# Read all application instructions (at the end of this application) as well as all conditions of the authorization before completing and submitting the application. Some parks have additional requirements for businesses that offer services to visitors relating to the safety and welfare of the visitors and protection of the resources. These requirements may include applicable operating licenses, certificates showing proof of training, operating plans, emergency response plans, group size limitations, etc.

**1.** Service for which you are applying:*[attach diagram, attach additional pages, if necessary, include locations within the park, frequency, estimated number of participants (per trip and annually), number of vehicles, support equipment (trailers, generators, etc.)]*

**2.** Will you be providing this service in more than one park? **Yes** [ ]  **No** [ ]  *If “Yes”, list all parks and services provided.*

**3.** Applicant’s Legal Business Name:[*Include any additional names (DBA) under which you will operate.]*

**4. Owner and** Authorized Agents:*(Give the name(s) of the owners and name(s) of the persons designated as Authorized Agents for your business. Authorized Agents have the power to sign on your behalf.)*

**5.** Mailing Addresses

 **PRIMARY CONTACT INFORMATION** *(Dates to contact you at this address, if seasonal.      )*

 Address:

 City, State, Zip:

 Email:       Website:

 Day Phone:       Evening Phone:       Fax:

**ALTERNATE CONTACT INFORMATION** *(Dates to contact you at this address, if seasonal.      )*

*If same as “Primary Contact Information, check here [ ]  and go to question 6.*

Address:

City, State, Zip:

Email:

Website:

Day Phone:       Evening Phone:       Fax:

**6.** What is your Business Type? *(Please check one below)*

[ ]  Sole Proprietor

[ ]  Partnership *(Print the names of each partner. If there are more than two partners, please attach a complete list of their names.)*

 Name:

 Name:

[ ]  Limited Liability Company

[ ]  Corporation

[ ]  Non-Profit *(Please attach a copy of your IRS Ruling or Determination Letter)*

[ ]  Other

**7.** Business License – State and Number:       Expiration Date:

**8.** Employer Identification Number (EIN)**:**

**9.** Liability Insurance**:**

 Provide proof of liability insurance. We recommend obtaining an Acord form from your insurance provider. The CUA operator must maintain General Liability insurance naming the United States of America as additional insured. Minimum coverage amount is $500,000 per occurrence. Some activities will require increased coverage or other types of liability insurance; see Park-Specific CUA Insurance Requirements (“Attachment A”).

1. Will your business operate vehicles/vessels/aircraft within NPS boundaries?

Yes [ ]  No [ ]

*Information for vehicles/vessels/aircraft chartered from and operated by another company is NOT required. If “Yes,” please give a description of each vehicle. Use additional paper, if necessary.*

| **Make/Model of Vehicle** | **Year** | **Max # Passenger Capacity** | **Own/Rent/Lease** |
| --- | --- | --- | --- |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

| **Make of Aircraft** | **Tail Number** | **Max # Passenger Capacity** | **Own/Rent/Lease** |
| --- | --- | --- | --- |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

| **Make/Model of Vessel** | **Registration # or****USCG Documentation** | **Length** | **Max # Passenger Capacity** | **Own/Rent/Lease** |
| --- | --- | --- | --- | --- |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |

**11. Additionally Required Documentation:**

 Parks may require proof of licenses, registrations and certificates, etc. Provide copies of additionally required documentation identified in “Attachment B”.

**12. DOI Employment:**

 Are you, your spouse, or minor children employed within the U.S. Department of the Interior?

Yes [ ]  No [ ]  If “Yes”, please provide information below:

Employee Name:       Title:

Bureau or Office where employed:

If you selected yes, to 12., please contact your servicing ethics office for further guidance prior to submitting this form. A list of servicing ethics offices can be found at, https://www.doi.gov/ethics.

