks.

In order to better understand the current state of this matter and in light of the concerns outlined above, I request that you answer the following:

1. Please confirm the funding source for (1) the National Park Service employees, and (2) any other federal employees who are staffing the tower during the partial govern-

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<sup>5</sup> *Old Post Office Tower on Trump property to Remain Open During Shutdown*, The Hill (Jan. 2, 2019) ([www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown](http://www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown)).

<sup>6</sup> General Services Administration, GSA statement on Old Post Office Tower operations (Jan. 4, 2019) ([www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations](http://www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations)).

<sup>7</sup> *Park Service Takes 'Extraordinary Step' of Dipping Into Entrance Fees Amid Shutdown*, Chicago Tribune (Jan. 6, 2019) ([www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?\\_\\_twitter\\_impression=true](http://www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?__twitter_impression=true)).

<sup>8</sup> *Garbage, Feces, Other Bad Behavior Take Toll on National Parks During Shutdown*, USA Today (Jan. 1, 2019) ([www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/](http://www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/)).

<sup>9</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260&noredirect=on](https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a_story.html?utm_term=.6cf42b888260&noredirect=on)).



The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 3

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2. What other costs are GSA and/or DOI paying to keep the tower open and provide services, what is the funding source, and how much has been paid and/or obligated to date? Did GSA pay any of these costs prior to the shutdown?
3. What other federal facilities are currently being kept open during the shutdown using the same funding source(s) as the tower? What federal facilities have been closed during the shutdown? How did GSA make the decision as to how to allocate these funds among federal properties during this government shutdown, and why was the tower prioritized over other federal facilities?
4. Who made the decision to reopen the tower? Please confirm the authority under which it was reopened. What other facilities did GSA determine needed to be reopened after closing those facilities due to the lapse in funding?
5. What, if any, communications did GSA and/or DOI officials have with White House officials concerning the decision to reopen the tower and the funding to keep the tower open? With officials from any business entity affiliated with President Trump or his family?
6. Was the tower kept open to the public directly preceding, during, and/or after the October 2013 shutdown?
7. Please provide a copy of the current lease and any prior leases with the Trump Organization for the Trump International Hotel in Washington, DC, as well as a copy of the current interagency agreement between GSA and DOI and prior interagency agreements from 2010 to the present that cover staffing of the tower by NPS employees.

I request that you provide separate agency responses to the above questions on or before January 31, 2019. Please have your staff contact Michelle Benecke of my Committee staff at (202) 224-9274 with any questions. Please send any official correspondence related to this request to [michelle\\_benecke@hsgac.senate.gov](mailto:michelle_benecke@hsgac.senate.gov).

Sincerely,



Gary C. Peters  
Ranking Member

cc: Ron Johnson  
Chairman

Re\_ [EXTERNAL] inquiry from Detroit News reporter.pdf

**From:** [Litterst, Michael](#)  
**To:** [Vander Voort, Faith](#); [John Bockmier](#); [Newell, Russell](#)  
**Cc:** [Jeremy Barnum](#)  
**Subject:** Re: [EXTERNAL] inquiry from Detroit News reporter  
**Date:** Friday, January 11, 2019 2:09:49 PM  
**Attachments:** [image001.png](#)

---

Was just getting ready to contact my friends at Interior about this issue, as we got a nearly identical inquiry from Charlie Clark at Government Executive.

My normal response for something like this is to confirm receipt of the letter (or not, as the case may be) and simply reply that we will respond to the senator directly. Since the letter was to the Acting Secretary and not an NPS official, should that response come from DOI? Or should I just respond on the Department's behalf and say "the Acting Secretary will respond directly to Senator Peters?"

