



United States Department of the Interior
NATIONAL PARK SERVICE
CARLSBAD CAVERNS NATIONAL PARK
3225 National Parks Highway
Carlsbad, NM 88220



School Fee Waiver Application Process and Requirements

School fee waivers are granted under specific conditions:

- Only accredited schools and organizations can apply for school fee waivers.
- The trip being conducted must be for educational purposes and must be related to a park resource. A trip in which the primary intention is recreation does not qualify.
- Detailed lesson plans (stating methods and materials, in-class procedures, goals and objectives) must be sent in with the application to show the relationship between your class curriculum and the park's resources. Sending TEKS or other state benchmarks and standards without detailed lesson plans are considered incomplete.
- The [Visitor Rules](#) sheet must be read to all participating students. A signed copy must be attached with your application.
- The school fee waiver application and all required paperwork (a signed copy of the *Visitor Rules* sheet and letter of class curriculum) must be completed in its entirety to be considered.
- A school fee waiver is not approved until your school receives an approval letter from the park. Please bring this letter with you on the day of your visit.
- Adequate numbers of chaperones must accompany groups on fieldtrips with a minimum ratio of 10 students to 1 adult. Chaperones should be chosen responsibly and are accountable for students in their group. Groups arriving with an inadequate number of chaperones will not be allowed in the cave.

Should your group wish to apply for a school [fee waiver](#) , we require a three-week application processing time. Groups requiring a bilingual ranger will require a month's application processing time. Our application is available online at www.nps.gov/cave or can be sent upon request. For more information about programs and/or school fee waivers, please contact us at 575.785.3152.

Thank you for your participation. We look forward to providing you with educational programs at Carlsbad Caverns National Park.

