

# Save America's Treasures

## FY 2009 Historic Preservation Fund Grants to Preserve Nationally Significant Historic Properties and Collections

### REVISED GUIDELINES & APPLICATION INSTRUCTIONS

Applications are invited for **Federal Save America's Treasures Grants** administered by the National Park Service (NPS) in partnership with the National Endowment for the Arts, the National Endowment for the Humanities, the Institute of Museum and Library Services, and the President's Committee on the Arts and the Humanities.

Save America's Treasures grants are available for preservation and conservation work on nationally significant historic properties and collections. Grants are awarded through a competitive process and require a dollar-for-dollar, non-Federal match (or cost-share). **The minimum grant request for historic collections projects is \$25,000 Federal share; the minimum grant request for historic property projects is \$125,000 Federal share. The maximum grant request for all projects is \$700,000 Federal share.** The Save America's Treasures Grants Selection Panel may, at its discretion, award less than the minimum grant request. A list of past, funded projects can be found at the following website <http://www.nps.gov/history/hps/treasures/search.htm>. This list gives examples of the activities supported by these grants.

Eligible activities, selection criteria, administrative and funding requirements, and application submission instructions follow. Applicants should review these Guidelines and Application Instructions in detail before completing the application.

**[Applications are being accepted electronically by email at GrantPost@nps.gov](mailto:GrantPost@nps.gov)**

**Deadline: Friday, May 22, 2009, 11:59 pm Eastern Time.**

#### WHO MAY APPLY

- Federal Agencies funded by the Department of the Interior and Related Agencies Appropriations Act.

*Advisory Council on Historic Preservation  
Bureau of Indian Affairs  
Bureau of Land Management  
U.S. Commission of Fine Arts  
Department of Energy  
Holocaust Memorial Commission  
Indian Health Service  
Institute of American Indian & Alaska Native  
Culture & Arts Development  
Kennedy Center for the Performing Arts  
Minerals Management Service  
National Capital Planning Commission  
National Endowment for the Arts*

*National Endowment for the Humanities  
National Gallery of Art  
National Park Service  
Office of Navajo & Hopi Relocation  
Office of Surface Mining Reclamation &  
Enforcement  
Presidio Trust  
Smithsonian Institution  
U.S. Fish and Wildlife Service  
U.S. Forest Service  
U.S. Geological Survey  
Woodrow Wilson International Center for  
Scholars*

- Other Federal agencies collaborating with a nonprofit partner to preserve the historic properties or collections owned by the Federal agency may submit applications through the nonprofit partner.
- Nonprofit, tax-exempt 501(c), U.S organizations.
- Units of state or local government.
- Federally-recognized Indian Tribes.
- Historic properties and collections associated with active religious organizations

#### WHAT IS FUNDED

Preservation and/or conservation work on nationally significant historic properties and collections. Collections include artifacts, museum collections, documents, sculpture, and other works of art (hereinafter collections). Historic properties include historic districts, buildings, sites, structures and objects (hereinafter historic properties).

## WHAT IS NOT FUNDED

- Acquisition (i.e. purchase in fee simple or interest) of collections or historic properties
- Survey or inventory of historic properties or cataloging of collections
- Long-term maintenance or curatorial work beyond the grant period
- Interpretive or training programs
- Reconstruction of historic properties (i.e. recreating all or a significant portion of a historic property that no longer exists)
- Moving historic properties or work on historic properties that have been moved
- Construction of new buildings
- Historic structure reports and collection condition assessments, unless they are a component of a larger project funded by this grant proposal
- Cash reserves, endowments or revolving funds. Funds must be expended within the grant period, which is generally 2 to 3 years, and may not be used to create an endowment or revolving fund or otherwise spent over many years
- Costs of fund-raising campaigns
- Costs of work performed prior to announcement of award
- For Federal agency grantees – Federal salaries, agency overhead, or administrative costs

## GRANT AMOUNTS

- **Collections projects** – minimum request \$25,000 Federal share, maximum request \$700,000 Federal share.
  - **Property projects** – minimum request \$125,000 Federal share, maximum request \$700,000 Federal share.
- Please note that the selection panel may, at its discretion, award less than the minimum grant request.

