

# SUMMER JOBS for YOUTH



## WANTED:

**ENERGETIC 15 THROUGH 18 YEAR OLD MALES AND FEMALES OF ALL SOCIAL, ECONOMIC, ETHNIC, AND RACIAL BACKGROUNDS FOR PARTICIPATION IN THE YOUTH CONSERVATION CORPS PROGRAM (YCC).**

*Enjoy a summer working with the National Park Service in Harpers Ferry National Historical Park. Both maintenance (outside work) and interpretation (visitor contacts and programs) positions are available. Through this experience, students will gain an understanding and appreciation of the Nation's environment and heritage.*

**DATES:** June 22 - August 16, 2008

This is an 8-week program working five 7 ½ or 8 hour days. *Actual work schedule will vary depending on job assignment. See 2008 YCC Job Interest Attachment (on back of the Application) for details.*

**SALARY:** \$7.25 per hour

**QUALIFICATIONS:** Must be a U.S. Citizen, have a social security card, and have no history of serious criminal or anti-social behavior. Must have transportation to and from work and be able to work the schedule of the assigned job. Must be available to work at least 7 of the 8 weeks.

**APPLICATIONS DUE BY:** April 25, 2008

**Mail to:** Harpers Ferry NHP  
Attn: YCC Coordinator  
P.O. Box 65  
Harpers Ferry, WV 25425

## FOR APPLICATIONS:

SEE YOUR SCHOOL GUIDANCE COUNSELOR OR CONTACT LESLEY JOHNSON AT HARPERS FERRY NHP - (304) 535-6230.

# United States Youth Conservation Corps

## The Program

The Youth Conservation Corps (YCC) is a well-balanced work-learn-earn program that develops an understanding and appreciation in participating youth of the Nation's environment and heritage. It is administered by the U.S. Department of Agriculture-Forest Service, and by the U.S. Department of the Interior-Fish and Wildlife Service and National Park Service. YCC offers gainful summer employment to youth, for approximately eight weeks, in a healthful outdoor atmosphere.

Enrollees will be paid at least minimum wage for up to a 40-hour work week. Most projects will enroll an equal number of males and females.

Projects include building trails, maintaining fences, cleaning up campgrounds, improving wildlife habitat and thinning timber stands. Participants will do hard physical work and may be exposed to insects, poison oak and ivy, adverse weather, and difficult working conditions.

## Eligibility Requirements

Young men and women, 15 through 18 years of age, who are permanent residents of the United States, its Territories, or possessions, are eligible for employment without regard to social, economic, racial, or ethnic backgrounds. Handicapped youth who can effectively participate in most YCC activities are eligible. Youth must have no history of serious criminal or other antisocial behavior that might endanger their safety or that of others; have or be able to obtain a work permit as required under the laws of their State; have a Social Security number or have made application for one; be willing and able to work hard and participate in most work projects. Employment is without regard to Civil Service or classification laws, rules, or regulations.

## How You Can Enroll

**Applications must be received at Harpers Ferry NHP by April 25, 2008. The 2008 YCC Job Interest Attachment must be completed and returned with the application.**

Applicants will be selected on a random basis and will be notified of selection. Demographic information such as age, race, and family income is not used in the selection process.

Mail to:  
Harpers Ferry NHP  
Attn: YCC Coordinator  
P.O. Box 65  
Harpers Ferry, WV 25425  
Or fax to:  
(304) 535-4022



Public reporting burden for this collection of information is estimated to average 3 minutes per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Agriculture, Clearance Officer, OIRM, Room 404-W, Washington, D.C. 20250; and to the Office of Management and Budget, Paperwork Reduction Project (OMB #0596-0084), Washington, D.C. 20503.

YCC complies with Section 504 of the Rehabilitation Act of 1973 (29 US. Code 794). Under this Act and implementing Regulations, handicapped persons "who, with reasonable accommodation, can perform the essential functions" of the YCC are eligible (7 CFR Part 15b and 43 CFR Part 17)



