



APPLICATION FOR A PERMIT TO CONDUCT A
DEMONSTRATION OR SPECIAL EVENT IN PARK AREAS



NATIONAL MALL AND MEMORIAL PARKS

Division of Permits Management
900 Ohio Drive, S.W.
Washington, DC 20024
Telephone: (202) 245-4715

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Date of Application: January 6, 2020

SECTION 1: Contact Information

This is an application for a:

☐ Demonstration ☒ Special Event *Definitions on 10-941S, Supplemental Instructions*

Individual/Organization

NPS on behalf of the Presidential Inaugural Committee pursuant to the Inaugural Ceremonies Act 36 USC 501-511

Telephone Number

202-219-0322

Cell Phone

202-438-1200

Fax Number

202-208-7628

Email Address

john_stanwich@nps.gov

Website

Street Address

National Park Service, 1849 C Street N.W.; Suite #1426

City

Washington

State

DC

Zip Code

20240

Country

USA

Person in Charge of Event

John Stanwich

Telephone Number

202-219-0322

Cell Phone Number

202-438-1200

Email Address

john_stanwich@nps.gov

Street Address

1849 C Street N.W. (Suite#1426)

City

Washington

State

DC

Zip Code

20240

Country

USA

At least one person must be listed as in charge of the activity. If different individuals are to be in charge of various activities at different locations, please list their names and contact information:

Name

Robbin Owen

Contact Information

202-245-4715

Name

Jaime Boyle

Contact Information

202-438-9674

Name

Leonard Lee

Contact Information

202-245-4715

Name

Contact Information

SECTION 2: Lafayette Park and White House Sidewalk

Is this an application for the use of the White House Sidewalk³ or Lafayette Park?

☐ Yes ☒ No

Please be aware that a waiver of the numerical limitations is required if an expected demonstration on the White House Sidewalk will include more than 750 participants or that a demonstration in Lafayette Park will include more than 3,000 participants.

Is this an application for a waiver of the numerical limitations?

☐ Yes ☒ No

SECTION 3: Event Logistics

Set-Up Dates and Times

Starting Date 1/6/2021

Ending Date 1/19/2021

Starting Time ☒ AM ☐ PM 6:00

Ending Time ☐ AM ☐ PM

Event Dates and Times

Starting 1/20/2021

Ending 1/20/2021

Starting Time ☐ AM ☐ PM

Ending Time ☐ AM ☐ PM

Break-down Dates and Times

Starting 1/21/2021

Ending 2/10/2021

Starting Time ☐ AM ☐ PM 11:59

Ending Time ☐ AM ☒ PM

Please list ALL proposed locations (include assembly and dispersal areas):

***SEE ATTACHED SUPPLEMENT

³ The White House Sidewalk is the sidewalk between East and West Executive Avenues, on the south side Pennsylvania Avenue, N.W. Page 1 of 6

Estimated maximum number of participants for EACH PARK AREA TO BE USED (Including organizers, volunteers, participants and spectators): ***SEE ATTACHED SUPPLEMENT				
Purpose of event: ***SEE ATTACHED SUPPLEMENT				
Plan for proposed activity (include all speakers, a complete time schedule of the activity, proposed routes for any marches or parades, plans for the orderly termination and dispersal of activity which might affect regular flow of city traffic, etc.): ***SEE ATTACHED SUPPLEMENT				
Please indicate any of these items that will be used during the proposed activity:	<input checked="" type="checkbox"/> Handheld Signs/ Placards Quantity: TBD	<input checked="" type="checkbox"/> Chairs Quantity: TBD	<input checked="" type="checkbox"/> Tables Quantity: TBD	<input checked="" type="checkbox"/> Tents Quantity: TBD
	<input checked="" type="checkbox"/> Portable Restrooms Quantity: TBD	<input checked="" type="checkbox"/> Camera Tripod Quantity: TBD	<input checked="" type="checkbox"/> Jumbotrons Quantity: TBD	<input checked="" type="checkbox"/> Generators Quantity: TBD Type: TBD
	Banner/Sign(s) TBD <input checked="" type="checkbox"/> Size: <input checked="" type="checkbox"/> Length: <input checked="" type="checkbox"/> Width: <input checked="" type="checkbox"/> Height:	Press Riser TBD <input checked="" type="checkbox"/> Size: <input checked="" type="checkbox"/> Length: <input checked="" type="checkbox"/> Width: <input checked="" type="checkbox"/> Height:	Stages TBD <input checked="" type="checkbox"/> Size: <input checked="" type="checkbox"/> Length: <input checked="" type="checkbox"/> Width: <input checked="" type="checkbox"/> Height:	Turf Protective Cover(s) <input checked="" type="checkbox"/> Size: <input checked="" type="checkbox"/> Length: TBD <input checked="" type="checkbox"/> Width: <input checked="" type="checkbox"/> Height:
	<input checked="" type="checkbox"/> Podium <input checked="" type="checkbox"/> Distribution of Literature	<input checked="" type="checkbox"/> Lighting Equipment <input checked="" type="checkbox"/> Portable Sound System	<input type="checkbox"/> Estimated # of Buses:	
	Please list all other equipment (include any necessary medical/trailers): ***SEE ATTACHED SUPPLEMENT			
Are you proposing to solicit donations: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			Are you proposing food or beverages service ⁴ : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Are you proposing road closures or traffic management? If so list the roads and/or trails affected? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
How will the event be advertised or publicized: <input checked="" type="checkbox"/> TV <input checked="" type="checkbox"/> Print <input checked="" type="checkbox"/> Flyers <input checked="" type="checkbox"/> Radio <input checked="" type="checkbox"/> Website <input checked="" type="checkbox"/> Email/Listserv <input checked="" type="checkbox"/> Social media (Twitter, Facebook, Tumblr, etc.)			Do you propose to have commercial sponsors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how are sponsors recognized.	
If boxes, crates, coffins, or similar items will be used, state whether they are to be carried opened or closed, their proposed size, the materials constructed from, and their proposed contents and use: ***SEE ATTACHED SUPPLEMENT				
What are your cleanup and/or recycling plans? ***SEE ATTACHED SUPPLEMENT			How will cleanup members be identified? ***SEE ATTACHED SUPPLEMENT	

