U.S. Department of the Interior
National Park Service

Financial Assistance
Notice of Funding Opportunity (NOFO)

Program Title	Japanese American Confinement Sites Grant Program
Notice of Funding Opportunity Number:	P16AS00540
Announcement Type:	Initial
CFDA Number:	15.933

Issue Date:	09/01/2016		
Application Due Date:	11/01/2016		5:00 PM MST

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Section A: Program Description

Federal Agency Name: Department of the Interior, National Park Service

Funding Opportunity Title: Japanese American Confinement Sites Grant Program

Funding Opportunity Number: P16AS00540

Catalog of Federal Domestic Assistance (CFDA) Number: 15.933

Legislative Authority: Preservation of Japanese American Confinement Sites (Public Law 109-441, 120 Stat. 3288): To provide for the preservation and interpretation of historic confinement sites where Japanese Americans were detained during World War II.

Federal Regulations: 2 C.F.R. § 200, 2 C.F.R. § 1402

Program Background Information and Objectives: The Japanese American Confinement Sites Grant Program provides financial assistance to organizations and entities working to preserve historic Japanese American confinement sites and their history, including: private nonprofit organizations; educational institutions; state, local, and tribal governments; and other public entities, for the preservation and interpretation of U.S. confinement sites where Japanese Americans were detained during World War II. The authorizing legislation for the Japanese American Confinement Sites Grant Program identifies up to $38 million for the entire life of the grant program for projects to identify, research, evaluate, interpret, protect, restore, repair, and acquire historic confinement sites in order that present and future generations may learn and gain inspiration from these sites and that these sites will demonstrate the Nation's commitment to equal justice under the law (Public Law 109-441, 120 Stat. 3288; as amended by Public Law 111-88).

Projects funded through the Japanese American Confinement Sites Grant Program must benefit one or more historic Japanese American confinement sites. The term *historic confinement sites* is defined as the ten War Relocation Authority sites (Gila River, Granada, Heart Mountain, Jerome, Manzanar, Minidoka, Poston, Rohwer, Topaz, and Tule Lake), as well as other historically significant locations, as determined by the Secretary of the Interior, where Japanese Americans were detained during World War II. These sites are specifically identified in *Confinement and Ethnicity: An Overview of World War II Japanese American Relocation Sites*, published by the Department of the Interior, National Park Service, Western Archaeological and Conservation Center, in 1999. This document may be seen at www.nps.gov/history/history/online_books/anthropology74 and at other internet sites.

Section B: Federal Award Information

Anticipated Federal Funding: The amount of $2,845,000 is identified in the President's Budget for Fiscal Year 2017 for the Japanese American Confinement Sites Grant Program. The amount of funding available per award for this NOFO will be determined once final FY 2017 appropriations have been made. This NOFO will be cancelled if FY 2017 appropriations are insufficient to support new awards.

Recipient Cost Share: Each grant requires a 2:1 Federal to non-Federal match; that is, to receive two dollars of Federal funds at least one dollar non-Federal match is required. Contributions for cost match must be made from non-Federal sources which may include cash, in-kind contributions or services, materials/supplies/equipment, or *land. The non-Federal match may be raised and spent during the grant period; it does not have to be "in the bank" at the time of the application. (*Note: Land applies only to Jerome, Rohwer, Topaz and Honouliuli per stipulations of Public Laws 109-441 and 111-88.)

Estimated Number of Agreements to be Awarded: (Approximately 20 awards)
Each activity or project under the grant agreement will be treated individually, with more detail provided in a scope of work and budget as proposed by the recipient organization and approved by the NPS.

Estimated Amount of Funding Available Per Award: The minimum grant request is $5,000 Federal share. Over the entire life of the Japanese American Confinement Sites Grant Program, each applicant may receive no more than $3.8 million total (that is, 10% of the congressionally authorized amount of $38 million).

The amount of funding available per award for this NOFO will be determined as part of the application review process based on applications received and funding made available through the annual appropriation.

Anticipated Start Date: The National Park Service anticipates that the grant recipients and projects will be announced in late spring 2017. After an applicant's proposal is selected for award, the applicant will receive a letter from the Awarding Officer. This letter will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, a grant agreement will be sent for signature. The period of performance will begin at that time.

Anticipated Term of the Agreement: Projects should be completed within an established grant period, generally within two years of funding. Agreements are not effective until fully executed with signature from the NPS Financial Assistance Awarding Officer (FAAO).

Prior to the expiration of the grant agreement, modifications may be proposed by either party and will become effective upon written approval of both parties.

Type of Agreement: Grant Agreement - A legal instrument of financial assistance between the National Park Service and a non-Federal entity that, consistent with 31 U.S.C. § 6302, 6304:

(1) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. § 6101(3)); and not to acquire property or services for the Federal awarding agency's direct benefit or use;

(2) Is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

Section C: Eligibility Information

Application Due Date: Applications must be **received** by **Tuesday, November 1, 2016, 5:00 PM, (Mountain Time). Note: this is not a postmark date.**

Applicants are encouraged to submit the application well before the deadline. An applicant's failure to meet an eligibility criterion by the time of the application deadline will result in the application being excluded from consideration. This includes, but is not limited to, late and incomplete application packages.

1. Eligible Applicants

In accordance with Public Law 109-441 (120 Stat. 3288), organizations and entities working to preserve historic Japanese American confinement sites and their history, including: State and local agencies, public or private nonprofit institutions/organizations, Federally recognized Indian tribal governments, State colleges and universities, public and private colleges and universities are eligible to apply. Non-Federal entities who are partnering with Federal agencies that own eligible historic resources may submit applications regarding the Federal property.

Individuals may not apply.

2. Eligible Sites

Projects funded through the Japanese American Confinement Sites Grant Program must benefit one or more historic Japanese American confinement sites. The term *historic confinement sites* is defined as the ten War Relocation Authority sites (Gila River, Granada, Heart Mountain, Jerome, Manzanar, Minidoka, Poston, Rohwer, Topaz, and Tule Lake), as well as other historically significant locations, as determined by the Secretary of the Interior, where Japanese Americans were detained during World War II. These sites are specifically identified in *Confinement and Ethnicity: An Overview of World War II Japanese American Relocation Sites*, published by the Department of the Interior, National Park Service, Western Archaeological and Conservation Center, in 1999. This document may be seen at www.nps.gov/history/history/online_books/anthropology74 and at other internet sites.

