



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE
National Capital Region
1100 Ohio Drive, S.W.
Washington, D.C. 20242

PUBLIC GATHERING PERMIT

Permit: 17-0003

Date: January 5, 2017

In accordance with Park Regulations as contained in C.F.R., Title 36, Chapter 1, Section 7.96, permission is granted to conduct a public gathering to the following:

Person(s) and/or Organization(s): NPS on behalf of the Presidential Inaugural Committee, Ceremonies Act

Dates(s): Friday, January 6, 2017

To: January 26, 2017

Time: Starting: 12:01 am

Ending: 11:00 pm

Location(s):

Washington Monument Sidewalk North Knoll and Sidewalk, Daniel French Drive
Lincoln Memorial, Henry Bacon Drive, Independence Avenue, East Potomac Parking Lot C
East Potomac Parking Lot A, Constitution Avenue South Sidewalk 23rd - 15th Streets
Constitution Gardens Area 5, JFK Hockey Fields, Arlington Memorial Bridge and Circle
Lincoln Memorial Reflecting Pool, Steps, Plaza, Turf, Lincoln Memorial-Below White
Marble Steps, Constitution Avenue, West Potomac Private Reception Area

Purpose: In connection with the Presidential Inaugural Ceremonies. Set up will begin on designated areas of the national mall between 14th - 3rd St. on January 6, 2017 through to the Presidential Inauguration on January 20, 2017, with take down then occurring through January 26, 2017 Day and then tear down. Welcome Celebration.

Anticipated Number or Participants: 100,000

Person(s) in Charge: Phil Gordon

Address(es): 301 7th Street Southwest, District of Columbia 20229

Phone Number: (202) 484-3929

Mobile Number: 202-664-6141

On-Site Contact: Patrick Young

Mobile Number: 202-258-2769

This permit is granted subject to the following conditions:

1. Permittee and all participants authorized therein must comply with all of the conditions of this permit and with all reasonable directions of the United States Park Police.
2. All sidewalks, walkways, and roadways must remain unobstructed to allow for the reasonable use of these areas by pedestrians, vehicles and other park visitors.

PERMITTEE IS RESPONSIBLE FOR READING AND ADHERING TO ATTACHED
ADDITIONAL CONDITIONS.

PERMIT NO:17-0003

ISSUED TO: PRESIDENTIAL INAUGURAL COMMITTEE – OPENING CEREMONY

LOCATION: LINCOLN MEMORIAL BELOW THE WHITE MARBLE STEPS, JFK HOCKEY FIELD, WEST POTOMAC PARK PRIVATE RECEPTION AREA, DANIEL FRENCH TURF AREA, HENRY BACON BALLFIELD PRIVATE RECEPTION AREA, LINCOLN MEMORIAL REFLECTING POOL, STEPS, PLAZA AND TURF

JANUARY 6- JANUARY 26, 2017 (12:01 AM -11:59 PM)

Activity Overview: Installation And Removal Of The Production Staging Area, Performance & Rehearsal Stages, Press Viewing Area, Arrival Stairs, Main Stage Dressings, Press Risers, Light Towers, Speaker Towers, Led Screens, Security, First-Aid, Reception, Volunteer, Military Escort, Catering And Concession Tents, Production & Talent Trailers, Generators, Lights, Dumpsters/Trash Receptacles, Cell-Phone Trailers, Chairs, Satellite Trucks, ADA Viewing Areas, Logistical Vehicle And Vip Parking Areas, Portable Restrooms And Fencing for the Welcome Celebration.

Timeline Overview (see attached for detailed timeline)

PRIVATE UNARMED OVERNIGHT SECURITY WILL BE PRESENT ON PARKLAND FOR THE DURATION OF ACTIVITIES

See attached timeline for additional setup

General Conditions:

- A. This permit is granted subject to the following conditions and may be amended by the National Park Service pursuant to changing plans, circumstances and condition. All laws, rules and regulations applicable to the area covered by this permit remain in effect.**
- B. This permit authorizes Presidential Inaugural Committee from 12:01 am Friday, January 6 –Wednesday, January 26, 2017 at 11:00 pm. This permit authorizes the establishment of the production staging area, the installation of trailers, generators, tents, lighting and fencing and portable toilets, in the park area bounded by 23rd Street, Daniel French Drive and Independence Avenue, in support of the 58th Presidential Inauguration Opening Ceremony. This permit also authorizes the establishment of a “Bone Yard” i.e. an equipment and supplies storage and staging area, in the West Potomac Park Private Reception Site.**
- C. In addition, this permit authorizes the erection of a stage, set up of tents for the press, volunteers, as well as the placement of lighting and speaker towers, LED screens, and portable toilets in park areas bordered by 23rd Street, Daniel French Drive and Independence Avenue, 23rd Street, Henry Bacon Drive and Constitution Avenue, Constitution Gardens, Lincoln Memorial Reflecting Pool Area, JFK Hockey Field, Park Area West of Lincoln Memorial, Parking Lot C and West Potomac Park Private Reception Area.**
- D. This permit is applicable only for the use of the areas designated above, and during the times designated above. All facilities constructed or placed under this permit will be removed prior to January 26 2017.**
- E. The PIC has been provided a copy of the Lincoln Memorial Guidelines, Special Event Guidelines, Turf Management plans which supplement the NPS regulations and policies and deal with both general and specific requirements to ensure the protection of the Lincoln Memorial area and its environs must be followed by all applicants and their contractors.**
- F. Prior to beginning construction or placement of all facilities, PIC's contractors or agents will contact Marisa Richardson, Leonard Lee or Deborah Deas, to coordinate specific logistical requirements. Permittee and its representatives will follow instructions provided by these individuals with regard to accessing park property and will take all precautions to protect park resources.**

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- G. The Permittee is responsible for obtaining the necessary permissions and/or additional permits from the Metropolitan Police Department (202) 671-6522, or from other federal, state or local agencies or departments for the use of public lands other than those under the jurisdiction of the National Park Service.
- H. **Unbudgeted Expenditures:** Any unbudgeted costs incurred by the National Park Service and/or U.S Park Police as a result of this activity will be borne by Presidential Inaugural Committee. Unbudgeted costs include but not limited to personnel services to staff the event, restoration, rehabilitation of NPS resources and cleanup of the area immediately following the event, and public safety. **National Park Service Rangers, Events Compliance Monitors and United States Park Police officers will be assigned to monitor and work the event.**
- I. **Cost recovery:** Presidential Inaugural Committee has posted a \$635,000 cost recovery deposit with the National Park Service deposit in the form of an irrevocable letter of credit or cash deposit which must be received by January 16, 2017, for all activities held on National Park land associated with the opening ceremonies at the Lincoln Memorial and its environs. The deposit will cover any unbudgeted National Park Service costs resulting from this event.
- J. Permittee is responsible for reimbursing the National Park Service for any resource damage which may be incurred as a result of this permitted activity including but not limited to repairs to any structures, facilities, roadways, sidewalks, infrastructures, sod, soils, or landscape vegetation on park land damaged by the work authorized under this permit.
- K. **Insurance:** Presidential Inaugural Committee will be responsible for obtaining public and employee liability insurance from a responsible company with a minimum limitation of \$2 million for any one claim and aggregate limitation of \$5 million for any number of claims arising from any one incident. The National Park Service shall be included as an additional named insured on all such policies. All policies shall specify that the insured shall have no right of subrogation against the National Park Service for payments of any premiums or deductibles there under and such insurance policies shall be obtained by, be for the account of, and be at the insurer's sole risk. Proof of liability coverage shall be in the form of a certificate, policy rider of binder and include the National Park Service as an additional names insured.
- L. This agreement is made upon the express condition that the United States, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, injuries, or death to any person or persons or property of any kind whatsoever, whether to the person or property of the Permittee, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this agreement or occasioned by any occupancy or use of said premises or any activity carried on by the (Permittee) in connection herewith, and the (Permittee) hereby covenants and agrees to indemnify, defend, save and hold harmless the United States, its agents, and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.
- M. The permittee agrees to be fully responsible for the management, performance, use and safety within the permit area involved in this authorization including keeping all areas until the work is completed, inspected and accepted. The permittee hereby agrees to accept responsibility and assume liability for any and all tort claims arising from the actions or omissions of its representatives, exhibitors, or employees directly or indirectly connected with the work performed, the maintenance of or the use of this facility to the greatest extent permitted by law.

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To the extent that work is performed by non-government persons or organizations, the permittee shall require such persons or organizations to:

- a. Procure public and employee liability insurance from responsible companies with a minimum limitation of \$2,000,000 per person for any one claim and an aggregate limit of \$5,000,000 for any number of claims arising from any one incident. The United States of America shall be named as an **additional insured** on all such policies. The permit numbers will be included on said policy. All such policies shall
 - b. specify that the insured have no right of subrogation against the United States for payments of any premiums or deductibles, there under and such insurance policies shall be obtained by, be for account of and be at insured's sole risk.
 - c. Pay the United States the full value of any damages of the lands or other property of the United States caused by any omission or activity in connection with this permit.
 - d. Indemnify, save and hold harmless and defend the United States against all fines, claims, damages, losses, judgments and expenses arising out of, or from any omission or activity in connection with this permit.
- N. NPS Permits Management Specialist and/or Event Monitor will be assigned for on-site supervision each day of the event. In addition USPP officers may also be assigned to provide for public safety. All reasonable instructions given by authorized NPS or USPP personnel must be obeyed promptly. Failure to comply with all the terms and conditions of the special event permit may constitute grounds for revocation of the permit and immediate termination of the event and/or citation against violator. **NPS Events compliance contacts are Martin Torres 202-603-9499, Elizabeth Buchanan, 202-603-9491.**
- O. Due to the exceptional time constraints, and multiple locations associated with this permit and the complexity of multiple vendors bringing materials and equipment to park land, special attention is assigned to the requirement that the permittee will at all times provide an on-site coordinator to be accessible to National Park Service and United States Park Police personnel during the setup activities and during the strike of the event. Onsite coordinators: Kate Fee 202-236-6176, Mike Aug 443-800-4088 and Tom Mclean 503-539-7740. Permittee and all participants authorized therein must comply with all of the conditions of this permit and with all reasonable directions of the National Park Service and United States Park Police personnel.
- P. All request, correspondence and meetings with the National Park Service pertaining to this permit shall be scheduled by the permittee only. All contractors, subcontractors or consultants must channel their request through the recognized representatives of the permittee who in turn will contact the National Park Service representative. PIC must provide the National Park Service with written authorizations for each approved contractor to include contractor's name, address and phone number and their representative who will be responsible for the installation of the above mentioned items.
- Q. All proposed amendments or additions to this permit and all proposed locations of vehicles, equipment, storage, installations of any kind, areas of activity, work and power plans shall be submitted to the NPS for prior written approval prior to the installation of facilities. These proposals shall be in map or diagram form suitable for on the ground inspection.

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- R. The permittee shall require all employees and/or contractors to exercise all normal and reasonable safety precautions and to protect park visitors and property. Suitable devices such as barricades, fences, lanterns, etc. necessary for employee and public safety, shall be provided and adequately maintained. Such devices require the concurrence of the NPS Deputy Inaugural Coordinator or designated representative.
- S. Throughout the course of this permit, the P.I.C., is responsible for taking all necessary precautions to minimize resource damage throughout the permitted area. In addition, permittee must supervise their contractors and employees during set-up and teardown to assure that there is no damage to park resources. All staff, volunteers, artists/participants, and vendors involved in the construction and teardown of the Welcoming Ceremony stages and other structures will be issued some form of identification. The credentials will identify the person by name and category and include any event logo. Colored copies of all credentials will be provided to NPS and USPP in advance of the construction.
- T. All activities pursuant to this permit shall be in compliance with the requirements of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 200d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973 (87 Stat. 394; 29 U.S.C 794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. 6101 et seq.); and with all other Federal laws and regulations prohibiting discrimination on grounds of race, color, national origin, handicap, religion, or sex in employment and in providing facilities and services to the public. Nothing advertising for employees shall be done which will prevent those covered by these laws from qualifying for employment.
- U. Permittee, contractors, and agents, are required to meet OSHA guidelines regarding employee/subcontractor work schedules. No employee/subcontractor is to work no more than 10 hours within a 24 hour period. Any work required beyond the 10-hour limitation will need to be requested to the NPS in advance for review and approval by the Superintendent, National Mall and Memorial Parks. **The permittee has been approved to work 24 hour work day from January 6-11:59 pm on January 10 and from 6:30 pm on January 19 until 11:59 am on January 20, 2017. The permittee will employ multiple crews to accommodate the setup and teardown of equipment. Permittee must coordinate the January 20 work schedule with USPP.**
- V. The permittee shall insure that all facilities and structures placed on park property adhere to all applicable codes, standard, and regulations including but not limited to BOCA, OSHA, USPHS, NFPA and ADA, covering requirements including but not limited to safe handling of all chemicals, proper disposal techniques, grounding of generators, safe construction practices, and food preparation.
- W. **Engineered Drawings:** Permittee will submit to the NPS stamped engineered drawings from DC, Maryland and/or Virginia for all structures, i.e. cable trusses, tents, stages, audio and video towers, etc. for NPS review and approval prior to setup.
- X. The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the activity presents a clear and present danger to the public safety, good order or health, or if any conditions of this permit are violated.
- Y. A copy of this permit shall be available on site for inspection by National Park Service and United States Park Police personnel.

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General Resource Protection Permit Conditions

- Z. No wires or cables are to be attached to trees or other vegetation or flown aerially. Any wires or cables required in support of permitted activities must be run on the ground, in troughs or yellow jackets, to prevent tripping hazards.**
- AA. The area must be left in substantially the same condition as it was prior to the activities authorized herein, and all litter shall be placed in the trash containers provided.**
- BB. All sidewalks, walkways, and roadways must remain unobstructed during the construction activities to allow for the reasonable use of these areas by pedestrians, vehicles, and other park visitors. Access to the Lincoln Memorial elevator, exhibit area, stairway and chamber must remain assessable at all times. PIC is required to display proper directional signage for general public to access the Lincoln Memorial.**

Additional General Permit Conditions

- CC. Accessibility:** The Americans with Disabilities Act (ADA) states that people with disabilities must be able to obtain or enjoy “the same goods, services, facilities, privileges, advantages, or accommodations” that are provided to other members of the public. The ADA applies to temporary facilities, structures, services, programs, and activities associated with this permitted event. Permittee is responsible for providing the following:
 - a. Permittee’s policies and operations for the event must meet the nondiscrimination requirements of the ADA, including, but not limited to provision of accessible parking, routes through site, food service, toilet, facilities, and assembly seating.**
 - b. Permittee is responsible for providing auxiliary aids and services as requested. Permittee is responsible for providing promotional material explaining how the public can request a particular auxiliary aid or service and be informed of when specific auxiliary aids and services may be available for all National Museum of African American History & Culture Dedication activities held on parkland.**
 - c. Service animals, as defined by the Americans with Disabilities Act (ADA), are permitted under proper supervision. The ADA defines a service animal as any guide dog, signal dog, or other animal individually trained to provide assistance to an individual with a disability. If they meet this definition, animals are considered service animals under the ADA regardless of whether they have been licensed or certified by a state or local government.**
 - d. The Permittee must consider elements of accessibility when designing the layout of the event. Potential items for inclusion are:**
 - 1. Addition of temporary curb ramps where needed to provide an accessible route**
 - 2. Location of structures and tents along an accessible route**
 - 3. Provision of auxiliary aids and services**
 - 4. Provision of and an accessible route from transit stops to the event location**
 - 5. Provision of tactile braille signage**

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6. Provision of portable wheelchair lifts to access stages or other elevated areas.