## ADMINISTRATIVE AND FUNDING REQUIREMENTS

- **A dollar-for-dollar non-Federal match (and/or cost-share) is required for all projects.** Federal appropriations or other Federal grants, except Community Development Block Grants (CDBG) grants from the Department of Housing and Urban Development, may not be used for match. The non-Federal match may be cash, donated services, or use of equipment. It may be raised and spent during the grant period; it does not have to be “in the bank” at the time of the application.
- The grant period is generally 2 to 3 years.
- Grantees may only charge costs for time and/or materials directly related to performing project work.
- Administration and indirect costs pursuant to a current Federally-approved Indirect Cost Rate may be no more than 25% of the total of both the grant and non-Federal match. This limit is stipulated in Section 102(e) of the National Historic Preservation Act, as amended.
- Grantees must have a DUNS number to receive reimbursements. To determine if your organization has a DUNS number or to request a free number, see Dun & Bradstreet’s website, [www.dnb.com/US/duns\\_update/index.html](http://www.dnb.com/US/duns_update/index.html).
- **By law, no individual property or collection may receive more than one Federal Save America’s Treasures grant.**
- Projects funded under this program constitute “undertakings” as defined by Section 106 of the National Historic Preservation Act, as amended (16 U.S.C. 470). Accordingly, grant recipients must complete the consultation process with their State Historic Preservation Officer and the National Park Service **prior to the receipt of funds**. The purpose of the consultation is to ensure that project work meets the *Secretary of the Interior’s Standards for the Treatment of Historic Properties*. Additional information about the Standards may be found on the National Park Service website at <http://www.nps.gov/history/hps/tps/standguide/>.

### For historic properties –

- Section 102(a)(5) of the National Historic Preservation Act stipulates that “no grant may be made under this Act . . . unless the grantee has agreed to assume, after completion of the project, the total cost of the continued maintenance, repair, and administration of the property in a manner satisfactory to the Secretary.” In order to implement this statutory requirement, all Save America’s Treasures grantees must ensure that the property owner encumbers the title to the grant-assisted historic property with a preservation easement or covenant running with the land, in favor of and enforceable in court by the State Historic Preservation Office, for a term of 50 years. The easement or covenant must cover the significant, character-defining features of both the exterior and the interior of the historic property. The preservation easement/covenant must stipulate that the owners and their successors in interest, if any, shall repair, maintain, and administer the premises so as to preserve the historical integrity of the features, materials, appearance, workmanship, and setting that made the property eligible for listing on the National Register of Historic Places.

- Federal assistance for the repair and development of historic properties is provided only for the benefit of the public. Accordingly, interior work (other than mechanical systems such as plumbing or wiring) or work not visible from a public right-of-way must be open to the public at published times at least 12 days a year during the 50-year term of the preservation easement or covenant.

## SELECTION PROCESS

The Save America's Treasures Grants Selection Panel, a panel of experts representing applicable preservation and conservation disciplines, will rank applications and make funding recommendations to the Secretary of the Interior. The Secretary of the Interior, in consultation with the President's Committee on the Arts and the Humanities, will select successful applicants and forward selections to the House and Senate Committees on Appropriations for concurrence. Awards will be announced after the Committees' concurrence and not before late 2009.

## EVALUATION AND CRITERIA

Complete applications will be evaluated using the following criteria: National Significance, Immediacy/Severity of Threat, Proposed Mitigation of Threat and Feasibility of Project. Projects located in underfunded locations will receive bonus points. Reviewers' evaluations are based **solely** on the material provided in the application. **Additional materials not specifically required by the application, and materials sent separately from the application, will not be considered.**

## APPLICATION SUBMISSION

Applications are being accepted electronically by sending all required forms to [GrantPost@nps.gov](mailto:GrantPost@nps.gov) (instructions for submitting the application can be found on page 10). **Applications not received by the deadline, and incomplete applications, will not be considered.**

All application materials, including photographs, become the property of the National Park Service and may be reproduced by NPS or its partner organizations without permission; appropriate credit will be given for any such use. Additional materials not specifically approved by NPS, and materials sent separately from the application, will be discarded.