Confinement Sites Eligible for Funding:

War Relocation Authority

Gila River, Arizona
Granada, Colorado
Heart Mountain, Wyoming
Jerome, Arkansas
Manzanar, California
Minidoka, Idaho
Poston, Arizona
Rohwer, Arkansas
Topaz, Utah

Tule Lake, California

Citizen Isolation Centers
Moab, Utah
Leupp, Arizona

Additional War Relocation Authority Facilities
Antelope Springs, Utah
Cow Creek, Death Valley, California
Tulelake, California

Assembly Centers and Sites
Bainbridge Island/Eagledale Ferry Dock, Washington
Fresno, California
Marysville, California
Mayer, Arizona
Merced, California
Pinedale, California
Pomona, California
Portland, Oregon
Puyallup, Washington
Sacramento, California
Salinas, California
Santa Anita, California
Stockton, California
Tanforan, California
Tulare, California
Turlock, California

Department of Justice Facilities
Temporary Detention Stations:
Angel Island, California
Cincinnati, Ohio
East Boston, Massachusetts
Ellis Island, New York
San Pedro, California
Seattle, Washington
Internment Camps:
Crystal City Internment Center, Texas
Kenedy Internment Center, Texas
Kooskia Work Camp, Idaho
Fort Lincoln, North Dakota
Fort Missoula, Montana
Fort Stanton, New Mexico
Santa Fe, New Mexico
Seagoville, Texas

Sharp Park, California
Tuna Canyon, California

U.S. Army Facilities
Camp Florence, Arizona
Camp Forrest, Tennessee
Camp Livingston, Louisiana
Camp Lordsburg, New Mexico
Camp McCoy, Wisconsin
Fort Meade, Maryland
Fort Richardson, Alaska
Fort Sam Houston, Texas
Fort Sill, Oklahoma
Haiku Camp, Maui, Hawaii
Honouliuli, Hawaii
Sand Island, Hawaii
Kalaheo Stockade, Kauai, Hawaii
Stringtown, Oklahoma

Federal Bureau of Prisons
Catalina Federal Honor Camp, Arizona
Leavenworth Federal Penitentiary, Kansas
McNeil Island Federal Penitentiary, Washington

Eligible Projects

The types of projects eligible for funding from the Japanese American Confinement Sites Grant Program include the following categories:

- Capital projects: including construction of new interpretive centers, restrooms and interpretive trails.
- Documentation: including identification, research, and evaluation of historic confinement sites; projects may include archeological surveys, National Register of Historic Places nominations, and National Historic Landmark nominations.
- Oral history interviews: including recording, transcribing, digitally processing and sharing the interviews.
- Interpretation and education related to historic confinement sites: projects may include wayside exhibits, creative arts and educational curricula.
- Preservation of confinement sites and related historic resources: projects may include stabilization, rehabilitation, restoration, acquisition, relocation of historic buildings and structures to their original locations, reconstruction of key structures, and collections conservation.
- Planning projects: such as interpretive plans for new exhibits and programs, land use plans, and resource management plans.
- Non-Federal real property acquisition: allowed only with the owner's written permission at **only** Heart Mountain, Honouliuli, Jerome, Rohwer, and Topaz, per stipulations of Public Laws 109-441 and 111-88.

The Japanese American Confinement Sites Grant Program does **not** provide funding for:

- Projects that have already been completed
- Establishment of Friends groups
- Fundraising or the formulation of fundraising plans
- Lobbying
- Long-term maintenance, operations, or curatorial work beyond the grant period
- Organizational operations/permanent staff positions
- Land acquisition at sites other than: Heart Mountain, Honouliuli, Jerome, Rohwer, and Topaz.

3. Cost Sharing or Matching

In accordance with Public Law 109-441 (120 Stat. 3288), each grant requires a 2:1 Federal to non-Federal match; that is, to receive two dollars of Federal funds at least one dollar non-Federal match is required to be eligible for an award under this Notice of Funding Opportunity. Eligible non-Federal sources of contributions must be in accordance with 2 C.F.R. § 200.306 and may include: cash, in-kind contributions or services, or materials/supplies/equipment, or *land. The non-Federal match may be raised and spent during the grant period; it does not have to be "in the bank" at the time of the application. (*Note: Land applies only to Jerome, Rohwer, Topaz and Honouliuli per stipulations of Public Laws 109-441 and 111-88.)

The non-Federal match must be identified in the required **Application Package** documents (see Section D: Application and Submission Information).

The required non-Federal match will be considered in the evaluation of applications in accordance with Section E. Application Review Information.

4. Other Administrative Requirements

Each applicant may submit up to 3 applications annually (for 3 separate projects), but each applicant can receive only 2 grants per fiscal year grant cycle.

Section D: Application and Submission Information

1. Address to Request Application Package

An Application Package has been included with this Notice of Funding Opportunity for your convenience, found in Appendix A. All application materials are also available on the Japanese American Confinement Sites Grant Program website at: https://www.nps.gov/jacs/application.html.

PLEASE NOTE: APPLICATIONS FOR THIS ANNOUNCEMENT WILL NOT BE SUBMITTED ELECTRONICALLY THROUGH GRANTS.GOV. SUBMISSION INFORMATION IS POSTED IN SECTION 7 (OTHER SUBMISSION REQUIREMENTS), BELOW.

- A complete **Application Package** must include:
  - ✓ Signed SF-424 – Application for Federal Assistance (**required**)
  - ✓ Project Narrative (**required**)
  - ✓ Completed SF-424A or SF-424C – Budget Information (Non-Construction or Construction Programs) (**required**)
  - ✓ Budget Justification to Support the SF-424A or SF-424C (**required**)
  - ✓ Signed SF-424B (Non-Construction Programs) or SF-424D (Construction Programs) – Assurances (**required**)
  - ✓ Indirect Cost Rate Agreement or Proposal, if applicable
  - ✓ Signed SF-LLL, Disclosure of Lobbying Activities, if applicable
  - ✓ Proof of applicant's governmental, nonprofit or institutional status (**required**)
  - ✓ Letter from owner and/or participating organization giving consent, if applicable
  - ✓ Letters of Support, if applicable
  - ✓ Supplemental Information, if applicable

2. Contents and Form of Application Submission

You must complete the mandatory forms and any applicable optional forms, in accordance with the instructions below, as required by this Notice of Funding Opportunity. Do not include any proprietary or personally identifiable information. A complete application must include:

- **(REQUIRED)** Signed Standard Form 424 (SF-424) **–** Application for Federal Assistance. Complete this form as much as possible with all applicable information. Electronic signature is acceptable.