**13. Violations:** To your knowledge, have you, your company, or any current or proposed employees been convicted or fined for violations of State, Federal, or local law within the last 5 years? Are you, your company, or any current or proposed employees now under investigation for any violations of State, Federal, or local law or regulation? See instructions.

 Yes [ ]  No [ ]  *If “Yes”, please provide the following information. Attach additional pages, if necessary.*

 Date of violation or incident under investigation:

 Name of business or person(s) charged:

 Please identify the law or regulation violated or under investigation:

Please identify the State, municipality, or Federal agency that initiated the charges:

Additional Detail (optional):

(Results) Action Taken by Court:

**14.** **Fee:** Please include the Application Fee as outlined in Attachment B.

1. **Signature:**

False, fictitious or fraudulent statements of representations made in this application may be grounds for denial or revocation of the Commercial Use Authorization and may be punishable by fine or imprisonment (U.S. Code, Title 18, Section 1001). All information provided will be considered in reviewing this application. Authorized Agents must attach proof of authorization to sign below.

 *By my signature, I hereby attest that all my statements and answers on this form and any attachments are true, complete, and accurate.*

Signature Date

 Printed Name Title

## NOTICES

**Privacy Act Statement**

**Authority:** The authority to collect information on the attached form is derived from 16 U.S.C. 5966, Commercial Use Authorizations.

**Purpose:** The purposes of the system are (1) to assist NPS employees in managing the National Park Service Commercial Services program allowing commercial uses within a unit of the National Park System to ensure that business activities are conducted in a manner that complies with Federal laws and regulations; (2) to monitor resources that are or may be affected by the authorized commercial uses within a unit of the National Park System; (3) to track applicants and holders of commercial use authorizations who are planning to conduct or are conducting business within units of the National Park System; and (4) to provide to the public the description and contact information for businesses that provide services in national parks.

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C.552a(b) of the Privacy Act, records or information contained in this system may be disclosed outside the National Park Service as a routine use pursuant to 5 U.S.C. 552a(b)(3) to other Federal, State, territorial, local, tribal, or foreign agencies and other authorized organizations and individuals based on an authorized routine use when the disclosure is compatible with the purpose for which the records were compiled as described under the system of records notice for this system.

**Disclosure:** Providing your information is voluntary, however, failure to provide the requested information may impede the processing of your commercial use authorization application.

**Paperwork Reduction Act Statement**

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), please note the following. This information collection is authorized by The Concession Management Improvement Act of 1998 (54 USC 101911). Your response is required to obtain or retain a benefit in the form of a Commercial Use Authorization. We will use the information you submit to evaluate your ability to offer the services requested and to notify the public what services you will offer. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget control number. OMB has assigned control number 1024-0268 to this collection.

**Estimated Burden Statement**

We estimate that it will take approximately 2.5 hours to prepare an application, including time to review instructions, gather and maintain data, and complete and review the proposal. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Officer, National Park Service, 12201 Sunrise Valley Drive, MS-242, Reston, VA 20192. Please do not send your completed form to this address; but rather to the address at the top of the form.

The following explanations correspond directly with the numbered items on the Application Form. Please read this entire document prior to completing the application. Include the nonrefundable application fee when submitting this application.