**A complete application package must include:** (Please see Instructions on how to complete all of the forms)

- SATSubmittal Form** (this form replaces the SAT Cover Sheet and SF424)
- Narrative Form**
- Budget Form**
- Project Images Form**
- Project Timeline** (may be included in narrative or submitted as separate attachment)
- Proof of Nonprofit Status** (if applicable)
- Letter of Permission from Owner** (if applicable)
- Budget Narrative** (if applicable)

**\*Letters of support are not considered in the review of Save America's Treasures grant applications and should not be included in your submission.**

**Questions regarding the content of the applications can be directed to:**

### Collections:

National Endowment for the Arts  
 Telephone 202.682.5457  
 E-mail [mclaughm@arts.gov](mailto:mclaughm@arts.gov)

### National Endowment for the Humanities

Telephone 202.606.8570  
 E-mail [lword@neh.gov](mailto:lword@neh.gov)

### Institute of Museum and Library Services

Telephone 202-653-4674  
 E-mail [chenry@imls.gov](mailto:chenry@imls.gov)

### Properties:

National Park Service  
 Telephone 202.354.2020, ext. 1  
 E-mail [NPS\\_Treasures@nps.gov](mailto:NPS_Treasures@nps.gov)

## DIRECTIONS FOR OBTAINING AN APPLICATION NUMBER

Go to the National Park Service's Save America's Treasures "SAT Applications and Instructions" website at <http://www.nps.gov/history/hps/treasures/application.htm> and request a Save America's Treasures grant application number by clicking on the link "REQUEST AN SAT APPLICATION NUMBER". Enter your email address into the box provided.

An application number will automatically be generated (example: SAT2009\_1000000000) and a confirmation email containing this number sent to the email address provided by you. Please make a note of this number for your records.

**Insert your assigned application number in the box labeled "Application Number" at the top of each of the forms you submit and in the subject line of your final submission email.**

## COMPLETING THE SAT SUBMITTAL FORM

### 1. **Historic Property or Collection Name:**

Provide the name of the collection or property. If the property is listed in the National Register, or as a National Historic Landmark, please provide the name (and listing number, if possible) in the official nomination document. If you need help finding a property's "official" name and number, please contact your State Historic Preservation Office. Contact information can be found at <http://www.ncshpo.org/find/index.htm>.

### 2. **Historic Property or Collection Address:**

Provide the address of the collection's location or the property's address as listed in the National Register/National Historic Landmark nomination. If you need help finding this address, please contact your State Historic Preservation Office. Contact information can be found at <http://www.ncshpo.org/find/index.htm>.

### 3. **Type of Project:**

Select only one category from the drop down menu. If your project falls into more than one category, choose the one where the majority of funds will be spent.

### 4. **Does the applicant own this historic property or collection?** Select Yes or No.

If the applicant does not own the property or collection, attach a letter explaining the relationship between the owner and the applicant and the authority under which the applicant will be the grantee of record to undertake work on the property or collection. The letter must be on the owner's letterhead and must be signed by the owner's authorizing official. This should be Attachment 7: Letter of Permission from Owner.

### 5. **Is the applicant a Nonprofit Organization:** Select Yes or No

If the applicant is a nonprofit, 501c(3), a copy of the Federal IRS letter indicating the applicant's eligibility for nonprofit status under the applicable provisions of the Internal Revenue Code of 1954, as amended, must be attached. This should be Attachment 6: Proof of Nonprofit Status.

- **Please note** – A letter of sales tax exemption is not acceptable as proof of nonprofit status.

### 6. **Type of Applicant:**

Select the type of applicant that is applying for this grant from the drop down menu.

### 7. **Has the Applicant Received a Save America's Treasures Grant In the Past?** Check Yes of No.

If yes, provide the name of the property or collection for which the grant funds supported.

**Is the Property/Object/Site/Structure listed in the National Register of Historic Places or Listed as a National Historic Landmark?** Check criterion A or B. Properties/Objects/Site and Structures must be listed in either the National Register for Historic Places, for national significance, or as a National Landmark to be eligible for grant funding.

**8. Project Summary:**

Enter a summary of your project. This should simply state the major goal(s) of this project. You are limited to the space provided.

**9. Applicant Information:**

**Legal Name** – Name of the applicant organization.

**Address** – Location of the applicant organization. This may be different from the address of the property or collection. (Department Name and Division Name are optional.)

**10. Name and Contact Information:** Primary contact for the proposed project.

**11. Estimated Funding:**

**Federal Share:** Enter the amount of Federal funds you are requesting for this project.

**Matching Share:** Enter the amount of nonfederal matching funds/cost share being used for this project. A dollar for dollar matching share is required at minimum.