- **(REQUIRED)** Project Narrative – The proposal is a narrative description that should specifically address each of the review criteria (see Section E: Application Review Information). The Project Narrative may be submitted on the optional "Project Narrative" template in the Application Package in Appendix A (also available on the Japanese American Confinement Sites Grant Program website), or in another format of your choosing, such as a word-processing document. It is recommended that applicants

use the provided Project Narrative template. However, if using another format, the maximum page length is 9 pages. Project Narratives that are longer than 9 pages will not be reviewed (see additional specifications below). Recommended page lengths for Project Narrative sections are given below.

The Project Narrative must specifically address each of the review criteria listed below (also see Section E. Application Review Information). It is **HIGHLY** recommended that the Project Narrative have sections labeled as follows: Project Information, Project Summary, Project Need, Project Impact, Project Feasibility, Project Sustainability, Project Support, and Sources of the Non-Federal Cost Match.

The Project Narrative must be no longer than 9 pages, use no smaller than font size 11, and have minimum 1/2-inch page margins. The Project Narrative must include the following:

1. Project Information (recommended length: ½ to 1 page)
    a. Project Name
    b. Project Type (select **only** one: Capital Project, Documentation, Oral History, Preservation, Interpretation & Education, Planning, or Real Property Acquisition). Note that property acquisition is limited to Heart Mountain, Honouliuli, Jerome, Rohwer, and Topaz, as stipulated by Public Laws 109-441 and 111-88.
    c. Brief Summary of Project (limit to 2 sentences)
    d. Confinement Site(s) that will benefit from project, and the location of those Confinement Site(s) (include the City, County, State, and Zip Code)
    e. Contact Information, including name, phone number and email address of the Authorizing Official and Project Director (if different from Authorizing Official).
2. Project Summary (recommended length: 1 page): Briefly summarize the proposed project, listing all key activities and project deliverables to be supported by this grant and the non-Federal match.
3. Project Need (recommended length: 1 page): Problem Statement and Desired Outcome
    a. What is the critical problem that needs to be addressed?
    b. What is the desired outcome of the project, and how will it address the critical problem (identified above) with an appropriate solution? (*For example, explain how the project will preserve a threatened resource or improve the interpretation of the confinement site experience.*)
4. Project Impact (recommended length: 1 page)
    a. What impact(s) will the project have on the interpretation and/or preservation of the confinement site experience and what audience(s) will the project reach? How widespread will the impact be and how will the project be publicized and shared with others?
    b. Public Law 109-441 (120 STAT 3288) - the grant program's authorizing legislation - states that the program was created for the purpose of identifying, researching, evaluating, interpreting, protecting, restoring, repairing, and acquiring historic confinement sites <u>in order that present</u>

and future generations may learn and gain inspiration from these sites and that these sites will demonstrate the Nation's commitment to equal justice under the law. How will this project meet that purpose, particularly the sections underlined above? Explain how these messages will be conveyed to and shared with the public.

5. Project Feasibility (recommended length: 2 pages): Describe the ability to successfully complete the project.
    a. How is the project budget reasonable? (*Explain how the Federal funds and non-Federal match will be used, and demonstrate how this use of funds is allowable, reasonable, and directly relevant to the project. Explain your plan for providing the non-Federal match*).
    b. Do the selected personnel have the qualifications and ability to complete the project in a timely and professional manner? (*List key personnel and briefly describe their qualifications. If personnel have not been selected, describe the qualifications you will require. Film projects* ***must*** *include a sample of previous work by the filmmaker. This sample must be submitted with the application package. If submitting an application by mail, the applicant must provide a playable DVD. If submitting the application by email, the applicant must provide an active, online web link to the sample footage. Sample footage should be no more than 5-10 consecutive minutes in length.)*
    c. How will the project be effectively managed and completed? (*For example, explain any pre-project planning or research that has been completed, such as a Historic Structures Report. Describe methodologies, procedures and proposed actions. Provide a timeline for completion, including each major activity and the final deadline date. Projects must be completed within an established grant period, generally within two years of funding.*)
6. Project Sustainability (recommended length: 1 page): Describe the ability for long-term maintenance, operation, distribution, and/or follow-up of the project.
    a. How will the project be sustained over time? (*Demonstrate that you have the ability for the long-term maintenance, operation, distribution and/or follow-up of the project. For example, for construction projects, describe the plan for long-term management, maintenance, and operations of the building. For preservation projects, explain how your organization will ensure continued maintenance of the historic property or collection. For non-construction projects, describe how your organization will meet the long-term objectives of the project, disseminate project results and/or follow up on planned subsequent phases of the project.*)
7. Project Support (recommended length: ½ page)
    a. How much support and participation does the project have from former incarcerees, stakeholders, and/or the public? (*Letters of support are shared with the Japanese American Confinement Sites Grant Program Review Panel. Letters should demonstrate a strong level of support and/or a commitment of resources to the project, either through cash*

funding, in-kind support, public participation or continued involvement during and after completion of the project.)

8. Sources of Non-Federal Cost Match (recommended length: ½ to 1 page)
    a. A 2:1 Federal to non-Federal match is required. Please list the **secured** sources and amounts of the required non-Federal cost match, which can be cash, supplies/materials/equipment, *****land or in-kind services. Federal funds may not be used for the match. If the match is **not yet secured**, please list the planned sources and amounts. (*Note: Land applies only to Jerome, Rohwer, Topaz and Honouliuli per stipulations of Public Laws 109-441 and 111-88.)