DD. Access to Permit Areas: Please note that it is widely expected that unprecedented numbers of people may seek to be at the Lincoln Memorial, Lincoln Memorial Reflecting Pool and its surroundings to observe the Welcoming Ceremony. So it is expected that closed streets, and the sidewalks on January 19, 2017 will be very crowded as people come to observe the event. As such, staff and volunteers should pay close attention to escorting to and maintaining ADA accessible locations that have been established at the Lincoln Memorial, Lincoln Memorial Reflecting Pool, Steps and Turf areas and JFK Hockey Field for persons with disabilities. These areas should be held in reserve for a period of time before others may occupy those areas.

EE. Accessible Route: Permittee is responsible for providing individuals who use wheelchairs or walking aids or who walk with difficulty, an accessible route of travel throughout the event site. A successful accessible route connects site arrival points and parking with all exterior and interior event exhibits and activities, including public amenities, such as toilet rooms, water coolers, and concessions.

This single continuous path should:

1. Be smooth, but not slippery.
2. Be as level and as wide as possible without low or overhanging hazards or obstructions.
3. Not require the use of stairs.

- b. **Space Requirements for Wheelchairs:** Permittee is responsible for establishing accessible routes to ensure that people who use mobility aids can successfully navigate through the environment/event site. A space that is a minimum of 30 inches wide by 48 inches long is necessary to park a wheelchair in a stationary position. The space necessary for people using wheelchairs to make a 180-degree turn is a circle with a diameter of 60 inches.

FF. All ADA areas should be clearly marked.

GG. CAMPING IS PROHIBITED. Camping is defined as the use of the park land *for* living accommodation purposes such as sleeping activities, or making preparations to sleep {including the laying down or bedding for the purpose of sleeping), or storing personal belongings, or making any fire, or using any tents or shelter or other structure or vehicle for sleeping or doing any digging or earth breaking or carrying on cooking activities. The above-listed activities constitute camping when it reasonably appears, in light of all the circumstances that the participants, in conducting these activities, are in fact using the area as a living accommodation regardless of the intent of the participants or the nature of any other activities in which they may also be engaging.

HH. Commercial Advertising Signage: Consistent with long-standing NPS regulations and policy, and Public Law 108-108, Title I, §145, the erection, placement, or use of structures and signs bearing commercial advertising is prohibited for any special event. The recognition of special events sponsors, however, may be allowed if it has been specifically authorized by this permit.

A permit may be issued that authorizes the recognition of sponsors of special events, if the NPS determines that the size and form of the recognition is consistent with the special nature and sanctity of the National Mall or any other requested park area, and if the lettering or design identifying the sponsor is no larger than one-third the size of the lettering or design identifying the special event.

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Further, to the maximum extent practicable for such special events, public use of and, access to the National Mall and other parkland is not to be restricted.

The Permittee shall submit a sign plan for NPS review and approval. Any request seeking NPS approval for sponsor recognition must be submitted to the NPS at least 14 days prior to the proposed event, and if approved by the NPS, will be authorized within the terms of the special event permit.

Authorized sponsor recognition must be in keeping with NPS policy, regulations, and laws and be appropriate to the scale and theme of the special event. Further, the overall size, number, and design of any signs or banners shall be appropriate to the park setting and lettering or design identifying the special event. Signs and banners may not be affixed to existing trees or other NPS facilities or structures.

Only signs and/or banners specifically identifying and/or announcing the event or portion of the event are permitted. Commercial sponsors may be recognized on these same banners by letters and/or logos not to exceed one-third the height and width of the primary lettering identifying the event.

Permittee has indicated the only signage displayed is informational in nature. No commercial recognition will appear on signage or in jumbotron messaging.

- II. **Concessions:** The sale of food or merchandise must be provided only within the framework of the issued Concessions Policy Act (Public Law 105-391) and any Concession Contracts issued under the Act. The NPS concessioners, Guest Services, Inc., will conduct normal food and merchandise sales during the permit period. All logistics associated with this operation, will be coordinated with Mr. Dick Swihart, NPS Concession Specialist, (202) 619-6392 and/or GSI Special Event coordinator Bruce Ward 703-965-8459. Permittee is responsible for coordinating with GSI for the location of their sales area.

GSI will provide food and beverage for invited guest at the Henry Bacon Concession stand, 3 concession stands north of the Reflecting Pool and two in the JFK Hockey Field.

Concessions Accessibility: Permittee is responsible for ensuring that all food and beverage concessions, offered by the event organizer and those offered by individual vendors are ADA accessible.

The height of service counters for food, beverages and condiments, must not exceed 36 inches. Persons with mobility disabilities should be able to reach each area provided for dining and should be able to pull up under at least five percent of the tables. There must be an accessible route to the area and adequate maneuvering space around and under tables.

- JJ. **Credentials:** All staff, volunteers and vendors involved in the construction and tear-down of the temporary structures and all event components must have some form of identification. The credentials will identify the person by name and category and include any event logo. Colored copies of all credentials will be provided to NPS and USPP in advance of the event date. Credentials will be used to access various areas. (Please see attached credential list) Relevant credentials include: Press, Guest, Talent, Production Crew, Staff, Medical, Volunteer, Security. The following credentials have been issued at each location:
- a. **Black: All Access**

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b. White: with relevant underlay

- i. Staff**
- ii. Event**
- iii. Volunteer**
- iv. Production**
- v. Security**
- vi. Vendor**
- vii. Talent**
- viii. All-Access**
- ix. Press Pool**

KK. Distribution and Giveaways: Distribution or give-away of any commercial product is limited to only those that may be consumed on the event site such as juices or popcorn. **Soliciting personal information such as names, addresses, telephone numbers, zip codes, etc., or any other information which may be used for future solicitation, or marketing purposes is strictly prohibited. A list of all giveaway items will be provided to the National Park Service for approval.**

LL. Fencing: Permittee is authorized to setup a perimeter fencing consisting of a combination of bike rack and 6ft chain link fence in the locations listed below. Fencing should allow pedestrian access around the Lincoln Memorial area, which includes Constitution Avenue between 23rd -17th Streets, 17th Street between Independence Avenue and Constitution, Independence between 17th and 23rd Streets during initial setup and strike. All fencing should be placed along the inner most part of the sidewalk to maintain pedestrian access to the walkway in addition permittee is required to maintain openings at all major crosswalks during setup and at the conclusion of the event.

- a. Exterior Perimeter of Lincoln Memorial: 6ft Chain link fence with secure breaks every 75-100 Feet.**
 - i. A gate or break must be placed at the sidewalk accessing the parking lot to Survey Lodge from the Washington Monument.**
 - ii. Opening at each of the cross walks located at 17th, West Basin Drive, Daniel French Drive, Henry Bacon (north and south), DC War Memorial, Constitution Avenue at 21st, 19th, 17th Streets, the bus pull off between Virginia Avenue and 18th Street.**
 - iii. All walkways along 17th Street and Home Front Drive**

MM. Fire Hazards: To prevent potential fire hazards permittee must adhere to the following:

- a. Flammable and Combustible Clearance:** A minimum of 10 ft. clearance of all flammable or combustible materials or tall vegetation and trees.
- b. Source of Ignition:** Sources of ignition, including matches and lighters, shall not be used within 20 ft. (6m) of areas used for fueling, servicing fuel systems of internal combustion engines, or receiving or dispensing of Class I and Class II liquids –examples include gasoline, diesel fuel, lacquers paint thinner
- c. No Smoking:** Smoking shall not be permitted especially in areas where combustible materials are located. Plainly visible “ No Smoking” must be visible.

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NN. **Fire Hydrants:** A minimum 36 in. of clear space shall be maintained to permit access to and operation of fire protection equipment, fire department inlet connections, or fire protection system control valves. Vehicles must maintain a 15 ft. clearance of all fire hydrants. **Permittee is providing a water pump truck with hose long enough to reach ballast located at the Lincoln Memorial Plaza area. Water ballast are not permitted to dumped on turf or hardscape areas.**

OO. **Generators:** The Permittee may provide a generator for electrical power. Refueling of diesel/gasoline powered generators on parkland is permitted pursuant to the following conditions. No storage of fuels is allowed on National Park service property, unless NPS approves. At a minimum the following materials must be placed underneath the generator to protect the underlying surface from potential weight and vibration damage and fluid leakage:

- ¾" plywood, or other material (with approval of NPS)
- Plastic fuel impermeable tarp on the properly rated flooring
- Absorbent material on top of tarp
- Drip pan under fueling nozzle
- **Refueling of generator(s) is only permitted between the 5:00 am – 8:00 am and 10:00 pm – 12:00 am daily. Absolutely no refueling during peak visitation hours and event hours. Refueling hours may be modified depending on law enforcement sweep schedules.**
- Separation from tents: Generators and other internal combustion power sources shall be separated from temporary membrane structures and tents by a minimum of 5ft. and shall be protected from contact by fencing, enclosure, bike rack or other approved means. Barriers must be at least 3ft high.
- Exhaust should be directed at least 5ft. in any direction away from any openings or air intakes and away from buildings.
- Fire extinguisher for Class B Hazards such as portable generators must meet the following UL rating requirements based on the maximum fuel capacity of the class B hazard:

Type of Hazard	Amount of Fuel	Fire Ext. Type	Max Travel Distance
Low-Hazard	Less than 1 gl. Fuel	5B Fire Ext.	30 ft. apart
NFPA 10:5.4.1.1		10B Fire Ext.	50 ft. apart
Ordinary-Hazard	Less than 1-5gl. Fuel	10B Fire Ext.	30 ft. apart
NFPA 10:5.4.1.2		20B Fire Ext.	50 ft. apart
High- Hazard	More than 5gl.	40B Fire Ext.	30 ft. apart
NFPA 10:5.4.1.3		80B Fire Ext.	50ft apart

The spillage of deleterious substances such as engine oil, gasoline, etc. is prohibited. In the event of such an occurrence, the District of Columbia Fire Department must be called immediately, by dialing 911 emergency numbers, followed by a call to the National Park Duty Officer, 202-528-9610. Corrective action will be taken in accordance with EPA Hazardous Material guidelines.

Flexible cords or cables accessible to the public shall be arranged to minimize the tripping hazard. To reduce the possibility of tripping hazards, all cords and cables must be covered with non-conductive matting and/or high visibility Yellow Jackets™ or equivalent product. The cord must be in good condition and of sufficient gauge to accommodate the electrical load of the equipment and must be properly grounded.

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LOCATION: LINCOLN MEMORIAL BELOW THE WHITE MARBLE STEPS, JFK HOCKEY FIELD, WEST POTOMAC PARK PRIVATE RECEPTION AREA, DANIEL FRENCH TURF AREA, HENRY BACON BALLFIELD PRIVATE RECEPTION AREA, LINCOLN MEMORIAL REFLECTING POOL, STEPS, PLAZA AND TURF

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All cables, power lines, etc. shall be run in an orderly manner and contained in matted yellow jackets that provide for safety and accessibility. No cords or cables can be strung in trees.

Permittee is required to have a utility scan of the Lincoln Memorial turf circle, Lincoln Memorial Reflecting Pool turf areas, West Potomac Park Private Reception Area prior to staking grounding rods for generators or tent stakes. Grounding rods are not permitted to be staked in hardscape areas.

The use of fuel storage tanks on parkland is not authorized as part of this activity. Permittee will have to arrange for refueling of generators within the guidelines.

PP. Ground & Floor Surfaces: Accessible routes of travel must avoid irregular, soft loose surfaces, such as sand, gravel, cobblestones and similar uneven brick or concrete pavers. Such surfaces are uncomfortable and can cause wheelchairs to rock and tilt. Unstable and uneven surfaces also can be a problem for people who walk using crutches or canes, often causing a loss of balance or falls. Accessible routes must also avoid tall, wet grass, which is often slippery and difficult to roll a wheelchair across.

Permittee is responsible for establishing accessible routes of travel through site, food service, toilet, facilities, and assembly seating, using compact, stable, surfaces, free of loose debris. Appropriate turf cover/ground protection material approved by NPS, is required for ADA accessible routes established on the turf. Permittee is encouraged to secure products that are ADA-compliant, interlocking mats that are translucent and allow UV light to pass through to the grass below. The products must either be perforated or ribbed, allowing for ventilation and some moisture access to the turf below. Material to be used must be approved in advance by NPS. **Plywood cannot be used as turf cover/ground protection.** The following flooring products are approved for use on the turf in the following areas:

The following Matrax is flooring product(s) is approved for use in following areas:

- a. Lincoln Memorial CircleTurf area
- b. Lincoln Memorial Reflecting Pool Turf Areas
- c. JFK Hockey Field
- d. West Potomac Park Private Reception Area

Areas requiring vehicular access including gators and vehicles without the approved flotation tires: Matrax HD translucent flat back

Please note: the only areas vehicles are permitted drive on turf with flooring are:

- a. JFK Hockey Field
- b. West Potomac Park Private Reception Area

Pedestrian flooring shall follow the guidelines below:

- Comprised of single-sided or double sided high density translucent polypropylene.
- Not result in turf damage during removal.
- The cavity back (if specified) must have appropriate clearance above crown of grass (not compress the turf, approximately 1.75” to 2.25”); this depends on the time of year and ground conditions.
- Cavity back must have holes for air, light, and water to permeate the product.

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- No fabric or other obstructions to turf decking covering holes or blocking light will be allowed below the protective decking.

Covering flooring: Carpet may be allowed on top of the decking with seasonally defined time restrictions.

- Installed no more than one (1) day prior to the event. Therefore, installation after five (5) pm and working through the night to minimize turf coverage time is permitted with approval from the Superintendent's office.

QQ. Light Towers: Light tower or another source of illumination are required when working in low light or dark conditions. In addition portable illumination sources are required during low light or night events to facilitate safe egress and ingress of participants. At a minimum the following materials must be placed underneath the generator to protect the underlying surface from potential weight and vibration damage and fluid leakage:

- Properly graded approved flooring or other material (with approval of NPS)
- Plastic fuel impermeable tarp
- Absorbent material on top of tarp
- Drip pan under fueling nozzle
- Temporary bike rack or fencing must be placed around the light tower

RR. Liquefied Petroleum Gas (LPG) Cylinders Use: The use of propane is limited to one approved 60-pound container per appliance unless otherwise approved in advance by the NPS. **Permittee must contact the NPS National Capital Region, Fire Safety Specialist for approval/permits for the use of propane containers larger than 60 pounds. In catering areas the permittee is requesting to use 4-40 lb tanks. Permittee must submit information regarding talent catering.**

The connections to propane containers shall be made, tested and repaired prior to opening of the event. The changing of propane containers while the event is open to the public is strictly prohibited.