Mike

~~~~~  
Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

On Fri, Jan 11, 2019 at 3:49 PM Vander Voort, Faith <[faith\\_vandervoort@ios.doi.gov](mailto:faith_vandervoort@ios.doi.gov)> wrote:

----- Forwarded message -----

From: **John Bockmier** <[john\\_bockmier@ios.doi.gov](mailto:john_bockmier@ios.doi.gov)>  
Date: Fri, Jan 11, 2019 at 3:39 PM  
Subject: Fwd: [EXTERNAL] inquiry from Detroit News reporter  
To: <[faith\\_vandervoort@ios.doi.gov](mailto:faith_vandervoort@ios.doi.gov)>, <[russell\\_newell@ios.doi.gov](mailto:russell_newell@ios.doi.gov)>

FYI

Sent from my iPhone

John M Bockmier  
Department of Interior  
Director of Communications  
[1849 C Street, N.W.](#)  
[Washington, DC](#)  
[20240](#)

[202.208.3636](#) Office

202.897.7366 Cell

Begin forwarded message:

**From:** "Burke, Melissa" <[mburke@detroitnews.com](mailto:mburke@detroitnews.com)>  
**Date:** January 11, 2019 at 3:25:07 PM EST  
**To:** "[John Bockmier@ios.doi.gov](mailto:John_Bockmier@ios.doi.gov)" <[John\\_Bockmier@ios.doi.gov](mailto:John_Bockmier@ios.doi.gov)>  
**Subject:** [EXTERNAL] inquiry from Detroit News reporter

Hi John,

I am seeking a response/comment from DOI to this letter sent today by Sen. Gary Peters, about the decision to staff the Old Post office Tower in the Trump Hotel during the shutdown. He's asking, among other things, about the source of funding to keep the tower staffed, who made the decision to staff it during the shutdown and whether GSA or DOI officials had any communicaitons with the White House or Trump Organization officials regarding the decision to reopen the tower.

My deadline is 6 p.m. today.

Thank you,  
Melissa Burke

Melissa Nann Burke

[Detroit News](#) Washington Bureau

202.662.8736 // 202.657.7644 m

[@nannburke](#)

---

**From:** Green, Allison (Peters) <[Allison\\_Green@peters.senate.gov](mailto:Allison_Green@peters.senate.gov)> **On Behalf Of** Peters Communications  
**Sent:** Friday, January 11, 2019 2:36 PM  
**To:** Peters Communications <[Media\\_Peters@peters.senate.gov](mailto:Media_Peters@peters.senate.gov)>

**Subject:** Peters Seeks Answers on Trump Hotel Exemption during Government Shutdown



## **Peters Seeks Answers on Trump Hotel Exemption during Government Shutdown**

**FOR IMMEDIATE RELEASE**

**January 11, 2019**

**Allison Green**

(202) 834-2281

**Zade Alsawah**

(313) 505-4810

[media@peters.senate.gov](mailto:media@peters.senate.gov)

**WASHINGTON, DC** – U.S. Senator Gary Peters (D-MI), Ranking Member of the Homeland Security and Governmental Affairs Committee, sent a letter pressing the U.S. Department of Interior (DOI) and the General Services Administration (GSA) for information on the decision to staff the Old Post Office Tower located within the Trump International Hotel during the government shutdown. The National Park Service (NPS) attraction has continued to operate using NPS personnel, while other NPS sites and parks have closed or struggled to clean up trash and mitigate damage without federal funding.

“As the clock tower at Trump International Hotel in Washington stands open, staffed by NPS personnel, valuable public buildings such as the Smithsonian are shuttered,” **wrote Senator Peters**. “Meanwhile, mounting trash and unsafe conditions at national park sites across the country are putting people and wildlife in jeopardy. At least three people have died at national park sites since



the shutdown began.”

“While GSA has authority to transfer funds to NPS under certain conditions, the lengths to which to your agencies have gone to open the tower facility within a Trump business enterprise have raised public concerns that the tower may be receiving special treatment, in light of a shutdown that has left 800,000 federal workers furloughed or working without pay and crippled our national parks,”  
**Senator Peters continued.**

The Old Post Office is a historic building under lease by the GSA to the Trump Organization, which is required to permit public access to certain areas of the building, including the tower. According to recent news reports, the tower was closed on December 22, 2018, when funding lapsed for GSA and Interior, which includes the National Park Service. On January 2, 2019, the tower reopened with funding from GSA, despite the continued government shutdown. Peters is requesting information on why operating the tower is a priority while other critical NPS safety and security functions have been affected by the lapse in federal funding.

The full text of the letter is copied below and available [here](#).

January 10, 2019

The Honorable David Bernhardt

Acting Secretary

Department of Interior

[1849 C Street, NW](#)

[Washington, DC 20240](#)

The Honorable Emily W. Murphy

Administrator

General Services Administration

[1800 F Street, NW](#)

Dear Mr. Acting Secretary and Madam Administrator:

I write to request information regarding National Park Service (NPS) staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current government shutdown.

The Old Post Office is a historic building under lease by the General Services Administration (GSA) to the Trump Organization, which is required to permit public access to certain areas of the building, including the tower. The tower was closed by the NPS on December 22, 2018, when funding lapsed for certain agencies including the GSA and the Department of Interior (DOI), of which the NPS is a part. On January 2, 2019, it was reported that the tower would reopen with funding from GSA, and it did. When questioned about this funding, a GSA spokesperson described the funds for reopening the tower as “not associated with the current fiscal year’s (FY 2019) appropriations bill.” Subsequently, it was reported that GSA would tap the Federal Buildings Fund to pay to reopen and staff the tower with NPS employees under an interagency agreement between GSA and DOI, which GSA stated was pursuant to Public Law 98-1.

I would like nothing more than to have all of our rangers and other federal civil servants back at work on behalf of the public. As the clock tower at Trump International Hotel in Washington stands open, staffed by NPS personnel, valuable public buildings such as the Smithsonian are shuttered. Meanwhile, mounting trash and unsafe conditions at national park sites across the country are putting people and wildlife in jeopardy. At least three people have died at national park sites since the shutdown began. Conditions are being described as “dire” and on the brink of causing lasting damage and financial repercussions for parks and surrounding communities.

While GSA has authority to transfer funds to NPS under certain conditions, the lengths to which to your agencies have gone to open the tower facility within a Trump business enterprise have raised public concerns that the tower may be receiving special treatment, in light of a shutdown that has left 800,000 federal workers furloughed or working without pay and crippled our national parks.

In order to better understand the current state of this matter and in light of the concerns outlined above, I request that you answer the following:

1. Please confirm the funding source for (1) the National Park Service employees, and (2) any other federal employees who are staffing the tower during the partial government shutdown. How much has GSA paid to date during this partial shutdown? Did GSA pay for these employees prior to the current shutdown?
2. What other costs are GSA and/or DOI paying to keep the tower open and provide services, what is the funding source, and how much has been paid and/or obligated to date? Did GSA pay any of these costs prior to the shutdown?
3. What other federal facilities are currently being kept open during the shutdown using the same funding source(s) as the tower? What federal facilities have been closed during the shutdown? How did GSA make the decision as to how to allocate these funds among federal properties during this government shutdown, and why was the tower prioritized over other federal facilities?
4. Who made the decision to reopen the tower? Please confirm the authority under which it was reopened. What other facilities did GSA determine needed to be reopened after closing those facilities due to the lapse in funding?
5. What, if any, communications did GSA and/or DOI officials have with White House officials concerning the decision to reopen the tower and the funding to keep the tower open? With officials from any business entity affiliated with President Trump or his family?
6. Was the tower kept open to the public directly preceding, during, and/or after the October 2013 shutdown?
7. Please provide a copy of the current lease and any prior leases with the Trump Organization for the Trump International Hotel in Washington, DC, as well as a copy of the current interagency agreement between GSA and DOI and prior interagency agreements from 2010 to the present that cover staffing of the tower by NPS employees.

I request that you provide separate agency responses to the above questions on or before January 31, 2019.

###

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**Faith C. Vander Voort**  
Deputy Press Secretary  
Department of the Interior

OPOT.pdf

**From:** [Litterst, Michael](#)  
**To:** [Powell, Christine](#)  
**Subject:** OPOT  
**Date:** Friday, January 11, 2019 2:23:10 PM

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Here's our press statement on the Old Post Office Tower:

"The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA; please contact GSA for additional Information about the property."

And here's GSA's statement, that touches on where the funding comes from:

<https://www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations>

~~~~~  
Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

Fwd\_ [EXTERNAL] Heads Up on a Hot Issue(3).pdf

**From:** [Powell, Christine](#)  
**To:** [Christopher Salotti](#); [John Tanner](#)  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Saturday, January 12, 2019 7:40:43 AM  
**Attachments:** [2019-01-10 RM to GSA and DOI.pdf](#)

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Chris and John,

I am working on a draft response that I hope to have to you later this morning, per our conversation yesterday. Please let me know if that doesn't work for you.

If you get any other correspondence or calls on NPS issues, just let me know and I can help with those responses. .

Thanks,  
Chris

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

----- Forwarded message -----

**From:** **Cannuscio, Lisa** <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:53 PM  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**To:** Christine Powell <[chris\\_powell@nps.gov](mailto:chris_powell@nps.gov)>

I have heard no word on response yet

----- Forwarded message -----

**From:** **Tanner, John** <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:34 PM  
**Subject:** Fwd: [EXTERNAL] Heads Up on a Hot Issue  
**To:** Juliette Lillie <[juliette\\_lillie@ios.doi.gov](mailto:juliette_lillie@ios.doi.gov)>, Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)>, Paul Danny Smith <[paul\\_smith@nps.gov](mailto:paul_smith@nps.gov)>, Salotti, Christopher <[chris\\_salotti@ios.doi.gov](mailto:chris_salotti@ios.doi.gov)>, Kuckro, Melissa <[melissa\\_kuckro@nps.gov](mailto:melissa_kuckro@nps.gov)>, Todd Willens <[todd\\_willens@ios.doi.gov](mailto:todd_willens@ios.doi.gov)>, Katharine MacGregor <[katharine\\_macgregor@ios.doi.gov](mailto:katharine_macgregor@ios.doi.gov)>

See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>



Date: Thu, Jan 10, 2019 at 4:14 PM

Subject: [EXTERNAL] Heads Up on a Hot Issue

To: [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner

Director

Office of Congressional and Legislative Affairs

United States Department of the Interior

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

2019-01-10 RM to GSA and DOI\_3.pdf

## United States Senate

January 10, 2019

The Honorable David Bernhardt  
Acting Secretary  
Department of Interior  
1849 C Street, NW  
Washington, DC 20240

The Honorable Emily W. Murphy  
Administrator  
General Services Administration  
1800 F Street, NW  
Washington, DC 20405

Dear Mr. Acting Secretary and Madam Administrator:

I write to request information regarding National Park Service (NPS) staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current government shutdown.