- **(REQUIRED)** Standard Form 424A (SF-424A) – Budget Information, Non-Construction Projects or Standard Form 424C (SF-424C) –Budget Information, Construction Projects

- **(REQUIRED)** Budget Justification to support the SF-424A or SF-424C
  A detailed Budget Justification is required noting all cost categories, cost item descriptions, quantities, costs per unit, and resultant calculations. The Budget Justification may be submitted on the optional "Budget Justification" template (Excel) in the Application Package in Appendix A, or in another format of your choosing. It is strongly recommended that applicants use the provided "Budget Justification" template.

- **(REQUIRED)** Standard Form 424B (SF-424B) – Assurances, Non-Construction Programs or Standard Form 424D (SF-424D) – Assurances, Construction Programs
  The applicable Assurances form must be signed and submitted with your application package.

- **(REQUIRED)** Proof of Applicant's governmental, non-profit, or institutional status
  Examples include: an official document identifying the applicant as a unit of state, tribal, or local government or other tax-exempt multipurpose organization (if prepared specifically for this application, the certification must be on the parent organization letterhead and certified by an official of the parent organization); or a copy of the Federal IRS letter indicating the applicant's eligibility for nonprofit 501 (c) 3 status under the applicable provisions of the Internal Revenue Code of 1954, as amended.

- **(AS APPLICABLE)** Standard Form LLL - Disclosure of Lobbying Activities
  In accordance with 43 C.F.R. § 18 and 31 U.S.C. § 1352 this form must be completed and signed if the amount of the Federal award is anticipated to exceed $100,000.

- **(AS APPLICABLE)** Indirect Costs
  If your proposed budget includes indirect costs, the rate as proposed must meet the requirements of 2 CFR Part 200, Section 200.414 and 2 CFR Part 200, Appendix III through Appendix VII as applicable. A negotiated indirect cost rate agreement must be provided with your proposal. Proposals that fail to document their indirect costs will have those costs disallowed. Entities without a Federally-approved indirect rate agreement may elect to use a rate of 10% of modified total direct costs.

- **(AS APPLICABLE)** Letter from owner and/or participating organization giving consent
  If the applicant does not own the historic property (where work will be conducted) or collection, you must attach a letter from the owner giving consent to the applicant to undertake work on the property or collection for this specific project.

  If the applicant requires the approval of another participating organization (for example, permission to attend a pilgrimage event or work with artifacts in a collection), please attach a letter of support from that organization giving consent to the applicant for this specific project.

- **(AS APPLICABLE)** Supplemental Information
  Supplemental information, such as architectural concepts and exhibit designs, may be submitted, but is not required. If supplemental information is submitted, it **must** be included with the grant application package and will not be considered if sent separately. Any supplemental information submitted in an electronic format **must** be sent as a PDF and must be directly pertinent to the project proposal.

Please note that application materials, including supplemental information, will **not** be returned. All application materials, including photographs, become the property of the National Park Service and may be reproduced by the National Park Service or its partner organizations without permission; appropriate credit will be given for any such use. Applicants should maintain original copies of their application materials for their personal records.

If selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

(a) Other budget information
(b) Financial capability
(c) Evaluation of risk
(d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 C.F.R. § 17)
(e) Letter(s) of Consent

3. Unique Entity Identifier and System for Award Management (SAM)

Each applicant (unless exempt under 2 CFR §25.110) is required to:

(a) Be registered in SAM before submitting its application;
(b) Provide a valid unique entity identifier in its application (currently a DUNS number);
(c) Continue to maintain an active SAM registration with current information at all times during which it has an active Federal award, application, or plan under consideration by a Federal awarding agency.

Registration processes for SAM can be found at https://www.sam.gov

A financial assistance agreement will not be made with an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements. If an applicant has not fully complied with the requirements by the time that an agreement is ready for award, a

determination may be made that the applicant is not qualified to receive a Federal award. That determination may be used as a basis for making a Federal award to another applicant.

4. Submission Dates and Times

Applicants are held responsible for their proposals being submitted to the National Park Service.

Applications must be **received** by **Tuesday, November 1, 2016, 5:00 PM, (Mountain Time).**
Note: this is not a postmark date.

Applicants are encouraged to submit the application well before the deadline. Application preparation time may take several weeks, so please start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified during the selection process.

5. Intergovernmental Review

This funding opportunity is not subject to Executive Order (EO) 12372 "Intergovernmental Review of Federal Programs." Applicants subject to EO 12372 must contact their State's Single Point of Contact (SPOC) to find out about and comply with the State's process. The names and addresses of the SPOC's are listed in the OMB's home page at:
http://www.whitehouse.gov/omb/grants_spoc/

6. Funding Restrictions

Costs incurred by the applicant prior to the start date of the period of performance of a signed Federal award are only allowable with written approval by a Financial Assistance Awarding Officer.

7. Other Submission Requirements

Complete applications must be submitted to the National Park Service by the deadline identified in paragraph 4 above, via one of the addresses listed below. Applications submitted by other means or not received by the deadline will not be considered.

Where to Submit:

Complete Application Packages must be submitted to the National Park Service by the deadline via one of the addresses listed below:

Email Submission: nps_jacsgrants@nps.gov
***Please note, if submitting your application through the email submission inbox, full applications must not exceed 25 megabytes of data.**

Postal Service Delivery:
National Park Service
ATTN: Kara Miyagishima

P.O. Box 25287
Denver, CO 80225-0287

Express Delivery:
National Park Service
ATTN: Kara Miyagishima
12795 W. Alameda Parkway
Lakewood, CO 80228-2838

In the event the applicant experiences technical difficulties with submitting their application, please contact Todd Wilson by phone at 303-358-8403 or email at: nps_jacsgrants@nps.gov.

Section E: Application Review Information

1. Criteria

NPS will evaluate and consider only those applications that separately address each of the merit review criteria. Each applicant is required to provide a detailed narrative, in accordance with Section D.2 (Application and Submission Information) listed above, of the following criteria elements. It is HIGHLY recommended that the project narrative have sections labeled as follows:

Criterion A: PROJECT NEED (Problem Statement and Desired Outcome)	
Ai. A critical problem exists and needs to be addressed.	**Weight 15%**
15	The application clearly identifies a critical problem that encompasses major features of a historic resource and/or addresses major gaps in the interpretation of the confinement site experience. Project is urgently needed to address the problem, and delaying it beyond this grant period (1-2 years) will result in the loss of an important opportunity and/or historic resource(s).
7	The problem is critical, but does not involve the most significant resource(s) or the most important interpretive aspects of the confinement site experience. The problem does not need to be addressed within this grant period (1-2 years).
1	Although there is a problem, it is not critical.