**COMMERCIAL USE AUTHORIZATION APPLICATION INSTRUCTIONS**

1. Enter the service you are proposing to provide. These are the services which are currently approved in the park:

**Hiking Tours, Biking Tours, Horseback Tours, Motorized Vehicle (Auto/Van/Bus) Tours, Photographic Instruction Tours**

1. If the service you are proposing to provide is not a currently approved service listed above, contact the park CUA office at the number above.
2. Respond “No” or list other parks where you will be providing this service.
3. Enter the legal name of your business. If you have a secondary name under which you are doing business (d.b.a.), please enter that name also.
4. Give the name(s) of owners and name(s) of persons designated as Authorized Agents for your business. Authorized Agents have the power to sign on your behalf.
5. Provide contact information for both the main season and the off-season. Your contact information may also be published in the NPS Commercial Services Directory.
6. Check the box that identifies your type of business.
7. If the state in which you operate or the state where your business is domiciled requires a state business license, provide the state, license number and year of expiration.
8. Provide your Employer Identification Number (EIN). The Debt Collection Improvement Act of 1996 requires us to collect an EIN or Social Security Number (SSN). The NPS will not collect SSNs, only EINs. The EIN is issued by the Internal Revenue Service. You may receive a free EIN at [http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/How-to-Apply-for-an-EIN](http://www.irs.gov/Businesses/Small-Businesses-%26-Self-Employed/How-to-Apply-for-an-EIN). We will use the EIN that you provide as needed to collect debts.
9. Provide proof of General Liability Insurance naming the United States of America, as additional insured in the amounts designated in the application. Provide proof of vehicle/vessel/aircraft liability insurance if you own, rent, or lease vehicles/vessels/aircraft and transport visitors by those means or if those owned, rented, or leased vehicle/vessel/aircraft are engaged in providing the service (i.e., hauling horses used in the activity). Insurance companies must be rated at least A- by the most recent edition of A.M. Best’s Key Insurance Reports (Property-Casualty edition) or similar insurance rating companies (Moody’s, Standard and Poor’s, or Fitch). You may be subject to additional insurance requirements. Refer to “Attachment A”.
10. Provide a description of each owned, rented, or leased vehicle/vessel/aircraft you will utilize during the course of the proposed commercial service. Information for vehicles/vessels/aircraft chartered from and operated by another company is not required.
11. Provide copies of additional documentation as required by “Attachment B”.
12. Indicate if you, your spouse, or parent (if you are a minor child) is employed by the U.S. Department of the Interior (Department). Departmental ethics regulations at 5 C.F.R. § 3501.103(c) prohibit Department employees, their spouses, and minor children, from acquiring or retaining permits, leases, and other rights in Federal lands granted by the Department. This prohibition includes any commercial use authorization to conduct commercial activities or services on Department property.
13. Provide details if your business or business owners or current employees or proposed employees have been convicted or are currently under charges for violation of State, Federal, or local law or regulation in the last 5 years. Do not include minor traffic tickets.
14. Include payment of the Application Fee - $300.00. We are now CASHLESS. Please submit the credit/debit authorization form for payment.
15. Please sign and date your application. If the person SIGNING this application is an Authorized Agent for the business, proof of signing authority must accompany this application.

Attachment A: Insurance Requirements

Attachment B: List of Approved Services, Additionally Required Documentation, and Fee Information

**Additional Information:** The National Park Service has terms and conditions on all commercial service agreements. The following terms and conditions will apply to all Commercial Use Authorizations. There may be additional terms and conditions based on the services provided. These may include but are not limited to limits on locations, times, group size, and employee licenses and certifications and providing such information to the park superintendent for approval.