The Old Post Office is a historic building under lease by the General Services Administration (GSA) to the Trump Organization, which is required to permit public access to certain areas of the building, including the tower.<sup>1</sup> The tower was closed by the NPS on December 22, 2018, when funding lapsed for certain agencies including the GSA and the Department of Interior (DOI), of which the NPS is a part.<sup>2</sup> On January 2, 2019, it was reported that the tower would reopen with funding from GSA,<sup>3</sup> and it did.<sup>4</sup> When questioned about this funding, a GSA spokesperson described the funds for reopening the tower as “not associated with the current fis-

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<sup>1</sup> General Services Administration, *Report of Material Provisions of the Old Post Office Development Agreement Submitted Pursuant to Old Post Office Building Redevelopment Act of 2008*, at 6 (Public Law 110-359) (June 2013) ([www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA\\_OPO\\_congressional\\_report.pdf](http://www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA_OPO_congressional_report.pdf)).

<sup>2</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>3</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>4</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260](http://www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a_story.html?utm_term=.6cf42b888260)).

The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 2

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I would like nothing more than to have all of our rangers and other federal civil servants back at work on behalf of the public. As the clock tower at Trump International Hotel in Washington stands open, staffed by NPS personnel, valuable public buildings such as the Smithsonian are shuttered. Meanwhile, mounting trash and unsafe conditions at national park sites across the country are putting people and wildlife in jeopardy. At least three people have died at national park sites since the shutdown began.<sup>7</sup> Conditions are being described as "dire" and on the brink of causing lasting damage and financial repercussions for parks and surrounding communities.<sup>8</sup>

While GSA has authority to transfer funds to NPS under certain conditions, the lengths to which to your agencies have gone to open the tower facility within a Trump business enterprise have raised public concerns that the tower may be receiving special treatment,<sup>9</sup> in light of a shutdown that has left 800,000 federal workers furloughed or working without pay and crippled our national parks.

In order to better understand the current state of this matter and in light of the concerns outlined above, I request that you answer the following:

1. Please confirm the funding source for (1) the National Park Service employees, and (2) any other federal employees who are staffing the tower during the partial govern-

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<sup>5</sup> *Old Post Office Tower on Trump property to Remain Open During Shutdown*, The Hill (Jan. 2, 2019) ([www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown](http://www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown)).

<sup>6</sup> General Services Administration, GSA statement on Old Post Office Tower operations (Jan. 4, 2019) ([www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations](http://www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations)).

<sup>7</sup> *Park Service Takes 'Extraordinary Step' of Dipping Into Entrance Fees Amid Shutdown*, Chicago Tribune (Jan. 6, 2019) ([www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?\\_\\_twitter\\_impression=true](http://www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?__twitter_impression=true)).

<sup>8</sup> *Garbage, Feces, Other Bad Behavior Take Toll on National Parks During Shutdown*, USA Today (Jan. 1, 2019) ([www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/](http://www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/)).

<sup>9</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260&noredirect=on](https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a_story.html?utm_term=.6cf42b888260&noredirect=on)).



The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 3

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2. What other costs are GSA and/or DOI paying to keep the tower open and provide services, what is the funding source, and how much has been paid and/or obligated to date? Did GSA pay any of these costs prior to the shutdown?
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4. Who made the decision to reopen the tower? Please confirm the authority under which it was reopened. What other facilities did GSA determine needed to be reopened after closing those facilities due to the lapse in funding?
5. What, if any, communications did GSA and/or DOI officials have with White House officials concerning the decision to reopen the tower and the funding to keep the tower open? With officials from any business entity affiliated with President Trump or his family?
6. Was the tower kept open to the public directly preceding, during, and/or after the October 2013 shutdown?
7. Please provide a copy of the current lease and any prior leases with the Trump Organization for the Trump International Hotel in Washington, DC, as well as a copy of the current interagency agreement between GSA and DOI and prior interagency agreements from 2010 to the present that cover staffing of the tower by NPS employees.

I request that you provide separate agency responses to the above questions on or before January 31, 2019. Please have your staff contact Michelle Benecke of my Committee staff at (202) 224-9274 with any questions. Please send any official correspondence related to this request to [michelle\\_benecke@hsgac.senate.gov](mailto:michelle_benecke@hsgac.senate.gov).

Sincerely,



Gary C. Peters  
Ranking Member

cc: Ron Johnson  
Chairman

Draft Peters letter.pdf

**From:** [Powell, Christine](#)  
**To:** [Lisa Mendelson-Ielmini](#)  
**Subject:** Draft Peters letter  
**Date:** Saturday, January 12, 2019 10:15:22 AM  
**Attachments:** [Peters Response.draft.1.12.2019.docx](#)

---

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309



Peters Response.draft.1.12.2019.pdf

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

The National Park Service (NPS) staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration (GSA), which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA.

Upon realization of the observation tower closure, GSA advised the NPS that operations at the tower would continue to be funded. In this process, it was discovered that the interagency agreement required by the 1983 law had expired earlier in the year. The GSA and the NPS subsequently renewed the interagency agreement, and the NPS resumed operation of the tower as required by law.

The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

Fwd\_ OPOT.pdf

**From:** [Powell, Christine](#)  
**To:** [Andrea Travnicek](#); [Hambleton, Ryan](#); [Lisa Mendelson-Ielmini](#)  
**Subject:** Fwd: OPOT  
**Date:** Saturday, January 12, 2019 10:57:46 AM  
**Attachments:** [Peters Trump Tower.1.10.19.pdf](#)

---

All,

Attached is the NPS statement and link to the GSA statement for context. I did go ahead and attach the incoming.

Thanks Lisa for editing my initial draft.

Chris

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

----- Forwarded message -----

**From:** **Litterst, Michael** <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>  
**Date:** Fri, Jan 11, 2019 at 4:23 PM  
**Subject:** OPOT  
**To:** Powell, Christine <[chris\\_powell@nps.gov](mailto:chris_powell@nps.gov)>

Here's our press statement on the Old Post Office Tower:

"The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA; please contact GSA for additional Information about the property."