Criterion A. PROJECT NEED (Problem Statement and Desired Outcome)	
Aii. The desired outcome is identified and the project addresses the critical problem with an appropriate solution.	**Weight 15%**
15	The desired outcome is clearly identified and the project directly addresses the critical problem identified in A-i with an appropriate solution, and: a. The project will result in significant improvement and/or the preservation of the site resource(s), and encompasses major features of the resource(s). If the resource has a new use, it is an appropriate and sensitive adaptive reuse in keeping with the property's historic character and/or the overall preservation and interpretation of the site resource(s). **OR** b. The project will significantly improve the interpretation or documentation of the confinement site experience and/or resource(s). The project will result in a major new interpretation of stories

	connected to the incarceration experience and/or resource(s), or will make previously unavailable or unknown primary source material(s) available to the public, and will deliver an important message that will greatly enhance understanding of the national story of the Japanese American incarceration.
7	The desired outcome is identified and the proposed project adequately addresses the critical problem identified in A-i with an appropriate solution, and: a. The project will improve or preserve the historic resource(s), but not in a major or significant way. While the project is beneficial, it does not address the most significant or major resource problems. **OR** b. The project will improve the education/interpretation or documentation of the confinement site experience and/or resource(s). While the project is beneficial, it will not result in a major new interpretation of stories connected to the incarceration experience and/or site resource(s), or will not make previously unavailable or unknown primary source material(s) available to the public. However, it will be of benefit to visitors.
1	The proposed project only minimally addresses the critical problem.

Criterion B. PROJECT IMPACT	
Bi. The project will have an impact(s) on the interpretation and/or preservation of the confinement site experience and will reach an audience. The project impact(s) will be widespread and the project will be publicized and shared with others.	**Weight 10%**
10	The project will be one of the "signature projects" of the Japanese American Confinement Sites Grant Program. The project will have a significant and powerful national impact on the interpretation and/or preservation of the confinement site experience. The project is compelling and will capture the attention of a national audience and the national media. The application clearly states that the project will be publicized nationally and shared with others.
5	The project will have a moderate and/or regional impact on the interpretation and/or preservation of the confinement site experience. The project will primarily capture the attention of groups already knowledgeable about the confinement site experience.
1	The project will have a minimal and/or local impact on the interpretation and/or preservation of the confinement site experience.

Criterion B. PROJECT IMPACT	
Bii. Public Law 109-441 (120 STAT 3288) – the grant program's authorizing legislation – states that the program was created "for the purpose of identifying, researching, evaluating, interpreting, protecting, restoring, repairing, and acquiring historic confinement sites <u>in order that present and future generations may learn and gain inspiration from these sites and that these sites will demonstrate the Nation's commitment to equal justice under the law.</u>" The project meets the purpose of the grant program's authorizing legislation, and addresses how these messages will be conveyed and shared with the public.	**Weight 10%**
10	The project will be of great benefit in helping present and future generations learn and gain inspiration from the confinement site experience. The project is a strong demonstration of the nation's commitment to equal justice under the law. The project clearly outlines how these messages will be conveyed to the public.
5	The project will increase public awareness and understanding of the Japanese American World War II confinement site experience. The project demonstrates the nation's commitment to equal justice under the law. The project implies how these messages will be conveyed to the public, but does not provide clear statements.
1	The project only minimally increases public awareness and understanding.

Criterion C. PROJECT FEASIBILITY (The applicant has the ability to successfully complete the project	
Ci. The project budget is reasonable	**Weight 10%**
10	The grant application budget is comprehensive and well detailed, clearly documents the Federal and non-Federal match and includes a realistic plan for acquiring non-Federal match. All budget items are allowable, reasonable, and directly relevant to the project. The budget reflects competitive sourcing and reasonable cost comparisons.
5	The grant application budget presents basic information, including documentation of Federal and non-Federal match. Budget items are generally appropriate, although there are some questions and possible inadequacies in terms of appropriateness, technical soundness, and applicability.
1	The grant application budget minimally presents basic information, including documentation of Federal and non-Federal match. Some budget items may not be appropriate and there are major questions regarding technical soundness and applicability.

Criterion C. PROJECT FEASIBILITY: The applicant has the ability to successfully complete the project.	
Cii. Selected personnel have the qualifications and ability to complete the project in a timely and professional manner.	**Weight 10%**
10	Key personnel are in place and have clearly demonstrated the ability and qualifications to manage the project and/or undertake the work based on the successful management of projects of similar scope and scale. If all key personnel have not been selected, it is clear that the selected persons (including contractors and consultants) will have all of the qualifications and professional expertise needed to successfully complete the project.
5	Key personnel are in place and have adequately demonstrated the ability and qualifications to manage the project and/or undertake the work. If all key personnel have not been selected, it is clear that the selected persons (including contractors and consultants) will have adequate qualifications and professional expertise to successfully complete the project.
1	Key personnel are selected, and have minimal qualifications to undertake the work. If key personnel are not selected, it is not clear that the selected persons will have the needed qualifications to successfully complete the project.

Criterion C. PROJECT FEASIBILITY: The applicant has the ability to successfully complete the project.	
Ciii. The project will be effectively managed and completed.	**Weight 10%**
10	The applicant has a clear understanding of the project planning and research that is needed to successfully complete the project. Pre-planning and research have been completed, and will provide a solid foundation for the successful completion of the project. Project activities and products are clearly defined, and the methodologies, procedures, and proposed actions are technically sound, and adhere to the highest standards and all applicable laws. The timeline is reasonable, and describes each major activity with a schedule for its completion and its costs. Overall, the applicant demonstrates a very strong ability to accomplish all the project objectives within the grant period.
5	While all of the pre-project planning, research and compliance has not been completed, it will be fully and adequately completed prior to project activity, and will provide a solid foundation for the successful completion of the project. The applicant demonstrates an ability to complete the project in a timely and professional manner. Methodologies, procedures, and proposed actions are generally sound, although there may be some inadequacies. The timeline is reasonable.