Propane containers on site shall be secured from falling or being knocked over. Placing the container in a milk crate is recommended. In addition, ground surface must be level.

In addition to above conditions permittee must adhere to the following guideline:

- a. **Separation Distance:** Containers for LPG installed not less than 5ft from any doorway or opening with at least two means of egress and 10ft. from any opening with at least one means of egress.
- b. **Storage:** NO onsite storage of LPG cylinders is permitted including parked vehicles, trailers, etc.
- c. **Containers:** Containers showing excessive, denting, bulging, gouging or corrosion shall be removed from service.
- d. **Cylinder Transportation:** Cylinders in excess of 40lb. (18) total weight being transported to or from the site shall be carried on a hand truck or motorized truck.
- e. **Protection:** LPG tank containers shall be secured in upright position and protected from vehicular traffic.
- f. **Visual Inspection:** Visual inspection shall be performed in accordance with following:

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1. The cylinder is checked for exposure to fire, dents, cuts, digs, gouges, and corrosion according to CGA C-6, Standard for Visual Inspection of Steel Compressed Gas Cylinders.
2. The cylinder protective collar (where utilized) and the foot ring are intact and are firmly attached.
3. The cylinder is painted or coated to minimize corrosion.
4. The cylinder pressure relief valve indicates no visible damage, corrosion of operating components, or obstructions.
5. There is no leakage from the cylinder or its appurtenances that is detectable without the use of instruments.
6. The cylinder is installed on a firm foundation and is not in contact with the soil.

g. Limits:

1. Maximum LPG cylinders size use per appliance is 100 lbs.
2. Maximum LPG use per 10ft x 10ft. tent or (100sq ft) is 200 lbs.
3. Minimum separation distance per every 200lbs LPG (100 sq ft) is 10 ft.

SS. Portable Fire Extinguishers: Permittee shall ensure that all fire extinguishers are properly rated for hazards involved. All fire extinguishers shall be easily accessible and in plain view as directed by the National Park Service Safety Officer. Permittee is responsible for ensuring fire extinguisher meet the following guidelines:

- i. At minimum 2 portable fire extinguishing equipment of approved types shall be furnished and maintained in all tents and cooking booths.
- ii. The maximum travel distance to extinguisher should not exceed 75 ft. for class A-hazard.
- iii. Fire extinguisher height: Fire extinguishers under 40lbs weight, its top shall be mounted no higher than 5ft from the floor, or bottom, no less than 4 in. from the floor.
- iv. Should not be obstructed or obscured from view.
- v. Hydrostatic test should not be intervals exceeding more than 1 year.

TT. Portable Restrooms: If attendance is expected to exceed the capacity of nearby NPS public comfort facilities, or if none exist in or near the requested park area, the Permittee must provide portable, temporary toilets with sufficient capacity to accommodate anticipated attendance. The general guideline is a minimum of (1) portable toilet per (300) people, of which at least twenty percent (%20) must be ADA accessible. Portable restrooms will be located throughout the Lincoln Memorial area. The portable restrooms will be secured with locks. **Permittee is required to have portable restrooms locked prior to during build of site or develop schedule for cleaning. All restrooms must be unlocked prior to USPP and USSS sweeps on January 19. Permittee is required to have crew restrooms serviced at a minimum every 2 days to avoid unsanitary conditions and pungent aromas.** Crew restroom are located in West Potomac Park Private Reception Area and Daniel French Turf Area.

East of the Lincoln Memorial will have 240 regular portable restrooms and 60 ADA accessible. The JFK Hockey Field will have 40 ADA restrooms and 160 regular portable restrooms. Restrooms must be in banks with a minimum of 20ft between banks.

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- a. **ADA Accessible Portable restrooms:** 20% of the total number of portable toilets used to support the event must be ADA accessible.
- i. Where clusters of portable units are provided at various locations around the event site, twenty percent of the units in each cluster should be accessible. They should be equipped with all the accessible elements required by the Standards such as maneuvering space, grab bars, toilet paper dispensers within reach, etc. In addition, when all units are not accessible, the International Symbol of Accessibility must be posted on the units that are.
 - ii. Accessible portable toilet units must be positioned on a level area that connects with an accessible route and have adequate space just outside the entrance door for people in wheelchairs to maneuver into position to open the door and enter. On steeply sloping sites, a temporary platform may be needed to provide this level area.
 - iii. The door threshold must be accessible. Outdoor surfaces are often uneven and may require a small bevel to level out the transition between the ground surface and door threshold. Units can be placed on or adjacent to parking lots or other paved surfaces.

UU. **Sales:** Special attention is drawn to item #4, on the last page of this document, concerning solicitation and sales. No fee may be collected, donation solicited, or commercial activity conducted. No items may be sold or offered for sale except for books, newspapers, leaflets, pamphlets, buttons and bumper stickers which contain a message related to your demonstration or special event. **There are no sales associated with this activity on parkland.**

VV. **Sound:** Particular attention is called to item #7, on the last page of this permit concerning sound amplification. All sound amplification equipment shall be limited so that it will not unreasonably disturb nonparticipating persons in, or in the vicinity of, the area. Sound rehearsal are not allowed to interfere with the operations at the Korean War Veterans Memorial, Vietnam Veterans Memorial and Lincoln Memorial.

- i. **Vibration Restrictions:** Vibration produced by construction equipment and/or amplification (sound systems), within a certain distance from the memorial, poses a danger to the structure. The memorial can be damaged by large vibration amplitudes (how far a structure moves, measured in inches or meters), that can move the foundation and can cause cracking. To avoid damaging vibration, all construction equipment or sound systems must meet the following criteria:
- ii. **Restrictions:** Equipment and sound system vibration levels shall not exceed a designated frequency. Frequency is how many times a building moves back and forth each second, in cycles per second. Frequency is measured in Hertz (Hz), where one cycle per second equals one Hertz. Equipment and level of sound systems shall not exceed thirty (30) Hertz (Hz.) per second, as measured at the base of the memorial.
- iii. **b. Submittals Requirements:** The PIC shall submit to NPS, written proof that all construction equipment and sound levels fall within the above parameters. In addition to the documentation on frequency (in Hertz), the submittal shall include the weight of the equipment, and if applicable, the type of engine (gasoline, diesel, or electric), and the rotations per minute (RPM) of the engine. In the event there is a question about a certain piece of equipment and the vibration it produces, the permit holder will be required to perform testing

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at their own expense until the NPS is satisfied that the requirements of this document are being met.

WW. Tents: Permittee's authorized use of temporary structures, i.e. cable trusses, stages, audio and/or video towers and tents, whose dimensions are (900) square feet or more, shall provide Life Safety Code certification statements confirming the safety of all temporary structures. In the event that the manufacture's certifications are not available, permittee will submit to the NPS stamped engineered drawings for NPS review and approval. Smaller structures cannot be attached or within 5ft of another to create a larger structure.

- a. A minimum 10ft. clearance must be maintained from tents to any flammable or combustible materials or vegetation.
- b. **Aisle Width:** The width of aisles serving seating at tables shall be not less than 44 in. where serving occupant load exceeding 50 people, and 36 in. where serving an occupant load of 49 people or fewer. In addition all tent exits must have a minimum head clearance height of 7ft.
- c. **Exit and Occupant Loads for Enclosed Tents:** Tents that have sides attached and those with rolled up sides which are capable of being enclosed shall meet the following occupancy load and exit requirements.

Occupant Load Number	Floor Area	Approx. Tent Sizes	Min. Exits
<49 people	<343 Sq. Ft.	10'x10', 10'x30', 15'x15'	1
50-499 people	350-3,493 Sq. Ft.	15'x 30', 40' x 40', 40' x80'	2
500-999 people	3,500-6,993 Sq. Ft.	40' x 100', 60' x 100'	3
>1000 people	>7,000 Sq. Ft.	80' x 100', 60'x 160'	4 or more

- d. **Tent Stakes:** Tent stakes adjacent to any means of egress from any tent open to the public shall be railed off, capped, or covered so as not to present a hazard to the public. There shall be a minimum of 10ft. between stake lines.
- e. **Protective decking** (guidelines above) will be installed slightly larger than the footprint of the structure and pedestrian pathways to the tent entrance(s).
- f. **Tent posts** will be placed directly on approved decking .
- g. **Tent walls** will be put on at the last possible moment before the event. This will allow for air circulation and light penetration for turf health. **Only 5 days is permitted to block photosynthesis.**
- h. **Tents with clear roofs are encouraged.**
 - i. The permittee is granted an exemption to the photosynthesis time restriction in the following locations:
 - a. Daniel French Turf Area (Crew and Crew Catering tents with clear roof only)
 - b. West Potomac Private Reception Area (Scenic and Crew tents)

All other tents must fit within the photosynthesis time restriction.

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XX. Trash/debris pickup: All trash and debris shall be cleared from the grounds of the Lincoln Memorial Area, JFK Hockey Field and West Potomac Park immediately following the conclusion of the event. Trash receptacles for this effort shall be provided and removed from the site accordingly by the permit holder. Trash receptacles must not overflow with trash or debris. Use of clear trash bags is required for all trash receptacles used for the event. Nash Events will provide waste management services for the Welcoming Ceremony. Nash Events will have 2 30 Yard dumpster deployed in TBD areas and trash bins located throughout the site.

YY. Balloons of any kind, glass containers are not permitted.

ZZ. The collection of entry/registration fee is prohibited on parkland.

AAA. Volunteers and Staff: All, staff, volunteers and sponsors involved with the Welcoming Ceremony will be issued some form of identification. Permittee has indicated that they will have volunteers that will help maintain order among your participants. Volunteers should be aware of their responsibilities and location(s) where they will be stationed and have received from organizers adequate training and instructions. Volunteers should be aware of the time and location of the assembly and any march routes, the location of any first aid stations, water, and toilets, be knowledgeable of the NPS permit conditions, be able to communicate with law enforcement, as well as what to do if they think they observe any problems. While volunteers do not act as police, they do help maintain order among participants, explain to non-participants that a particular area may be under permit, and be able to alert their supervisor and the United States Park Police in the event they observe a problem on Federal parkland. PIC will have 500 volunteers for the Welcoming Ceremony designated to assist with crowd management, press, wayfinding and ushers. Volunteers will wear lanyards and gold hats aka toboggan. 225 volunteers will assist with mainstage area and 225 will work east of reflecting pool steps assisting the general public and other duties.

Health, Medical and Safety

BBB. Crowd Control

- a. **Invited Guest:** Permittee is responsible maintaining crowd control for the ticketed seated area and the standing room only sections east of the reflecting Pool Steps and the JFK Hockey Field. The ticketed/credentialed zones are located on the east plaza and Lincoln Memorial Reflecting Pool Steps and will comprise of 5,042 seats divided into five sections. Sections A (green), B (orange) and C (blue) will receive red credentials, Section D (purple) and Section E (red) will receive E-tickets. Section E is standing room only. Seating in the sections are unassigned.
- b. **General Public:** The General public can view the Welcoming Ceremony from the JFK Hockey Field and East of the Reflecting Pool Steps. The

CCC. Emergency Access: All pathways and roadways must remain open and unobstructed. A minimum twenty foot (20') drive aisle must remain open at all times for emergency vehicle egress. No temporary or permanent structures may be located within the egress lane. The egress drive aisle must be shown on site plan. At the Freedom Sounds Festival Site permittee is responsible for maintaining emergency access chutes to allow medical personal to travel freely in case of an emergency or transport of patients. Permittee has indicated that CSC and volunteers will maintain chutes.

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DDD. **Fencing:** Snow fence, chain link fence and/or bike rack shall be erected by the permittee to contain the event areas and provide necessary resource protection, security, medical chutes, security and buffer zones. The permittee (s) is responsible for encircling, generators, light and sound towers, jumbotrons etc. with snow fence, bike rack or other approved barrier.

EEE. **Medical Aid Stations:** Person in charge is responsible for providing medical services onsite. The Permittee is required to have certified emergency medical services personnel. The National Park Service, Department of Health and Human Services will provide onsite provision for medical aid and/or emergency medical services for the duration of the event AMR will support any medical transport. The NPS will coordinate Medical services for the Welcoming Celebration, which will be subject to cost recovery. The NPS adheres to the District of Columbia Department of Fire & Emergency Medical Services guidelines established according to the number of people anticipated at an event.

Welcome Celebration Medical Aid Stations operations:

Medical Aid Stations (MAS) Locations:

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Ambulances and other medical assets: AMR will provide the following transportation assets to assist NPS

Medical Team:

- 6 ALS Transport Units
- 4 Gator Teams
- 2 Division Supervisors
- 4 Command
- USPP: Aviation Unit

Permittee must ensure that EMS chutes are erected along the reflecting pool both north/south & east/west.

FFF. **Reunification:** United States Park Police will provide reunification services for the event. In the event of lost persons staff or volunteers will take lost person to USPP reunification locations:

i. ???

GGG. **Safe Haven: Permittee has developed a message to announce to the public via the address system. In case of severe weather or another type of emergency the following locations have been identified as safe haven:**

- a. Primary location (northside): Kennedy Center
- b. Secondary location (east of Lincoln): TBD

Participants will be directed to the nearest building until the emergency situation is resolved.

PIC will provide a notification message on the jumbotrons. The message will be developed with United States Park Police.

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HHH. **Weather (adverse) Policy during an Event Program:** When there is a threat to public health or safety, the Superintendent and/or designee, may close the National Mall or an event being hold there for such duration as determined necessary to ensure the safety and well being of the public. Such situations have occasionally occurred in the past where park areas have been closed due to severe weather warning of heavy snow, thunderstorms with lightning, high winds, cold and intense heat. Where an area is ordered closed due to a weather-related public safety threat, pursuant to 36 CFR 2.32 people must comply with official directions to leave the closed area and relocate to safer sheltered locations. Weather will be monitored throughout the duration of Welcome Celebration. Permittee is responsible for ensuring that adequate resources are available to deal with extreme weather conditions. For example extreme cold, snow etc.

III. **Weather (adverse) Policy during Setup or Strike:** During wet conditions caused by rainfall, snow melt, or frost melt, activities on turf must be suspended until conditions allow for work to continue. Signs of mud staining, footprinting, or when there is rainfall in excess of .25", will trigger a cessation of work and coordination with the NPS to determine the best way forward given current conditions, forecasted conditions, and deadlines.