And here's GSA's statement, that touches on where the funding comes from:  
<https://www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations>

~~~~~  
Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

Peters Trump Tower.1.10.19.pdf

## United States Senate

January 10, 2019

The Honorable David Bernhardt  
Acting Secretary  
Department of Interior  
1849 C Street, NW  
Washington, DC 20240

The Honorable Emily W. Murphy  
Administrator  
General Services Administration  
1800 F Street, NW  
Washington, DC 20405

Dear Mr. Acting Secretary and Madam Administrator:

I write to request information regarding National Park Service (NPS) staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current government shutdown.

The Old Post Office is a historic building under lease by the General Services Administration (GSA) to the Trump Organization, which is required to permit public access to certain areas of the building, including the tower.<sup>1</sup> The tower was closed by the NPS on December 22, 2018, when funding lapsed for certain agencies including the GSA and the Department of Interior (DOI), of which the NPS is a part.<sup>2</sup> On January 2, 2019, it was reported that the tower would reopen with funding from GSA,<sup>3</sup> and it did.<sup>4</sup> When questioned about this funding, a GSA spokesperson described the funds for reopening the tower as “not associated with the current fis-

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<sup>1</sup> General Services Administration, *Report of Material Provisions of the Old Post Office Development Agreement Submitted Pursuant to Old Post Office Building Redevelopment Act of 2008*, at 6 (Public Law 110-359) (June 2013) ([www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA\\_OPO\\_congressional\\_report.pdf](http://www.federalnewsradio.com/wpcontent/uploads/pdfs/GSA_OPO_congressional_report.pdf)).

<sup>2</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>3</sup> *Old Post Office Tower at Trump Hotel to Open During Shutdown*, E&E News (Jan. 2, 2018) ([www.eenews.net/stories/1060110755](http://www.eenews.net/stories/1060110755)).

<sup>4</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260](http://www.washingtonpost.com/politics/shutdown-spares-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e9-8f0c6f878a26288a_story.html?utm_term=.6cf42b888260)).

The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 2

cal year's (FY 2019) appropriations bill."<sup>5</sup> Subsequently, it was reported that GSA would tap the Federal Buildings Fund to pay to reopen and staff the tower with NPS employees under an inter-agency agreement between GSA and DOI, which GSA stated was pursuant to Public Law 98-1.<sup>6</sup>

I would like nothing more than to have all of our rangers and other federal civil servants back at work on behalf of the public. As the clock tower at Trump International Hotel in Washington stands open, staffed by NPS personnel, valuable public buildings such as the Smithsonian are shuttered. Meanwhile, mounting trash and unsafe conditions at national park sites across the country are putting people and wildlife in jeopardy. At least three people have died at national park sites since the shutdown began.<sup>7</sup> Conditions are being described as "dire" and on the brink of causing lasting damage and financial repercussions for parks and surrounding communities.<sup>8</sup>

While GSA has authority to transfer funds to NPS under certain conditions, the lengths to which to your agencies have gone to open the tower facility within a Trump business enterprise have raised public concerns that the tower may be receiving special treatment,<sup>9</sup> in light of a shutdown that has left 800,000 federal workers furloughed or working without pay and crippled our national parks.

In order to better understand the current state of this matter and in light of the concerns outlined above, I request that you answer the following:

1. Please confirm the funding source for (1) the National Park Service employees, and (2) any other federal employees who are staffing the tower during the partial govern-

---

<sup>5</sup> *Old Post Office Tower on Trump property to Remain Open During Shutdown*, The Hill (Jan. 2, 2019) ([www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown](http://www.thehill.com/homenews/administration/423605-old-post-office-tower-on-trump-property-to-reopen-during-shutdown)).

<sup>6</sup> General Services Administration, GSA statement on Old Post Office Tower operations (Jan. 4, 2019) ([www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations](http://www.gsa.gov/about-us/newsroom/news-releases/gsa-statement-on-old-post-office-tower-operations)).

<sup>7</sup> *Park Service Takes 'Extraordinary Step' of Dipping Into Entrance Fees Amid Shutdown*, Chicago Tribune (Jan. 6, 2019) ([www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?\\_\\_twitter\\_impression=true](http://www.chicagotribune.com/news/nationworld/ct-park-service-government-shutdown-20190106-story,amp.html?__twitter_impression=true)).

<sup>8</sup> *Garbage, Feces, Other Bad Behavior Take Toll on National Parks During Shutdown*, USA Today (Jan. 1, 2019) ([www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/](http://www.usatoday.com/story/news/nation/2019/01/01/free-all-national-parks-overrun-garbage-other-bad-behavior/2456757002/)).

<sup>9</sup> *Shutdown Spares Federal Park Rangers at Site in Trump Hotel*, Washington Post (Jan. 4, 2019) ([https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a\\_story.html?utm\\_term=.6cf42b888260&noredirect=on](https://www.washingtonpost.com/politics/shutdown-spare-federal-park-rangers-at-site-in-trump-hotel/2019/01/04/c72a618c-1075-11e98f0c6f878a26288a_story.html?utm_term=.6cf42b888260&noredirect=on)).



The Honorable David Bernhardt  
The Honorable Emily W. Murphy  
January 10, 2019  
Page 3

ment shutdown. How much has GSA paid to date during this partial shutdown? Did GSA pay for these employees prior to the current shutdown?

2. What other costs are GSA and/or DOI paying to keep the tower open and provide services, what is the funding source, and how much has been paid and/or obligated to date? Did GSA pay any of these costs prior to the shutdown?
3. What other federal facilities are currently being kept open during the shutdown using the same funding source(s) as the tower? What federal facilities have been closed during the shutdown? How did GSA make the decision as to how to allocate these funds among federal properties during this government shutdown, and why was the tower prioritized over other federal facilities?
4. Who made the decision to reopen the tower? Please confirm the authority under which it was reopened. What other facilities did GSA determine needed to be reopened after closing those facilities due to the lapse in funding?
5. What, if any, communications did GSA and/or DOI officials have with White House officials concerning the decision to reopen the tower and the funding to keep the tower open? With officials from any business entity affiliated with President Trump or his family?
6. Was the tower kept open to the public directly preceding, during, and/or after the October 2013 shutdown?
7. Please provide a copy of the current lease and any prior leases with the Trump Organization for the Trump International Hotel in Washington, DC, as well as a copy of the current interagency agreement between GSA and DOI and prior interagency agreements from 2010 to the present that cover staffing of the tower by NPS employees.

I request that you provide separate agency responses to the above questions on or before January 31, 2019. Please have your staff contact Michelle Benecke of my Committee staff at (202) 224-9274 with any questions. Please send any official correspondence related to this request to [michelle\\_benecke@hsgac.senate.gov](mailto:michelle_benecke@hsgac.senate.gov).

Sincerely,



Gary C. Peters  
Ranking Member

cc: Ron Johnson  
Chairman

Draft doc for your review and use.pdf

**From:** [Lisa Mendelson](#)  
**To:** [lmendelson@nps.gov](mailto:lmendelson@nps.gov); [andrea\\_travnicek@ios.doi.gov](mailto:andrea_travnicek@ios.doi.gov); [ryan\\_hambleton@ios.doi.gov](mailto:ryan_hambleton@ios.doi.gov); [chris\\_powell@nps.gov](mailto:chris_powell@nps.gov)  
**Subject:** Draft doc for your review and use  
**Date:** Saturday, January 12, 2019 11:04:22 AM  
**Attachments:** [ATT00001.htm](#)  
[2019B.docx](#)

---

Pls see word doc attached, happy to answer any Qs you might have.

~Lisa

ATT00001\_5.pdf

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

2019B.pdf

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to Public Law 98-1 the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA.

The annual agreement had not yet been executed at the time of the lapse. Upon realization of the observation tower closure, GSA advised the NPS that operations at the tower would continue to be funded. The GSA and the NPS subsequently renewed the interagency agreement, and the NPS resumed operation of the tower as required by law.

The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

Fwd\_ Draft doc for your review and use.pdf



**From:** [Mendelson, Lisa](#)  
**To:** [Christine Powell](#)  
**Subject:** Fwd: Draft doc for your review and use  
**Date:** Tuesday, January 15, 2019 8:27:06 AM  
**Attachments:** [2019B.docx](#)  
[2019 01 15 Draft.docx](#)

---

Try this -- it's in word and I highlighted my additions. Now called 2019 01 15 Draft

---

**Lisa Mendelson, AICP**

**Acting Regional Director, National Park Service**

202-619-7020 main office + 202-619-7194 direct + 202-297-1338 cell