1	Little or no pre-project planning or research has been completed, and it is not clear that there are plans to complete adequate planning and research. The timeline is not well-described, nor reasonable, and it is unclear that the project will be successfully completed within the grant period.

Criterion D. PROJECT SUSTAINABILITY	
D. The project will be sustained over time. The applicant demonstrates the ability for long term maintenance, operation, distribution, and/or follow-up of the project.	**Weighting Factor: 10%**
10	The applicant strongly demonstrates the organizational capacity (staff and resources) and/or financial capability to sustain the project over the long term. Regarding construction and preservation projects, the applicant has a very clear and well-developed plan for the long-term management, maintenance, and operations of the property. For non-construction/non-preservation projects, it is clear that the applicant has a strong ability to meet the long-term objectives of the project, will widely disseminate projects results, and/or will follow up on planned subsequent phases of the project. The applicant has a long track record of sustaining similar projects.
5	Long-term sustainability and/or project follow-up is reasonably ensured. The applicant does not have a long track record regarding similar projects, but appears to have sufficient organizational and financial capacity to sustain the project over the long term.
1	The sustainability of the project is only minimally ensured.

Criterion E. PROJECT SUPPORT	
E. The project has support and participation from former incarcerees, stakeholders, and/or the public.	**Weight 10%**
10	The project has very strong support from former incarcerees, stakeholders, and the public, and the proposal includes numerous letters of support from key partners and supporters. There will be a very high level of public participation and involvement during and after the project is completed.
5	Letters of support have been submitted, and the proposal demonstrates that there will be public involvement in the project.
1	The project will have little, if any, public support and/or involvement.

2. Review and Selection Process

a. Initial Review

Prior to conducting the comprehensive merit review, an initial review will be performed to determine whether: (1) the Applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; and (4) the proposed project is responsive to the program objectives of the NOFO (program determination). If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

b. Comprehensive Merit Review

The Japanese American Confinement Sites Grant Program Review Panel, a panel of Federal agency experts representing applicable preservation, history, education, and conservation disciplines, will review and evaluate all eligible applications based on the criteria listed above.

The Review Panel will score criteria Ai. and A ii. on a 0-15 point scale, and will score criteria B through E on a 0-10 point scale. See above tables for the guidelines the Review Panel will use to assign appropriate scores.

All applications for funding will be considered using the criteria outlined above. In order to comply with the new financial assistance regulations, 2 CFR 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," past performance information will be recognized during the selection process.

A summary of the review panel comments will be provided to the applicant if requested.

c. Selection

The Japanese American Confinement Sites Grant Program Review Panel will consider the merit review, as well as the amount of funds available and the following program policy factors when making recommendations for funding:

1. Geographic distribution
2. Representation of the full spectrum of major elements of the national story of the Japanese American incarceration
3. Equitable funding to a range of small, medium and large projects and/or organizations

The Review Panel will provide recommendations to the Secretary of the Interior for final project selection. The Secretary of the Interior will select the successful proposals.

d. Discussions and Award

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the recipient is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or

(3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

3. Evaluation of Recipient Risk

In accordance with 2 C.F.R. § 200.205, applications selected for funding will be subject to a pre-award risk assessment, which may include a review of information contained within the applicant's proposal, past audits, Federal Awardee Performance and Integrity Information System (FAPIIS), and/or past performance on previous Federal financial assistance awards. Negative information that leads to a recipient being designated as "Medium Risk" or "High Risk" may result in specific conditions, as identified in 2 C.F.R. § 200.207, being incorporated into the final award.

Section F: Federal Award Administration Information

1. Federal Award Notices

Upon being selected for the award, successful applicants will receive a notification of the selection of their application for funding. A notice of selection is not an authorization to begin performance on an agreement. This notice will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, a grant agreement will be sent for signature.

Work cannot begin before the recipient receives a fully executed copy of the grant agreement, which contains the signature of the Financial Assistance Awarding Officer. Any pre-award costs incurred prior to the receipt of a signed agreement or written notice signed by a Financial Assistance Awarding Officer authorizing pre-award costs, is at the applicant's own risk. A signed grant agreement signed by a Financial Assistance Awarding Officer is the only authorizing document to begin performance.

The recipient shall obtain prior approval for budget and program revisions, including the review and approval of pre-award costs, in accordance with 2 CFR 200.308.

Pre-award costs consist of grant-related costs incurred prior to the start date of the grant agreement. Any pre-award costs must be approved in writing by the National Park Service Awarding Officer and the National Park Service Agreements Technical Representative and authorized to be charged to this grant in accordance with 2 CFR 200.308 and 2 CFR 200.458. Documentation of these pre-award costs must be retained for review by the recipient's financial audit.

Organizations whose applications have not been selected will be advised as promptly as possible.

2. Administrative and National Policy Requirements

a. Code of Federal Regulations (CFR)

By accepting Federal financial assistance, the recipient organization agrees to abide by the applicable Federal regulations in the expenditure of Federal funds and performance under this program: 2 C.F.R. Part 200 - Uniform Administrative Requirements, Cost Principles, And Audit Requirements For Federal Awards.

b. Standard Award Terms and Conditions

This agreement incorporates the Standard Award Terms and Conditions found at the following Department of the Interior website as if they were given here: http://www.doi.gov/pam/programs/financial_assistance/TermsandConditions.cfm

Acceptance of a Federal financial assistance award from the Department of the Interior carries with it the responsibility to be aware of and comply with the terms and conditions of the award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to, and as

approved by the Financial Assistance Awarding Officer. All financial assistance awards are subject to the terms and conditions incorporated either directly or by reference in the award document. Code of Federal Regulations/Regulatory Requirements, as applicable, are listed below (Contact the Financial Assistance Awarding Officer with any questions regarding the applicability of the following):

- 2 C.F.R. Part 175 - Trafficking Victims Protection Act of 2000
- 2 C.F.R. Parts 182 & 1401 - Government-wide Requirements for a Drug-Free Workplace
- 2 C.F.R. Parts 180 & 1400 - Government-wide Debarment and Suspension (Non-procurement)
- 43 CFR. 18 - Restrictions on Lobbying

c. Special Terms and Conditions

Order of Precedence
Any inconsistency in the agreement shall be resolved by giving precedence in the following order: (a) Any national policy requirements and administrative management standards; (b) 2 C.F.R. Part 200, in its entirety; (c) requirements of the applicable OMB Circulars and Treasury regulations; (d) special terms and conditions; (e) all agreement sections, documents, exhibits, and attachments; (f) and the recipient's project proposal.