## CONDITIONS OF THIS AUTHORIZATION

1. False Information: The holder is prohibited from knowingly giving false information. To do so will be considered a breach of conditions and be grounds for revocation: [RE: 36 CFR 2.32(a) (3)].
2. Legal Compliance: The holder shall exercise this privilege subject to the supervision of the area Superintendent. The holder shall comply with all applicable laws and regulations of the area and terms and conditions of the authorization. The holder must acquire all permits or licenses of State or local government, as applicable, necessary to provide the services described above, and, must operate in compliance with all applicable Federal, State, and local laws and regulations, including, without limitation, all applicable park area policies, procedures and regulations. All vehicles/vessels/aircraft are required to be registered and the operators are required to have the proper licenses to operate them commercially, as required by law or regulation.
3. **Employee Conduct:** The holder must ensure that its employees are hospitable and exercise courtesy and consideration in their relations with the public. The holder must establish appropriate screening, hiring, training, safety, employment, termination and other policies and procedures. The holder must review the conduct of any of its employees whose action or activities are considered by the holder or the Director to be inconsistent with the proper administration of the Area and enjoyment and protection of visitors and must take such actions as are necessary to correct the situation. The holder must maintain, to the greatest extent possible, a drug free work environment.
4. Rates: The holder shall provide commercial services under this authorization to visitors at reasonable rates satisfactory to the area Superintendent.
5. **Operating Conditions:** The holder shall provide the authorized commercial services to visitors under operating conditions satisfactory to the area Superintendent.
6. Liabilities and Claims: This authorization is issued upon the express condition that the United States, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, injuries, or death to any person or persons or property of any kind whatsoever, whether to the person or property of the holder, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this authorization or occasioned by any occupancy or use of said premises or any activity carried on by the holder in connection herewith, and the holder hereby covenants and agrees to indemnify, defend, save and hold harmless the United States, its agents, and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.
7. Insurance: Holder agrees to carry general liability insurance against claims occasioned by the action or omissions of the holder, its agents and employees in carrying out activities and operations under this authorization. The policy shall name the United States of America as additional insured. Holder agrees to have on file with the park copies of the above insurance with the proper endorsements.
8. CUA Fees: At a minimum, the holder shall reimburse the park for all costs incurred by the park as a result of accepting and processing the application and managing and monitoring the authorized activity. Administrative costs for the application process must be paid when the application is submitted. Monitoring fees and any additional costs incurred by the park to support the commercial activity will be paid annually or on a more frequent basis as determined by mutual agreement between the Holder and the area Superintendent.
9. Benefit: No member of, or delegate to, Congress, or Resident Commissioner shall be admitted to any share or part of this authorization or to any benefit that may arise from this authorization. This restriction shall not be construed to extend to this Contract if made with a corporation or company for its general benefit.
10. Transfer: This authorization may not be transferred or assigned without the written consent of the area Superintendent.
11. Termination: This authorization may be terminated upon breach of any of the conditions herein or at the discretion of the area Superintendent.
12. Preference or Exclusivity: The holder is not entitled to any preference to renewal of this authorization except to the extent otherwise expressly provided by law. This authorization is not exclusive and is not a concession contract.
13. Construction: The holder shall not construct any structures, fixtures or improvements in the park area. The holder shall not engage in any groundbreaking activities without the express, written approval of the area Superintendent.
14. Reporting: The holder must submit annually the CUA Annual Report (NPS Form 10-660) by January 31 for the prior CUA season and also must submit upon request the CUA Monthly Report (NPS Form 10-660A). The holder is to provide the area Superintendent upon request any other specific information related to the holder’s operations that the area Superintendent may request, including but not limited to, visitor use statistics, and resource impact assessments.
15. Accounting: The holder is to maintain an accounting system under which its accounts can be readily identified within its system of accounts classification. This accounting system must be capable of providing the information required by this authorization. The holder grants the United States of America access to its books and records at any time for the purpose of determining compliance with the terms and conditions of this authorization.
16. Minimum Wage: The holder must comply with all provisions of Executive Order 14026 of April 27, 2021, (Increasing the Minimum Wage for Federal Contractors) and its implementing regulations, including the applicable contract clause, codified at 29 C.F.R. part 23, all of which are incorporated by reference into this authorization as if fully set forth in this authorization.
17. Visitor Acknowledgment of Risks (VAR): The holder is not permitted to require clients sign a waiver of liability statement or form, insurance disclaimer, and/or indemnification agreement waiving the client’s right to hold the CUA holder responsible for accidents or injury occurring on NPS property. The holder is permitted to request or require a client to sign a form or statement acknowledging risk and/or indicating that certain prerequisite skills may be needed to participate in the commercial activity. The holder must provide the park with the current copy of all forms and/or statements used for this purpose and obtain written approval by the park to use the form and/or statement. A sample Acknowledgment of Risk form may be obtained by contacting the CUA office at 520-824-3560 x9201.
18. Intellectual Property of the National Park Service: Except with the written authorization of the Director of the National Park Service, the Holder shall not assert any legal claim that the Holder or any related entity holds a trademark, tradename, servicemark or other ownership interest in the words "National Park Service", the initials "NPS", or official name of any unit or part thereof, including but not limited to any facility, logo, distinctive natural, archaeological, cultural, or historic site, within the National Park System, or any colorable likeness thereof, or the likeness of a National Park Service official uniform, badge, logo, or insignia.
19. Nondiscrimination**:** The holder must comply with Applicable Laws relating to nondiscrimination in providing visitor services to the public and with all equal employment opportunity provisions of Title VII of the Civil Rights Act, as amended.
20. **Notification of Employee Rights:** The holder must comply with all provisions of Executive Order 13496 of January 30, 2009, (Notification of Employee Rights Under Federal Labor Laws) and its implementing regulations, including the applicable contract clause, codified at 29 CFR part 471, appendix A to subpart A, all of which are incorporated by reference into this authorization as if fully set forth in this authorization.