(serving as an excepted employee during the lapse)

----- Forwarded message -----

**From:** **Lisa Mendelson** <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>

**Date:** Sat, Jan 12, 2019 at 1:04 PM

**Subject:** Draft doc for your review and use

**To:** <[lmendelson@nps.gov](mailto:lmendelson@nps.gov)>, <[andrea\\_travnicek@ios.doi.gov](mailto:andrea_travnicek@ios.doi.gov)>,  
<[ryan\\_hambleton@ios.doi.gov](mailto:ryan_hambleton@ios.doi.gov)>, <[chris\\_powell@nps.gov](mailto:chris_powell@nps.gov)>

Pls see word doc attached, happy to answer any Qs you might have.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director*

*National Park Service - National Capital*

*202-619-7020 office - 202-297-1338 cell*

*Sent by ipad*

2019B\_1.pdf

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to Public Law 98-1 the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA.

The annual agreement had not yet been executed at the time of the lapse. Upon realization of the observation tower closure, GSA advised the NPS that operations at the tower would continue to be funded. The GSA and the NPS subsequently renewed the interagency agreement, and the NPS resumed operation of the tower as required by law.

The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

2019 01 15 Draft.pdf

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to the February 1983 Public Law 98-1, the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA. Each fiscal year the NPS prepares an estimate of needs and then GSA and NPS enter into negotiations for the staffing and funding levels; GSA provides the NPS the resources to hire and present to the public the tower experience.

The FY2019 annual agreement had been negotiated but not yet executed at the time of the lapse. Upon realization of the observation tower closure, GSA advised the NPS that operations at the tower would continue to be funded. The GSA and the NPS subsequently renewed the interagency agreement, and the NPS resumed operation of the tower as required by law.

The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

Re\_ Draft doc for your review and use.pdf

**From:** [Powell, Christine](#)  
**To:** [Mendelson, Lisa](#)  
**Subject:** Re: Draft doc for your review and use  
**Date:** Tuesday, January 15, 2019 8:33:58 AM  
**Attachments:** [2019 01 15 Draft.COS.docx](#)

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Thanks Lisa. I think we are almost there. I made a couple edits--one of them was removing information that was already in the letter. If you are ok with this, I will forward it to Andrea.

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

On Tue, Jan 15, 2019 at 10:27 AM Mendelson, Lisa <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:

Try this -- it's in word and I highlighted my additions. Now called 2019 01 15 Draft

---

**Lisa Mendelson, AICP**  
**Acting Regional Director, National Park Service**  
202-619-7020 main office + 202-619-7194 direct + 202-297-1338 cell  
(serving as an excepted employee during the lapse)

----- Forwarded message -----

**From:** **Lisa Mendelson** <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>  
**Date:** Sat, Jan 12, 2019 at 1:04 PM  
**Subject:** Draft doc for your review and use  
**To:** <[lmendelson@nps.gov](mailto:lmendelson@nps.gov)>, <[andrea\\_travnicek@ios.doi.gov](mailto:andrea_travnicek@ios.doi.gov)>, <[ryan\\_hambleton@ios.doi.gov](mailto:ryan_hambleton@ios.doi.gov)>, <[chris\\_powell@nps.gov](mailto:chris_powell@nps.gov)>

Pls see word doc attached, happy to answer any Qs you might have.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

2019 01 15 Draft.COS.pdf



The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to the February 1983 Public Law 98-1, the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA. Each fiscal year the NPS prepares an estimate of needs and then GSA and NPS enter into negotiations for the staffing and funding levels. GSA provides the NPS the resources to hire and present to the public the tower experience.

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The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

Re\_ Draft doc for your review and use(1).pdf

**From:** [Powell, Christine](#)  
**To:** [Lisa Mendelson](#)  
**Cc:** [lmendelson@nps.gov](mailto:lmendelson@nps.gov); [Andrea Travnicek](#); [Hambleton, Ryan](#)  
**Subject:** Re: Draft doc for your review and use  
**Date:** Tuesday, January 15, 2019 10:31:01 AM  
**Attachments:** [2019 01 15 Draft.docx](#)

---

Andrea,

Attached is the revised response that Lisa and I edited based on your comment yesterday. If this works for you I will send it up to John and Chris Salotti.

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

On Sat, Jan 12, 2019 at 1:04 PM Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)> wrote:  
Pls see word doc attached, happy to answer any Qs you might have.

~Lisa

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

2019 01 15 Draft\_1.pdf

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to the 1983 Public Law 98-1, the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA. Each fiscal year the NPS prepares an estimate of needs and then GSA and NPS enter into negotiations for the staffing and funding levels.

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The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

DTS Assignment--request information on staffing....pdf

**From:** [DTS@fws.gov](mailto:DTS@fws.gov)  
**To:** [chris\\_powell@nps.gov](mailto:chris_powell@nps.gov); [Kelly\\_Fox@nps.gov](mailto:Kelly_Fox@nps.gov)  
**Subject:** DTS Assignment--request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown  
**Date:** Tuesday, January 15, 2019 12:23:47 PM

---

Hello and welcome to the DTS automated email alert!

Your office (D-COS) has a task assigned.

Please log in to the Data Tracking System at the following URL Address: <https://dts.fws.gov/dts/preLogin.do?officeId=9> and review Document Control Number (DCN)\*\* EST-00011339.

To move the document to the next office in the routing process, enter the task completed date for your office's routing in the routing screen and save the record.

Document Subject: request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown

Action Required: 0-Prepare Draft Response

Assigned By Office: OES-Cannuscio/202-208-2443 User: Lisa Cannuscio

\*\*Thank you\*\*.

Draft Peters Response.pdf



**From:** [Powell, Christine](#)  
**To:** [John Tanner](#)  
**Subject:** Draft Peters Response  
**Date:** Tuesday, January 15, 2019 12:27:13 PM  
**Attachments:** [2019 01 15 Draft.docx](#)

---

John,

Our draft is attached.

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

2019 01 15 Draft\_2.pdf

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to the 1983 Public Law 98-1, the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA. Each fiscal year the NPS prepares an estimate of needs and then GSA and NPS enter into negotiations for the staffing and funding levels.

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The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

Re\_ [EXTERNAL] Heads Up on a Hot Issue(3).pdf

**From:** [Cannuscio, Lisa](#)  
**To:** [Christine Powell](#)  
**Cc:** [Kuckro, Melissa](#); [Kelly Fox](#); [Steve Lowery](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Tuesday, January 15, 2019 12:28:52 PM

---

Hi - just spoke with OCL Tanner. Change in tasking to EST11339. This is to be drafted by NPS for FWP signature with following surnames - with an expedited turnaround (not today, but within a few days - I'd shoot for by end of this week):

OCL  
SOL  
FWP  
DCOS

Let's discuss...

On Thu, Jan 10, 2019 at 4:34 PM Tanner, John <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)> wrote:

See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue  
**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner

Director

Office of Congressional and Legislative Affairs

United States Department of the Interior

--

Lisa Cannuscio

Office of the Executive Secretariat

1849 C Street, N.W., Room 7317

Washington, D.C. 20240

Office: (202) 208-2443

Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Re\_ [EXTERNAL] Heads Up on a Hot Issue(4).pdf

**From:** [Cannuscio, Lisa](#)  
**To:** [Christine Powell](#)  
**Cc:** [Kuckro, Melissa](#); [Kelly Fox](#); [Steve Lowery](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Tuesday, January 15, 2019 12:28:53 PM

---

Hi - just spoke with OCL Tanner. Change in tasking to EST11339. This is to be drafted by NPS for FWP signature with following surnames - with an expedited turnaround (not today, but within a few days - I'd shoot for by end of this week):

OCL  
SOL  
FWP  
DCOS

Let's discuss...

On Thu, Jan 10, 2019 at 4:34 PM Tanner, John <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)> wrote:

See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue  
**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke



Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner

Director

Office of Congressional and Legislative Affairs

United States Department of the Interior

--

Lisa Cannuscio

Office of the Executive Secretariat

1849 C Street, N.W., Room 7317

Washington, D.C. 20240

Office: (202) 208-2443

Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Draft Peters Response(1).pdf

**From:** [Powell, Christine](#)  
**To:** [Kelly Fox](#)  
**Subject:** Draft Peters Response  
**Date:** Tuesday, January 15, 2019 12:51:14 PM  
**Attachments:** [2019 01 15 Draft.docx](#)

---

Christine Powell  
Acting Chief of Staff  
(o) 202-513-7181  
(c) 202-878-2309

2019 01 15 Draft\_3.pdf