Modifications
The agreement may be modified by written agreement signed by both the recipient's Authorized Representative and the Financial Assistance Awarding Officer. Administrative changes (i.e. Awarding Officer name change, etc.), which do not change the statement of work, agreement amount, etc., or otherwise affect the recipient may be signed unilaterally by the Financial Assistance Awarding Officer. Additionally, a unilateral modification may be utilized if it should become necessary to impose remedies for non-compliance, suspension or termination of the agreement in accordance with 2 CFR 200, Section 200.338 – 200.342.

All other changes shall be made by means of a bilateral modification to the agreement. No oral statement made by any person, or written statement by any person other than the NPS Financial Assistance Awarding Officer shall be allowed in any manner or degree to modify or otherwise effect the terms of the agreement.

d. Payments
All applicants must be registered in the System for Awards Management (SAM) prior to award under this NOFO. Instructions for registering for SAM are located at http://www.sam.gov/portal/public/SAM. All applicants must maintain an active SAM registration with current information at all times while they have an active Federal award or an application under consideration.

All applicants must also be registered with, and willing to process all payments through, the Department of the Treasury Automated Standard Application for Payments (ASAP) system.

All recipients with active NPS financial assistance agreements must be enrolled in ASAP under the appropriate Agency Location Code(s) (ALC) and the Data Universal Number System (DUNS) Number prior to the award of funds. If a recipient has multiple DUNS numbers they must separately enroll within ASAP for each unique DUNS Number and/or Agency. Note that if your entity is currently enrolled in the ASAP system with an agency other than NPS, you must enroll specifically with NPS in order to process payments.

e. Liability

The following is the standard insurance and the liability term that may be adjusted in accordance with DIG 2014-01. The final term will be based on an evaluation of the statement of work and associated risk as determined by the Awarding Officer.

(1) Insurance:

The recipient shall be required to (1) obtain liability insurance or (2) demonstrate present financial resources in an amount determined sufficient by the Government to cover claims brought by third parties for death, bodily injury, property damage, or other loss resulting from one or more identified activities carried out in connection with this financial assistance agreement.

(2) Insured:

The Federal Government shall be named as an additional insured under the recipient's insurance policy.

(3) Indemnification:

The recipient hereby agrees to indemnify the Federal Government, NPS or from any act or omission of the Recipient, its officers, employees, or (members, participants, agents, representatives, agents as appropriate), (1) against third party claims for damages arising from one or more identified activities carried out in connection with this financial assistance agreement and (2) for damage or loss to government property resulting from such an activity. This obligation shall survive the termination of this Agreement.

i. To purchase public and employee liability insurance at its own expense from a responsible company or companies with a minimum limitation of one million dollars ($1,000,000) per person for any one claim, and an aggregate limitation of Three Million Dollars ($3,000,000) for any number of claims arising from any one incident. The policies shall name the United States as an additional insured, shall specify that the insured shall have no right of subrogation against the United States for payments of any premiums or deductibles due thereunder, and shall specify that the insurance shall be assumed by, be for the account of, and be at the insured's sole risk. Prior to beginning the work authorized herein, the Recipient shall provide the NPS with confirmation of such insurance coverage.

ii. To pay the United States the full value for all damage to the lands or other property of the United States caused by the Recipient.

iii. To provide workers' compensation protection to the Recipient, its officers, employees, and representatives.

iv. To cooperate with NPS in the investigation and defense of any claims that may be filed with NPS arising out of the activities of the Recipient, its agents, and employees.

v. In the event of damage to or destruction of the buildings and facilities assigned for the use of the Recipient in whole or in part by any cause whatsoever, nothing herein contained shall be deemed to require NPS to replace or repair the buildings or facilities. If NPS determines in writing, after consultation with the Recipient that damage to the buildings or portions thereof renders such buildings unsuitable for continued use by the Recipient, NPS shall assume sole control over such buildings or portions thereof. If the buildings or facilities rendered unsuitable for use are essential for conducting operations authorized under this Agreement, then failure to substitute and assign other facilities acceptable to the Recipient will constitute termination of this Agreement by NPS.

(4) Flow-down:
For the purposes of this clause, "Recipient" includes such sub-recipients, contractors, or subcontractors as, in the judgment of the recipient and subject to the Government's determination of sufficiency, has sufficient resources and/or maintains adequate and appropriate insurance to achieve the purposes of this clause.

f. Award Instrument Information
Projects will be funded, subject to the availability of funds, by issuance of a grant agreement.

The final grant agreement will identify the amount of funding provided by NPS, any cost share to be provided by the Recipient, a detailed Statement of Work (SOW) for the project, a project plan, and detailed project budget.

An agreement issued and signed by the NPS Financial Assistance Awarding Officer obligates NPS funds. Notification of a successful proposal does not constitute authority to incur costs. Once the grant agreement for a successful proposal has been signed by the NPS Financial Assistance Awarding Officer, the recipient may incur costs as specified in the approved budget submittal.

g. Funding Restrictions
All funding is contingent upon the availability and appropriation of funds by the United States Congress.

Cost Principles:
Costs must be allowable in accordance with the applicable Federal cost principles referenced in 2 CFR Part 200, Subpart E – Cost Principles.

Pre-award Costs:
Must comply with 2 CFR Part 200.458 and requires written approval from the Financial Assistance Awarding Officer.

The recipient shall obtain prior approval for budget and program revisions, including the review and approval of pre-award costs, in accordance with 2 CFR 200.308.

Pre-award costs consist of grant-related costs incurred prior to the start date of the grant agreement. Any pre-award costs must be approved in writing by the National Park Service Awarding Officer and the National Park Service Agreements Technical Representative and authorized to be charged to this grant in accordance with 2 CFR 200.308 and 2 CFR 200.458. Documentation of these pre-award costs must be retained for review by the recipient's financial audit.