- Snow or forecasted snow will have an effect on set or teardown. Here are some typical scenarios that could occur and are meant as examples, coordination with the NPS required to assess each individual weather event..
 - Typically, decking can be installed on snow up to 1" deep.
 - 1" to 4" (depending on consistency) – Rolling or packing the snow in this range will provide a flat and stable enough surface for decking to be installed.
 - 4"+ depending on access needed and forecasted weather may need to be removed or rolled (packed).
 - Small turf friendly vehicles and snow blowers will be allowed on top of turf decking to remove snow that has fallen on top of decking.
 - Set up may be allowed earlier than planned should that help event organizers to complete decking installation before a weather event.
 - Tear down may be delayed later than planned should that help prevent weather related damage.
- Frost during the winter is a consideration. Typically present in the morning hours, it is the formation of ice crystals on the outside of the turfgrass plant. No traffic of any sort should take place on turf with frost present. Coordination with NPS required as to when to resume/start set up.

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Logistical Vehicle Access

JJJ. Vehicular access to the Lincoln Memorial for set-up, event, and tear down will be allowed on a reasonable basis to be monitored by NPS/USPP. Permittee is responsible for contacting United States Park Police, 202-610-7092, at least 48 hours prior to the set-up. **Permittee should stagger delivery times so that no more than 3 vehicles are on the are utilizing 23rd Street, Daniel French Drive or the accessible area of the Lincoln Memorial Circle.**

KKK. Vehicular traffic on the east plaza is limited to emergency, security and maintenance vehicles. Permit holders may not use the plaza area to construct, secure, or erect temporary structures, facilities, or equipment. In addition, the east plaza may not be used for deliveries or for the temporary staging of materials. Deliveries should be designated to the areas outlined in the site access/traffic control plan submittal. Vehicular Access to the East Plaza is not permitted.

LLL. Ohio Drive between the Erikson Statute and West Basin Drive south curb lane has been designated for PIC Production vehicles to stage and or park. However, on January 14th PIC is only allotted half of the parking from Erikson to the Private Reception area to accommodate a demonstration group.

MMM. Permittee is responsible for providing flag personnel for any temporary unloading of vehicles along Ohio Drive.

NNN. Vehicles of any kind including but not limited to delivery cranes, forklifts, golf carts, trailers, exhibit trailers etc. are **prohibited from driving on the Level 1 or 2 turf (along reflecting pool and Lincoln Memorial turf area.** Vehicles are not permitted to be parked or driven on pedestrian flooring. Logistical vehicles moving heavy equipment, setting-up tents, stages, placing display vehicles, stored equipment, materials, etc .

OOO. Vehicles are not permitted to drive on the turf of the Washington Monument grounds without heavy duty interlocking plastic material. Logistical vehicles moving heavy equipment, setting-up tents, stages, placing display vehicles, stored equipment, materials, etc., on the turf, must be supported by some form of heavy duty interlocking plastic material that clicks or snaps together to avoid movement of material and tripping hazards. Material to be used must be approved in advance by NPS. **Plywood is not permitted as a substitute for the interlocking material. All other equipment must be hand carried or carted to the site. Permittee will build a temporary roadway on the turf.**

a. Limited number of approved vehicles driving on approved decking is allowed. Permit Specialist to determine.

i. Solid back decking

1. Tractor trailers allowed only when delivering and removing mobile stages. No other tractor trailers. All other tractor trailers should unload from the bus pull off.

2. Crane for installing and removing items.

b. 6,000 lbs or less Forklifts and Telehandlers

c. **Limited number of approved turf vehicles weighing less than 800 lbs with turf tires (smooth tread and a psi of less than 15) are allowed to drive on turf without decking (except Washington Monument Grounds) Forklifts and gators must remain on protective flooring while operating on the Washington Monument grounds.**

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PPP. All individuals operating golf carts, forklifts and other vehicles on NPS property must have a valid driver's license. All vehicles operating after dusk, must have fixed and/or portable illumination. Only forklifts with pneumatic tires are permitted to drive on the turf.

QQQ. Extreme caution must be exercised when driving on the sidewalks. Pedestrian access must be maintained at all times, however, if for safety reasons, an area has to be temporarily closed to the public, permittee will make their request to the NPS for approval.

RRR. Logistical vehicles will be allowed to pull onto the walkways, to load and unload equipment e.g. stage, tents. Vehicles will not be allowed to drive and/or park on the grass except adhering to resource protection conditions. Permittee is required to monitor vehicle traffic onto the sidewalks and built interlocking roadways. Once vehicles are unloaded, they must be removed and park in designated public spaces.

SSS. Logistical vehicles, including carts, trucks and vans must not exceed 5-mps , except when being driven on established public vehicular roadways. All trucks with a GVW of over 7500 pounds and equipment such as bucket trucks, platform lifts and forklifts, must be accompanied by a walking spotter when moving or operating in an area accessible to the public. All individuals operating motor vehicles on park property must possess a valid driver license. All vehicles operating after dusk must have fixed and/or portable illumination.

TTT. A flag person/vehicle spotter is required for all vehicles moving around the site this includes but not limited to trucks, forklifts etc.

UUU. POV's are not permitted in the backstage area under any circumstances. Unloading and loading of vehicles transporting portable equipment, materials and supplies must be hand carried or carted from either Lincoln Memorial Circle or the bus pull off.

VVV. PARKING: Permittee has been issued Green National Mall and Memorial Parks parking passes for the following areas:
a. Ohio Drive from Erikson Statute to West Basin Drive
b. 20 parking spots in parking lot A (1/18 to 1/20)

The National Park Service cannot guarantee parking. Permittee can use cones or mechanisms to secure allocated parking spaces.

WWW. Site Access: Site access for general delivery and hauling of materials shall be from the south side of the memorial, via Independence Avenue. Use of the Arlington Memorial Bridge, from the west, must be coordinated with the Office of the Superintendent, George Washington Memorial Parkway: (703)285-2600. The use of Inlet Bridge for these purposes is prohibited.

a. **The PIC must receive prior, written approval from the NPS if traffic is to be blocked at any time during preparation for, during the course of, and after a special event or demonstration (at any location in the immediate vicinity of the memorial). If District of Columbia streets are to be blocked, the appropriate authorities must be notified as well.**

b. **No parking is allowed at the Lincoln Memorial without prior, written approval from the NPS.**

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LOCATION: LINCOLN MEMORIAL BELOW THE WHITE MARBLE STEPS, JFK HOCKEY FIELD, WEST POTOMAC PARK PRIVATE RECEPTION AREA, DANIEL FRENCH TURF AREA, HENRY BACON BALLFIELD PRIVATE RECEPTION AREA, LINCOLN MEMORIAL REFLECTING POOL, STEPS, PLAZA AND TURF

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- c. Submittal Requirements: A plan of how the site will be approached and how traffic will be controlled is required for each proposed event. In this submittal, information documenting the path of vehicular traffic at the memorial (on the north, south and west sides of Lincoln Circle, as well as Henry Bacon Drive, 23rd Street, Daniel Chester French Drive, Parkway Drive, Arlington Memorial Bridge) during preparation for, during the course of, and after a special event or demonstration, is required. Rules and regulations for District of Columbia streets also shall be observed. Signs directing vehicular and pedestrian traffic shall be furnished, with text and locations of signs indicated on the plan.**
- d. Deliveries of materials shall occur so as to not adversely affect daily operations at the Lincoln Memorial. No deliveries shall be made after hours without prior, written approval from the NPS.**
- e. Logistical vehicular access to the Lincoln Memorial East Plaza for set-up and tear down is prohibited.**
- f. Access to the Lincoln Memorial will be from 23rd Street and Independence Avenue.**
- g. No vehicle shall obstruct or interfere with the Circulator service which utilizes 23rd Street, Lincoln Memorial Circle, Independence Avenue, and Constitution Avenue,. Depending on the size or magnitude of an event, the NPS will determine if Circulator will continue service during the course of the event. See Record of Determination for a partial and temporary closure of Daniel French Drive.**

XXX. Media Parking: TBD

YYY. Talent Transportation: TBD

Resource Protection for Parkland (General)

ZZZ. Pursuant to 36 CFR 7.96(g)(xii), the alteration, damage, or removal of park resources or facilities is prohibited. No holes may be dug and no item, including signs or banners, may be attached to park trees, plantings, benches, fences, light standards, or any other park landscape element.

AAAA. No interference with the pedestrian traffic and no blocking of entrances, sidewalks, or driveways is allowed. No impediment to or disruption of vehicular traffic is permitted. All areas are to remain open to the general public at all times. The production company will post signs to detour the general public from event construction areas and direct people to other sidewalks during the event.

BBBB. No activity associated with this permit can be conducted above the White Marble Steps of the Lincoln Memorial. No set up permitted on Lincoln Memorial East Plaza nor within the vehicle barrier system.

CCCC. Throughout the course of the permit, the Permittee will require employees/volunteers, and contractors, to exercise special care and attention to protect the resources of the Lincoln Memorial, Lincoln Memorial Reflecting Pool, JFK Hockey Field, and West Potomac Park Private and its environs. In addition, the Permittee must supervise their contractors, volunteers, and employees during setup and teardown to assure that there is no damage to park resources.

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DDDD. The permittee shall require all employees and/or contractors to exercise all normal and reasonable safety precautions and to protect park visitors and property. Suitable devices such as barricades, fences, light towers, etc. necessary for employee and public safety, shall be provided and adequately maintained. Such devices require the concurrence of the NPS Coordinator or designated representative.

EEEE. The Permittee is responsible for providing all necessary equipment/objects to conduct this activity. All equipment must be removed from the park immediately following the conclusion of the event. Items left in the park will be considered abandoned property and will not be the responsibility of the National Park Service.

FFFF. No set-up is permitted within the drip-line (root zone area) of trees or other vegetation. Any placement of structures near trees must be approved onsite with NPS representative especially near young trees.

GGGG. Crate Storage and Bone Yards Prohibited: Crate storage, bone yards, and staging areas may never be located within turf areas; they must be located on hardscape areas or off-site. Bone yards may not be located on NPS roads. Approved staging locations for pallets must be designated, and used during set up and take down only. Off-site preparation and construction in bone yards may be needed to support this. On-site staging areas are to be used for no more than two (2) days; staging and storage requiring lengths of greater than two (2) days must occur off-site. Permittee is granted an exemption due to the historic nature of the Welcome Celebration to use West Potomac Park Private Reception Area as boneyard from January 6 – January 26, 2017.

HHHH. Cables: All cables (power, audio, etc) shall be encased in a Yellow Jacket wire troth (or approved equal).

- a. Where a wires/cables path crosses a known road or trail, ADA compliant Yellow jacket or approved equal must be used.**
- b. The troth, where it crosses turf must be place on approved decking. Shifting the troth on a daily basis is needed to avoid damaging the turf.**
- c. In a stage situation, cables should be flown over the steel, tied to stage or structure under the stage, and the mix position and not allowed to touch any grass area.**
- d. Areas not requiring Yellow Jacket Troth but on the turf, the cable shall be laid on two layers of Enkamat and moved every 24 hours.**

IIII. Staking: Staking is generally prohibited on turf areas unless a utility scan is performed by a licensed company. Permittee is responsible for ensuring that underground utilities are located prior to grounding of generators in the northeast quadrant of the Washington Monument grounds. Permittee has indicated that GPRS will mark utility lines located around the Lincoln Memorial, JFK Hockey Field, West Potomac Park Private Reception Area. Permittee must provide the NPS with a copy of the report prior to staking object into the ground including tent stakes and ground

rods. Permittee should avoid all underground utilities. Permittee was not required to conduct a ground survey of the grassy plateaus because staking will not occur. All tents and structures located on the grassy plateaus must be anchored with water ballast or concrete block or other approved anchoring system.

JJJJ. Water Ballast: Water barrel, concrete blocks or similar anchoring devises may also be used to anchor tents and other structures approved for placement on the turf areas. If water ballast are used the following conditions apply:

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- i. Vehicles are not allowed on turf to place ballasts except where permitted when proper measures are put in place.
- ii. Water from ballast may not be dumped on park grounds. Dumping water on turf areas is prohibited.
- iii. Water ballast and/or concrete blocks must be placed on approved decking or have 4 layers of Enkamat or equivalent and two layers of plywood ¾ (ply wood is not permitted to come in contact with turf).

KKKK. Utilities: The permit holder is responsible for avoiding any utility lines in the work area. If existing utilities are damaged in any way, the permit holder shall be held liable.

- a. **Environmental Safety:** As per environmental laws in the District of Columbia, no hazardous material shall be disposed of in the storm sewer system.
- b. **Sanitary Sewers:** No materials shall be disposed of in sanitary sewers including the emptying of temporary toilets.

LLLL. The turf manager will inspect the area for damage after the event in order to determine the extent of turf that will need to be replaced by sod.

MMMM. Tear-down of the stage and structures should begin immediately following the load out of show productions. Unless conditions due to weather would cause tear down operations to damage the turf.

NNNN. Setup of any type equipment including but not limited to, staging, tents, bike rack, chairs, bicycle rack, card board recycling or trash containers, exhibits, displays etc. is not permitted on the turf without the approved turf protection flooring.

OOOO. Protective decking is only permitted to be setup on any turf areas for a **MAXIMUM of 10 DAYS. An exception was granted for this event in the following locations:**

- i. West Potomac Park : flooring and tents are permitted to be setup from 1/6-1/26
- ii. Daniel French Turf Area: Flooring for the crew catering tent (clear roof) and kitchen are permitted to be setup from 1/6-1/26. All other flooring and tenting will start 1/13
- iii. JFK Hockey Field: Flooring is permitted starting 1/12

PPPP. Temporary Stages: Temporary stages located in the Freedom Sounds Festival site must adhere to the following conditions:

- a. All structures must minimize all points that come in contact with the turf grass, structures on the turf should be on a riser with as few points as possible touching the turf, if not on the protective decking, these points should have Enkamat and plywood pads underneath as outlined:
 - i. Each screw jack should have a 16"x16" wooden pad (¾" plywood) and two layers of Enkamat 18"x18".
 - ii. Five day maximum. (exception granted)
- b. Scheduling of set up should include efforts to hold off stage skirting installation until last possible moment and removed immediately after the event. This will allow for maximum light penetration and airflow.

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- c. Ballasts should be situated on hardscape. If this is not possible, protect turf with four layers of and two layers of plywood (3/4"). Enkamat and two layers of plywood (3/4").

QQQQ. Chairs, other seating, and other temporary structures will be located on protective decking when applicable. **The 5042 chairs located on the grassy plateau are not required to be placed on protective decking.**

RRRR. All screws, fasteners, and ties should be policed during the build and retained during the removal.

SSSS. They should be made of a non-aluminum or non-plastic material. Cleanup with a magnetic sweeper is required to ensure all fasteners and screws are retrieved.

TTTT. Steel, lumber, vinyl, and other construction materials, etc. should not be left on the turfgrass for a prolonged period of time (more than 4 hours).

UUUU. All necessary precautions as deemed necessary by the NPS shall be taken to prevent damage to underground utilities, and sprinkler systems located throughout the site. Any utilities damage by this work shall be promptly repaired.