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to the 1983 Public Law 98-1, the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA. Each fiscal year the NPS prepares an estimate of needs and then GSA and NPS enter into negotiations for the staffing and funding levels.

The FY2019 annual agreement had been negotiated but not yet executed at the time of the lapse. Upon realization of the observation tower closure, GSA advised the NPS that operations at the tower would continue to be funded. The GSA and the NPS subsequently renewed the interagency agreement, and the NPS resumed operation of the tower as required by law.

The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

DTS Assignment--request information on staffing...(1).pdf

**From:** [DTS@fws.gov](mailto:DTS@fws.gov)  
**To:** [paul\\_smith@nps.gov](mailto:paul_smith@nps.gov)  
**Subject:** DTS Assignment--request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown  
**Date:** Tuesday, January 15, 2019 12:57:07 PM

---

Hello and welcome to the DTS automated email alert!

Your office (D) has a task assigned.

Please log in to the Data Tracking System at the following URL Address: <https://dts.fws.gov/dts/preLogin.do?officeId=8> and review Document Control Number (DCN)\*\* EST-00011339.

To move the document to the next office in the routing process, enter your surname information for your office's task and save the record.

Document Subject: request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown

Action Required: 3-Surname

Assigned By Office: D-COS User: Kelly Fox

\*\*Thank you\*\*.

Re\_ [EXTERNAL] Heads Up on a Hot Issue(5).pdf



**From:** [Fox, Kelly](#)  
**To:** [Cannuscio, Lisa](#)  
**Cc:** [Christine Powell](#); [Kuckro, Melissa](#); [Steve Lowery](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Tuesday, January 15, 2019 12:59:26 PM

---

Draft has been written by NCR. It is uploaded and is being routed in DTS.

Kelly Fox  
National Park Service  
Staff Assistant  
Office of Deputy Director, Operations  
1849 C Street NW, Room 3311  
Washington, DC 20240  
202-354-1821 (office)

On Tue, Jan 15, 2019 at 2:28 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:

Hi - just spoke with OCL Tanner. Change in tasking to EST11339. This is to be drafted by NPS for FWP signature with following surnames - with an expedited turnaround (not today, but within a few days - I'd shoot for by end of this week):

OCL  
SOL  
FWP  
DCOS

Let's discuss...

On Thu, Jan 10, 2019 at 4:34 PM Tanner, John <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)> wrote:

See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue  
**To:** [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of

the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Re\_ [EXTERNAL] Heads Up on a Hot Issue(6).pdf

**From:** [Cannuscio, Lisa](#)  
**To:** [Fox, Kelly](#)  
**Cc:** [Christine Powell](#); [Kuckro, Melissa](#); [Steve Lowery](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Tuesday, January 15, 2019 1:06:27 PM

---

great - Can you please open up routing to OES so Steve can keep an eye on it?

Thank you so much!!

-Lisa

On Tue, Jan 15, 2019 at 2:59 PM Fox, Kelly <[kelly\\_fox@nps.gov](mailto:kelly_fox@nps.gov)> wrote:  
Draft has been written by NCR. It is uploaded and is being routed in DTS.

Kelly Fox  
National Park Service  
Staff Assistant  
Office of Deputy Director, Operations  
1849 C Street NW, Room 3311  
Washington, DC 20240  
202-354-1821 (office)

On Tue, Jan 15, 2019 at 2:28 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:  
Hi - just spoke with OCL Tanner. Change in tasking to EST11339. This is to be drafted by NPS for FWP signature with following surnames - with an expedited turnaround (not today, but within a few days - I'd shoot for by end of this week):

OCL  
SOL  
FWP  
DCOS

Let's discuss...

On Thu, Jan 10, 2019 at 4:34 PM Tanner, John <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)> wrote:  
See attached.

----- Forwarded message -----

From: **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
Date: Thu, Jan 10, 2019 at 4:14 PM  
Subject: [EXTERNAL] Heads Up on a Hot Issue

To: [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior

--

Lisa Cannuscio  
Office of the Executive Secretariat

1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Re\_ [EXTERNAL] Heads Up on a Hot Issue(7).pdf

**From:** [Cannuscio, Lisa](#)  
**To:** [Fox, Kelly](#)  
**Cc:** [Christine Powell](#); [Kuckro, Melissa](#); [Steve Lowery](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Tuesday, January 15, 2019 1:06:31 PM

---

great - Can you please open up routing to OES so Steve can keep an eye on it?

Thank you so much!!

-Lisa

On Tue, Jan 15, 2019 at 2:59 PM Fox, Kelly <[kelly\\_fox@nps.gov](mailto:kelly_fox@nps.gov)> wrote:  
Draft has been written by NCR. It is uploaded and is being routed in DTS.

Kelly Fox  
National Park Service  
Staff Assistant  
Office of Deputy Director, Operations  
1849 C Street NW, Room 3311  
Washington, DC 20240  
202-354-1821 (office)

On Tue, Jan 15, 2019 at 2:28 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:  
Hi - just spoke with OCL Tanner. Change in tasking to EST11339. This is to be drafted by NPS for FWP signature with following surnames - with an expedited turnaround (not today, but within a few days - I'd shoot for by end of this week):

OCL  
SOL  
FWP  
DCOS

Let's discuss...

On Thu, Jan 10, 2019 at 4:34 PM Tanner, John <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)> wrote:  
See attached.

----- Forwarded message -----

**From:** **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
**Date:** Thu, Jan 10, 2019 at 4:14 PM  
**Subject:** [EXTERNAL] Heads Up on a Hot Issue



To: [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior

--

Lisa Cannuscio  
Office of the Executive Secretariat

1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Re\_ [EXTERNAL] Heads Up on a Hot Issue(8).pdf

**From:** [Fox, Kelly](#)  
**To:** [Cannuscio, Lisa](#)  
**Cc:** [Christine Powell](#); [Kuckro, Melissa](#); [Steve Lowery](#)  
**Subject:** Re: [EXTERNAL] Heads Up on a Hot Issue  
**Date:** Tuesday, January 22, 2019 2:08:37 PM

---

I apologize, I was waiting for OCL and SOL surname before sending to FWP. In light of the expedited timeline it has now been delivered to FWP.

Kelly Fox  
National Park Service  
Staff Assistant  
Office of Deputy Director, Operations  
1849 C Street NW, Room 3311  
Washington, DC 20240  
202-354-1821 (office)

On Tue, Jan 15, 2019 at 3:06 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:  
great - Can you please open up routing to OES so Steve can keep an eye on it?

Thank you so much!!  
-Lisa

On Tue, Jan 15, 2019 at 2:59 PM Fox, Kelly <[kelly\\_fox@nps.gov](mailto:kelly_fox@nps.gov)> wrote:  
Draft has been written by NCR. It is uploaded and is being routed in DTS.

Kelly Fox  
National Park Service  
Staff Assistant  
Office of Deputy Director, Operations  
1849 C Street NW, Room 3311  
Washington, DC 20240  
202-354-1821 (office)

On Tue, Jan 15, 2019 at 2:28 PM Cannuscio, Lisa <[lisa\\_cannuscio@ios.doi.gov](mailto:lisa_cannuscio@ios.doi.gov)> wrote:

Hi - just spoke with OCL Tanner. Change in tasking to EST11339. This is to be drafted by NPS for FWP signature with following surnames - with an expedited turnaround (not today, but within a few days - I'd shoot for by end of this week):

OCL  
SOL  
FWP  
DCOS

Let's discuss...

On Thu, Jan 10, 2019 at 4:34 PM Tanner, John <[john\\_tanner@ios.doi.gov](mailto:john_tanner@ios.doi.gov)> wrote:  
See attached.

----- Forwarded message -----

From: **Benecke, Michelle (HSGAC)** <[Michelle\\_Benecke@hsgac.senate.gov](mailto:Michelle_Benecke@hsgac.senate.gov)>  
Date: Thu, Jan 10, 2019 at 4:14 PM  
Subject: [EXTERNAL] Heads Up on a Hot Issue  
To: [John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov) <[John\\_Tanner@ios.doi.gov](mailto:John_Tanner@ios.doi.gov)>

Sir – I would normally contact your staff, however I understand that you are the only person not furloughed from Legislative Affairs. I wanted to provide a heads up and forward the attached letter from Ranking Member Peters, which concerns the reopening of the clock tower at the Trump International Hotel during the partial government shutdown, and requests related information. A hard copy to the Department will follow. If you have any questions, please feel free to contact me at (202) 224-9274 or email me with a good number on which to reach you.

Best Regards,

Michelle Benecke

Michelle Benecke

Senior Counsel

U.S. Senate Homeland Security and Governmental Affairs Committee (minority staff)

202.224.9274

--

John Tanner  
Director  
Office of Congressional and Legislative Affairs  
United States Department of the Interior

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

--

Lisa Cannuscio  
Office of the Executive Secretariat  
1849 C Street, N.W., Room 7317  
Washington, D.C. 20240  
Office: (202) 208-2443  
Email: [Lisa\\_Cannuscio@ios.doi.gov](mailto:Lisa_Cannuscio@ios.doi.gov)

Re\_ [EXTERNAL] Washington Post on open NPS sites.pdf

**From:** [Litterst, Michael](#)  
**To:** [Shaban, Hamza](#)  
**Subject:** Re: [EXTERNAL] Washington Post on open NPS sites  
**Date:** Friday, January 25, 2019 6:42:42 AM

---

Hamza:

The National Park Service staffs the tower tour at the Old Post Office under an interagency agreement with the General Services Administration, which owns the building and provides funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA; please contact GSA for additional information about the property.

Of the 418 national parks, [accessibility for approximately 80](#) is being maintained with recreation fee revenue.

Mike

