



## Group Cabin Camping Application

### Application Process:

- A \$25 non-refundable application fee is required with application.
- **May - August:** Applications accepted October 1 - December 1. Notification of reservations will be made prior to January 1.
- **September - October:** Applications accepted March 1 - May 1. Notification of reservations will be made prior to June 1.
- **November - April** available at Cabin Camp 5 only. Applications accepted after May 1 on a first come, first serve basis.

Applications will be accepted throughout the season, once initial applications have been processed and groups have been placed.

Please send applications and \$25 application fee to: Prince William Forest Park  
ATTN: Cabin Camps  
18100 Park Headquarters Road  
Triangle, VA 22172-1644

Or fax application along with Credit Card Application to: (703) 221-4322

### Dates Requesting:

1st Choice: \_\_\_\_\_ to: \_\_\_\_\_  
Arrival Date (mm/dd/yy) Departure Date (mm/dd/yy)

2nd Choice: \_\_\_\_\_ to: \_\_\_\_\_  
Arrival Date (mm/dd/yy) Departure Date (mm/dd/yy)

### Camp Requesting (*camp & camp capacities listed on page 2*):

1st Choice: \_\_\_\_\_ 2nd Choice: \_\_\_\_\_

### Group Information:

Group Name: \_\_\_\_\_ Group Tax ID#\*: \_\_\_\_\_

\*In accordance to the Debt Collection Improvement Act of 1996, Federal Agencies "shall require each person doing business with that agency to furnish to that agency such person's Taxpayer Identifying Number." The Taxpayer Identifying Number (TIN) shall be used "for purposes of collecting and reporting on any delinquent amounts arising out of such person's relationship with the Government."

Group Leader: \_\_\_\_\_ SSN#\*: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Telephone Number (daytime): \_\_\_\_\_ (cell): \_\_\_\_\_

## Group Information:

Total Number in Group: \_\_\_\_\_ Does your group have any special needs: \_\_\_\_\_

Type of Group (check all):  
 Non-Profit       Youth (0-17)       Adults (18+)  
 Family       Scouts       Church/Religious Org.  
 Wedding       Other:

Type of Event: \_\_\_\_\_

Type of Activities You have Planned (check all that apply):       Archery       Campfire

Live Music       Swimming       Boating

Will there be alcohol on-site?     Yes     No

**Grill Rental (\$25):**       Yes     No

Some activities require Special Use Permits. You may be requested to provide more information or requested to apply for additional permits.

Camp Choices:	Capacity	Price/night	Check-in	Check-out
Camp 1 (Goodwill)	151	\$415	1:00 PM	11:00 AM
Camp 2 (Mawavi)	146	\$415	4:00 PM	2:00 PM
Camp 3 (Orenda)	76	\$255*	2:00 PM	12 Noon
Camp 4 (Pleasant)	200	\$460	1:00 PM	12 Noon
Camp 5 (Happyland) May-October	212	\$590	3:00 PM	1:00 PM
Camp 5 (Happyland) November-April	104	\$540	3:00 PM	1:00 PM

\* Cabin Camp 3 rates do not include the \$5/vehicle entrance fee into the park.

The group leader must perform and check-in and check-out with a ranger or volunteer at the camp. If the camp(s) incur any damage during your stay the permittee will be sent a bill for damages. Violations of park rules and regulations will be reason for immediate revocation of the reservation and expulsion from the park. Permittee waives and releases all claims against the U.S. Government for any injury to persons or damage of property which may occur in connection with the use of the camp facilities.

### Applications will not be processed without the following:

- \$25 application fee (check or credit card)
- Copy of group leaders drivers license or other government issued ID (front and back)
- Signed completed application

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit applicant must be present at check-in and check-out.



## Credit Card Billing Information for Group Cabin Camp Payments

Please mail or FAX to: Prince William Forest Park, 18100 Park Headquarters Rd., Triangle, VA 22172-1744 FAX 703-221-4322

**Group Name:** \_\_\_\_\_ **Encampment Dates:** \_\_\_\_\_

**Group Leader:** \_\_\_\_\_

**Name on Credit Card:** \_\_\_\_\_

Card Holder Authorization Signature: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number (home): \_\_\_\_\_ (cell): \_\_\_\_\_

Federal Taxpayer I.D. or Social Security Number: \_\_\_\_\_

### Amount to Billed to Credit Card:

Application Fee: \$25 Grill Rental Fee: \$25

Rental Fees: \_\_\_\_\_

### Credit Card Information (please circle):

American Express

Discover

Mastercard

Visa

Credit Card Number (xxxx xxxx xxxx xxxx): \_\_\_\_\_

Expiration Date (xx/xx): \_\_\_\_\_

Credit Card Security Code (last 3-4 digit number on back of card): \_\_\_\_\_

### For Agency Use Only

Confirmation Number: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Date Processed: \_\_\_\_\_

CC Authorization #: \_\_\_\_\_