## SPECIAL PARK CONDITIONS

COMMERCIAL USE AUTHORIZATION

**Administrative:**

1. The CUA Holder, their representatives, and all participants authorized herein must comply with all of the conditions of the CUA, including all exhibits or amendments or written directions of the park superintendent.
2. The CUA Holder and their representatives are required to carry a copy of this completed and approved CUA with them.
3. The CUA Holder and their representatives are responsible for understanding the obligations of this CUA, including rules and regulations pertaining to the use of the resources (36 CFR, chapter 2). A designated representative of the CUA Holder shall be any employee of the CUA Holder engaged in the use of this CUA.
4. The CUA Holder and their representatives are responsible for understanding and complying with NPS regulations, and for conveying these regulations to their guests.
5. This permit does not grant the CUA Holder exclusive use of any park area. Permittee may not obstruct or otherwise deprive other permit holders or visitors of access to areas normally open to the public.
6. The CUA Holder shall submit an ANNUAL report that summarizes total in-park visitor use and individual gross revenues for the years as a result of operating in the park. Failure to complete the annual survey by the due date could result in revocation or non-renewal of your CUA. The CUA Annual Report is available on the park’s website and will be sent out by the CUA Coordinator at the end of the year with a due date of February 15.
7. The park superintendent shall retain the right to monitor CUA Holder activities/tours for compliance with all aspects of this authorization.
8. The trip leader must provide an orientation to trip participants about basic trail etiquette, park rules and regulations, safety procedures, resource protection, litter, human waste, personal safety, and emergencies.
9. Group size for hiking/biking/photography instruction is limited to 20 persons including guides. Group size for horse riding is limited to 10 head of stock (including wrangler stock) – larger groups can be broken up into groups of 10 but must have staggered start times (30 minutes or more).
10. Unattended property (more than 24 hours) will be impounded if it is suspected of being involved in illegal activity, is considered to be a threat to life safety, or interferes with efficient operation of park areas.

**Advertising:**

1. This authorization does not authorize the CUA Holder to advertise, solicit business, collect any fees, or sell any goods or services on lands owned and controlled by the United States of America.
2. The CUA Holder must obtain prior approval from the superintendent for any public information releases which refer to the Department of Interior, any bureau or employee (by name or title), or this agreement. The specific text, layout, photographs, etc. of the proposed release must be submitted with the request for approval.
3. The CUA Holder and its representative shall not publicize, or otherwise circulate, promotional material (such as advertisements, sales brochures, press releases, speeches, still and motion pictures, articles, manuscripts or other publications) which state or imply Governmental, Departmental, Bureau or Government employee endorsement of a product, service, or position which the CUA Holder represents. No release of information relating to this agreement may state or imply that the Government approves of the CUA Holder’s work product or service, or considers the CUA Holder’s work to be superior to other products and services. The CUA holder shall not use advertising that attempts to portray them as agents of the NPS, or to use NPS symbols, seals, or other items of identity.

