Field Trip Checklist

- Submit Field Trip Reservation Form*
- Receive date confirmation from the Monument

  You will receive a schedule/fee waiver letter later.
- Reserve a bus

  Please double check departure and arrival times with the bus company.
- Prepare Students

  Discuss Behavioral Expectations
  Discuss what every student should bring
  Download and complete Pre-Visit Activities (if applicable)

The day of the field trip:

- Bring your field trip schedule and fee waiver letter
- Please make sure students have:

  Nametags
  Filled water bottles
  Appropriate clothing and footwear for weather conditions

  Thank you for your help in ensuring a smooth trip!

*** What else?**

Self-Guided field trips need to turn in a seperate fee waiver application, download at: www.nps.gov/colm/forteachers/self-guided.htm	Ranger-guided field trips no longer need to fill out a seperate fee waiver application.

Colorado National Monument

Environmental Education

National Park Service
U.S. Department of the Interior

2014-15 K-12 Field Trip Reservation Form and Academic Fee Waiver

Please fax, mail or email the completed form. Requests are processed on a first-come, first-served basis.
You will receive confirmation by phone or email within one week of receipt of your request.
If you have any questions, please call our Environmental Education staff **(970) 858-3617 ext 367.**
If transportation costs are an issue, please contact us.

Mail: Colorado National Monument
Attn: Environmental Education
1750 Rim Rock Dr.
Fruita, CO 81521

Fax: (970) 858-0372
Attn: Environmental Education

Email: colm_education@nps.gov

Name of School: _____ Grade Level: _____

School Address: _____ City: _____ State: _____ Zip: _____

Teacher Name: _____ Phone: _____

Email: _____ Fax: _____ Best time to call: _____

Field Trip Date
First Choice:
_____
Second Choice:
_____

# of Classes: _____
# of Students: _____
# of Teachers: _____
# of Chaperones: _____

What time will you depart school? _____
What time do you need to return? _____
What time do your students each lunch? _____

Please inform us of special needs students: _____

Specific requests or additional notes: _____

Please mark the program(s) that you are choosing for the field trip.

Details about the following ranger-guided programs are found at: www.nps.gov/colm/forteachers/.htm

☐ **2nd Grade Program**

Habitats in Echo Canyon

3rd Grade Programs

☐ **Cycles in the Canyons - Rocks**

☐ **Cycles in the Canyons - Lifecycle**

Activity Stations and Walks (pick 2)
at Saddlehorn Picnic Area
○ Radical Rocks
○ "The Valley of the Grand"
○ Investigating Insect

4th Grade Programs (Choose 1)

1. Monumental Hike in Lower Monument Canyon
☐ Theme: Fossils ☐ Theme: Habitats ☐ Theme: Both

2. Activity Stations and Short Hikes (Choose 2)
○ Digging into Fossils
○ From Utes to Cowboy Boots
○ An Alcove for an Abode

☐ **5th Grade Program**

Earth Changes in No Thoroughfare
Hike to First Waterfall

☐ **6th Grade Program**

Constructive & Destructive Forces
No Thoroughfare Canyon Hike & Activities *(Flash Floods & Journal)*

☐ **8th Grade Program**

Sheep, GPS & Maps

9th-12th Grade Programs

☐ **Ecosystems in Echo Canyon** (Biology)

☐ **Organisms in No Thoroughfare Canyon** (Zoology)

☐ **Geology in Monument Canyon** (Geophysical)

☐ **Custom Programs**

Grade: _____
Location: _____
Topic: _____

Self-guided Programs Please fill out a seperate academic fee waiver form: **www.nps.gov/colm/forteachers/self-guided.htm**

Location: (Trail name, etc.) _____
Brief Itinerary: _____
(Attach separate page if needed.)

Would you like a ranger "Welcome Talk"? _____

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Field Trip Behavioral Expectations

Leave what you find. Please leave all plants, rocks, animals, and historical artifacts where they are.

Reasons:
-collecting is illegal at all National Park Service sites
-flowers/cones contain seeds for new plants
-rocks provide homes for animals
-animals cannot survive away from their home
-if you leave it, others can enjoy it later

Pack it in, pack it out. Please take all trash (including food) out with you, and dispose of it properly.

Reasons:
-litter can kill animals if they eat it
-if you leave it, others will have to clean up after you
-it can take decades for your litter to break down

Stay on the trail. Please follow your leader and walk single file on trails or rocks. Stay away from edges.

Reasons:
-our soil is alive, and if you step on it you will kill the organisms living in it
-you will be less likely to scare wildlife
-you will not trample plants

Respect all wildlife. Please keep a safe distance from all wildlife and do not feed any animals.

Reasons:
-Colorado National Monument is their home, we need to be good guests
-if animals get used to being fed, they will not be able to fend for themselves
-human food can make animals sick
-the animals here are wild, and their behavior is unpredictable

Respect other visitors. Do not throw rocks. Use quiet voices. *Let nature's sounds be heard.*

Reasons:
-we are not the only visitors in the park, and we want everyone to have a good experience here

Teachers/Leaders should all remember to bring:

- Nametags for each student

-List of students in class and their emergency numbers

-Students' medical information and any medications needed (especially allergies, epipens, etc.)

-Your filled water bottle and extra water for students

-Telephone number of the school

Each student should bring/wear:

-Water Bottle and plenty of water

-Backpack

-Sunscreen

-A Pen or pencil (If planning to journal)

-Clothes to be outside
(appropriate for the weather and to get dirty)

-CLOSED TOED shoes (not even hiking sandals)