3. Reporting

a. Financial Status Reports:
A report of expenditures is required as documentation of the financial status of awards according to the official accounting records of the recipient's organization. The financial information will be reported by completing and submitting the Federal Financial Report (FFR), SF425. At a minimum, financial reports will be required annually and shall be submitted within 90 calendar days after the end of the annual reporting period. The Financial Assistance Awarding Officer may designate a reporting schedule requiring more frequent reporting based on the assessment of risk. The reporting requirements will be defined within the grant agreement. A final FFR shall be submitted no more than 90 calendar days after the end date of the agreement.

The FFR can be downloaded at:
http://www.whitehouse.gov/omb/grants/standard_forms/ffr.pdf

The NPS Financial Assistance Awarding Officer will review the report for patterns of cash expenditures and assess whether performance or financial management problems exist. Before submitting the FFR to the NPS Financial Assistance Awarding Officer, recipients must ensure that the information submitted is accurate, complete, and consistent with the recipient's accounting system. The recipient Authorized Certifying Official's signature on the FFR certifies that the information in the FFR is correct and complete and that all outlays and obligations are for the purposes set forth in the agreement documents, and represents a claim to the Federal Government. Filing a false claim may result in the imposition of civil or criminal penalties.

b. Performance Reports:
A report of performance is required as documentation of performance towards the accomplishments of the Federal award and detailing project activity and participant profile information. At a minimum, performance reports will be required annually and shall be submitted within 90 calendar days after the end of the annual reporting period. The Financial Assistance Awarding Officer may designate a reporting schedule requiring more frequent

reporting based on the assessment of risk. The reporting requirements will be defined within the grant agreement. A final performance report shall be submitted no more than 90 calendar days after the end date of the agreement.

In accordance with 2 C.F.R. 200 § 200.328, the performance reports shall contain brief information on:

> (1) A comparison of actual accomplishments to the objectives of the Federal award established for the period. Where the accomplishments of the Federal award can be quantified, a computation of the cost (for example, related to units of accomplishment) may be required if that information will be useful. Where performance trend data and analysis would be informative to the Federal awarding agency program, the Federal awarding agency should include this as a performance reporting requirement;
> (2) The reasons why established goals were not met, if appropriate; and
> (3) Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

Before submitting the performance report to the NPS Financial Assistance Awarding Officer, recipients must ensure that the information submitted is accurate, complete, and consistent with the recipient's Federal financial report. Filing false information may result in the imposition of civil or criminal penalties.

c. Non-Compliance:
Failure to comply with the reporting requirements contained in an agreement may be considered a material non-compliance with the terms and conditions of the award. Non-compliance may result in withholding of future payments, suspension or termination of the agreement, recovery of funds paid under the agreement, and the withholding of future awards. The specific information regarding type, frequency and means of submission of post-Federal award reporting requirements will be contained in the award document.

Section G: Federal Awarding Agency Contacts

Agency Contact Information:

Name:	Kara Miyagishima
Address:	12795 W. Alameda Pkwy Lakewood, CO 80228-2838
Phone:	303-969-2885
E-mail:	kara_miyagishima@nps.gov
Fax:	303-987-6675

Questions and requests pertaining to this Notice of Funding Opportunity shall be submitted to:

Name:	Todd Wilson
Address:	12795 W. Alameda Pkwy Lakewood, CO 80228-2838
Phone:	303-358-8403
E-mail:	nps_jacsgrants@nps.gov

Section H: Other Information:

1. Program Information

a. Since 2009, the Japanese American Confinement Sites Grant Program has awarded 163 grant awards totaling more than $21 million to private nonprofit organizations, educational institutions, state, local, and tribal governments, and other public entities. Public Law 109-441 (120 STAT 3288) authorized up to $38 million for the life of the grant program.

b. For more information on the Japanese American Confinement Sites Grant Program, please visit https://www.nps.gov/jacs/.

2. Proprietary and Personally Identifiable Information

a. Notice of Potential Disclosure under Freedom of Information Act
Applicants should be advised that identifying information regarding all applicants, including applicant names and/or points of contact, may be subject to public disclosure under the Freedom of Information Act, whether or not such applicants are selected for negotiation of award. Applicants must identify any proprietary information within their applications.

b. Personally Identifiable Information
In responding to this Notice of Funding Opportunity, applicants must ensure that Protected Personally Identifiable Information (PII) is not included in the following documents: Project Abstract, Project Narrative, Biographical Sketches, Budget or Budget Justification. These documents will be used by the Merit Review Committee in the review process to evaluate each application. PII is defined by the Office of Management and Budget (OMB) as:

> Any information about an individual maintained by an agency, including but not limited to, education, financial transactions, medical history, and criminal or employment history and information that can be used to distinguish or trace an individual's identity, such as their name, social security number, date and place of birth, mother's maiden name, biometric records, etc., including any other personal information that is linked or linkable to an individual. This definition of PII can be further defined as: (1) Public PII and (2) Protected PII.
>
> **Public PII:**
> PII found in public sources such as telephone books, public websites, business cards, university listing, etc. Public PII includes first and last name, address, work telephone number, email address, home telephone number, and general education credentials.
>
> **Protected PII:**
> PII that requires enhanced protection. This information includes data that if compromised could cause harm to an individual such as identity theft.

3. Routine Notices to Applicants

a. Modification or Changes to the Notice of Funding Opportunity

Notices of any modifications to this Notice of Funding Opportunity will be posted on Grants.gov. On Grants.gov, you can register to receive an email when a modification or an announcement message is posted.

b. Government Right to Reject or Negotiate

NPS reserves the right, without qualification, to reject any or all applications received in response to this announcement and to select any application, in whole or in part, as a basis for negotiation and/or award.

c. Evaluation and Administration by Non-Federal Personnel

In conducting the merit review evaluation, the Government may seek the advice of qualified non-Federal personnel as reviewers. The Government may also use non-Federal personnel to conduct routine, nondiscretionary administrative activities. The applicant, by submitting its application, consents to the use of non-Federal reviewers/administrators. Non-Federal reviewers must sign conflict of interest and non-disclosure agreements prior to reviewing an application. Non-Federal personnel conducting administrative activities must sign a nondisclosure agreement.

d. Notice of Right to Conduct a Review of Financial Capability

NPS reserves the right to conduct an independent third party review of financial capability for applicants that are selected for negotiation of award (including personal credit information of principal(s) of a small business if there is insufficient information to determine financial capability of the organization).