



National Park Service
U.S. Department of the Interior

Grand Canyon National Park
Backcountry Information Center
grca_bic@nps.gov

P.O. Box 129
Grand Canyon, AZ 86023
(928) 638-7875 phone
(928) 638-2125 fax
www.nps.gov/grca

The forms in this document are for use by commercial overnight backpacking operators who have been issued a Commercial Use Authorization by Grand Canyon National Park. A Commercial Use Authorization is required before a commercial overnight permit will be issued by the Backcountry Information Center.

Required Use of Forms

To request a commercial overnight itinerary, operators are required to submit a Backcountry Permit Request Form and Verifiable Client List Form. All client list submissions must be signed.

Reminders

- Permits (reservations) are non-transferable. Itineraries reserved as noncommercial cannot be amended at a later date to be commercial in nature. If all clients opt out, then the backcountry permit must be returned to the Backcountry Information Center within 72 hours.
- Inquiries do not equal clients. If an individual contacts a guide company, but does not expressly direct the company to request a backcountry permit for a specific campground or use area on specific date (s), then entering their information on the client list is misrepresentation.
- Subdividing groups, itineraries, or a range of dates so that a single request becomes multiple requests in order to increase the odds of obtaining a permit is not allowed, and may result in revocation of the permit and/or other penalties.
- When a client cancels, an updated Verifiable Client List must be submitted to the Backcountry Information Center within 72 hours.

If you have any questions about backcountry permitting or verifiable clients please contact the Backcountry Information Center Supervisor by email or phone at mark_wunner@nps.gov or (928) 638-7679.

DEFINITION OF COMMERCIAL USE

A commercial use is defined as any or all goods, activities, services, agreements, or anything offered to park visitors and/or the general public for recreational purposes which uses park resources or is undertaken for or results in compensation, monetary gain, benefit, or profit to an individual, organization, or corporation, whether or not such entity is organized for purposes recognized as non-profit under Local, State, or Federal law.

Guided trips or services which collect a fee in excess of the actual personal costs of the trip and/or for payment of other than actual personal trip expenses for guides or leaders, are considered commercial trips. This includes nonprofit organizations providing a livelihood for people through provision of these services.

Groups who are part of a school (and can meet the educational fee waiver requirements), church, family, or non-commercial organization are not required to obtain a Commercial Use Authorization. A non-commercial organization that is recognized under the Internal Revenue Service Code of Federal Regulations as Tax-Exempt and who can show proof that their activity is not taxable for commercial purposes does not need to obtain a Commercial Use Authorization. The organization must submit their request in writing stating why their proposed activity is not taxable and non-commercial to the Division of Concessions at Grand Canyon National Park along with a copy of their IRS determination letter.

Verifiable Client List for holders of a Commercial Use Authorization for overnight backpacking

	Guide Name	Guide Name		
1. Client Name	Phone	Email		
Address	City	State	Zip	Country
<hr/>				
2. Client Name	Phone	Email		
Address	City	State	Zip	Country
<hr/>				
3. Client Name	Phone	Email		
Address	City	State	Zip	Country
<hr/>				
4. Client Name	Phone	Email		
Address	City	State	Zip	Country
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5. Client Name	Phone	Email		
Address	City	State	Zip	Country
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6. Client Name	Phone	Email		
Address	City	State	Zip	Country
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7. Client Name	Phone	Email		
Address	City	State	Zip	Country
<hr/>				
8. Client Name	Phone	Email		
Address	City	State	Zip	Country
<hr/>				
9. Client Name	Phone	Email		
Address	City	State	Zip	Country

By signing, I certify that stated client(s) initiated contact with my company and requested services for dates and locations indicated on the attached Backcountry Permit Request Form. I understand that a Grand Canyon Commercial Use Authorization backcountry permit is void without verifiable clients.

Organization _____

Printed Name _____

Signature _____

(for employee use)

If WP, include submitted by _____, ranger initials _____, date _____.