⁴ Please note there is an additional Temporary Food Establishment Permit Application that must be completed at least 70 days prior to proposed event. Food service is subject to more stringent standards including being preapproved by the National Park Service and meeting Public Health standards. Only ethnic foods that are determined to be integral to the theme of the proposed event are permitted.

SECTION 4: Activity Disruption

Do you have any reason to believe or any information indicating that any individual, group or organization might seek to disrupt the activity for which this application is submitted? ☐ Yes ☒ No

If "Yes", list each such individual, group or organization and contact information for each:

SECTION 5: Marshals⁵ and Volunteers

Will applicant furnish marshals and/or volunteers? ☒ Yes ☐ No

Note: Marshals are required for all waivers of numerical limitations and for demonstration activities held simultaneously on White House Sidewalk and Lafayette Park.

How Many
**SEE
ATTACHED**

List the functions the marshals and/or volunteers are expected to perform:

***SEE ATTACHED SUPPLEMENT

How will the marshals and/or volunteers be identified?

***SEE ATTACHED SUPPLEMENT

Person(s) responsible for supervision of marshals and/or volunteers (for each location):

Name(s)	Location(s)	Contact information during event (address/phone)
Jaime Boyle	Lincoln Memorial Area/Washington Monument Grounds	202-438-9674
Robbin Owen	Lincoln Memorial Area/Washington Monument Grounds	202-245-4715
Leonard Lee	Lincoln Memorial Area/Washington Monument Grounds	202-245-4715
	Lincoln Memorial Area/Washington Monument Grounds	202-245-4715


What communications equipment will be provided to the marshals and/or volunteers? (Include the number of walkie-talkies, mobile phone tree, bullhorns, public address systems, flashlights, etc.)

Radios/Cell Phones

State specifically the plans for ingress and egress of the participants to and from all park areas including Lafayette Park. Please include proposed sites for loading and unloading of buses, automobiles or other forms of transportation which the participants are expected to use (supply chart or map if necessary).

***SEE ATTACHED SUPPLEMENT

⁵ Marshals do not act as police, they help maintain order among participants, provide information to participants and non-participants. Marshals should have knowledge of the overall event organization.

SECTION 6: Permit Applicant Information (information for person completing application)				
Name <i>Amy Dailey</i>	Telephone Number <i>202 208 1631</i>	Cell Phone Number <i>202 438 1203</i>	Fax Number	
Position <i>Park Ranger</i>	Email Address <i>Amy-dailey@nps.gov</i>			
Street Address <i>1849 C St NW Rm 1426</i>	City <i>Washington</i>	State <i>DC</i>	Zip Code <i>20240</i>	Country <i>USA</i>
Signature of Applicant 		Date <i>1/21/20</i>		

APPLICATION IS NOT VALID UNLESS SIGNED

Hand deliver or mail completed application to:

National Park Service
National Capital Region
Permits Management Division
900 Ohio Drive, S.W., Washington, DC 20024
Office Phone: (202) 245-4715

Open 8:00 am to 4:00 pm, Monday – Friday

NOTE: The following date, locations, and proposed activities are based upon the 2017 Presidential Inaugural, as well as earlier Inaugurals, and may be subject to change, in coordination with the Presidential Inaugural Committee (PIC). Areas not reasonably necessary for Presidential Inaugural Committee activities, and consistent with public safety, will be open and available to the public. The 2021 Inauguration, like past inaugurations, is complex and extensive undertaking and will require consultations with the PIC for the 59th Presidential Inauguration, which will not be formed until after the Presidential election in November of 2020. As such, certain aspects of this application may be subject to change, in coordination with the PIC, Architect of the Capitol, Joint Congressional Committee on Inaugural Ceremonies, and the Armed Forces Inaugural Committee. Areas determined not reasonably necessary for PIC activities, and consistent with public safety, will be open and available to the public.