~~~~~  
Mike Litterst  
Chief Spokesperson and Chief of Public Affairs (acting)

National Park Service  
Ph: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

On Thu, Jan 24, 2019 at 5:31 PM Shaban, Hamza <[Hamza.Shaban@washpost.com](mailto:Hamza.Shaban@washpost.com)> wrote:

Hello Mike,

My name is Hamza Shaban and I am a reporter with the Washington Post.

I'm writing to ask if NPS can explain how the Old Post Office Tower in DC is being staffed with NPS employees despite the ongoing government shutdown.

I'd also like to ask if you could provide me with a full list of NPS sites that have remained open during the shutdown.

And if you could tell me the total number of all NPS sites across the country.



Thank you,

Hamza

Hamza Shaban

Technology Reporter

The Washington Post

Cell: 954.801.9312

Desk: 202.334.7367

[@hshaban](#)

DTS Assignment--request information on staffing...(2).pdf

**From:** [DTS@fws.gov](mailto:DTS@fws.gov)  
**To:** [chris\\_powell@nps.gov](mailto:chris_powell@nps.gov); [Kelly\\_Fox@nps.gov](mailto:Kelly_Fox@nps.gov)  
**Subject:** DTS Assignment--request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown  
**Date:** Friday, January 25, 2019 10:01:44 AM

---

Hello and welcome to the DTS automated email alert!

Your office (D-COS) has a task assigned.

Please log in to the Data Tracking System at the following URL Address: <https://dts.fws.gov/dts/preLogin.do?officeId=9> and review Document Control Number (DCN)\*\* EST-00011339.

To move the document to the next office in the routing process, enter the task completed date for your office's routing in the routing screen and save the record.

Document Subject: request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown

Action Required: 9-Mail/Distribute

Assigned By Office: DAD User: Mariagrazia Caminiti

\*\*Thank you\*\*.

DTS Assignment--request information on staffing...(3).pdf

**From:** [DTS@fws.gov](mailto:DTS@fws.gov)  
**To:** [chris\\_powell@nps.gov](mailto:chris_powell@nps.gov); [Kelly\\_Fox@nps.gov](mailto:Kelly_Fox@nps.gov)  
**Subject:** DTS Assignment--request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown  
**Date:** Monday, January 28, 2019 12:08:32 PM

---

Hello and welcome to the DTS automated email alert!

Your office (D-COS) has a task assigned.

Please log in to the Data Tracking System at the following URL Address: <https://dts.fws.gov/dts/preLogin.do?officeId=9> and review Document Control Number (DCN)\*\* EST-00011339.

To move the document to the next office in the routing process, enter the task completed date for your office's routing in the routing screen and save the record.

Document Subject: request information on staffing of Old Post Office Tower within Trump International Hotel during shutdown

Action Required: 15-For Your Information

Assigned By Office: ACOMMS-DL User: Lisa Cannuscio

\*\*Thank you\*\*.