VVVV. **In the event of significant rainfall permittee should contact Mr. Michael Stachowicz, 202-245-4694 or Marisa Richardson 202-528-9610, to request an inspection of the grounds and approval to drive on turf.**

WWW. **In the event of significant rainfall the number of vehicles permitted to drive on the flooring will be reduced. Employee shuttles and other non-essential logistical vehicles will not be permitted to drive on the flooring. If mud seeps through flooring all vehicular traffic especially tractor trailer traffic will cease until the turf manager is consulted. All vehicles should use the 15th Street pull off to facilitate deliveries and pickups.**

Resource Protection

XXXX. **Turf:** The Lincoln Memorial consist of both Level 1 and Level 2 Turf. The JFK Hockey Field and West Potomac Park are level 3 turf.

YYYY. **Approachway:** Temporary protection of the approachway affected by the construction or erection of staging elements, sound towers, camera equipment, cranes, lighting structures, miscellaneous equipment, or large crowds, must be provided. All protective pads or cushioning devices shall be non-staining.

- a. **Temporary Protection:** The following materials must be used to protect the approachway surfaces, when any of the components listed above are used for a special event or demonstration:

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- b. **Polystyrene:** Provide 3" extruded, solid core, polystyrene, at 60 pounds per square inch (psi), over affected hard vertical surfaces, site furnishings, features and the Alaska/Hawaii commemorative stone and MLK inscription and under protective plywood and/or neoprene padding.
- c. **Decking:** Provide approved plastic flooring over interior and exterior hard horizontal surfaces to be protected.
- d. **Weighing Down Of Temporary Protection:** Protective materials shall be weighed down so that they do not blow away. Non-freezing, no-staining liquid approved by the NPS (water treated with biodegradable antifreeze) in plastic containers shall be used as weighing elements. No sand bags are permitted for this purpose.
- e. **Camera Equipment:** Hand-held camera equipment or tripods require rubber tipping or matting, when placed on hard surfaces at the memorial. Camera equipment with tripods/stands are prohibited within the restricted area of the Memorial above the white marble steps and interior chamber.
- f. **Motorized Vehicles:** Motorized vehicles are prohibited from driving up the accessible pedestrian route or driving on the central cobblestone panels.
- g. **Allowable Live Load:** The limit for live loading (movable weight including small equipment, temporary structures, and people) on the approachway is 100 pounds per square foot (psf). All live loads shall be uniformly distributed. Calculations using allowable stress design or load resistance factor criteria are acceptable, as long as the most stringent of all load combinations is utilized. Calculations, completed by a registered, professional engineer (from one of the following jurisdictions: State of Maryland, Commonwealth of Virginia, or District of Columbia), certifying that the proposed live load is within the allowable limit shall be submitted for approval.
- h. **Submittal Requirements:** The permit applicant shall identify graphically and in writing how the approachway is to be used (sketches of staging elements, structures, etc.). This submittal shall demonstrate adherence to loads limitations. The NPS will review this submittal and determine if the proposed use of this area is acceptable. Also, see requirements for Allowable Live Load above.

ZZZZ. Raised Terrace: The raised terrace is the grassy, elevated area that surrounds the base of the memorial building. This area is restricted for all permitted activities. The raised terrace wall is the granite wall that supports the terrace.

AAAAA. Marble Steps: The marble steps, located just before entering the statuary chamber of the memorial, are restricted for all permitted activities.

BBBBB. Granite Steps and Granite Landings: An inscription commemorating Dr. Martin Luther King's 1963 "I Have Dream" speech has been carved into the center paver on the topmost granite landing. No temporary structure or facility supports may be set up or erected on the granite stone where the inscription is located, and the inscription must be protected from any temporary structure or facility, trash, dirt, or debris at all times.

- a. **Temporary Protection:** The following materials must be used to protect the Granite Steps and Granite Landings when "structure" components listed above are used for a special event or demonstration:
- b. **Polystyrene:** Provide 3" extruded, solid core, polystyrene, at 60 pounds per square inch (psi), over affected hard vertical surfaces, site furnishings, features and the Alaska/Hawaii commemorative stone and MLK inscription and under protective plywood and/or neoprene padding.

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- c. **Decking:** Provide approved flooring over interior and exterior hard horizontal surfaces to be protected.
- d. **Weighing Down Of Temporary Protection:** Protective materials shall be weighed down so that they do not blow away. Non-freezing, no-staining liquid approved by the NPS (water treated with bio-degradable antifreeze) in plastic containers shall be used as weighing elements. No sand bags are permitted for this purpose.
- e. **Allowable Live Load:** The limit for live loading on the granite steps and granite landing at the front of the memorial (movable weight including equipment, vehicles, temporary structures, and people) is 100 psf. All live loads shall be uniformly distributed. Calculations using allowable stress design or load resistance factor criteria are acceptable, as long as the most stringent of all load combinations is utilized. Calculations, completed by a registered professional engineer (from one of the following jurisdictions: State of Maryland, Commonwealth of Virginia, or District of Columbia), certifying that the proposed live load is within the allowable limit shall be submitted for approval.
- f. **Submittal Requirements:** The permit applicant shall identify graphically and in writing how the Granite Steps and Granite Landings are to be used (sketches of staging elements, structures, etc.). This submittal shall demonstrate adherence to load limitations. The NPS will review this submittal and determine if the proposed use of this area is acceptable. Also, see requirements for Allowable Live Load above.

CCCCC. **Statuary Chamber:** The statuary chamber, the interior of the memorial which houses the famous statue of Abraham Lincoln, is restricted for all permitted activities, except official Lincoln birthday commemorative events. Public access to the chamber shall remain open at all times (see Drawings 3-5, pages 16-18, for location of statuary chamber). There are times however, when due to the magnitude of an event or for security reasons, the statuary chamber will be closed during the event. Please reference: Code of Federal Regulations, 36, Parks, Forests, and Public Property: 36 C.F.R. § 7.96 (g)(3)(ii)(C).

- a. **SUBMITTAL REQUIREMENTS:** The permit applicant shall provide a plan, for NPS approval, of how the statuary chamber is to remain open to the public before, during, and after a special event or demonstration.

DDDDD. **Colonnade:** The colonnade is the row of marble columns which surrounds the memorial and the space these columns create (including the marble floor). This area is restricted for all permitted activities. Please reference: Code of Federal Regulations, 36, Parks, Forests, and Public Property: 36 C.F.R. § 7.96 (g)(3)(ii)(C).

EEEEEE. **Elevator:** Use of the elevator for construction purposes, is strictly prohibited to the permit holder. This elevator is for individuals unable to take the stairs, in order to gain access to the statuary chamber. A clear path to the southeast entrance and to the elevator via the accessible routes must be maintained at all times.

FFFFF. a. **Submittal Requirements:** The PIC shall provide a plan, for NPS approval, of how the elevator is to remain open to the public before, during, and after a special event or demonstration.

GGGGG. **Exhibit Space:** The exhibit space, located through the southeast basement entrance, is off limits to the permit holder during permitted events (but shall remain open to the public). There are times however, when due to the magnitude of an event or for security reasons, the exhibit space will be closed during the event. This will be determined by the NPS ahead of time. A clear path to the southeast entrance and to the exhibit space via the accessible routes must be maintained at all times.

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- a. **Submittal Requirements:** The permit holder shall provide a plan for NPS approval, of how the exhibit space is to remain open to the public during a special event or demonstration.

HHHHH. **Rest Rooms:** The rest rooms, which are located off of the exhibit space through the southeast basement door, generally shall remain open to the public before, during, and after a special event or demonstration. However, there are times when due to the magnitude of an event or for security reasons, the rest rooms will be closed during the event. This will be determined by the NPS ahead of time. The restrooms are considered to be off-limits to the permit holder.*

IIII. **Roof:** For security reasons, the roof of the Lincoln Memorial is restricted for permitted activities. Please reference: Code of Federal Regulations, 36, Parks, Forests, and Public Property: 36 C.F.R. § 7.96 (g)(3)(ii)(C).

JJJJ. **Hard Surfaces:** Temporary protection of all hard surfaces affected by the construction or erection of staging elements, sound towers, camera equipment, cranes, lighting structures, miscellaneous equipment, or large crowds, must be provided. All protective pads or cushioning devices shall be non-staining.

The following materials must be used to protect hard surfaces, when any of the components listed above are used for a special event or demonstration:

- a. **Polystyrene:** Provide 3" extruded, solid core, polystyrene, at 60 pounds per square inch (psi), over affected hard vertical surfaces, site furnishings, features and the Alaska/Hawaii commemorative stone and MLK inscription and under protective plywood and/or neoprene padding.
- b. **Decking:** Provide approved matting over interior and exterior hard horizontal surfaces to be protected.
- c. **Weighing Down Of Temporary Protection:** Protective materials shall be weighed down so that they do not blow away. Non-freezing, no-staining liquid approved by the NPS (water treated with bio-degradable antifreeze) in plastic containers shall be used as weighing elements. No sand bags are permitted for this purpose.
- d. **Camera Equipment:** Hand-held camera equipment or tripods require rubber tipping or matting, when placed on hard surfaces at the memorial. Camera equipment with tripods/stands are prohibited within the restricted area of the Memorial above the white marble steps and interior chamber. Permits are required for limited use with hand-held equipment only inside the restricted area.
- e. **Oil Or Hydraulic Fluid Leaks:** If materials are delivered by a motorized vehicle or equipment is used anywhere on the grounds of the memorial, all vehicles and equipment must be fitted with a drip pan and special caution shall be taken to avoid oil or hydraulic fluid leaks. Temporary protection of hard surfaces shall be used where motorized vehicles are operating. Should a leak of this type occur, the permit holder shall be held liable for clean up, at no expense to the NPS.
- f. **Allowable Live Load:** All allowable live loads (movable weight including equipment, vehicles, temporary structures, and people) outlined in the following sections of these guidelines, must be strictly followed. Calculations, completed by a registered, professional engineer (from one of the following jurisdictions: State of Maryland, Commonwealth of Virginia, or District of Columbia), certifying that the allowable maximum live load is being observed, shall be submitted for approval prior to any work being done on hard surfaces.

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- g. Submittal Requirements: The PIC shall submit a detailed program which specifically describes and illustrates proposed procedures, means, and methods for temporarily protecting each affected area of the memorial.

KKKKK. Temporary Structures: To preserve the Lincoln Memorial's monumental center axis view shed towards the Capitol, the area from the memorial's raised terrace level to the top of the cornice shall remain open and visible to park visitors at all times. Each temporary structure must comply with all Occupational Safety and Health Association (OSHA) standards, as well as local building codes. The height limit for temporary structures shall be no higher than the top of the cornice. The permit holder is responsible for the security and the protection of their individual structure(s).

- a. Metal Staging Elements, Etc.: All metal staging elements shall be a non-staining, non-rusting, design. All hard surfaces shall be protected.
- b. Securing equipment, Staging Elements Etc.: Tying or securing equipment or scaffolding directly to any hard surface, metal fixture, or vegetation is strictly prohibited.
- c. Power Supply: The PIC is responsible for providing their own temporary source of electrical power (generators), which should be quiet in nature and design. Electrical cables shall be tied to stage elements and not placed on turf. They must be covered, well-marked, and not pose a tripping hazard or an obstruction to the disabled.
- d. Delivery of Materials: When delivering materials, all load limits for individual features of the memorial, as outlined by these guidelines, shall be strictly enforced. If necessary, materials shall be hand carried to the desired location. All equipment entering the Lincoln Memorial Circle must be swept by a United States Park Police K-9 unit.
- e. Submittal Requirements: The permit applicant shall submit drawings of each staging element and identify where each unit is to be used on site. The structural load limits of each location, as outlined by the Lincoln Memorial guidelines, shall not be exceeded. Permit applicant must submit drawings stamped by a registered, professional engineer (from one of the following jurisdictions: State of Maryland, Commonwealth of Virginia, or District of Columbia) for any structure that is 500 feet or more in any dimension. Wind loads also shall be calculated and the accompanying documentation stamped by a professional engineer.

LLLLL. Lighting: All existing interior and exterior lighting shall remain undisturbed*. All existing lighting subject to potential damage by temporary structures or temporary lighting shall be protected.

- i. *The PIC has requested to light the Lincoln Statue in the chamber. The chamber can only be lit with the following parameters:
 - 1. The temporary lighting as proposed will be operational for a period not to exceed five hours.
 - 2. There will be no more than twelve fixtures, each VL3500

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3. Luminaries will be at ground level, tucked behind the central interior columns and the doorway columns.
4. The luminaries will be flagged and aimed at the statue, and will not spill onto the side walls of the chamber
5. Luminaries will be fitted with effective UV filters.
- 6.

MMMMM. Temporary Lighting: All temporary lighting fixtures and lighting structures shall be of non-staining, non-rusting, materials. Tying or securing temporary lighting directly to any hard surfaces metal fixtures, or vegetation, is strictly prohibited. Heat generated from temporary lighting shall not pose a fire risk to any hard surfaces or vegetation. **Temporary lighting cannot be positioned to directly shine onto the Memorial.**

- a. **Height Limit:** The height limit for lighting structures is no higher than the top of the cornice (see Drawing 2, page 15, for location of cornice and dimensions). Wind loads for vertical structures shall be calculated.
- b. **Power Supply:** The PIC is responsible for providing their own temporary source of electrical power (generators), which should be quiet in nature and design. Electrical cables shall be laid on the ground and not suspended. They must be covered, well-marked, and not pose a tripping hazard or an obstruction to the disabled. All cables laid inside the chamber must be removed during tech rehearsals.
- c. **Submittal Requirements:** The PIC is required to submit a plan illustrating how and where lighting is to be used. This includes the use of any temporary lighting structures.

NNNNN. Landscape: Lawn, trees, shrubs, and the irrigation system, electric conduits, and water mains located inside and outside the Lincoln Circle shall be protected from adverse impacts associated with event activities. Protection practices/requirements shall include at a minimum items (a-f) below. To prevent compaction of soil, which leads to damage of trees and shrubs, major visitor activity shall be limited. The permit holder is liable for all damage done to the existing trees, shrubs, and ground covers. Restricting activities to designated areas will protect the landscape and prevent additional cost to the permit holder.

a. Tree and Shrub Protection:

Root Protection Zones:

- a. **Preparation:** The NPS will mark designated Root Protection Zones for the permit holder, prior to any special event or demonstration. The permit holder is then responsible for marking the locations for the stakes for fencing. The NPS will review the post locations and installation specifications before fencing is put into place to insure that the installation will not cause damage to the roots of trees and shrubs. With NPS approval, temporary fencing can be installed by the permit holder as defined below.
- b. **Temporary Fence:** Root Protection Zones shall be constructed of standard, black woven mesh or safety fence. This fence shall be 4'-0" tall and installed in between designated stake locations. Posts shall be steel posts. Fence shall be inspected on a regular basis to maintain a vertical and taut position.
- c. **Warning Signs:** Provide signs every 25'-0" on center, with text in English and Spanish:

**TREE PROTECTION ZONE
KEEP OUT**

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DO NOT REMOVE OR RELOCATE FENCE

Zona de protección de árboles

Manténgase fuera de esta area

No retire o remueva la cerca

Signs shall be 18" x 24", in green lettering, in Times Roman font, on a white background.

b. Heavy Equipment Near Trees and Shrubs: Prior to construction activity, the NPS must approve the use of any heavy equipment (crane, back hoe, etc.) placed under or near trees or shrubs. Please note that approval for this type of activity is rare. If approval is granted, the permit holder must comply with a number of regulations. These include (but are not limited to) the application of 6" to 8" inches of wood chips (shredded or chipped hardwood, with particles not to exceed 1/2 x 6 inches, with uniform texture free from soil, stones, weeds, sticks, clay, or other materials undesirable for the intended or injurious to growth), on top of geotextile fabric. On top of the wood chips, a metal plate, or other rigid plates designed for this purpose (Duradeck or approved equivalent), shall be placed to distribute the load. Equipment must remain on top of the plate.

c. Turf Protection: For the purpose of protection, any area not paved shall be treated as lawn. No heavy equipment (cranes, backhoes, etc.), vehicles or stock piling of materials is permitted on turf areas without the approval of the NPS. Limited activity of this sort may only take place with prior, written approval from the NPS, in defined areas and with load spreading techniques.

