

Horace M. Albright Training Center
PO Box 477, 1 Albright Avenue
Grand Canyon, AZ 86023

Phone: 928.638.7981
Fax: 928.638.2953

Request to Use the Horace M. Albright Training Center Form

This request is for: (check those that apply)

- Student residences (apartments)
- Classroom 1
- Classroom 2
- Classroom 3
- All of Kowski Hall

- No. of Apts. requested: _____
- Arrowhead Conference Room
 - Bison Room
 - Sequoia Room
 - Karraker Lounge (Bldg. D)

Date(s) requested _____

Name of Applicant _____

Organization _____

Address _____

Phone _____ Email _____

Type of Organization

- NPS
- Organization with formal NPS partnership
- Grand Canyon community organization
- Other (describe) _____
- Other Federal agency
- State, local, or tribal government

Description of proposed activity _____

Number of participants: _____

If requesting use of Albright equipment, please identify _____

Expected Set-up Date/Time: _____

Activity will begin at Date/Time: _____

Activity will end at Date/Time: _____

Removal and clean-up with be completed at Date/Time: _____

NOTICE: Normal operating hours for the Albright Training Center are 7:30 AM to 5:00 PM, Monday-Friday, excluding federal holidays. Any use at times outside these hours requires an Albright Training Center employee to be on duty. Personnel and related costs outside the normal hours will be charged to the permittee on a cost-recovery basis.

Use of the Albright Training Center includes use of the break room but does not include the cost of coffee, tea and other refreshments. Users are expected to pay for consumables as posted.

Read this: Submission of an application does not imply that the National Park Service will issue a permit. Permits will be denied if the proposed activity is contrary to National Park Service laws, regulations, or policies or otherwise impair or interfere with Albright operations, Grand Canyon National Park resources, or public use and safety. A permit may be revoked or revised by the Superintendent of the Albright Training Center at any time. NPS Training and Development programs will take precedence over all other uses of the Albright facilities. Your permit or use is subject to cancellation if subsequent events render it necessary to use Albright for NPS Training and Development functions.

The applicant, by his or her signature, certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given. The person or organization named on this application acknowledges responsibility for payment of all reimbursable costs and other expenses related to this application and subsequent permit.

Signature _____ Date _____

Return completed and signed Application to:

Superintendent
Horace M. Albright Training Center
PO Box 477
Grand Canyon, AZ 86023
Phone (928) 638-7981 Fax (928) 638-2953
email: margaret_hodgkins@nps.gov

Paperwork Reduction Act Statement: This information is being collected to allow the park manager to make a valued judgment on whether or not to allow the requested use. All the applicable parts of the form must be completed.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service Program Manager,

Special Park Uses, Ranger Activities Division, 1849 C Street, NW., Washington, D.C. 20240 and to the Information Collection Clearance Officer, Washington Administrative Program Center, 1849 C Street, NW., Washington, D.C. 20240. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

Approved: Not Approved:

Superintendent, Albright Training Center Date