Section I: Contact Information:

The National Park Service on behalf of the Presidential Inaugural Committee pursuant to the Inaugural Ceremonies Act, 36 USC 501 – 511.

Section III: Logistics: Locations/Purpose of Activities/Plan for Proposed Activities

Set-up dates/activity dates/break-down dates: The dates of the proposed activity under this application will be from January 6, 2021 – February 10, 2021.

NOTE: During the time period devoted to set up, the setup of all press risers, facilities and structures will occur as close to the actual events as possible, in an effort to minimize disruption and adverse effects to park areas and park users. Dismantling will occur as soon as possible after the events in an effort to minimize disruption and adverse effects to park areas and park users.

Proposed Locations:

The Lincoln Memorial area, as more fully detailed as the park area bordered by 23rd Street, Daniel French Drive and Independence Avenue, Henry Bacon Drive and Constitution Avenue, Constitution Avenue between 15th & 23rd Streets, Constitution Gardens to include Area #5 outside of the Vietnam Veteran's Memorial restricted area, the Lincoln Memorial outside of its restricted area, the Lincoln Memorial Plaza and Reflecting Pool Area, JFK Hockey Field, park area west of Lincoln Memorial between French Drive, Henry Bacon Drive, Parking Lots A, B and C, East and West Potomac Park, Memorial Bridge, Memorial Circle and Memorial Drive, the World War II Memorial.

The Washington Monument Grounds as more fully depicted as the park area bounded by 14th & 15th Streets and Madison Drive and Independence Avenue.

Purpose of Activity: In connection with the Presidential Inaugural Ceremonies, this application is for use of the Lincoln Memorial areas and Washington Monument grounds by PIC, in the event that PIC seeks its use for the Inaugural related ceremonies and any necessary staging, which is expected to be:

- A) In the event that PIC seeks the use of the Lincoln Memorial areas for a pre-and/or post Inaugural ceremonies, the area will be used for staging the event(s), staging of media to cover and/or broadcast the event, and for ticketed and/or public viewing.
- B) In the event that PIC seeks to use the Western Slope of the Washington Monument grounds for a public overflow area to view pre-and/or post Inaugural ceremonies at the Lincoln Memorial, the area will be used for the public to observe the activities through prepositioned jumbotrons and sound towers.

Estimated Maximum number of Participants:

Under either situation, we estimate that 300 people will be necessary for the setup and take down of any event in the park areas.

- A) In the event of a pre- and/or post- Inaugural event at the Lincoln Memorial area, we anticipate that up to approximately 100,000 people may participate.
- B) In the event that the Washington Monument Grounds is needed for a public overflow area to view the Lincoln Memorial Inaugural ceremony we estimate up to approximately 200,000 people may participate.

Plans for Proposed Activity:

- A) In the event of a pre- and/or post- Inaugural event at the Lincoln Memorial area, the proposed plans include protective flooring material, building of the stage(s), tents (with lights and heaters), light towers, sound towers, generators, tables, chairs, video monitors (to include jumbotrons), portable restroom areas, first aid/lost and found areas and areas for staging the media to cover and/or broadcast the event, and for viewing areas for the ticketed and/or general public.
- B) In the event that the Washington Monument Grounds is needed for a public overflow area to view pre- and/or post- Inaugural event at the Lincoln Memorial, proposed plans

would include an audio system and jumbotrons, tents (with lights and heaters), generators, protective flooring materials, portable restroom areas, light towers.

Equipment to be used:

Based on past experience, the National Park Services anticipates that the following equipment will be used:

A) In the event of a pre- and/or post- Inaugural event at the Lincoln Memorial area:

- Generators
- Light towers
- Bike rack/chain link fence
- Chairs
- Trash dumpsters
- Recycling containers
- Forklifts
- Cranes
- Tents (approximately 60'x100')
- Restrooms (333 total units – 267 regular units, 66 ADA units)
- Stage
- Sound system
- Video monitors (to include jumbotrons)
- Press Riser/Stand
- Trailers (approximately 40'x10')

B) In the event that the Washington Monument Grounds is used for a public overflow area to view a pre- and/or post- Inaugural event at the Lincoln Memorial the following equipment will be used:

- Light towers
- Generators
- Protective flooring materials
- Trash dumpsters
- Sound system
- Heating system
- Lights
- Jumbotrons
- Portable restrooms (666 units total – 533 regular units; 133 ADA units)

Section V: Marshals and/or Volunteers:

Marshals: The National Park Service anticipates that there will be ten park rangers at the Lincoln Memorial area and 5 park rangers on the Washington Monument Grounds.

Functions of Marshals: Marshals will be on site to monitor the construction to ensure compliance with NPS regulations and permit conditions as well as to ensure that the park resources are protected.

Supervision of Marshals: The National Park Service anticipates that there will be a designated National Park Service supervisor on site.

Identification of Marshals: The park ranger marshals will be identified by both NPS uniform and credentials.

Ingress/Egress of Participants: Public transportation is expected to be used, with buses expected to be parked at RFK Stadium and at Metro parking areas throughout the Washington metropolitan area.