Security:

OOOOO. United States Park Police, United Secret Service, Metropolitan Police and Smithsonian Institute Security and other security or law enforcement department will coordinate security operations for the Grand Opening Weekend. This permit may be amended to reflect the agreed upon security plan.

PPPPP. **Access Points:** United States Park Police and unarmed security will staff the Lincoln Memorial public access points. Access points are open from 10:00 am – 6:00 pm. The Welcome Celebration Access points are located at:

Location	Type
17 th and Constitution	Public
17 th and Home Front	Public
23 rd and Independence Avenue	Talent/VIP
21 st and Constitution Avenue	Public

Magnetometer access points: The United States Secret Service will staff the mag tents located on 23rd and Constitution, Henry Bacon and Constitution and 23rd and Independence. Ticketed participants will enter in

Security: The permittee is responsible for additional safety and crowd management and selecting a contract security company to provide 24-hr security of equipment for the event, from installation through load out. Security personnel can be assigned to security posts at VIP access points and exhibit areas. This can also include office, program, and storage area. Be advised armed security is not permitted at any time.

PERMIT NO:17-0003

ISSUED TO: PRESIDENTIAL INAUGURAL COMMITTEE – OPENING CEREMONY

LOCATION: LINCOLN MEMORIAL BELOW THE WHITE MARBLE STEPS, JFK HOCKEY FIELD, WEST POTOMAC PARK PRIVATE RECEPTION AREA, DANIEL FRENCH TURF AREA, HENRY BACON BALLFIELD PRIVATE RECEPTION AREA, LINCOLN MEMORIAL REFLECTING POOL, STEPS, PLAZA AND TURF

JANUARY 6- JANUARY 26, 2017 (12:01 AM -11:59 PM)

All services, including, but not limited to VIP access control, VIP protection, and overnight security rounds, must be provided by employees of licensed, incorporated security companies. All other security functions must be provided by the United States Park Police. Contracted security firms must meet the following criteria:

- All security personnel must be unarmed.
- Contractor must provide appropriate insurance.
- All contracted security personnel must possess a current District of Columbia Security Guard License.
- All contracted security personnel must wear proper uniforms, and identification, and display a professional and display a professional and courteous attitude.
- Contractor must have the ability to supply additional personnel as required.
- Contractor must attend scheduled briefing and operational meetings.
- Contractor must abide by all relevant laws and rules of conduct.

QQQQQ. Security Sweeps: United States Park Police will coordinate security sweeps of the Lincoln Memorial area. USPP representative will coordinate directly with Permittee. Permittee should ensure that all trailers, tents etc. should be unlocked. Security Sweeps will be conducted at the following times:

i. January 19 at 2:00 am

Times are subject to changed based on law enforcement needs.

RRRRR. Overnight Security: Permittee will be responsible for providing overnight security. Individual(s) must be **properly identified and unarmed. Permittee must contact Lt. Fennelly, Sgt. Asmussen and Sgt. Burnett , USPP, 202- 610-7092, to finalize all security logistics.**

- i. CSC will provide security will provide site security in West Potomac Park, Lincoln Memorial Circle, Lincoln Memorial Reflecting Pool, JFK Hockey Fields- CSC staff members will wear blue and yellow shirts with the words “Event Staff” on the back. CSC overnight security supervisor will wear light blue shirts with the words “Event Staff” on the back. CSC will have 4-6 security guards present from January 6- 26.**

Welcome Celebration Conditions

SSSSS. Permittee is permitted to start flooring setup in the northwest quadrant of the Washington Monument grounds on September 18th at 1:00 pm. Permittee cannot setup in the northeast quadrant until after the area is inspected by the NPS at the conclusion of the Navy half marathon tear down at 7:00 pm. NPS must inspect the area prior to setup of any flooring in the northeast quadrant.

TTTTT. Permittee is not permitted to setup equipment in the turf restoration area of the Washington Monument, which is delineated by black fencing.

UUUUU. National Park Service will remove post and chain located along north and south elm walks.

VVVVV. At the Permittees' request, this activity is being considered a Private Temporary Food Event for the back stage area only. Food may be distributed free of charge to event participants only. It is the responsibility of the Permittee to develop and implement a system that ensures that food is not distributed to the general visiting public. For clarification, below is an excerpt from the National Park Service Standard Public Health Requirements for a Temporary Food Establishment guideline. The

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LOCATION: LINCOLN MEMORIAL BELOW THE WHITE MARBLE STEPS, JFK HOCKEY FIELD, WEST POTOMAC PARK PRIVATE RECEPTION AREA, DANIEL FRENCH TURF AREA, HENRY BACON BALLFIELD PRIVATE RECEPTION AREA, LINCOLN MEMORIAL REFLECTING POOL, STEPS, PLAZA AND TURF

JANUARY 6- JANUARY 26, 2017 (12:01 AM -11:59 PM)

following statement refers to requirements for food service to the general public on park land, which were established in order to reduce the risk of food-borne illnesses.

Private Temporary Food Event: These Requirements do not apply to Special Events held on Parkland that: (1) do not provide food to the general public visitor within the Park; and (2) only provide food to private members, guests, participants, staff, employees, or volunteers directly affiliated and associated with the Special Event where the food preparation and distribution is within a well-defined area from which the general public is excluded. As it relates to food service, such an event is considered a “Private” Temporary Food Event. However, the NPS recommends that the organizer/sponsor of a Private Temporary Food Event review these Requirements to insure that any food obtained, stored, handled, prepared and ultimately served on Parkland be provided in a safe and sanitary manner. As such, these Requirements can serve as a valuable tool and reference to address food sanitation issues and reduce the risk of food-borne disease or a disease outbreak at a Private Temporary Food Event.

The NPS recommends that a licensed caterer or food establishment is used to provide food to the private group and these Requirements are used to determine their capabilities relative to basic food sanitation issues, and Federal Drug Administration's (FDA) Food Code; the FDA Pre-Operational Guide for Temporary Food Establishments, and the recommendations of the NCR PHS Consultant.

A private catering company will provide food service for crew and talent.

Road Closures and Temporary Road Closures:TBD

Additional Filming Conditions

WWWWW. All equipment must be portable and self-contained will all stands using rubber tips or matting as a base. All cables must be covered so as not to present a tripping hazard.

XXXXX. Filming /photography cannot interfere with public visitation or other permitted activities. All areas must remain open to the public at all times. No disruption or impediment of visitor/pedestrian traffic flow allowed. Sidewalk, building entrances road ways cannot be blocked at any given time. Pedestrians cannot be redirected nor stopped in order to capture scenes.

YYYYY. Any camera jibs must have ten-foot bike rack perimeter.

ZZZZZ. Permittee is responsible for credentialing all media coving the event.

AAAAA. Prohibited Items. Pursuant to 36 C.F.R. §1.5, the National Park Service is also imposing a partial and temporary public use limitations on September 24-25, 2016, and will not allow the following items within the park areas consisting of the Washington Monument grounds:

- a. Aerosols
- b. Alcohol
- c. Ammunition
- d. Animals, other than service/guide dogs

PERMIT NO:17-0003

ISSUED TO: PRESIDENTIAL INAUGURAL COMMITTEE – OPENING CEREMONY

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JANUARY 6- JANUARY 26, 2017 (12:01 AM -11:59 PM)

- e. Balloons
- f. Bicycles and pedicabs
- g. Coolers
- h. Drones / Unmanned Aerial Systems
- i. Explosives / fireworks
- j. Firearms
- k. Glass, thermal, or metal containers
- l. Laser pointers
- m. Mace / Pepper Spray
- n. Support for signs and placards
- o. Structures: tents, portable chairs, or tables
- p. Toy guns / toy weapons
- q. Weapons of any kind
- r. Any other items determined to be potential safety hazards

BBBBBB. Contact Park Ranger Marisa Richardson or Mr. Leonard Lee, National Park Service, at (202) 245-4715, with questions or to discuss additional information regarding logistical setup.

CCCCCC. The following Park Rangers will serve as monitors during the event:

- a. Martin Torres (202) 603-9499**
- b. Betsy Buchanan 202-603-9491**

DDDDDD. Contact Sgt. Eddie Burnett, or Mark Asmussen ,United States Park Police, at (202) 610-7092, with questions concerning police procedures or logistics.

A complete and legible copy of this permit must be retained on-site by the Permittee at all times while operating under the authority granted.

PERMIT NO:17-0003


ISSUED TO: PRESIDENTIAL INAUGURAL COMMITTEE – OPENING CEREMONY

LOCATION: LINCOLN MEMORIAL BELOW THE WHITE MARBLE STEPS, JFK HOCKEY FIELD, WEST POTOMAC PARK PRIVATE RECEPTION AREA, DANIEL FRENCH TURF AREA, HENRY BACON BALLFIELD PRIVATE RECEPTION AREA, LINCOLN MEMORIAL REFLECTING POOL, STEPS, PLAZA AND TURF

JANUARY 6- JANUARY 26, 2017 (12:01 AM -11:59 PM)

3. All laws, rules and regulations applicable to the area covered by this permit remain in effect.
4. No fee may be collected, donation solicited, or commercial activity conducted. No items may be sold or offered for sale except for books, newspapers, leaflets, pamphlets, buttons and bumper stickers which contain a message related to your demonstration or special event. No other merchandise may be sold or offered for sale. **A stand or structure used for the sale of permitted items may not exceed one table per site, which may be no larger than 2 1/2 feet by 8 feet or 4 feet by 4 feet. The dimensions of the sales site may not exceed 6 feet wide by 15 feet long by 6 feet high.**
5. The area should be left in substantially the same condition as it was prior to the activities authorized herein, and all litter shall be placed in the trash containers provided.
6. This permit is applicable only for the use of the area designated above, and during the times designated above, or in any area as may hereafter be designated by the United States Park Police.
7. The use of sound amplification equipment, other than hand-portable sound amplification equipment to be used for crowd control purposes only, is prohibited on the White House Sidewalk (South 1600 Pennsylvania Avenue, NW, sidewalk between East Executive Avenue and West Executive Avenue). All sound amplification equipment shall be limited so that it will not unreasonably disturb nonparticipating persons in, or in the vicinity of, the area.
8. The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the public gathering presents a clear and present danger to the public safety, good order or health, or if any conditions of this permit are violated.

Bob Vogel
Regional Director
National Capital Region


Robbin M. Owen
Chief, Division of Permits Management
National Mall and Memorial Parks

AS OF 1/5/17

WELCOME CELEBRATION MASTER TIMELINE

Thursday, January 5

5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Friday, January 6

Work Day 12:01 am - 11:59 pm

Spike Site

12:01 am Stage Load In, Trailer generator delivered
1:00 am Build Compound
Production Trailers delivered – French Drive (4 10'x44')
Trailer power installed (1 175k W Tables/chairs delivered – 1st delivery for Compound
Portajohns – 1st delivery (24 for Compound/Crew use during build
Heavy equipment delivery (3 6k Warehouse Forks, 3 6k Shooting Booms, 8 Tow-behind Light Towers, 20 Pallet Jacks)
Tables and chairs delivered and positioned

1:00 am Bike rack barricade for Production Trailers on French Dr. delivered and installed
1:00 am Bike rack barricade for South Compound delivered and installed
1:00 am Bike rack barricade for Main Stage construction delivered installed
1:00 am Bike rack barricade for ADA Memorial access delivered installed
1:00 am Bike rack barricade for Boneyard/Ohio Dr. delivered and installed

2:00 am Boneyard Compound build (8'x28' trailer, trailer power, 2 6k AT Forks, Flooring)
3:00 am Compound Flooring Load In
4:00 am Kitchen and Dining Tent Load In
5:00 am Dump first Steel Trailers (minimal 1A call)
5:00 am EMS on site
6:00 am Stage Load In (24 hours/day January 6-10) (Full 1A steel call, build replacement ADA ramp to Memorial first)
8:00 am Trash service starts

9:30 am Lincoln Memorial Team Morning Staff Meeting, 2021A

2:00pm Lincoln Memorial Staff Walkthrough

5:00 pm Lincoln Memorial Team Afternoon Meeting 2021C

Saturday, January 7

Work Day 12:01 am - 11:59 pm

Stage Load In continues

Light Towers delivered and positioned (8 Tow-behind Light Towers)

Wifi installation in Compound

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

10:00 am Show Production Trailer delivered to Daniel French Dr.

5:00 pm Lincoln Memorial Team Afternoon Meeting 2021C

Sunday, January 8

Work Day 12:01 am - 11:59 pm

Stage Load In continues

Catering setup

Tables/chairs delivered (2nd delivery)

Kitchen equipment delivered

South Grass power distro/heating installed 2

2 10'x44' Trailers delivered

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Monday, January 9

Work Day 12:01 am - 11:59 pm

Stage Load In continues

Fencing site installation

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

10:00 am Lincoln Memorial Staff Countdown Prep Meeting at PIC office

5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Tuesday, January 10

Work Day 12:01 am - 11:59 pm

Stage Load In continues

Steel Load In

7:00 - 8:00 am 2 Production Trailers delivered on Daniel French Dr.

