

(NPS Form 10-930)
 (OMB No. 1024-0026)
 (NEW 10/00, 06/08 Imp)
 (Expires 3/31/2010)

Rocky Mountain National Park Application for a Special Use Permit



Please supply the information requested below. Additional pages can be attached to provide the park with further information regarding your requested Special Use of park lands/facilities. A non-refundable administrative charge (*up to* \$200) will be assessed when the permit is issued. No fee will be charged for First Amendment permits. Allow **AT LEAST** five business days for processing (two business days for First Amendment requests).

Note: This is an application *only* and does not serve as permission to conduct a special event in the park. You will be notified of the disposition of the application and the necessary steps to secure your final permit. Your permit *may* also require: payment of cost recovery charges and/or proof of liability insurance naming the United States Government as also insured.

Please Print Legibly

Applicant Name:		Organization Name:	
Mailing Address:		Tax ID #:	
City:		Mailing Address:	
State:	Zip Code:	City:	
Phone #:	Work#:	State:	Zip Code:
Cell phone #:		Telephone #:	
E-mail (optional):		Fax #:	
Organization's website:			

Description of Proposed Activity/Event (attach diagram and/or additional pages, if necessary):

Requested Location: _____

Date(s), including day of week: _____

Set up for event:	Event will begin:	Event will end:	Removal will be done:
Date:	Date:	Date:	Date:
Time:	Time:	Time:	Time:

Maximum Number of Participants _____ (Please provide best estimate)

Maximum Number of Vehicles _____ (attach parking plan)

Support Equipment (ie. tents, trailers, tables, grills; attach additional pages if necessary):

List support personnel (contractors, etc., include addresses and telephones; attach additional pages if necessary): _____

Individual in charge of event on site, if different than applicant (please include address, phone and/or cell phone numbers): _____

Is this an exercise of First Amendment Rights (ie. religion, press conference, distribution of printed material, or free speech)? Y N

Are you familiar with/have you visited the requested area? Y N

Have you obtained a permit from the National Park Service in the past? Y N
If yes, provide date and location of your last permit issued: _____.

Do you plan to advertise or issue a press release before the event? Y N

Will you distribute printed material? Y N

Is there any reason to believe there will be attempts to disrupt, protest or prevent your event? If yes, please explain on a separate page. Y N

Do you intend to solicit donations or offer items for sale? (These activities may require an additional permit.) Y N

THE APPLICANT BY HIS OR HER SIGNATURE CERTIFIES THAT ALL THE INFORMATION GIVEN IS COMPLETE AND CORRECT, AND THAT NO FALSE OR MISLEADING INFORMATION OR FALSE STATEMENTS HAVE BEEN GIVEN.

Signature _____ Date _____

Submit this completed application to:

**Chief Ranger's Office
Rocky Mountain National Park
1000 Highway 36
Estes Park, CO 80517**

**Phone: 970-586-1209
Fax: 970-586-1352**

Information provided will be used to determine whether a permit will be issued. A non-refundable administrative charge (up to \$200) will be assessed when the permit is issued. No fee will be charged for First Amendment permits. Do not include a check with this application.

If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The official permit must be signed by the responsible person and returned to the park prior to the event for final approval by a designee of the Park Superintendent.

Authority to recover costs associated with special use permits: 16 USC §3a: "Notwithstanding any other provision of law, the National Park Service may on and after November 11, 1993, recover all costs of providing necessary services associated with special use permits, such reimbursements to be credited to the appropriation current at that time."

Paperwork Reduction Act Statement: This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. All the applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 20240