**Total:** Enter the amount of the total project budget (Federal Share + Matching Share).

**12. Authorized Representative:** Person with signature authority for the applicant.

## DIRECTIONS FOR COMPLETING THE NARRATIVE FORM

All questions must be answered in the space provided (one page or about 500 words). If additional space is needed to describe the “Severity of the Threat” or the “Mitigation of the Threat”, an additional page is provided at the end of the Narrative Form. Please remember, reviewers prefer clear and concise narratives.

The Narrative Form will accept only text (underscores, italics, bullets, and bold fonts are accepted, but some foreign characters may not be compatible) – Do NOT embed images (charts, graphs, tables) or other PDFs in the text.

*TIP:* Compose the narrative in your word processor of choice and cut/paste into the form.

### **NATIONAL SIGNIFICANCE**

The historic collection or property must be **nationally significant**. Collections or properties not meeting this criterion will receive no further consideration. The quality of national significance is ascribed to historic collections and properties that possess exceptional value or quality in illustrating or interpreting the intellectual and cultural heritage and the built environment of the United States, that possess a high degree of integrity, and that:

- *Are associated with events that have made a significant contribution to, and are identified with, or that outstandingly represent the broad patterns of United States history and culture and from which an understanding and appreciation of those patterns may be gained; or,*
- *Are associated importantly with the lives of persons nationally significant in United States history or culture; or,*
- *Represent great historic, cultural, artistic, or scholarly ideas or ideals of the American people; or,*
- *Embody the distinguishing characteristics of a resource type that:*
  - *Is exceptionally valuable for the study of a period or theme of United States history or culture; or*
  - *Represents a significant, distinctive and exceptional entity whose components may lack individual distinction but that collectively form an entity of exceptional historical, artistic or cultural significance (e.g., an historic district with national significance), or*
  - *Outstandingly commemorates or illustrates a way of life or culture; or,*
- *Have yielded or may yield information of major importance by revealing or by shedding light upon periods or themes of United States history or culture.*

**For projects involving properties, explain the reasons why the property is nationally significant.**

**For projects involving collections, describe the nature, size, and intellectual, artistic, or historic content of the selected collection. Provide information about the collection’s current and past use or potential future use to further illustrate its importance.**

**Space is limited to one page for significance.**

## **SEVERITY OF THREAT TO PROPERTY OR COLLECTION**

The historic collection or property must be threatened or endangered, and the application must document the urgent preservation and/or conservation need. The application must describe the current condition of the collection or property and explain how further threat is imminent. The nature, extent, and severity of the threat, danger or damage to the collection or historic property must be clearly and convincingly argued in the application narrative and illustrated in the required images.

- Describe the current condition of the historic collection or property and explain how it is threatened or endangered. The source(s), nature, extent, and severity of the threat, danger or damage to the collection or property must be clearly and convincingly argued.

## **HOW EFFECTIVELY THE PROJECT MITIGATES THE THREAT**

Projects must substantially mitigate or eliminate the threat, danger, or damage described must have a clear public benefit (for example, historic places open for visitation or collections available for public viewing or scholarly research). Please clearly state what preservation or conservation activities will be undertaken as part of this project. These activities must be tied to the timeline and budget. The following points must be addressed:

### **Collections and Properties must:**

- Describe the key project activities and products to be supported by this grant and the non-Federal match.
- Describe how the work will significantly diminish or eliminate the threat, danger, or damage to the historic property or collection.
- Explain any pre-project planning or research, such as Historic Structures Reports or Collection Condition Assessments, on which project decisions are based.
- List the key personnel undertaking the work and briefly describe their qualifications. If personnel have not been selected, briefly describe the qualifications you will require. Consultants must be selected competitively and their qualifications reviewed and approved by Federal agency overseeing the grant.
- Describe how the project will have a clear public benefit.
- Explain how your organization will ensure continued maintenance of the historic property or collection in the context of your organization-wide preservation or conservation activities.

### **For Historic Properties:**

- If this application is for one component of a larger project, has that project begun? If so, what work has been completed? Has the ongoing work been reviewed by the State Historic Preservation Office?
- If the building will have a new use after the grant funded work is complete, what is that use?
- Is any new construction planned in the vicinity of the historic property?

