

Fort Scott National Historic Site – Education Programs Fee Waiver

Each adult 16 and over who visits Fort Scott National Historic Site are subject to a \$3.00 entrance fee. However, fee collection guidelines state that school groups and other bonafide educational institutions may apply for a fee waiver if the following three conditions apply:

1. Documentation is provided showing that the school or institution is officially recognized by a federal, state or local government entity. A letter written on official school letter head will suffice as will a copy of a letter from a state or local government body attesting to the legitimacy of the educational institution. If a letterhead is not available than proof of accreditation must accompany the request.
2. The visit to the site must be for educational or scientific purposes, not primarily for recreation.
3. The purpose of said visit must be stated in writing, including how the visit relates to park resources.

To comply with these guidelines, we require that all schools **submit a fee waiver request** if they wish the fees waived for the adults in their group. Children age 15 and below are admitted free of charge.

As stated, the letter should be **written on school letterhead** in a similar fashion to the text that follows:

Dear Superintendent,

On _____, our school will be visiting Fort Scott National Historic Site to participate in the formal
Date

educational program that your site is offering that day. We have a group of ____ students and ____ adults. Since our visit is for educational purposes and we are an officially recognized educational institution, we are requesting that fees be waived for the adults in our group.

Sincerely,

Principal/Administrator
School Name

This letter should be addressed and mailed to:

Superintendent
Fort Scott National Historic Site
PO Box 918
Fort Scott, KS 66701

Or faxed to: 620-223-0188

Fee waiver requests should reach us two weeks prior to your visit. This will allow us time to send back a fee waiver which should then be brought with you on the day of your visit.

Thank you for helping us to comply with these guidelines.

Note: Simply filling out this form and faxing it will not be sufficient for a fee waiver.