

INTERIM PROGRESS REPORT
NATIONAL PARK SERVICE, DEPARTMENT OF INTERIOR
HISTORIC PRESERVATION GRANTS DIVISION

Note: Interim reports are due every six months throughout the life of the grant. Failure to submit timely and acceptable progress reports places a grantee in noncompliance with the terms and conditions of the Grant Agreement and can result in withholding, suspension, or termination of the grant award.

1. Project Title:_____
2. NPS Grant Number:_____
3. A completed FFR, *Federal Financial Report*, for this report period is attached. Directions for completing the form can be found in the Grant Manual.
4. Briefly describe the progress through (date) _____ in completing the objectives listed under the Grant Agreement Scope of Work (typically Special Condition #15).
5. Briefly describe any difficulties you have encountered in completing the grant work to date.
6. Describe the status of complying with all applicable Special Conditions required under your grant agreement.
 - A. NPS Concurrence with Consultant Selection
 - B. NPS Review of Plans and Specifications or other Draft Products
 - C. Section 106 Consultation with the State Historic Preservation Office
 - D. Easement Execution
 - E. Project Sign Installation
 - F. National Register Nomination (if applicable)
7. Please specify any changes to the Scope of Work and/or Budget you would like to request at this time.
8. If you need an extension to the end date of this project, please explain why and provide a new timeline for completion of the grant work.
9. Attach several photographs or digital images showing ALL grant work completed during the reporting period. Images may be submitted by email using the images form.

Name/Title:_____

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Date:_____ Telephone:_____ Email: _____

***Please submit the report by one method only: fax (202-371-1794);
email to your grant administrator; or mail to NPS at:
Historic Preservation Grants Division, National Park Service,
1201 Eye St. NW (Stop 2256), Washington, DC 20005.**