## **PROJECT FEASIBILITY**

The project must be feasible (i.e. able to be completed within the proposed activities, schedule, and budget described in the application), and the application must adequately document the required non-Federal match. The budget must be clear, and all work elements must be eligible, reasonable, and directly relevant to the project. All items in the budget must be justified in the narrative. Should your application be successful, the period of support will be negotiated by you and the funding agency, but are typically 1-3 years. No work undertaken before a grant is awarded will be supported by grant funds.

- **Provide a timeline for project completion.**  
Include each major activity with a schedule for its completion and its cost. A timeline may be included within the narrative or, if more space is needed, may be created separately and submitted as a PDF to the Attachment Form (no longer than one page).
- **What are the sources of the non-federal match? (the text box for this question is on the budget form)**  
List the **secured** and **proposed** sources and amounts of the required dollar-for-dollar non-Federal match, which can be cash, donated services, or use of equipment in the appropriate box. Federal appropriations or other Federal grants, except CDBG grants from the Department of Housing and Urban Development, may not be used for match. All non-Federal matching share must be used during the grant period for the proposed project. **If the match is not secured**, explain how it will be raised. Include information about specific fund-raising projects or other grants that are being sought as matching share in the "Notes" field. Discuss past successes in fund-raising efforts. Additional budget information will be placed in the Budget Form.

## DIRECTIONS FOR COMPLETING THE BUDGET FORM

### General Notes:

- Total grant administration and indirect costs may not exceed 25% of the total grant budget.
- Dollar signs and commas cannot be entered into numeric fields.
- All dollar amounts should be rounded-off to the nearest dollar.
- Input the total amount of each line item that will be paid from the Federal Grant and from the Matching Share in the corresponding columns. The form will then automatically add the “Federal Grant Fund” and “Matching Share/Cost” columns and insert the total in the “Total” column.

**Personnel Costs:** Personnel are staff employed by the agency/organization applying for the grant. Personnel costs reimbursed by Federal Share or counted as matching share may only include time spent working directly on the grant project and must be calculated as a percentage of time/salary. Federal employee salaries may not be paid through grant funds or counted as matching share under this grant.

Example: John Smith, Engineer - \$80,000/annual x 20% of time working on project = \$16,000  
(hourly wages must be recalculated as salaries)

**Fringe Benefits:** Fringe Benefit rates charged to the grant may not exceed what is currently provided by the organization/agency. If you are charging fringe benefits to this grant, or counting it as matching share, insert the rate amount by the appropriate name.

**Consultant Fees:** Consultant fees may be entered as a “Flat Rate” or as “No. of Days” x “Daily Rate.” Use only one method for stating consultant fees. If using “Days x Rate” daily rates may not exceed 120% of a federal position, grade GS-15, step 10. Please see the Office of Management and Budget website for current Government Pay Scale Schedules at <http://www.opm.gov/oca/09tables/indexGS.asp>.

Consultants paid under a Save America’s Treasures grant must be competitively selected, be approved by the awarding agency prior to signing the contract and may not participate in the development or review of the Request for Proposals.

**Travel and Per Diem:** All travel must be justified in the project narrative. Per Diem costs may not exceed the federally approved rates. 2009 federal per diem rates can be found at General Services Administration website: [www.gsa.gov](http://www.gsa.gov). The federal allowable mileage rate for 2009 is 55 cents per mile.

**Supplies:** Supplies are non construction/conservation items costing less than \$5,000, with a useful life of less than two years, and necessary to complete the proposed project.

**Equipment:** Equipment is non construction/conservation items costing \$5,000 or more, with a useful life of more than two years, and necessary to complete the proposed project. If you are renting equipment, include the daily/weekly rental costs and number of days for the rental in the item description and enter total rental cost in the cost column.

Example: Truck rental - \$600/per week x 2 weeks = 12,000

**Construction/Conservation Materials and Labor:** All construction/conservation items and labor related to the proposed project. Contingency and miscellaneous line items are ineligible.

**Other:** This category is for any costs not included in the previous line-items or additional items that could not be included above due to space limitations.

**Matching Share:** Please see instructions for matching share on page 7.

**Notes:** Please state whether your proposed budget is for one year, two years, or three years etc.

**Budget Narrative:** If you need additional space for break-out item costs or to provide an explanation for specific expenses, you may attach a one page Budget Narrative (PDF) as an attachment to your email.