## 2008 YCC Job Interest Attachment

**COMPLETE and RETURN this FORM and your YCC APPLICATION to the ADDRESS on the APPLICATION by APRIL 25, 2008.**

**Mark an (X) to the left of the work description that you are most interested in (select only one):**

           **Interpretation/Living History (Visitor contacts) – Tour of Duty: Wed. – Sun. 9:00 a.m. – 6:00 p.m.**

Living History YCC enrollees wear 19th century costumes to help immerse park visitors in the sights and sounds of the town's 1850-60s residents and their stories that created the park's 300 years of nationally significant history. YCC enrollees help park visitors appreciate the park, buildings, and artifacts by bringing park history alive through stories and demonstrations. YCC enrollees help to demonstrate a variety of skills such as Blacksmithing, woodstove baking at Roeders Confectionery, military and militia drill and camps, military law and order at the Civil War Provost Marshal's Office, displaying gun making history at the machine shop, displaying 1860 merchandise at the Dry Goods & Men's Ready-Made Clothing Shop, discussing the views of industrial workers at Roeders White Hall Tavern, and the struggles to survive and operate Mrs. Stipes Civil War Boarding House. Several days of formal training are followed by on-the-job training with Living History Ranger staff. Enrollees report each work day in pants, with proper footwear covering the feet, and wearing the YCC logo shirt. Costumes are stored in the park. To see our Living History Operation, visit our webpage at [www.nps.gov/hafe/volunteers/gallery-01.htm](http://www.nps.gov/hafe/volunteers/gallery-01.htm)

***The benefits to college-bound students are:***

- \*helping you decide if public history is for you (selecting college course work)*
- \*overcoming the number-one job fear of most people; public speaking!*
- \*placing federal employment experience on your resume and on your college application*
- \*providing public service to thousands of visitors from around the world*
- \*meeting and working with professionals in the field of history*

           **Interpretation/Education (Visitor contacts) – Tour of Duty: Mon. – Fri. 8:30 a.m. – 5:00 p.m.**

**Primary duties:** Assist in preparation, development and delivery of activities and programs that explore the park's significant history stories to students K – 12<sup>th</sup> grade; **Responsibilities:** Assist with development and delivery of summer youth programs including hikes; Assist with history research that helps create student programming; Create and fabricate instructional materials. Perform operational tasks including answering phones, making reservations, and helping with on-site logistic arrangements; Assist with special youth events and activities; Maintain education materials and prop collection; Present informally information regarding the park resource and programs. This position is especially suited for students considering a career in field or classroom teaching. **Additional Information:** YCC enrollees are required to wear the NPS Volunteer uniform shirt or historic period costume. The work often requires prolonged periods of standing, sitting, or walking. The incumbent must frequently traverse uneven terrain, which can involve walks/hikes with considerable change in elevation. Lifting moderately heavy objects may be required. Work is performed both indoors and outdoors. Periods of inconvenience can be experienced when working in historic costume. **Work Projects:** Jr. National Young Leader's student program, Family and youth program, New Junior Ranger program development, Web Adventure Learning Initiative, Summer Youth Project, Hiking Adventures, General education operations, Instructional material acquisition or production

           **Interpretation/Visitor Services (Visitor contacts) – Tour of Duty: Wed. – Sun. 8:00 a.m. – 5:00 p.m.**

**Duties and responsibilities:** Visitor Center and Information Center desk operations support includes:

Assisting park staff with all phases of desk operations, such as information & orientation, greeting park visitors, answering telephones, answering visitor questions, providing written information and handouts, book sales at Visitor Center including computer cash register operations & inventory, handling correspondence, sorting mail, and preparing information packets for mailing, promoting daily tour schedules and special events to visitors, maintaining daily log sheets & bus trip sheets, setup and breakdown for special events, and monthly gathering and tabulation of visitation statistics. These duties and responsibilities occur indoors in climate-controlled conditions. **Projects:** Wayside exhibit maintenance (weekly or monthly depending on wayside location) - This project requires outdoor work with approved cleaning materials. Short walks and hikes with a daypack are involved to access these exhibits. Inventory management of hard copy materials - As needed, supplies of photocopied handouts at both desks, four different sets of state highway maps, and national park brochures will be counted and maintained. This project involves lifting and carrying cases of materials between and in and out of buildings.

           **Maintenance/Grounds, Roads, and Trails – Tour of Duty: Mon. – Fri. 7:00 a.m. – 3:00 p.m.**

Participants will assist Park maintenance staff performing improvement projects on Park grounds, trails, walks and buildings and assist with operations that support visitor programs. Participants will perform physical labor using simple hand tools. Work schedule is Monday through Friday, 7:00am to 3:00pm (37 1/2 hrs/wk.). Participants are required to provide their own transportation to and from the Park. Each participant is required to report to work each morning in clean jeans and leather work boots. Work T-shirts will be provided by the Park. Exposure to poison ivy and oak, insect bites and stings, and summer heat and humidity should be expected.