9:30 am Lincoln Memorial Team Morning Meeting, 2021A
10:00 am All-Hands Countdown Meeting at PIC office
5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Wednesday, January 11 Work Day 8:00 am - 11:00 pm

Stage Load In continues
Offstage Towers on Hardscape
Delay Towers Flooring Load In
Main Stage Electrics installation
Main Stage video infrastructure installation

9:30 am Lincoln Memorial Team Morning Meeting, 2021A
10:00 am Pete's Big TV and United Rigging Trucks arrive
2:00 pm Security overview meeting at PIC office
5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Thursday, January 12 Work Day 8:00 am - 11:00 pm

Production Compound installation
 Production Trailers parked on French Drive (east curb)
 Energize Production Trailers
CAT Power Twin Packs arrive
 Install feeder and transformers
Stage Load In continues
Offstage Towers on Hardscape
Steel Load In
Power Load In Day 1, Scenic Load In Day 1

9:30 am Lincoln Memorial Team Morning Meeting, 2021A
2:00 pm Production Meeting at PIC office
2:00 pm PRG Lighting Truck arrives
5:00 pm Lincoln Memorial Team Afternoon Meeting 2021C

Friday, January 13

Work Day 8:00 am - 11:00 pm

Steel Load In continues
Delay Towers Load In
Power Load In Day 2, Scenic Load In Day 2
Pre-Show Stage Load In, Pre-Show Tents Load In
Bike rack barricade for TV Power delivered

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

2:00 pm Lincoln Memorial Team Countdown Meeting at PIC office

5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Saturday, January 14

Work Day 7:00 am - 11:00 pm

Offstage Towers on grass build
Steel Load In continues
Delay Towers Load In Day 3
Power Load In Day 3, Scenic Load In Day 3
Production Trucks arrive
Broadcast Production Trailer delivery
 2 12'x56' (should change to 10'x44' to fit road
 3 10'x44'
Broadcast Production Compound build
 10 10' Easy up tents or equivalent with sandbags
 1 Heavy-duty tent approximately 32'x24' for stage-right tech area
 20 8'x3' banquet tables (does not include the qty-3 44'x10' trailer count)
 20 6'x3' banquet tables (does not include the qty-3 44'x10' trailer count)
 70 chairs (does not include the qty-3 44'x10' trailer count)
POTUS-Elect Entrance Flooring Load In

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

2:00 pm Lincoln Memorial Team Countdown Meeting at PIC office

3:00 pm POTUS-Elect Restroom Trailer Load In

5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Sunday, January 15

Work Day 8:00 am - 11:00 pm

Production Load In

POTUS-elect Entrance Flooring Load In

POTUS-Elect Entrance Stairs Load In Day 1

Tents Load In (first aid, holding, reunification) Day 1

Scenic Load In

Compound Tents Load In

Bike rack barricade for Reflecting Pool delivered and installed

Bike rack barricade for TV Production delivered and installed

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

10:00 am Countdown Prep Meeting at PIC office (TBD)

5:00 pm Lincoln Memorial Team Afternoon Meeting 2021C

Monday, January 16

Work Day 8:00 am - 11:00pm

Production Load In

POTUS-Elect Entrance Stairs Load In Day 2

POTUS-Elect Entrance Tents Load In

POTUS-Elect Entrance Power distro Load In

Portajohns 2nd delivery

Site Tents Load In (first aid, holding, reunification) Day 2

Complete all seating

Audio Load In continues

Bike rack barricade for Light Towers and Delays delivered and installed

Bike rack barricade for FOH delivered and installed

Bike rack barricade for jib/Camera Risers delivered and installed

Bike rack barricade for Site Light Towers delivered and installed

Bike rack barricade for JFK Hockey Field Backstage delivered and installed

Bike rack barricade for JFK Hockey Field Delays delivered and installed

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

10:00 am All-Hands Countdown Meeting at PIC office

5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Tuesday, January 17

Work Day 8:00 am - 11:00 pm

9:00 am - 2:00 pm Camera Block and Rehearsal
2:00 pm - 3:00 pm Meal Break
3:00 pm - 9:00 pm Camera Block and Rehearsal
Backline delivered

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

Portajohns 3rd delivery

Bike rack barricade for Press Riser delivered and installed
Bike rack barricade for ADA Viewing delivered and installed
Bike rack barricade for Remote Generators delivered and installed
Bike rack barricade for Seating Risers delivered and installed
Bike rack barricade for JFK Hockey Field Chutes delivered and installed
Bike rack barricade for JFK Hockey Field FOH/Press/Cameras delivered and installed

5:30 pm Lincoln Memorial Team Afternoon Meeting, 2021C

Wednesday, January 18

Work Day 8:00 am - 11:00 pm

9:00 am - 2:00 pm Camera Block and Rehearsal
2:00 pm - 3:00pm Meal Break
3:00 pm - 9:00 pm Camera Block and Rehearsal

9:30 am Lincoln Memorial Team Morning Meeting, 2021A

5:00 pm Lincoln Memorial Team Afternoon Meeting, 2021C

6:30 pm Final Countdown Meeting at Lincoln Memorial

Entrance Tents Load In
Sweep Tents installed

Thursday, January 19**EVENT DAY**

Tent. 4:00 am USSS Sweep begins
Tent. 9:00 am USSS Sweep ends
Tent. 9:00 am Site open to Staff and Crew

TBD Volunteer Check-in opens

Sunday, January 22

Work Day 8:00 am - 10:00 pm

Steel Load Out

Monday, January 23

Work Day 8:00 am - 10:00 pm

Steel Load Out/Load steel trucks

Tuesday, January 24

Word Day 8:00 am - 10:00 pm

Steel Load Out/Load steel trucks

Bike rack barricade Strike 2

Remove Wifi

Light Towers pickup

Wednesday, January 25

Work Day 8:00 am - 10:00 pm

Compound Strike (tents/catering/first aid)

Tables and chairs pickup

Heavy equipment pickup

Light Towers pickup

Final Fencing strike

Thursday, January 26

Work Day 8:00 am - 7:00 pm

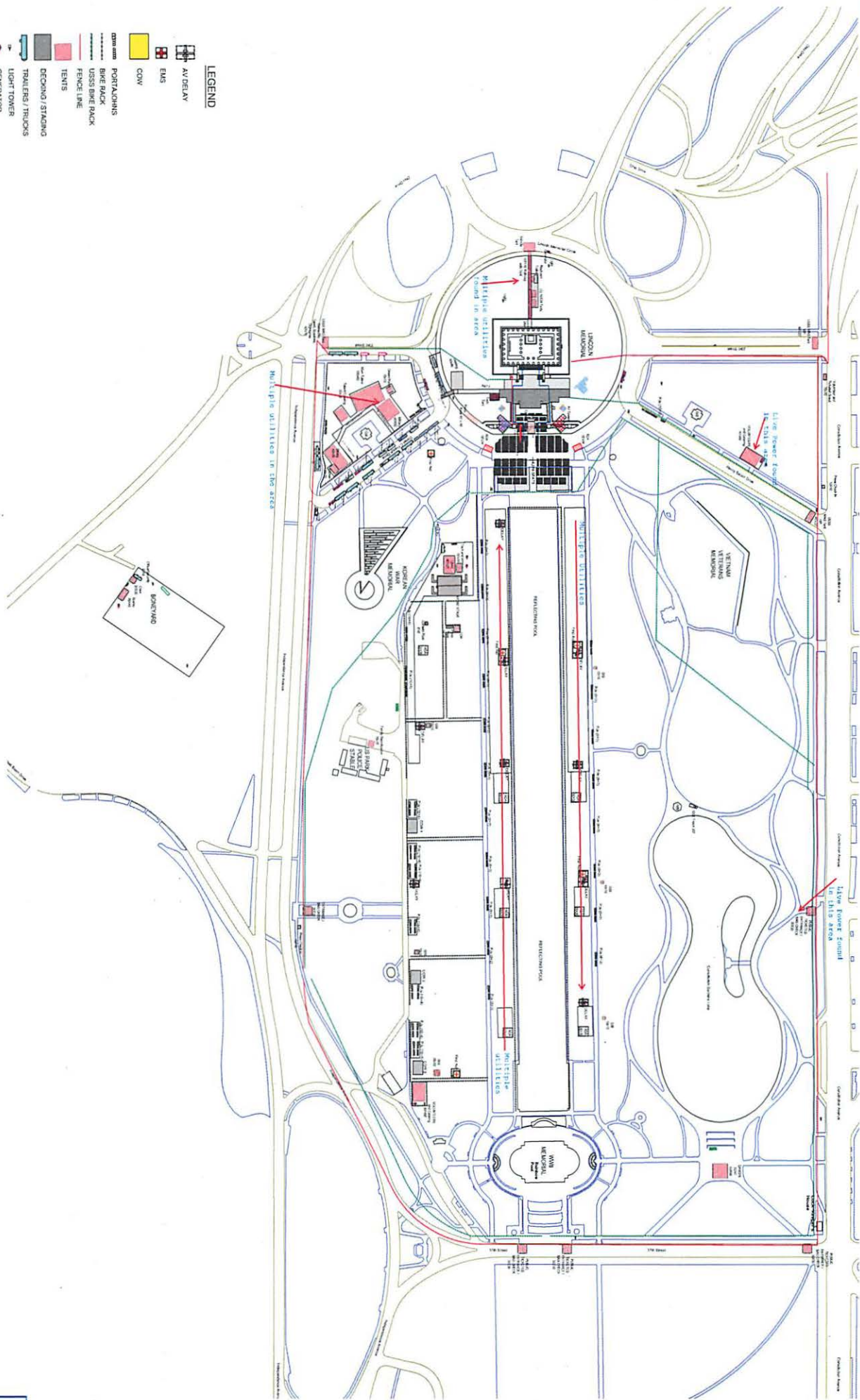
Trailers pickup

Remove trailer power

EMS final day on site

Final Portajohn pickup

- LEGEND**
- AV DELAY
 - EMS
 - COW
 - PORTALIONS
 - BRE BACK
 - USSS BIRE BACK
 - FENCE LINE
 - TENTS
 - DECKING / STAGING
 - TRAILERS / TRUCKS
 - LIGHT TOWER
 - GENERATOR



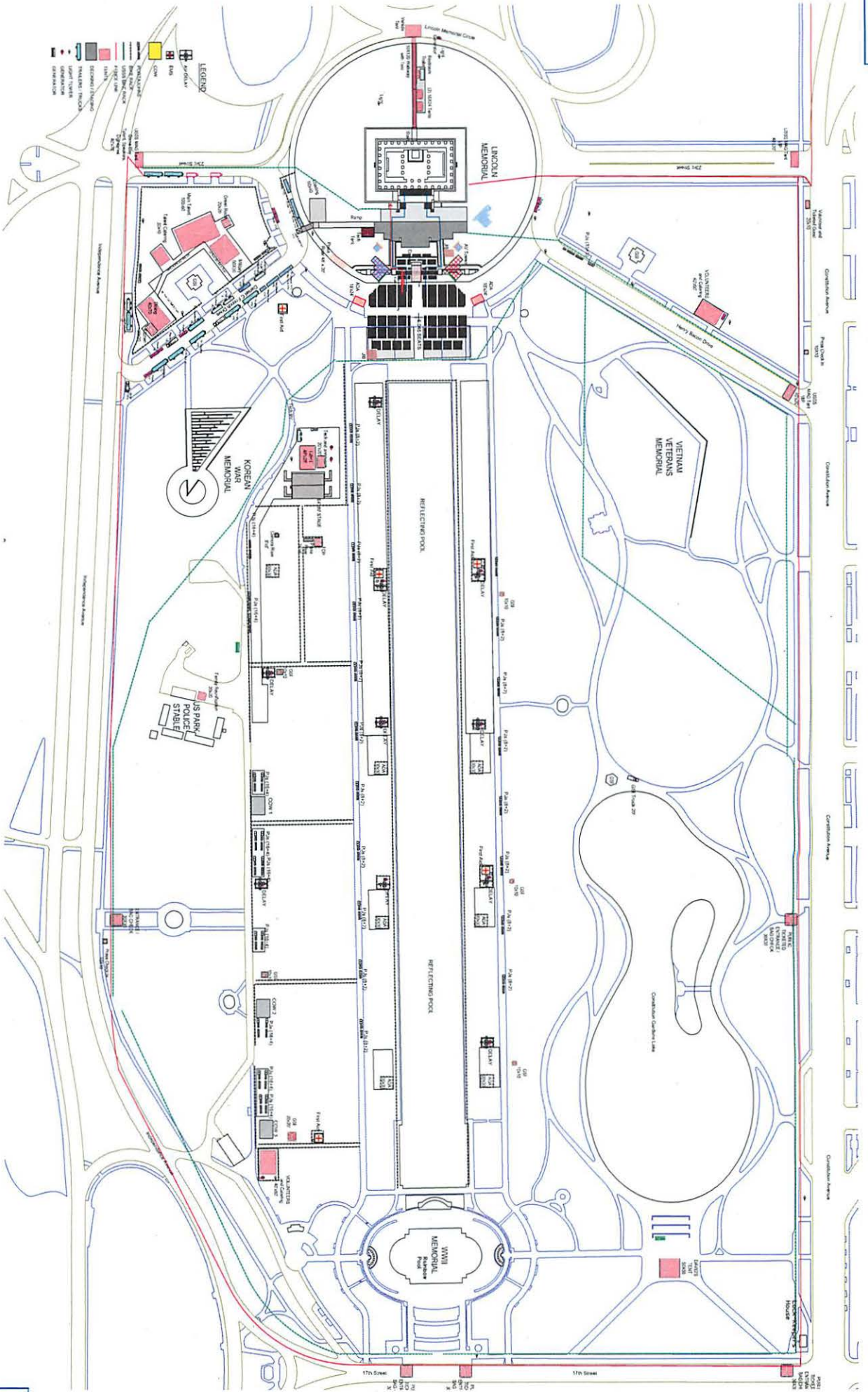
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Lincoln Memorial Welcome Concert
2017 Presidential Inauguration
Lincoln Memorial, Washington DC