**Safety:**

1. In the event of an emergency while in the park, the CUA Holder representative or guest should call 9-1-1. An accident resulting in property damage (including CUA holder vehicles), personal injury, or death shall also be reported to a park ranger. To contact the Chiricahua National Monument visitor center, call 520-824-3560 x9302. To contact the Fort Bowie visitor center, call 520-847-2500 x25. To contact the Coronado visitor center call 520-366-5515 x2310.
2. The CUA Holder shall provide necessary equipment appropriate to the size of the group, or as required by law, for emergency first aid care. A first aid kit must be available and adequate to treat minor injuries. All guides shall have current, valid certification in basic first aid and CPR.
3. To the extent possible, the CUA Holder shall be responsible to see that all members of their groups are safely equipped and properly clothed prior to the activity or tour.
4. Any threatening or unusual encounters with wildlife shall be reported to park staff as soon as possible.
5. The CUA Holder and their representatives are required to comply with state and federal laws regarding possessing firearms while in the park. Use of firearms, traps or other weapons designed to discharge a projectile are prohibited.
6. Helmet use by all horseback riders is strongly encouraged.
7. Food items to be consumed during tours must be prepared and properly stored prior to entering the park.

**Outdoor/Wilderness Ethic:**

1. The area(s) authorized for use under this CUA must be left in substantially the same condition, if not better, as it was prior to the activities authorized herein, with all refuse properly disposed of or otherwise as required by the park superintendent.
2. The CUA Holder shall communicate to each visitor, family, or group they are providing service to the principles of “Leave No Trace.” Additional Leave No Trace information can be obtained from the Chief of Interpretation, or on-line from the Leave No Trace Center for Outdoor Ethics website.
3. All trash and garbage will be carried out of the park, or properly disposed of in park-provided receptacles. Do not bury trash.
4. All food scraps (fruit peels, nut shells, etc.) are considered trash and must be carried out. It is a violation to feed any wildlife.
5. Where available, human body wastes shall be disposed of at designated locations or in fixtures provided for those purposes. Where no facilities exist, human body waste shall be properly disposed of more than 100 feet from a water source, picnic area, trail, developed area or roadway, except as otherwise designated (36 CFR 2.14).
6. Smokers must use extreme caution when smoking to prevent dropping ashes or embers that might ignite a wildfire. Cigarette butts are trash and must be packed for proper disposal. Trip leaders/guides will ensure that cigarette butts are disposed of properly.
7. Group discussions/gatherings will neither impede other visitor traffic on park trails nor impair other visitor experiences.
8. The possession, destruction, defacing, disturbing from its natural state, or removal of any natural or cultural feature is prohibited.

**Traffic and Parking:**

1. Vehicles used in conjunction with this CUA shall not impede the flow of normal or emergency traffic.
2. The CUA does not guarantee, reserve, or otherwise give preference for parking, and no vehicles used in conjunction with activities authorized by this CUA may be driven or temporarily left in any areas not authorized for motor vehicle travel.

**Biking Tour Specific:**

1. The use of bicycles (including e-bikes) is only permitted on park roads, parking areas and paved surfaces.
2. Tandem riding is prohibited on Chiricahua’s narrow Bonita Canyon Road.
3. The use of helmets by all riders is strongly advised.

