



## Commercial Use Authorization Information

### INFORMATION FOR APPLICANTS

Thank you for your interest in obtaining a Commercial Use Authorization (CUA) to operate guided activities in Sequoia and Kings Canyon National Parks. This is a limited authorization for commercial groups to provide specific services within the boundaries of the Park. The following are the general criteria and conditions under which this Commercial Use Authorization is issued.

- The activity authorized must be appropriate to the purposes for which the Park was created, as set forth in its authorizing legislation, without having a negative impact on Park resources.
- The commercial aspects of the activity (such as marketing, advertising, use or construction of any structures, etc.) must take place outside of the Park.
- The services provided must not conflict with the rights provided under any concession contract.
- Permit holder(s) must comply with all applicable federal, state and local laws related to their business or activity.

#### **Step 1: Complete the Permit Application**

Complete the Permit Application.

#### **Step 2: Complete the CUA Permit**

Read all the Permit Conditions and Requirements. Provide the information requested in the highlighted fields of the Permit: **Name, Organization, Address, Telephone Number and Fax Number** (Item #1). Once you have read all the Permit Conditions and Requirements you may accept by providing your **Signature** on the Permit (Item #12). The permit is not valid until reviewed, and if approved, completed, processed and returned to you.

#### **Step 3: Complete the Checklist**

Use this form to help make sure that you have included all the required supporting documents with your Permit Application. Return the Checklist with your Permit Application. There is a minimum one month processing time for these permits. Expedition of signed permits is extremely unlikely.

#### **Step 4: Include Payment**

The CUA Permit Fee is \$450.00. The Application Fee is \$50.00. All applicants who did not hold a CUA permit in the previous year (2011) are required to pay the application fee. Payment is accepted by check or money order (made payable to the National Park Service) or by credit card (Visa or MasterCard) by calling the Concessions Management Office (559) 565-3103. If paying by check, a separate check will need to be written for the Permit Fee and the Application Fee.

#### **Step 5: Submit**

Submit your completed application and all required documents to the Concessions Management Office. For assistance contact the Concessions office by telephone, (559) 565-3103 or email, [Seki\\_concessions@nps.gov](mailto:Seki_concessions@nps.gov).

Sequoia and Kings Canyon National Parks  
Concessions Management Office  
47050 Generals Highway  
Three Rivers, California 93271-9651

#### **Next Steps:**

Your application and supporting documents will be reviewed, and if approved, a finalized permit will be returned to you in approximately 30 days.



## Commercial Use Authorization Information

### Required Documents for all Commercial Use Authorization (CUA) Permits

#### 1. Liability Insurance Certificate

General Liability insurance is required covering both bodily injury and property damage as indicated. The certificate(s) must give 10 days advanced written notice in case of cancellation. Insurance policies shall specify that the insurance company shall have no right of subrogation against the United States, and shall provide that the United States is named an additional insured. (Permit Condition J.)

Hiking/Backpacking	minimum \$300,000 per occurrence
Nordic Guiding	minimum \$300,000 per occurrence
Mountaineering/ Ski Mountaineering	minimum \$1,000,000 per occurrence
Commercial Pack and Saddle	minimum \$300,000 per occurrence

Other: Send Certificate of Liability Insurance. General Liability requirements may be higher than seen here depending on type of proposed activity

#### 2. Workman's Compensation Certificate

If your company uses volunteers, please include written documentation including a list of all volunteers.

#### 3. Automotive Insurance Certificate

Automobile Liability Insurance is required for commercial transportation of passengers. The Holder shall provide automobile liability coverage based on the limits set by the Federal Motor Carrier Safety Administration (FMCSA) for interstate motor carriers and by the California Public Utilities Commission for California (CPUC) based motor carriers. (Permit condition J.)

Vehicle Capacity	Minimum Limits
Seating Capacity of 16 or more persons (FMCSA)	\$5,000,000
Seating Capacity of 8-15 persons, inclusive (CPUC) or, for any vehicle with a seating capacity of 15 passengers or less. (FMCSA)	\$1,500,000
Seating Capacity of 7 or fewer persons (CPUC)	\$750,000

#### 4. Visitor Acknowledgement of Risk Form

Refer to the **Visitor Acknowledgement of Risk** National Park Service (NPS) Recommended Format (PDF) for more information.

#### 5. Brochure Showing Current Rates

Include a copies of all promotional material provided to clients or as shown on website.

#### 6. Itinerary of Trips

All pre-booked trips and any planned trips, include dates, destination, and party size.

#### 7. Copy of Food Handlers Certification

All CUA permit holders, providing food service to visitors will be required to have one trained food handler per outing. In addition, you will need to provide us with outing menus and a list of trips for review. Include copies of all informational material provided to employees and clients on proper food storage/handling.

#### 8. Informational Material

Copy of informational material provided to employees and clients on resource protection and Leave No Trace practices.

#### 9. Guide Credentials/Guide Licenses

Mountaineering / Ski Mountaineering CUA: Copies of Wilderness First Responder Certificate (or greater) and Guide Credentials.

Fishing Guide CUA: Copy of Department of Fish and Game Guide License

#### 10. Use Reports

Year End Use Report: All CUA holders who held a permit from the previous year (2011).

Monthly Stock Use Reports: All Commercial Pack and Saddle (Packer) CUA holders who held a permit from the previous year.

#### 11. Permit and Application Fee

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