Hargrove
One Hargrove Drive, Lanham MD 20706 | 301.306.9000



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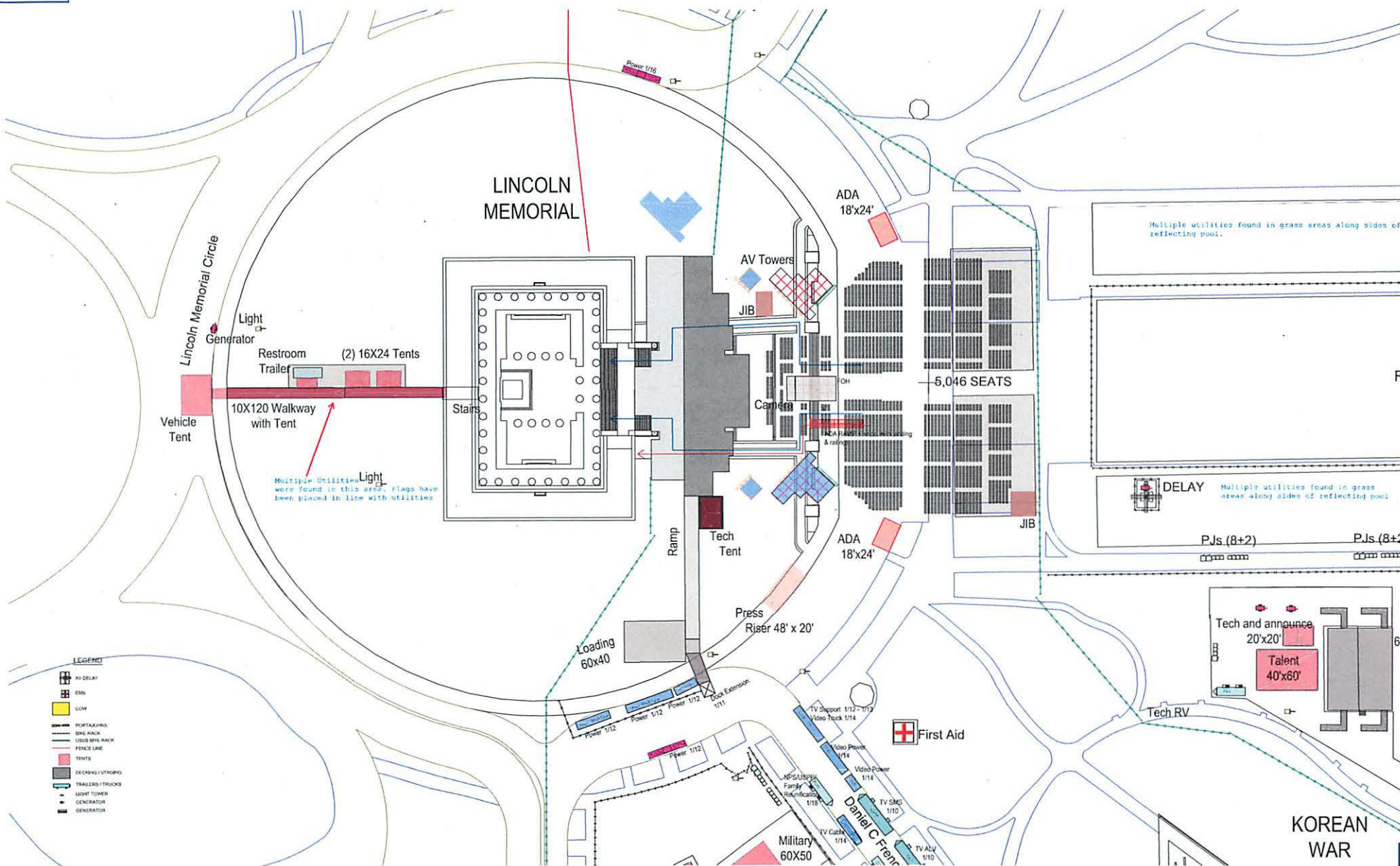
Lincoln Memorial Welcome Concert
2017 Presidential Inauguration
Lincoln Memorial, Washington DC

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Hargrove

One Hargrove Drive, Lanham MD 20706 | 301.306.9000

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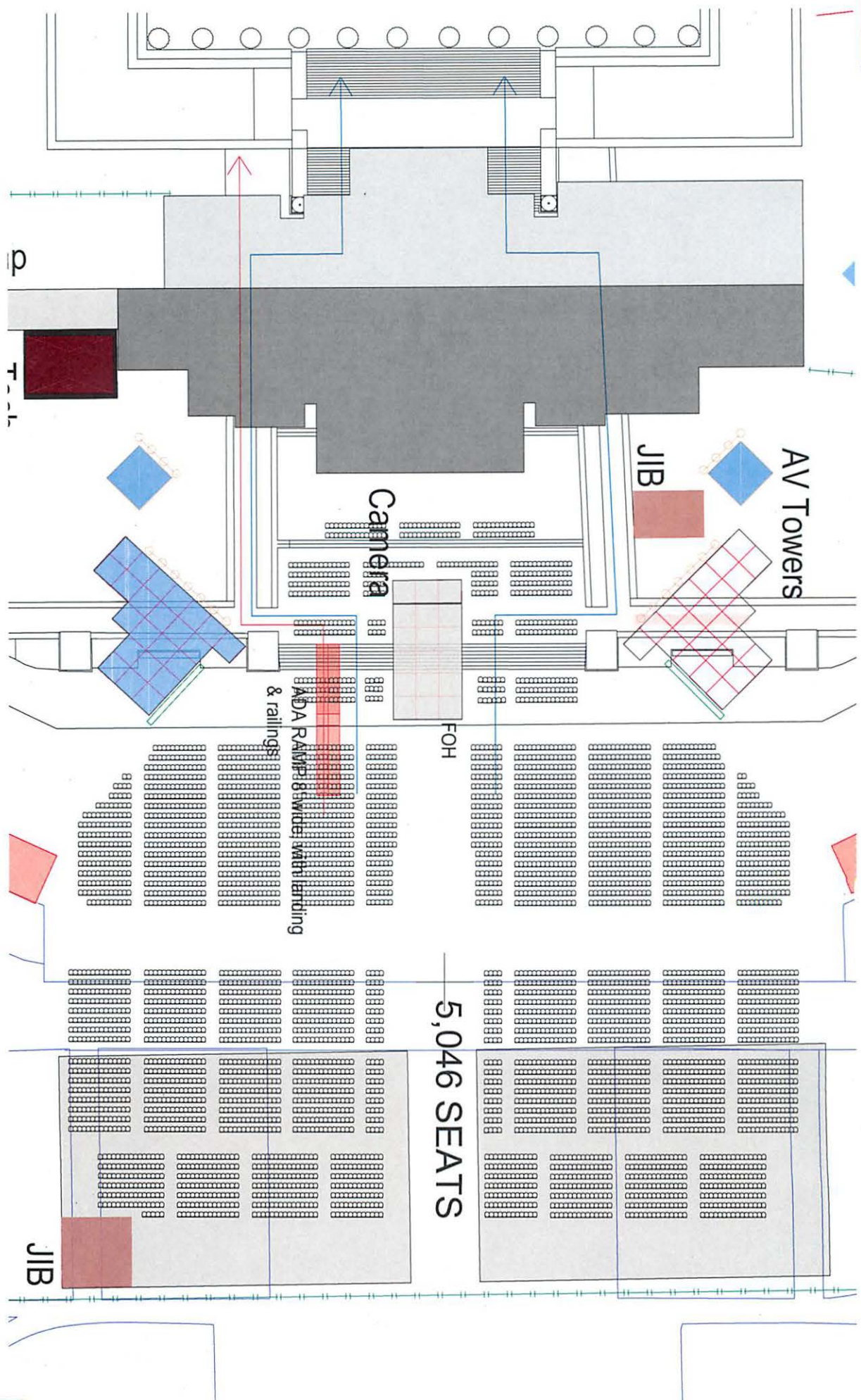


Lincoln Memorial Welcome Concert
2017 Presidential Inauguration
Lincoln Memorial, Washington DC

Hargrove
One Hargrove Drive, Lanham, MD 20706 | 301.306.8000

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DRAWING STATUS



5,046 SEATS

AV Towers

JIB

Camera

FOH

ADA Ramp & railings

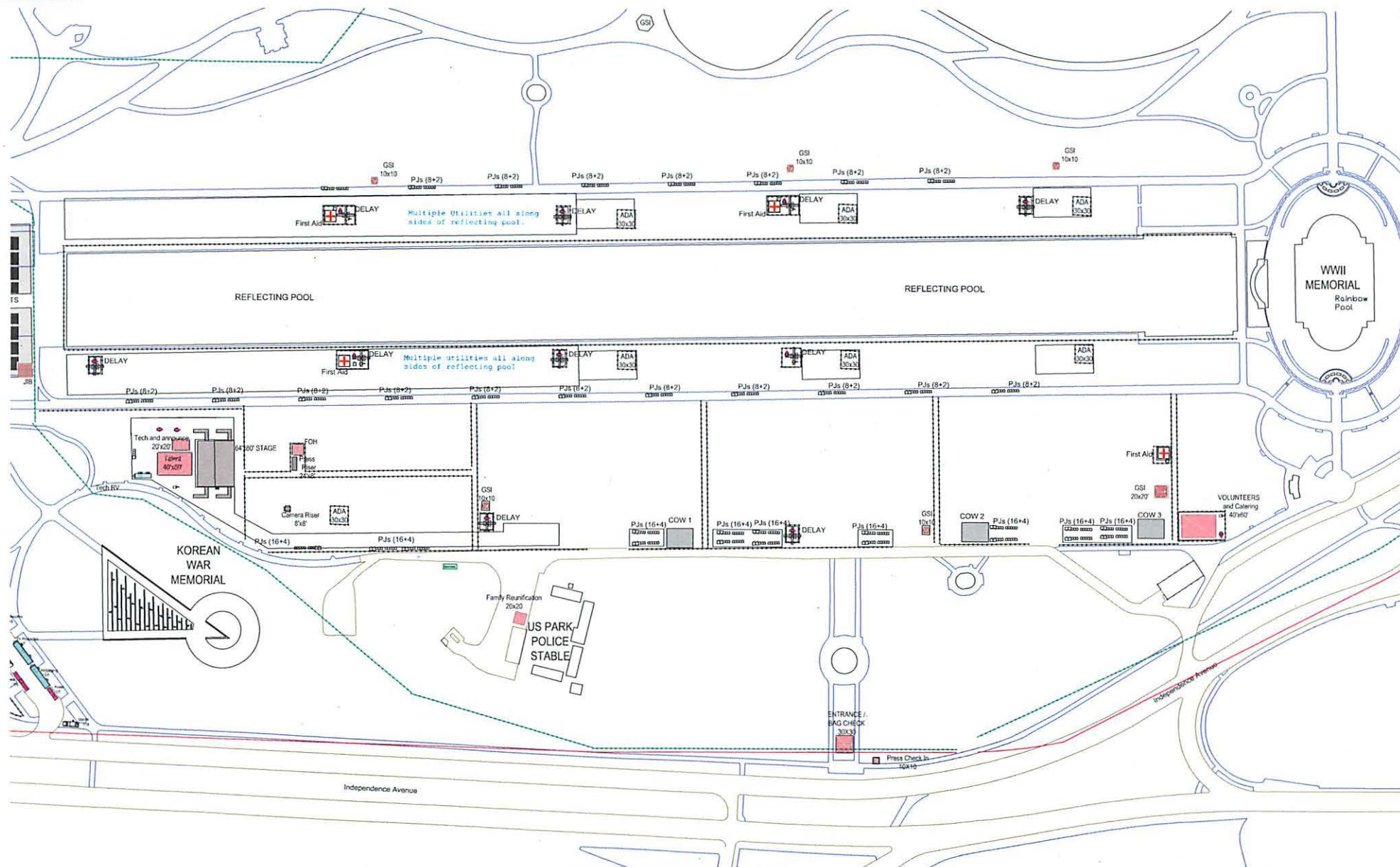
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Lincoln Memorial Welcome Concert
2017 Presidential Inauguration
Lincoln Memorial, Washington DC

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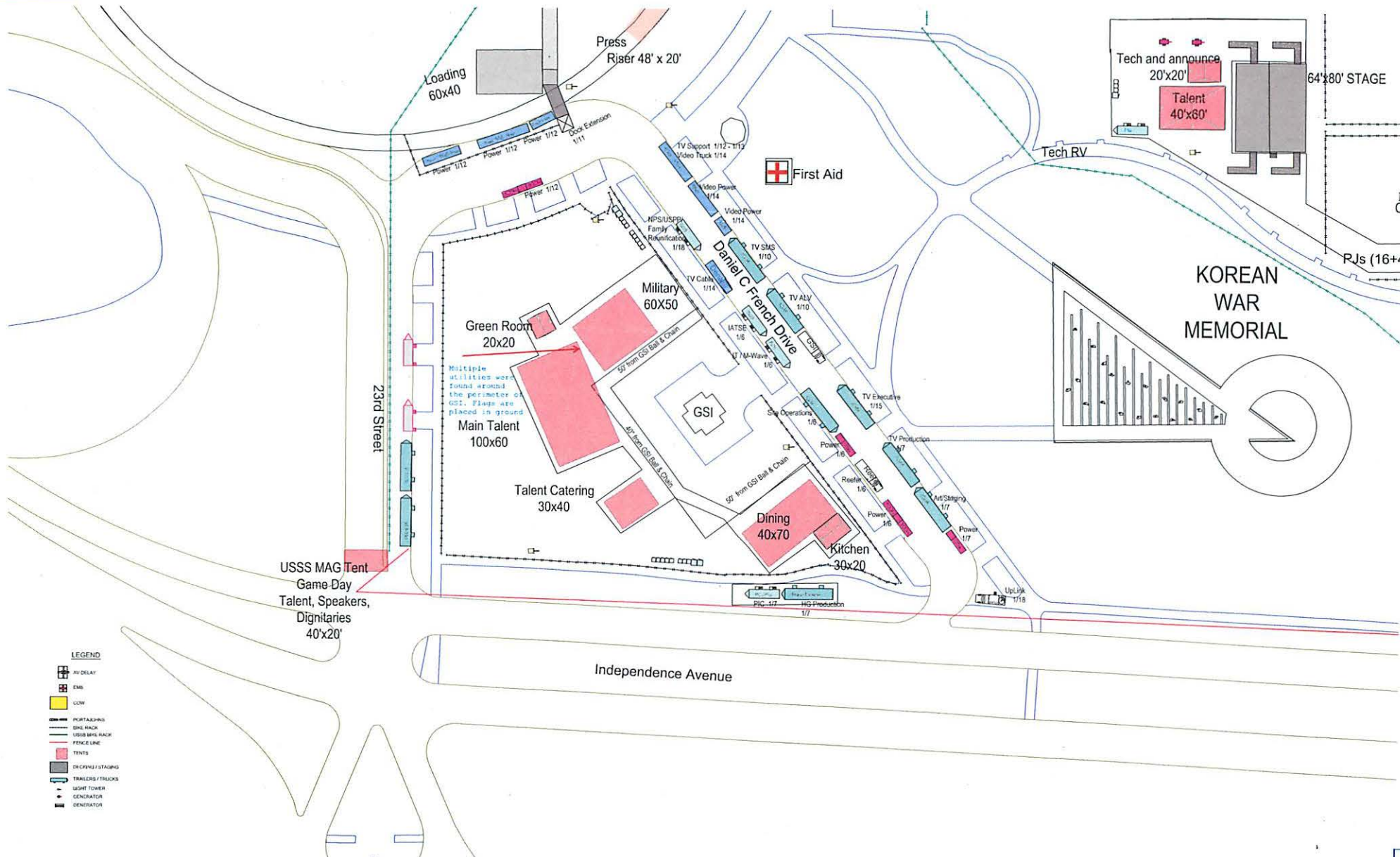
Lincoln Memorial Welcome Concert
2017 Presidential Inauguration
Lincoln Memorial, Washington DC

V0: 00-0000
 REV DFR #:
 ORIG DFR #:
 DRAWN BY: Drawn B
 UPDATED By: Administrator
 11:41pm 01/04/17
 PLOTTED By: Administrator
 11:48pm 01/04/17
 Full Scale @ 36"x24"
 50% @ 11x17
 Not to Scale @ 8.5x11
 FILE #: D-01
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DRAWING STATUS:



LEGEND

- AV DELAY
- EMS
- LOSE
- PORTAL/SHIN
- EXPL. BACK
- USGS BNS BACK
- FENCE LINE
- TENTS
- DRUMS/STAGING
- TRAILERS/TRUCKS
- LIGHT TOWER
- GENERATOR
- GENERATOR

Lincoln Memorial Welcome Concert
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REV DFR #
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DATE 01/04/17
11:41pm
Full Scale @ 36"x24"
50% @ 11x17
Not to Scale @ 8.5x11
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DRAWING STATUS

REV	DATE	BY	APP
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