**Horse Tour Specific:**

1. Equestrian rides are permitted during day-light hours only. Group Leaders/Wranglers - the CUA Holder will provide a minimum of one (1) leader/wrangler per group. For groups over five (5), the use of two (2) leaders/wranglers is recommended.
2. Total stock per day - a maximum of 22 (2 groups of 10, plus 2 spare mounts) head of stock is permitted per day.
3. The CUA Holder and their representatives must brief all riders on park regulations, route conditions, common equestrian etiquette, proper and safe techniques for controlling and stopping their stock.
4. Parking of horse trailers and vehicles transporting stock:
* Chiricahua - limited to the Faraway Ranch equestrian trailhead parking area. Faraway Ranch trailhead is the only designated stock trailhead at Chiricahua NM. Additional vehicles transporting riders of CUA stock must park in designated Faraway Ranch Visitor Parking area.
* Fort Bowie - limited to pullouts and parking lots large enough to accommodate stock vehicles as well as visitors.
* Coronado – limited to pullouts along paved portions of Montezuma Canyon Road, East Forest Lane, and the parking lot at Montezuma Pass.
1. The CUA Holder will disperse any manure piles at loading/unloading areas and at rest areas along the trail.
2. Stock use is not permitted on any paved park roads except in the designated crosswalk at Chiricahua between the Silver Spur Meadow Trail and the Lower Rhyolite Canyon Trail (adjacent to the visitor center).
3. The use of stock is limited to the trail system and stock parties are prohibited off trail except for short-term picketing, hobbling, or high-lining up to 100 yards for up to periods of 1 hour or less.
4. The CUA Holder agrees to not use stock on trails for at least 24 hours following a soaking rain, in order to prevent damage to trails. Recommended practice is to avoid riding on severely wet or muddy trails.
5. Grazing is not permitted. Stock feed, if needed while in the park, will be provided by the CUA Holder. The use of weed-free horse feed is required.
6. In order to check the spread of exotic plants, vehicles entering the park shall be free of excessive mud, dirt, or other debris capable of carrying exotic plant seed.
7. Where stock hitch rails are provided, stock will be tied to them exclusively. Stock must be tied up a minimum of 25 feet from all water sources.
8. The following trails/areas are open to stock use:
* Chiricahua - Lower Rhyolite, Upper Rhyolite, Sarah Deming, Big Balanced Rock, Inspiration Point, Mushroom Rock, Hailstone, Ed Riggs, Echo Canyon trail
* Fort Bowie – Butterfield Stage Route, Fort trail from trailhead to visitor center, Overlook Ridge
* Coronado - Crest Trail; additionally, cross country riding is permitted.
1. The following trails/areas are closed to stock use:
* Chiricahua - Silver Spur Meadow, Bonita Creek, Heart of Rocks, Massai Nature, Sugarloaf, Natural Bridge
* Fort Bowie - 1st and 2nd Fort Bowie Ruins Areas, Cemetery, Stage Station Ruins, Indian Agency Ruins
* Coronado - abandoned State of Texas Mine Road, Joe's Spring grazing allotment road, abandoned Clark-Smith Cabin Road, East Forest Lane Extension, Border Road

**Motorized Vehicle Tour Specific:**

1. The CUA Holder must meet the applicable requirements of the Federal Highway Administration (Interstate Commerce Commission) and applicable Department of Transportation/Motor Vehicle Division insurance and operating authority requirements for the State of Arizona. If the authorized CUA Holder’s federal or state authority is revoked for any reason or suspended for any reason for a period longer than fifteen (15) days, the CUA is automatically revoked. In this event, no notice of revocation is necessary.
2. Engines must be shut down when not immediately underway. Idling in excess of 5 minutes is prohibited.
3. Chiricahua - Vehicles longer than 29 feet are not permitted beyond Chiricahua’s Bonita Canyon Campground.
4. Coronado - Vehicles in excess of 24 feet in overall length are prohibited on the section of Montezuma Canyon Rd west of the visitor center. Additionally, vehicle width in excess of 8 feet is prohibited.

**Photography Instruction Tour Specific:**

1. Use of appropriate lighting filters is strongly encouraged so that all may enjoy the night sky.

## ATTACHMENT A

### CUA Insurance Requirements

**Commercial General Liability (CGL) Insurance**

Liability insurance is required for all CUA holders under the terms of the authorization. Such insurance should be of sufficient scope to cover all potential risks and in an amount to cover claims that can reasonably be expected in the event of serious injury or death. The minimum commercial general liability insurance is $1,000,000.00. Liability insurance policies must name the United States of America as additional insured. The business or person that is providing the service must be the named insured (policy holder). Companies that provide transportation only are not required to have Commercial General Liability as long as the passengers do not disembark.