## DIRECTIONS FOR COMPLETING THE PROJECT IMAGES FORM

*TIPS:* The Project Images Form provides a text box to label each image. The text box scrolls so that all text can be read without enlarging the text box, however the amount of text space available is limited.

Image boxes are sized to a horizontal format – equivalent to a 4x6 inch print image. A vertically formatted image may be either 1) cropped or 2) rotated 90-degrees. We recommend using .jpg graphic format.

Image Size – Images should be limited to a maximum size of 300 KB each with a maximum resolution size of 1600 x 1200. Those using large images risk not being able to submit their application through email.

### **Project Images Form: Photographic Documentation**

A minimum of four (4), and maximum of twenty (20), color/B&W, digital images of the property or collection must be submitted, inserting them into “image” boxes.

**For Properties** - Images must include views of the historic property (showing entire building/property or collection) and views specifically documenting the threat or damage to the property or collection. Images must be labeled and must be of high enough resolution to see detail.

**For Collections** – Photos should give a clear sense of the contents of your collection, its current state, and (if appropriate) any issues related to its current storage or exhibition space.

All images should be saved as .jpg files before loading them into the Images form. The Images form will hold the digital images in standardized boxes. Each image box has a label below for a brief description of the image.

To insert the image, click on the empty box above the label field, once prompted for the folder location – select the folder and image desired – and click open.

Vertical images will load into the horizontal image boxes and will maintain their original aspect ratio (meaning they will not be stretched horizontally). You may insert vertical images horizontally to keep the image a larger size.

## DIRECTIONS FOR EMAILING THE COMPLETED FORMS TO NPS

*\*Read through these instructions completely before beginning submittal process and have your assigned SAT application number on hand.*

*Insert that number wherever you see “[Application Number].” See page 4 for directions on obtaining an SAT application number.*

Create an email for your documents with a subject line of “SAT Application [Application Number]”

Please attach each of the required forms to the email in the following order, using the specified file name, so that our office can identify your submitted documents.

- |   |  |
|---|--|
| 1. <b>SAT Submittal Form</b>                        | “[Application number]_Submittal.pdf”       |
| 2. <b>Project Narrative Form</b>                    | “[Application number]_Narrative.pdf”       |
| 3. <b>Budget Form</b>                               | “[Application number]_Budget.pdf”          |
| 4. <b>Project Images Form</b>                       | “[Application number]_Images.pdf”          |
| 5. <b>Project Timeline</b> (If applicable, 1 page)  | “[Application number]_Timeline.pdf”        |
| 6. <b>Proof of Nonprofit Status</b> (If applicable) | “[Application number]_NonprofitStatus.pdf” |
| 7. <b>Letter of Permission</b> (If applicable)      | “[Application number]_OwnerPermission.pdf” |
| 8. <b>Budget Narrative</b> (If applicable, 1 page)  | “[Application number]_BudgetNarrative.pdf” |

*\*All attachments to the email **must** be in a Portable Document Format (PDF). No other word processing or spreadsheet formats will be accepted. Do not set password security on files. Do not embed any additional PDFs within any of the PDF attachments. Many different programs can be used to convert files into a PDF. If you need assistance in doing this, please go to the following site for additional information*

[http://www.grants.gov/help/download\\_software.jsp](http://www.grants.gov/help/download_software.jsp)

No additional forms are allowed unless approval has been received by NPS. Letters of support are not considered in the review of Save America’s Treasures grant applications and should not be included in your submission. If additional attachments are essential, you may contact NPS for approval to include them in the email. Unapproved attachments will be discarded. All additional, approved multi-page attachments must be bundled into a single PDF.

**Once all pieces of the email are attached, send it to [GrantPost@nps.gov](mailto:GrantPost@nps.gov)**

If your file is too large, you will have problems sending the email. This may be caused by the size of your image form. If so, please check the size limits for images (page 8).

You should receive an email, from the National Park Service, by May 29, 2009, stating that your application has been received. If we find any problems with your submission, or are unable to open the forms, we will contact you with further instructions. If you do not receive confirmation from our office, please contact us at the number below.

## FOR ADDITIONAL INFORMATION

Applicants can address technical questions to:

### **NPS.gov Application Forms**

Telephone: 202.354.2020 X 1

E-mail: [NPSGrantHelp@nps.gov](mailto:NPSGrantHelp@nps.gov)

Web: <http://www.nps.gov/history/hps/treasures/application.htm>