

(NPS Form 10- 930)  
(OMB No. 1024- 0026)

**National Park Service**  
**Voyageurs National Park**  
3131 Highway 53  
International Falls, Minnesota 56649- 8904  
(218- 283- 6670)  
**Application for Special Use Permit**



Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** Allow **AT LEAST** five (5) business days for processing. A **non- refundable** processing fee should accompany this application unless the requested use is an exercise of a First Amendment right. You will be notified of the disposition of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States as also insured.

Applicant Name:	Organization Name:
Social Security #:	Tax ID #
Street/Address:	Street/Address:
City/State/Zip Code:	City/State/Zip Code:
Telephone #:	Telephone #:
Cell phone #:	Cell phone #:
Fax #:	Fax#:
E- mail:	E- mail:

Description of Proposed Activity (attach additional pages if necessary):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested Location of the Trip Route: (be as specific as possible, attaching a map with a route is preferred) \_\_\_\_\_

Date of Requested Trip: \_\_\_\_\_

Event set up will begin: (date and time)	Boat trip will begin: (date and time)	Boat trip will end: (date and time)	Removal will be done: (date and time)

Maximum Number of Participants: (the vessel holds 20 passengers, please provide your best estimate) \_\_\_\_\_

Maximum Number of Vehicles: \_\_\_\_\_

Support Equipment (list all equipment, i.e. caterers, contractors equipment, etc; attach additional pages if necessary):

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List support personnel (caterers, including addresses, telephone numbers)

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Individual in charge of event on site (include address, telephone numbers, and email):

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Is this an exercise of First Amendment Rights?  Yes  No

Are you familiar with/ have you visited the requested area?  Yes  No

Have you obtained a permit from the National Park Service in the past?  
(If yes, provide a list of permit dates and locations on a separate page.)  Yes  No

Do you plan to advertise before the event?  Yes  No

Will you distribute printed material?  Yes  No

Is there any reason to believe there will be attempts to disrupt,  
protest or prevent your event? (If yes, please explain on a separate page.)  Yes  No

It is unlawful to solicit donations or offer items for sale aboard the vessel.  
Do you understand this?  Yes  No

Pick up and drop off location is at the Rainy Lake Visitor Center or Kabetogama  
Lake Visitor Center for all passengers. Are you requesting another location?  
If so, where?  Yes  No

All trips are within park waters. Are you requesting a trip outside park waters?  
If so, be as specific as possible. Attaching a map of the requested route is preferred.  Yes  No

Will you be offering alcohol aboard the vessel?  
If so, how much, type, be specific.  Yes  No

This vessel does not have room for a large amount of food to be aboard.  
Are you planning on bringing a small amount of food? If so, how much and in  
what are you holding it in?  Yes  No

The vessel is ADA accessible. Will you need special assistance by the Captain to board the vessel? Please describe any assistance you will need.  Yes  No

There are ten seats available on the boat that seat two people each. There is also an area to accommodate a wheelchair. Will you need space for a wheelchair?  Yes  No

The Otter or Borealis Tour Boat is not available for a Special Use Permit during regularly schedules tours. The vessel is however, available for use before or after regularly scheduled interpretive tours. See the park’s website for times the vessel is in use at [www.nps.gov/voya](http://www.nps.gov/voya).

Usage of the vessel is available on a first- come, first- served basis. Organized groups possessing a Special Use Permit have no more right to the vessel than individual users, and groups have not more right to displace prior individual users. A reservation will be required to charter the vessel and can be made with the park’s Chief of Interpretation.

The Otter or Borealis Tour Boat includes a canopy over the top of the entire boat. There are side curtains that do come down in case of inclement weather.

See the attached fees for use of the Otter or Borealis Tour Boat: fees include a captain but no deckhands. There is no interpreter aboard the boat. An interpretive ranger is available upon request for an additional charge of \$50.00 per hour. When calculating your fee, make sure to account for all fees for set up and take down of your event.

<b>Trip Length</b>	<b>Fee</b> <b>\$157.00/first hour</b> <b>\$79.00/each additional hour</b>
1 hour	\$157.00
2 hours	\$236.00
3 hours	\$315.00
4 hours	\$394.00
5 hours	\$473.00
6 hours	\$552.00
7 hours	\$631.00
8 hours	\$710.00

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Information provided will be used to determine whether a permit will be issued. Completed application must be accompanied by an application fee in the form of a check or money order in the amount of \$25.00 made payable to the **National Park Service**. No credit card payments are accepted at Voyageurs National Park. Application and administrative charges are non- refundable. *This completed application should be mailed to the Chief of Interpretation, Voyageurs National Park, 313 Highway 53, International Falls, MN 56649- 8904.*

**Note** that this is an application only, and does not serve as permission to conduct any use of the park. If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The permit must be signed by the responsible person and returned to the park prior to the event for final approval by the Park Superintendent.

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**Paperwork Reduction Act Statement:** This information is being collected to allow the park manager to make a

value judgment on whether or not to allow the requested use. All the applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

**Estimated Burden Statement:** Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 20240