**Other Required Insurance**

**Commercial Auto Liability Insurance** is required if a CUA holder transports passengers or uses in the performance of the service in the park owned/leased/rented vehicles. If a CUA holder charters the vehicle and those chartered vehicles are owned and operated by another company, the CUA holder is not required to have Commercial Automobile Liability insurance. The minimum Commercial Auto Liability Insurance for *interstate* passenger transport is:

| **Commercial Vehicle Insurance – Passenger Transport****(bodily injury and property damage)** | **Minimum per Occurrence Liability Limits\*** |
| --- | --- |
| 15 or fewer passengers | $1,500,000 |
| 16 or more passengers | $5,000,000 |

The NPS has not established standard commercial automobile liability minimums for intrastate auto use by CUA holders because each state has unique rules and regulations. Intrastate CUA holders must meet individual state requirements for Commercial Automobile Liability Insurance or the interstate requirements above, whichever are greatest.

If the CUA applicant or holder will use rented or leased vehicles in performance of the authorized service, the applicant or holder must secure appropriate insurance for that rented or leased vehicle in the amount required by the CUA application. Proof of insurance secured directly from the rental or lease company may not be available upon application submission, but applicants are required to provide proof of insurance coverage after application submission upon NPS request.

**Insurance Company Minimum Standards**

The NPS has established the following minimum insurance **company** requirements. All insurance companies must meet the following minimum standards. These standards apply to foreign insurance companies as well as domestic companies.

1. All insurers for all coverages must be rated no lower than A- by the most recent edition of Best’s Key Rating Guide (Property-Casualty edition), or similar insurance rating companies (Moody’s, Standard and Poor’s, or Fitch), unless otherwise authorized by the Service.
2. All insurers for all coverages must have Best’s Financial Size Category of at least VII according to the most recent edition of Best’s Key Rating Guide (Property-Casualty edition), or similar insurance rating companies (Moody’s, Standard and Poor’s, or Fitch), unless otherwise authorized by the Service
3. The insurance ratings must be submitted with the CUA Application. The rating companies do not issue certificates. We require the insurance broker to note this rating in the Certificate. If the rating does not appear on the certificate, the insurance broker must provide it in another document.

**Proof of Insurance Submission**

Applicants must submit proof of insurance with the CUA Application. The proof of insurance must:

* Be written in English with monetary amounts reflected in USD.
* Reflect that insurance coverage is effective at time of CUA Application submission.
* Name as insured the business or person that is providing the service.
* Name the United States as additional insured.
* Reflect a General Commercial Liability Policy with the minimum coverage amount required in the CUA Application.
* Reflect required additional insurances (commercial vehicle, vessel, aircraft, etc.) with the minimum coverage amount required in the CUA Application.
* Include insurance provider rating or provide in separate document.

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## ATTACHMENT B

**List of Approved Service, Additionally Required Documentation, and Fee Information**

|  |  |  |
| --- | --- | --- |
| AUTHORIZED COMMERCIAL SERVICE | REQUIRED DOCUMENTATION | REQUIRED CUA FEES |
| Hiking Tours | CPR/First Aid, Driver’s License, Business License | $300.00 application fee |
| Biking Tours | CPR/First Aid, Driver’s License, Business License | $300.00 application fee |
| Horseback Tours | CPR/First Aid, Driver’s License, Business License | $300.00 application fee |
| Motorized Vehicle (Auto/Van/Bus) Tours  | CPR/First Aid, Commercial Driver’s License, Business License | $300.00 application fee |
| Photography Instruction Tours | CPR/First Aid, Driver’s License, Business License | $300.00 application fee |