

National Park Service
Canaveral National Seashore
 212 S. Washington Avenue, Titusville, Florida 32796
 (321) 267-1110



Application for Commercial Filming/Still Photography Permit

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** Allow **AT LEAST** four (4) business days for processing. A non-refundable processing fee should accompany this application unless the requested use is an exercise of a First Amendment right. You will be notified of the disposition of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges, a location fee, and proof of liability insurance naming the United States of America as also insured.

Applicant:	Company:
Social Security #:	Tax ID #:
Street/Address:	Street/Address:
City/State/Zip Code:	City/State/Zip Code:
Telephone #:	Telephone #:
Cell phone #:	Cell phone #:
Fax #:	Fax #:
E-mail:	E-mail:

Project name:	Producer:
Location manager:	Photographer:
Telephone #:	Director:
Cell phone #:	Insurance company:
E-mail:	

TYPE OF PROJECT: Stills, editorial Stills, advertising stills, other stock photo/video/film Feature Film /TV Movie TV Series/Pilot Documentary/Travelogue Commercial Music Video Infomercial Industrial Public Service Announcement
 Other, explain _____

Will there be sound recording Yes No Night work: No Yes explain

Detailed description of on-site activities _____

Talent comprise anyone in front of the camera and includes, but is not limited to, actors, hosts, correspondents, presenters, park visitors, cooperators, volunteers, National Park Service and concessioner staff, etc.

Do you intend to utilize talent? Yes No

If yes, provide a full description of who they are and how they will be utilized:

LOCATION SCHEDULE:

DATE	LOCATION	Start Time	End Time	Interior or Exterior	Film	Strike	Prep	# of cast & crew*

***number in this column should include all individuals present at the location**

How will individuals with access to the site be identified? (Identification tags are recommended.)

Electrical needs, explain _____

Generator: No Yes, size _____ Lighting: None Reflectors only

Yes (explain)

Road Use: _____ Date/time: _____

Road closure requested? No Yes

Running shots Driving shots Drivebys Towshots Driveups & Away Wet down road Camera/Equipment on Road Shoulder Camera/Equipment on median Other (explain)

OPERATIONAL INFORMATION:

Vehicles:

Personal Cars _____ Large Trucks _____ Other Trucks _____ Vans _____ Motor homes _____

Semi-Tractor Trailers _____ Camera Car _____ Picture Cars _____ Dressing Rooms _____

Other Vehicles (explain) _____

Large or oversized vehicles may not be able to be accommodated or additional steps may need to be taken to ensure that no damage to park resource occurs.

Vehicles to be parked on or need access to park property (attach additional sheets if necessary):

MAKE	MODEL	COLOR	STATE	LICENSE PLATE #

Base Camp location (attach diagram if necessary): _____

CATERING INFORMATION

Catering Co. Name _____ Phone Number _____

On-site Manager _____ Food License Information: _____

Equipment: _____

SPECIAL ACTIVITIES:

Children: None Yes # of Children _____ Age Range _____

Animals: None Yes (explain) _____

Trainer Name: _____ Phone #: _____

Aircraft: No Yes (explain) _____

Special Effects: (identify) _____

Effects Technician Name: _____ Phone # _____

License # (if applicable) _____ Permit # (if applicable) _____

Stunts: (explain)

Coordinator _____ Phone # _____

Any other unusual or hazardous activities? Explain

Are you familiar with/ have you visited the requested area? Y N
Have you obtained a permit from the National Park Service in the past? Y N
(If yes, provide a list of permit dates and locations on a separate page.)
Do you plan to advertise or issue a press release before the event? Y N

ATTACH ADDITIONAL PAGES FOR INFORMATION NEEDED TO EVALUATE YOUR PERMIT REQUEST INCLUDING: set construction, parking, sanitary facilities, crowd control, emergency medical plan, off-road activity, trail use, or use of any building and site clean up. Include a proposed Site Plan(s).

CONTACTS:

Person on location responsible for adherence to all terms & conditions of the permit:

Name: _____ Title: _____

Phone: _____ Cell Phone: _____

Person on location responsible for coordinating activities with the NPS:

Name: _____ Title: _____

Phone: _____ Cell Phone: _____

Person at the company office to contact for follow up information and billing:

Name: _____ Title: _____ Phone: _____

I hereby state that the above information given is complete and correct, and that no false or misleading information or false statements have been given. All estimates are reliable to the best of my knowledge and I have the full authority to represent the applicant/production company and the project described above.

Signature _____ **Title** _____ **Date** _____

Company Name _____

Information provided will be used to determine whether a permit will be issued. Completed application must be accompanied by an application fee in the form of a cashiers check or money order in the amount of **\$50.00** made payable to **National Park Service**. Credit card payments may be accepted at some parks. Application and administrative charges are non-refundable. *This completed application should be mailed to Canaveral National Seashore at the Park address found on the first page of this application.*

Note that this is an application only, and does not serve as permission to conduct any use of the park. If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The permit must be signed by the responsible person and returned to the park prior to the event for final approval by the Park Superintendent.

NOTICES

Privacy Act Statement: The Privacy Act of 1974 (5 U.S.C. 552a) provides that you be furnished with the following information in connection with information required by this application. This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. Applicants are required to provide their social security or taxpayer identification number or activities subject to collection of fees by the National Park Service (31 U.S.C. 7701) Information from the application may be transferred to appropriate Federal, State, local agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

Paperwork Reduction Act Statement): This information is being collected subject to the Paperwork Reduction Act (44 U.S.C. 3501) to allow the park manager to make a value judgment on whether or not to allow the requested use. All applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 2024

SPECIAL PARK CONDITIONS

PHOTOGRAPHY

1. In addition to the conditions found on the Incidental Business Permit, these Special Park Conditions are added as park specific guidelines.
2. The Permittee copy of the Special Use Permit will be present upon request during the stated activity.
3. The Permittee must be present at and during the stated activity.
4. Access to areas within the seashore is dependent upon the availability of authorized parking sites. Park in only designated parking areas.
5. Hour, location, and date are stated on approved permit.
6. No signs, posters, etc. may be attached in any manner to any government property including the sticking of signs into the ground. No balloons or plastic and no throwing of seeds or anything.
7. All trash generated must be disposed of in NPS trash receptacles.
8. Loud speakers, generators and any other types of similar equipment are NOT permitted under this permit.
9. No walking, standing, or sitting on dunes or vegetation thereof, no impeding traffic or blocking of boardwalks or parking areas. The beach, boardwalks and parking lot areas must remain passable.
10. You must notify the Ranger Activities Office at (321) 267-1110 a minimum of two (2) weeks before a scheduled photo shoot to ensure that we can accommodate your desired date and location.
11. Written notification should be made in the form of a letter mailed or faxed prior to each session, indicating the number of people expected, photographers, equipment, date(s), hours, shoot location, etc. Our fax number is (321) 264-2906.
12. The permit does not authorize the permittee to impair the use of Seashore facilities by other visitors, or impede management of Seashore by park personnel.

Permittee Signature

Date