Fwd\_ Old post office.pdf

**From:** [Laudner, Charles](#)  
**To:** [Lisa Mendelson](#)  
**Subject:** Fwd: Old post office  
**Date:** Monday, January 28, 2019 1:15:20 PM  
**Attachments:** [scan.pdf](#)

---

Chris asked me to send you a copy - let me know if your need anything else - hope this finds you well

CAL

----- Forwarded message -----

**From:** <[NPS\\_RM3328@nps.gov](mailto:NPS_RM3328@nps.gov)>  
**Date:** Mon, Jan 28, 2019 at 3:13 PM  
**Subject:** Old post office  
**To:** <[charles\\_laudner@nps.gov](mailto:charles_laudner@nps.gov)>

scan.pdf





## United States Department of the Interior

NATIONAL PARK SERVICE

1849 C Street, N.W.  
Washington, DC 20240

IAN 23 2019

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to the 1983 Public Law 98-1, the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA. Each fiscal year the NPS prepares an estimate of needs and then GSA and NPS enter into negotiations for the staffing and funding levels.

The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

Fwd\_ Old post office(1).pdf

**From:** [Lisa Mendelson](#)  
**To:** [cwatts@nps.gov](mailto:cwatts@nps.gov)  
**Subject:** Fwd: Old post office  
**Date:** Monday, January 28, 2019 1:45:23 PM  
**Attachments:** [ATT00001.htm](#)  
[scan.pdf](#)

---

FYI in case you see this come via dts.

---

Lisa Mendelson, AICP  
Acting Regional Director  
National Park Service  
Sent by Cell 202-297-1338

Begin forwarded message:

**From:** "Laudner, Charles" <[charles\\_laudner@nps.gov](mailto:charles_laudner@nps.gov)>  
**Date:** January 28, 2019 at 3:15:03 PM EST  
**To:** Lisa Mendelson <[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>  
**Subject:** Fwd: Old post office

Chris asked me to send you a copy - let me know if your need anything else -  
hope this finds you well

CAL

----- Forwarded message -----

From: <[NPS\\_RM3328@nps.gov](mailto:NPS_RM3328@nps.gov)>  
Date: Mon, Jan 28, 2019 at 3:13 PM  
Subject: Old post office  
To: <[charles\\_laudner@nps.gov](mailto:charles_laudner@nps.gov)>

ATT00001\_6.pdf



scan\_1.pdf



## United States Department of the Interior

NATIONAL PARK SERVICE

1849 C Street, N.W.  
Washington, DC 20240

IAN 23 2019

The Honorable Gary Peters  
United States Senate  
Washington, DC 20510

Dear Senator Peters:

Acting Secretary of the Interior David Bernhardt has asked me to respond on his behalf to your January 10, 2019, letter regarding staffing of the Old Post Office Tower (tower) located within the Trump International Hotel during the current lapse in appropriations.

Pursuant to the 1983 Public Law 98-1, the National Park Service (NPS) staffs the tower tour at the Old Post Office under an annual interagency agreement with the General Services Administration (GSA), which owns the building and provides annual funding for the NPS personnel. Operational details, including dates of operation and funding sources, are established by GSA. Each fiscal year the NPS prepares an estimate of needs and then GSA and NPS enter into negotiations for the staffing and funding levels.

The GSA can provide you with additional information.

Sincerely,

P. Daniel Smith  
Deputy Director  
Exercising the Authority of the Director

Re\_ Old post office.pdf



**From:** [Lisa Mendelson](#)  
**To:** [Laudner, Charles](#)  
**Subject:** Re: Old post office  
**Date:** Monday, January 28, 2019 5:58:09 PM

---

Thanks so much!

—+—

*Lisa Mendelson - Acting Regional Director  
National Park Service - National Capital  
202-619-7020 office - 202-297-1338 cell  
Sent by ipad*

On Jan 28, 2019, at 3:15 PM, Laudner, Charles <[charles\\_laudner@nps.gov](mailto:charles_laudner@nps.gov)> wrote:

Chris asked me to send you a copy - let me know if your need anything else -  
hope this finds you well

CAL

----- Forwarded message -----

From: <[NPS\\_RM3328@nps.gov](mailto:NPS_RM3328@nps.gov)>  
Date: Mon, Jan 28, 2019 at 3:13 PM  
Subject: Old post office  
To: <[charles\\_laudner@nps.gov](mailto:charles_laudner@nps.gov)>

<scan.pdf>

Re\_ OPOT Early Closure 1\_29.pdf

**From:** [Anzelmo-Sarles, Jenny](#)  
**To:** [Joyner, Brian](#); [Katelyn Liming](#)  
**Cc:** [Jennifer Mummart](#)  
**Subject:** Re: OPOT Early Closure 1/29  
**Date:** Tuesday, January 29, 2019 8:37:47 AM

---

Thanks  
+Katie too

---

Jenny Anzelmo-Sarles  
Chief of Public Affairs  
National Park Service  
National Capital Region

[jenny\\_anzelmo-sarles@nps.gov](mailto:jenny_anzelmo-sarles@nps.gov)  
Office: (202) 619-7177  
Cell: (307) 690-2355

**Who are we?** [National Capital Region - Office of Communications](#)



The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA ®

On Tue, Jan 29, 2019 at 10:36 AM Joyner, Brian <[brian\\_joyner@nps.gov](mailto:brian_joyner@nps.gov)> wrote:  
For your awareness.

**Brian D. Joyner** | Chief of Staff, **National Mall and Memorial Parks**

202.245.4662 (main) | 202.594.6589 (mobile) | 900 Ohio Drive, SW, Washington, DC 20024

----- Forwarded message -----

**From:** **Moore, Tim** <[tim\\_moore@nps.gov](mailto:tim_moore@nps.gov)>  
**Date:** Tue, Jan 29, 2019 at 9:47 AM  
**Subject:** OPOT Early Closure 1/29  
**To:** Litterst, Michael <[mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)>, Paul Ollig <[paul\\_ollig@nps.gov](mailto:paul_ollig@nps.gov)>, Darryl Speller - WPIDAA <[darryl.speller@gsa.gov](mailto:darryl.speller@gsa.gov)>, Shawn Proctor - WPM1B <[shawn.proctor@gsa.gov](mailto:shawn.proctor@gsa.gov)>, Ernest Wojciech <[ewojciech@trumphotels.com](mailto:ewojciech@trumphotels.com)>, Mickael Damelin-court <[mdamelin-court@trumphotels.com](mailto:mdamelin-court@trumphotels.com)>, Jeffrey Jones <[jeffrey\\_m\\_jones@nps.gov](mailto:jeffrey_m_jones@nps.gov)>, Joyner, Brian <[brian\\_joyner@nps.gov](mailto:brian_joyner@nps.gov)>, Sean Kennealy

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Good Morning,

Per directive from OPM:

The last visitor entry to the tower will be at 2:30.

The tower will be closed at 3:00.

Staff will depart the site by approximately 3:30.

Thank you,

Tim

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Tim Moore

Supervisory Park Ranger

Pennsylvania Avenue National Historic Site

Ford's Theatre National Historic Site

240-375-5755