

**National Park Service
Cabrillo National Monument
1800 Cabrillo Memorial Drive
San Diego, CA 92106-3601
Tel: (619) 523-4568
Fax: (619) 224-2518
www.nps.gov/cabr**

Application for Retirement Ceremony

Please supply the information requested below. Use additional sheets if necessary. Allow at least four (4) business days for processing. A non-refundable processing fee may be required to accompany this application unless the requested use is an exercise of a First Amendment right. You will be notified of the disposition of the application and the necessary steps to secure your final permit. (Note: there may be additional fees charged, and you **may** be required to provide proof of liability insurance.)

Applicant Name:

Organization Name (if applicable):

Street/Address:

City/State/Zip Code:

Telephone number:

Description of Proposed Activities: Retirement Ceremony

Requested Location: Event Bluff

Date (s): _____ Set-up will begin at: _____

Event will begin at: _____ Removal will be completed by: _____

Maximum Number of Participants _____ (Please provide best estimate)

Maximum Number of Vehicles _____ (attach parking plan)

Support Equipment (generators, amplification, etc.)

Support Personnel (contractors, etc.)

Individual (if other than applicant) in charge of event on site:

Is this an exercise of First Amendment Rights? Y N

Are you familiar with/ have you visited the requested area? Y N

Do you plan to advertise or issue a press release? Y N

Will you distribute printed material? Y N

Is there any reason to believe there will be attempts to disrupt, protest or prevent your event?(if yes explain on separate sheet) Y N

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature _____ Date

Note that this is an application only, and does not serve as permission to conduct a special event or any other use of a National Park. If your request is approved, a permit containing applicable conditions and regulations will be sent to the person designated on the application. The permit must be signed and returned to the park prior to the event.

Return this application to: **National Park Service**
 ATTN: Marty Lane
 Cabrillo National Monument
 1800 Cabrillo Memorial Drive
 Phone (619) 523-4568
 Fax (619) 224-2518

Paperwork Reduction Act Statement: This information is being collected to allow the park manager to make a valued judgement on whether or not to allow the requested use. All the applicable parts of the form must be completed.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service Program Manager, Special Park Uses, Ranger Activities Division, 1849 C Street, NW., Washington, D.C. 20240 and to the Information Collection Clearance Officer, Washington Administrative Program Center, 1849 C Street, NW., Washington, D.C. 20240. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.