



## Educational Fee Waiver Application Instructions

The following information has been taken directly from National Park Service Regulations (NPS-22). This is the guideline to be followed in granting education fee waivers. Bona fide educational or scientific institutions may qualify if the following conditions are met. Please Read Carefully. Your Application package must contain all of the following.

1. Current, official documentation of recognition as an educational institution by a Federal, State or local government entity, or other evidence attesting to educational status is attached (e.g. ACCREDITATION LETTER or an EDUCATIONAL TAX EXEMPT LETTER). It is insufficient to merely state or imply this on official letterhead. Your fee waiver WILL NOT be processed without one of these documents submitted with the application.
2. There must be a direct relationship between the visit purpose and the use of the Park. The visit must be to study some aspect/resource specific to Devils Tower. A general statement to the effect that the visit is for "educational purposes" is insufficient by itself. An explanation of what the educational purpose entails and how is related to Park resources is required. (Course outlines, lesson plans, or a copy of the curriculum meet this requirement.)
3. State the course number, description and/or a copy of the catalog description for college courses or an outline of student work required for K-12. The applicant must be providing educational credit hours based on a specific course of instruction to group participants.

### **Number of Chaperones allowed under fee waiver criteria:**

20 College students - 1 Chaperone

12 High School students – 1 Chaperone

5 Elementary students – 1 Chaperone

**Applications must be received 1 week in advance of the anticipated visit.**

**FEE WAIVERS WILL NOT BE GIVEN AT THE ENTRANCE STATIONS.**

**REFUNDS WILL NOT BE GRANTED.**

**If the application is approved, the group's official will receive a copy of the application with an approval signature--Each vehicle must present a copy of the approved fee waiver at the park entrance station. Fees will not be waived for vehicles that do not have a copy of the waiver.**

Fee waivers do not include camping fees.

Fee waivers are not granted solely or partially on distance to their facilities and/or economic justification.

Organizations that are generally considered service, civic or fraternal, e.g. Scouting, Rotary, Elks, etc. do NOT qualify for the education fee waiver, unless they meet the above applicable criteria.

Mail application to: Devils Tower National Monument

P.O. Box 10

Devils Tower, Wyoming, 82714

Attention: Fee Program Manager

FAX to: 307-467-5350

Email to: DETO\_Fee\_Office@nps.gov

Telephone: (307) 467-5283 ext. 741