



Wolf Trap National Park for the Performing Arts 2012 Summer Employment

Quick sheet for Students*

Submit a Federal Resumé to wolftrap_vacancies@nps.gov and identify yourself as a current student.

Your Federal Resumé must include:

- ❖ Title of the position or positions that you are interested in (see below)
- ❖ Your contact information: name, address, phone number, and email
- ❖ Are you a citizen of the United States?
- ❖ Education (we'll need a copy of your unofficial transcript)
 - Work and volunteer experience: include salary, hours worked per week, and *specific* dates worked/volunteers. (Example: June 1, 2006 – July 31, 2006; 40 hrs per week)

Positions Available

Usher GS-03

General patron services for Filene Center performances including ticket taking, seating, and audience management. Part time (20 – 40 hours per week). Must be able to work on nights and weekends. \$13.00 per hour.

Stage Door Aide GS-03

Staff support for Performing Arts Division. Assists in behind the scenes operations at the Filene Center at Stage Door. Rotating schedule (up to 32 hours per week): daytime shift 8 am–4:30 pm, and evening shift 4 pm – close. \$13.00 per hour.

Laborer WG-02

Directs traffic, assists with general upkeep of facilities, and prepares theater for performances. (24-40 hours per week). Day and night shifts available. \$12.90 per hour.

Visitor Use Assistant GS-03

Provides traffic and pedestrian management, emergency response, and visitor assistance. Wears the park ranger uniform. (24-40 hours per week). Generally works 3:30 pm–midnight. \$13.00 per hour.

Lead Visitor Use Assistant GS-05:

Leads team work efforts and provides traffic and pedestrian management, emergency response, and visitor assistance. Wears the park ranger uniform. (24-40 hours per week). Generally works 3:30 pm–midnight. \$16.33 per hour.

(More positions on back of page)

* Student: An individual who is enrolled or accepted for enrollment as a degree (diploma, certificate, etc.) seeking student and is taking at least a half-time academic/vocational/Technical course load in an accredited high school, technical or vocational school, 2 or 4 years college or university, graduate or professional school. Half-time is determined by the school in which the student is enrolled. Students must submit a letter from school verifying status (at least ½ time) in a degree program, provide original transcripts, and must maintain a 2.0 grade point average.

Park Guide GS-04:

Assists with programs at the Children's Theatre-in-the-Woods. Gives interpretive/education programs. Wears the park ranger uniform. Full time (40 hours per week) 7 am–3:30 pm. \$14.59 per hour.

Archives Internship GS-4 or GS-5

Works with the park's interpretive staff to conduct primary research on the park's founder, the park's performance history and related park resources for our archival collections. Flexible schedule. Work may count towards college credit (consult your college's internship office). Salary based on education and/or experience. \$14.59-16.33 per hour.

Natural Resource Internship GS-4 or GS-5

Works with the park's master gardener to develop and implement natural resource initiatives. April – September; flexible schedule. Work may count towards college credit (consult your college's internship office). Salary based on education and/or experience. \$14.59-16.33 per hour.

Summer Job and Volunteer Opportunities for High School Students age 15 - 18

Please note: Do not submit a federal resume for these positions. There is a different application process. Visit our website for additional information.

Youth Conservation Corps (YCC) Member

Choice of three crews: (1) Work with the park's master gardener to complete a wide variety of landscape projects in the park and to maintain park's floral beds and gardens. Full time work: Monday–Friday, 7:00am–3:30pm (2) Work with the maintenance mechanic supervisor on a wide variety of facilities projects and general park maintenance Full time: Monday–Friday, 7:00am–3:30pm (3) Assist in the operation of the children's Theatre-in-the-Woods, performing backstage operations, patron services, and assisting performers. YCC workers will also learn about the parks and career opportunities in the National Park Service. Full time work: Tuesday–Saturday, 7:00am–3:30pm. \$7.25 per hour

Technical Theatre Internship

Learn about theatrical sound production and stage management by working directly with the theatre specialist at the Children's Theatre-in-the-Woods. Flexible schedule. This volunteer experience looks great on your resume!

Theatre-in-the-Woods Volunteer

Be a part of the performance season at the Wolf Trap Children's Theatre-in-the-Woods! Assist with box office operations and patron assistance. Flexible schedule. This volunteer experience looks great on your resume and may count toward required community service learning hours (consult your school's guidance office).